



PERMIT RESUBMITTAL FORM

City of Lathrop
Building Department

390 Towne Centre Drive – Lathrop, CA 95330
Email: PermitOffice@ci.lathrop.ca.us
Phone #: (209) 941-7270

THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL CORRECTIONS AND REQUESTED INFORMATION AS INDICATED ON THE PLAN CHECK COMMENTS. PERMIT RESUBMITTALS WILL NOT BE ACCEPTED / ROUTED WITHOUT THIS PERMIT RESUBMITTAL FORM.

To assist in determining which Departments need to review Resubmittals, please indicate the corrections made below and select which Departments' comments are being addressed. Follow the Resubmittal Process found on the "General Permit Submittal Guidelines".

All corrections and changes made must be clearly identified on the Revised Plans indicated by a Revision Cloud and a Delta (Δ) symbol. Additional changes must also be identified below, and an Itemized Response Letter must be submitted with the Resubmittal.

Permit #: _____ Property Address: _____

Date of Resubmittal: _____ Permit Status: ☐ Not Issued / In Plan Check ☐ Issued / Revision

Resubmittal # (PC): ☐ 2nd Submittal (PC2) ☐ 3rd Submittal (PC3) ☐ 4th + Submittal (PC4+) ☐ Revision

Applicant Name: _____ Company (if Applicable): _____

Phone Number: _____ Email: _____

Select One: ☐ Property Owner ☐ Contractor Select One: ☐ Commercial ☐ Residential

Narrative of Corrections: (Be sure to submit Itemized Response Letter with Resubmittal)

ACKNOWLEDGEMENT

I understand that this information provided (and attached) clearly represents all the revisions included in the Resubmittal. Any changes to the plans and documents that are not clearly stated, and clouded, may result in denied resubmittals and will be subject to delays.

I also understand that once an initial Application is submitted for Plan Review, the Application & Plan Review Fees will be non-refundable. Submittals are subject to additional Plan Review Fees billed post-review. These fees are due, even if the permit is not Issued. Failure to pay all invoices billed may result in STOP WORK on current and future projects on the property.

Applicant Signature: _____

Date: _____