



Public Works Department

390 Towne Centre Dr. - Lathrop, CA 95330
Phone (209) 941-7340 - fax (209) 941-7248
www.ci.lathrop.ca.us

June 1, 2023

RE: New Requirement for Master Plan Permits

Dear Homebuilders,

Effective immediately, the Public Works Department may require encroachment permits and bonds, at their discretion, for master plan permits of tracts that have already been accepted by the City. This change addresses the issue of homebuilders causing damage to public property without making necessary repairs.

Encroachment permits are required for any construction activity that may affect public property. This ensures compliance with safety standards and municipal regulations while allowing the city to monitor and regulate construction activities.

In addition, homebuilders must provide a bond with their encroachment permit application. The bond serves as a financial resource for the City to repair any damage caused by construction activities. Alternatively, it can be used to enforce repairs by the responsible homebuilder under city supervision. The bond will be released upon completion of the homebuilder's construction activities and City inspection of the public facilities.

If you have questions or concerns, please contact Bellal Nabizadah at (209) 941-7421 or by email, bnabizadah@ci.lathrop.ca.us.

Thank you for your cooperation in implementing these measures.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brad Taylor", is written over a light blue circular stamp.

Brad Taylor
City Engineer