

Current Cycle Times for Building Permit/Plan Review

Commercial	Standard Cycle Times in Working Days		
	Cycle 1	Cycle 2	Cycle 3
New Buildings	20	15	10
Additions	20	15	10
Alterations -large	20	15	10
Alterations, Small T.I., & Repairs	15	10	10
Revisions, Minor Solar, Batteries, EV Charging Stations	10	7	7
Deferred Submittals	10	7	7
Other Reviews - e.g. Artwork, Construction/Sales Trailer	15	10	7
Miscellaneous Permits w/o plan review	5	3	3

Residential	Standard Cycle Times in Working Days		
	Cycle 1	Cycle 2	Cycle 3
New Buildings & Master Plans	20	15	10
Additions	20	15	10
Interior Alterations	15	10	10
Production Permits	15	10	10
Pool/Spa	15	10	7
Photovoltaic, Batteries, EV Charging Stations, Revisions	10	7	7
Accessory Structures-- Patio Covers, Carports, Decks, Retaining walls	15	10	7
Miscellaneous permits-HVAC, Water Heater, Window change outs/additions, Repairs	5	3	3

Notes:

1. Complete submittals are required for all submissions to guarantee the review times. *The Chief Building Official may adjust cycle times up or down when necessary.
2. Expedited cycle times may be available upon request. See expedite form for criteria.
3. Cycle times for projects exceeding \$3 million are determined on a project specific basis.
4. These average times do not include issuance processing time--the standard 3 days for ready to issue
5. These average times are subject to change due to spike workloads, available resources and COVID affected changes.