



**CITY OF LATHROP
CITY COUNCIL SPECIAL MEETING
TUESDAY, JUNE 13, 2023
5:30 P.M.
COUNCIL CHAMBER, CITY HALL
390 Towne Centre Drive, Lathrop, CA 95330**

MINUTES

PLEASE NOTE: The City Council met on June 13, 2023 at 5:33 p.m., to discuss the Fiscal Years 2023-2024 and 2024-2025 Budgets, until their review and discussions concluded.

1. PRELIMINARY

1.1 CALL TO ORDER – Mayor Dhaliwal called the meeting to order at 5:33 p.m.

1.2 ROLL CALL Present: Mayor Dhaliwal; Vice Mayor Akinjo; and Councilmembers: Diallo, Lazard and Torres-O’Callaghan.

Absent: None

1.3 PLEDGE OF ALLEGIANCE – Councilmember Torres-O’Callaghan provided led the pledge of allegiance.

2. SCHEDULED ITEMS

2.1 FISCAL YEARS 2023-24 AND 2024-25 BIENNIAL BUDGET REVIEW AND APPROVAL

City Manager Stephen Salvatore provided an introduction to the item.

2.1.1 The City Council received presentations from each department and approved the following sections of the budget:

A. Overview

Finance Director Cari James provided a general overview of the proposed budgets for Fiscal Years 2023-24 and 2024-25. A question and answer period ensued throughout the presentations.

B. General Government

1. City Council
2. City Manager
3. Government Services / City Clerk

City Manager Stephen Salvatore and Government Services Director / City Clerk Teresa Vargas provided an overview of the City Council, City Manager, and Government Services / City Clerk sections of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- City Council Actions / Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the City Council, City Manager, and Government Services / City Clerk sections of the budget.

4. Economic Development

Economic Development Administrator Shelley Burcham provided an overview of the Economic Development Division section of the budget. Information presented included:

- Staffing / Organizational Chart
- Division Overview and Main Functions
- Division Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25

A question and answer period ensured throughout the presentation. No amendments were noted to the Economic Development Division section of the budget.

5. City Attorney

City Attorney Salvador Navarrete provided an overview of the City Attorney section of the budget. Information presented included:

- Department Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentation. No amendments were noted to the City Attorney section of the budget.

Mayor Dhaliwal recessed the meeting at 7:08 p.m. Mayor Dhaliwal reconvened the meeting at 7:41 p.m.

6. Human Resources

Human Resources Director Juliana Burns provided an overview of the Human Resources section of the budget. Information presented included:

- Department(s) and assigned Divisions Overview and Main Functions
- Staffing / Organizational Chart
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentation. No amendments were noted to the Human Resources section of the budget.

7. Finance

Deputy Finance Director Thomas Hedegard provided an overview of the Finance Department section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentation. No amendments were noted to the Finance Department section of the budget.

8. Information Systems

Information Systems Director Tony Fernandes provided an overview of the Information Systems section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the Information Systems section of the budget.

On a motion by Mayor Dhaliwal, second simultaneously by Councilmembers Lazard and Diallo, the City Council approved the General Government section of the budget, which included the City Council, City Manager, Government Services / City Clerk, Economic Development, City Attorney, Human Resources, Finance and Information Systems Departments and related Divisions.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

- 3. ADJOURNMENT** – There being no further business, Mayor Dhaliwal adjourned the meeting at 8:46 p.m. to June 14, 2023, at 5:30 p.m., for the purpose of continuing with Scheduled Item 2.1, commencing with Section C.



Teresa Vargas, MMC
Government Services Director
City Clerk

This meeting was called by a majority of the City Council per Government Code Section 54956.5. Members of the public interested in addressing the City Council during this Special Meeting may address the item(s), which have been described in the notice of this Special Meeting in accordance with Government Code Section 54954.3(a).