



**CITY OF LATHROP
CITY COUNCIL SPECIAL MEETING
TUESDAY, JUNE 13, 2023
5:30 P.M.
COUNCIL CHAMBER, CITY HALL
390 Towne Centre Drive, Lathrop, CA 95330**

MINUTES

PLEASE NOTE: The City Council met on June 13, 2023 at 5:33 p.m., to discuss the Fiscal Years 2023-2024 and 2024-2025 Budgets, until their review and discussions concluded.

1. PRELIMINARY

1.1 CALL TO ORDER – Mayor Dhaliwal called the meeting to order at 5:33 p.m.

1.2 ROLL CALL Present: Mayor Dhaliwal; Vice Mayor Akinjo; and Councilmembers: Diallo, Lazard and Torres-O’Callaghan.

Absent: None

1.3 PLEDGE OF ALLEGIANCE – Councilmember Torres-O’Callaghan provided led the pledge of allegiance.

2. SCHEDULED ITEMS

2.1 FISCAL YEARS 2023-24 AND 2024-25 BIENNIAL BUDGET REVIEW AND APPROVAL

City Manager Stephen Salvatore provided an introduction to the item.

2.1.1 The City Council received presentations from each department and approved the following sections of the budget:

A. Overview

Finance Director Cari James provided a general overview of the proposed budgets for Fiscal Years 2023-24 and 2024-25. A question and answer period ensued throughout the presentations.

B. General Government

1. City Council
2. City Manager
3. Government Services / City Clerk

City Manager Stephen Salvatore and Government Services Director / City Clerk Teresa Vargas provided an overview of the City Council, City Manager, and Government Services / City Clerk sections of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- City Council Actions / Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the City Council, City Manager, and Government Services / City Clerk sections of the budget.

4. Economic Development

Economic Development Administrator Shelley Burcham provided an overview of the Economic Development Division section of the budget. Information presented included:

- Staffing / Organizational Chart
- Division Overview and Main Functions
- Division Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25

A question and answer period ensued throughout the presentation. No amendments were noted to the Economic Development Division section of the budget.

5. City Attorney

City Attorney Salvador Navarrete provided an overview of the City Attorney section of the budget. Information presented included:

- Department Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensued throughout the presentation. No amendments were noted to the City Attorney section of the budget.

Mayor Dhaliwal recessed the meeting at 7:08 p.m. Mayor Dhaliwal reconvened the meeting at 7:41 p.m.

6. Human Resources

Human Resources Director Juliana Burns provided an overview of the Human Resources section of the budget. Information presented included:

- Department(s) and assigned Divisions Overview and Main Functions
- Staffing / Organizational Chart
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentation. No amendments were noted to the Human Resources section of the budget.

7. Finance

Deputy Finance Director Thomas Hedegard provided an overview of the Finance Department section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentation. No amendments were noted to the Finance Department section of the budget.

8. Information Systems

Information Systems Director Tony Fernandes provided an overview of the Information Systems section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the Information Systems section of the budget.

On a motion by Mayor Dhaliwal, second simultaneously by Councilmembers Lazard and Diallo, the City Council approved the General Government section of the budget, which included the City Council, City Manager, Government Services / City Clerk, Economic Development, City Attorney, Human Resources, Finance and Information Systems Departments and related Divisions.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

- 3. ADJOURNMENT** – There being no further business, Mayor Dhaliwal adjourned the meeting at 8:46 p.m. to June 14, 2023, at 5:30 p.m., for the purpose of continuing with Scheduled Item 2.1, commencing with Section C.



Teresa Vargas, MMC
Government Services Director
City Clerk

This meeting was called by a majority of the City Council per Government Code Section 54956.5. Members of the public interested in addressing the City Council during this Special Meeting may address the item(s), which have been described in the notice of this Special Meeting in accordance with Government Code Section 54954.3(a).



**CITY OF LATHROP
CITY COUNCIL SPECIAL MEETING
WEDNESDAY, JUNE 14, 2023
5:30 P.M.
COUNCIL CHAMBER, CITY HALL
390 Towne Centre Drive, Lathrop, CA 95330**

MINUTES

PLEASE NOTE: The City Council met on June 14, 2023, at 5:36 p.m., to continue discussions on Fiscal Years 2023-2024 and 2024-2025 Budgets, until their review and discussions concluded.

1. PRELIMINARY

1.1 CALL TO ORDER – Mayor Dhaliwal called the meeting to order at 5:36 p.m.

1.2 ROLL CALL Present: Mayor Dhaliwal; Vice Mayor Akinjo; and Councilmembers: Diallo, Lazard and Torres-O’Callaghan.

Absent: None

1.3 PLEDGE OF ALLEGIANCE – Councilmember Diallo led the pledge of allegiance.

2. SCHEDULED ITEMS

2.1 FISCAL YEARS 2023-24 AND 2024-25 BIENNIAL BUDGET REVIEW AND APPROVAL

2.1.1 The City Council received presentations from the remaining departments and approved the following sections of the budget:

C. Building Safety and Inspections

Assistant City Manager Michael King provided an overview of the Building Safety and Inspections section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the Building Safety and Inspections section of the budget.

D. Public Works

Assistant City Manager Michael King provided an overview of the Public Works section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the Public Works section of the budget.

On a motion by Mayor Dhaliwal, second by Councilmembers Diallo, the City Council approved the Building Safety, Inspections, and Public Works sections of the budget.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

E. Community Development

Community Development Director Rick Caguiat provided an overview of the Community Development section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the Community Development section of the budget.

On a motion by Mayor Dhaliwal, second by Councilmembers Lazard, the City Council approved the Community Development section of the budget.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

Mayor Dhaliwal recessed the meeting at 6:51 p.m. Mayor Dhaliwal reconvened the meeting at 7:23 p.m.

F. Public Safety

Police Chief Ray Bechler and Finance Director Cari James provided an overview of the Public Safety section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Department Statistics from June 29, 2022 to May 31, 2023
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensued throughout the presentations. The City Council held a discussion on the police department response times, public safety plans and partnerships with LMFD and MUSD. Christina Laughlin (zoom speaker) commented on the matter.

During the presentation Police Chief Ray Bechler noted that the following four (4) positions would be removed from the staffing requests for both Fiscal Years: two (2) sworn Police Officer positions, one (1) Forensic Analyst I/II, and one (1) Property and Evidence Technician. The City Council accepted the proposed changes, and amendments were noted to the Public Safety section of the budget.

On a motion by Mayor Dhaliwal, second by Councilmembers Torres-O'Callaghan, the City Council approved the Public Safety section of the budget as amended.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

On a motion by Mayor Dhaliwal, second by Councilmembers Lazard, the City Council approved the Community Development section of the budget.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

G. Parks, Recreation and Maintenance Services

Parks, Recreation and Maintenance Services Director Todd Sebastian provided an overview of the Parks, Recreation and Maintenance Services section of the budget. Information presented included:

- Staffing / Organizational Chart
- Department(s) and assigned Divisions Overview and Main Functions
- Department Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the Parks, Recreation and Maintenance Services section of the budget.

On a motion by Mayor Dhaliwal, second by Councilmembers Diallo, the City Council approved the Parks, Recreation and Maintenance Services sections of the budget.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

H. Measure C

Finance Director Cari James and City Manager Stephen Salvatore provided an overview of the Measure C section of the budget. Information presented included:

- Description of the Measure C Budget
- Fund Overview and Main Functions
- Fund Accomplishments and Highlights for Fiscal Years 2021-22 and 2022-23
- Objectives for Fiscal Years 2023-24 and 2024-25
- Significant Budget Changes

A question and answer period ensured throughout the presentations. No amendments were noted to the Measure C section of the budget.

On a motion by Mayor Dhaliwal, second by Councilmembers Lazard, the City Council approved the Measure C section of the budget.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

I. Developer Projects

City Engineer Brad Taylor provided an overview of the Developer Projects section of the budget. Information presented included:

- Developer Projects Overview and Main Functions of Land Development
- Residential, Industrial, and Commercial Project Highlights and Accomplishments for Fiscal Years 2021-22 and 2022-23

A question and answer period ensured throughout the presentations. No amendments were noted to the Developer Projects section of the budget.

On a motion by Mayor Dhaliwal, second by Councilmembers Lazard, the City Council approved the Developer Projects section of the budget.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

2.1.2 Council to Consider the Following:

On a motion by Mayor Dhaliwal, second by Councilmembers Lazard, the City Council adopted **Resolution 23-5322** approving the biennial budget for fiscal years 2023-2024 and 2024-2025, the authorized positions by department as amended (in the Public Safety section of the budget), and the final gann limit for fiscal year beginning July 1, 2023, and ending June 30, 2024.

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan, and Dhaliwal
Noes: None
Absent: None
Abstain: None

3. **ADJOURNMENT** - There being no further business, Mayor Dhaliwal adjourned the meeting at 9:16 p.m.



Teresa Vargas, MMC
Government Services Director
City Clerk

This meeting was called by a majority of the City Council per Government Code Section 54956.5. Members of the public interested in addressing the City Council during this Special Meeting may address the item(s), which have been described in the notice of this Special Meeting in accordance with Government Code Section 54954.3(a).