

CITY MANAGER'S REPORT **PAGE 2**
AUGUST 14, 2023 CITY COUNCIL REGULAR MEETING
RESOLUTION DECLARING CERTAIN VEHICLES AND EQUIPMENT SURPLUS
PROPERTY AND AUTHORIZING THEIR DISPOSAL

of public funds. Council adopted a donation policy through the same resolution to allow the City to donate surplus City vehicles with a value of less than \$1,500 to local non-profits or charities. Surplus equipment will be discarded or recycled if all other disposal methods are not successful.

REASON FOR RECOMMENDATION:

Pursuant to City policy, at least once a year each Department Head shall conduct a review of inventory, goods and supplies utilized by that department and shall determine what items have become surplus. City staff has gathered a list of surplus items from all department's which are included in Attachment "B". These surplus assets have been reviewed and determined that their collective value could be greater than \$5,000. In addition, once the surplus items are discarded, it will help each department maintain storage space.

FISCAL IMPACT:

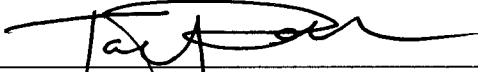
Any net revenues from the sale of these items will be returned to the City's general fund.

ATTACHMENTS:

- A. Resolution declaring certain vehicles and equipment surplus property and authorizing their disposal
- B. Surplus Inventory List

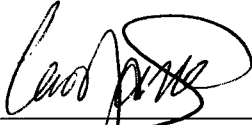
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APPROVALS:



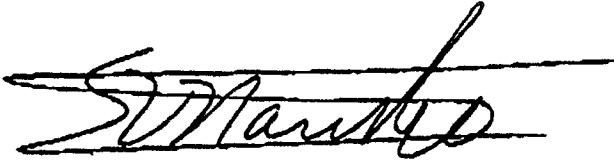
Tanyashane Rillamas
Management Analyst I

08/01/2023
Date



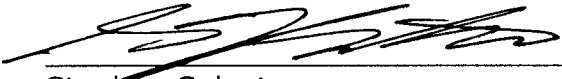
Cari James
Director of Finance

8/1/2023
Date



Salvador Navarrete
City Attorney

8/2/2023
Date



Stephen Salvatore
City Manager

8-2-23
Date

RESOLUTION NO. 23-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
DECLARING CERTAIN VEHICLES AND EQUIPMENT SURPLUS PROPERTY AND
AUTHORIZING DISPOSAL**

WHEREAS, the City of Lathrop has a policy that allows for the disposal of equipment and inventory with City Council approval; and

WHEREAS, the City has surplus vehicles and equipment, which have reached their useful life, are inoperable, or the cost of repairs exceed their value; and

WHEREAS, the City Council has reviewed the list of surplus items in which are to be auctioned, donated after meeting Donation Policy criteria, recycled, or discarded;

NOW, THEREFORE, BE IT RESOLVED that the City Council declares the items, as listed in Attachment "B", to be surplus property and authorizes the City Manager to dispose of the surplus equipment and inventory.

The foregoing resolution was passed and adopted this 14th day of August, 2023, by the following vote of the City Council, to wit:

AYES:

NOES:

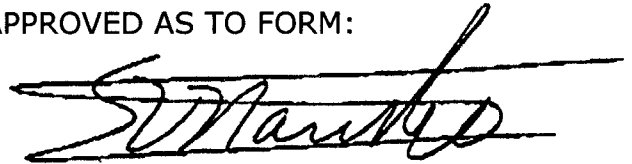
ABSENT:

ABSTAIN:

Sonny Dhaliwal, Mayor

ATTEST:

APPROVED AS TO FORM:



Teresa Vargas, City Clerk

Salvador Navarrete, City Attorney

ATTACHMENT B
Surplus Inventory List
AUGUST 14, 2023

Surplus Type: **Vehicle/Other**

Surplus Reason Codes: **A**-No longer needed **B**-Reached useful life **C**-Replaced **D**-Cost to repair is higher than value **E**-Damaged/not working

Surplus Reason Code	Description	Year/Make/Model	Vin / Serial Number	Quantity	Dept.
E	Truck	2008 Chevrolet Silverado	1GCHK29K58E112837	1	PR&M
B	SUV	2015 GMC Terrain	2GKFL5E30F6409751	1	PR&M
B	SUV	2015 Chevy Tahoe	1GNLC2EC4FR532091	1	PR&M
B	Light Trailer	Magnum MLT T3060M	1102935	1	PR&M

Surplus Type: **Equipment**

Surplus Reason Codes: **A**-No longer needed **B**-Reached useful life **C**-Replaced **D**-Cost to repair is higher than value **E**-Damaged/not working

Surplus Reason Code	Description	Year/Make/Model	Vin / Serial Number	Quantity	Dept
D	Tow Behind Air Compressor Trailer	1991 Sullivan D185Q5	10616	1	PR&M

ATTACHMENT B
Surplus Inventory List
AUGUST 14, 2023

Surplus Type: **Furniture**

Surplus Reason Codes: **A**-No longer needed **B**-Reached useful life **C**-Replaced **D**-Cost to repair is higher than value **E**-Damaged/not working

Surplus Reason Code	Description	Year/Make/Model	Vin / Serial Number	Quantity	Dept
C	Computer Desk			1	CDD
C	Wooden Chair			1	CDD
C	Upper Cabinets			1	CDD
C	Round Table			1	CDD
A	Wooden Book Case			1	CDD
C	Mobile Plan Holder			2	CDD
A	Wood 2-drawer File Cabinet			1	CDD
A	Wood 3-drawer File Cabinet			1	CDD
B	Chairs with Racks			75	PR&M