

ITEM 4.8

CITY MANAGER'S REPORT AUGUST 14, 2023 CITY COUNCIL REGULAR MEETING

ITEM: **APPROVE 2023 FACILITY FEE WAIVER
REQUEST FOR THE LATHROP LIONS CLUB**

RECOMMENDATION: **Adopt a Resolution Approving a Facility Fee
Waiver request from the Lathrop Lions Club for
the use of a Valverde Park shelter on October
21, 2023 to host a Breast Cancer Walk**

SUMMARY:

Review and consider adoption of a resolution approving a facility fee waiver request from the Lathrop Lions Club for the use of a Valverde Park shelter in accordance with the City of Lathrop Fee Waiver Policy. Council approved a fee waiver request from the Lathrop Lions Club at the November 14, 2022 Regular Meeting. The Lathrop Lions Club submitted a new facility fee waiver request for the use of a Valverde Park shelter on October 21, 2023 to host a Breast Cancer Walk from 10:00 a.m. to 12:00 p.m. with an estimated attendance of 100 participants.

The Parks and Recreation Commission voted at their August 3, 2023 meeting to recommend City Council approval of the fee waiver request and found the request to be of public benefit, de minimis in nature and not subsidized from other facility fees.

BACKGROUND:

Staff receive requests for facility fee waivers from local organizations for the use of City facilities in support their local activities. Fourteen (14) facility fee waiver requests for the Lathrop Lions Club were approved by Council at the November 14, 2022 Regular Meeting. Recently, the Lathrop Lions Club submitted a new facility fee waiver for the use of a Valverde Park shelter on October 21, 2023 to host a Breast Cancer Walk from 10:00 a.m. to 12:00 p.m. with an estimated attendance of 100 participants.

RECOMMENDATION:

Staff recommends Council consider adopting a resolution to approve the Facility Fee Waiver requested by the Lathrop Lions Club.

FISCAL IMPACT:

The fees associated with the facility fee waiver request total \$85.

**CITY MANAGER'S REPORT
AUGUST 14, 2023 CITY COUNCIL REGULAR MEETING
LIONS CLUB FEE WAIVER**

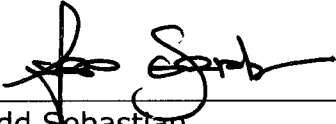
PAGE 2

ATTACHMENTS:

- A. Resolution approving a Facility Fee Waiver request from the Lathrop Lions Club for the use of a Valverde shelter on October 21, 2023 to host a Breast Cancer Walk
- B. Fee Waiver Calculations

**CITY MANAGER'S REPORT
AUGUST 14, 2023 CITY COUNCIL REGULAR MEETING
LIONS CLUB FEE WAIVER**

APPROVALS:



Todd Sebastian
Director of Parks, Recreation and Maintenance Services

7.27.23

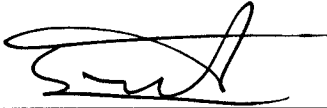
Date



Cari James
Finance Director

7/31/23

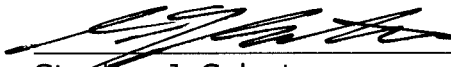
Date



Salvador Navarrete
City Attorney

7.27.2023

Date



Stephen J. Salvatore
City Manager

8-3-23

Date

RESOLUTION NO. 23 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
APPROVING A FACILITY FEE WAIVER REQUEST FROM THE LATHROP LIONS
CLUB FOR USE OF A VALVERDE PARK SHELTER ON OCTOBER 21, 2023 TO
HOST A BREAST CANCER WALK**

WHEREAS, the City received a facility fee waiver request from the Lathrop Lions Club for the use of a Valverde Park shelter in accordance with the City of Lathrop Fee Waiver Policy; and

WHEREAS, the Lathrop Lions Club submitted a Facility Fee Waiver request for the use of a Valverde Park on October 21, 2023 to host a Breast Cancer Walk from 10:00 a.m. to 12:00 p.m. with an estimated attendance of 100 participants.; and

WHEREAS, the Parks and Recreation Commission voted at their August 3, 2023 meeting to recommend City Council approval of the requested fee waiver request and found the request to be of public benefit, de minimis in nature and not subsidized from other facility fees.

NOW, THEREFORE, BE IT RESOLVED, that by the City Council of the City of Lathrop finds the request to be of public benefit, de minimis in nature and not subsidized from other facility fees does hereby approve the facility fee waiver for the use of a Valverde Park shelter on October 21, 2023 from 10:00a.m. to 12:00 p.m. with an estimated attendance of 100 participants in the amount of \$85.

The foregoing resolution was passed and adopted this 14th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT:

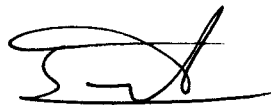
ABSTAIN:

Sonny Dhaliwal, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

Lathrop Lions Club

Fee Calculations for 2023 Request for Use of Facilities

Facility	Month Rqstd	Dates Requested	Purpose	Total Hours	Rate/Day	Total Price
Valverde Park Shelter	October	10/21/2023	Breast Cancer Walk	4	\$ 85.00	\$ 85.00
TOTAL						\$85.00

City of Lathrop Staffing

Fee Calculations for 2023 Request Staff Time Associated with Fee Waiver Request

Event	Title	Hourly Rate	Hrs Rqstd	Total Price
TOTAL				\$0.00

\$85.00