

## ITEM 4.5

### CITY MANAGER'S REPORT SEPTEMBER 11, 2023 CITY COUNCIL REGULAR MEETING

**ITEM:** PLANNING FEE WAIVER REQUEST BY GLOBAL SEVA FOUNDATION (TUP-23-95)

**RECOMMENDATION:** Adopt Resolution Waiving the Temporary Use Permit Application Processing and Document Retention Fees for the Global Seva Foundation, in the Combined Amount of \$392

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#### **SUMMARY:**

The Global Seva Foundation will be holding a River Islands (RI) /Lathrop Ganesh Utsav Festival event from Monday, September 18, 2023 through Saturday, September 23, 2023. The weekday hours will be from 6:00 pm to 9:00 pm and on Saturday from 10:00 am to 12:00 pm. The event will take place outdoors just north of the River Islands Welcome Center along River Island Parkway and east of Somerston Parkway as illustrated with the event's proposed site plans (Attachment 3).

Global Seva Foundation submitted a letter requesting the City waive the Temporary Use Permit (TUP) application processing fee of \$382, and the document retention fee of \$10 (\$392) for the event (Attachment 2).

#### **BACKGROUND:**

The Global Seva Foundation is a 501(c)(3) non-profit organization whose members believe that basic health care and education are the foundations on which people can improve their quality of life. As stated on their request letter for the fee waiver, the organization was formed to provide a platform to celebrate the Indian Festival to help bring the community together. Additionally, the organization partners with, and supports, other charitable organizations that share their values for the global community.

The Global Seva Foundation organization submitted a Temporary Use Permit application requesting that they be permitted to hold their first RI/Lathrop Ganesh Utsav Festival event within the City of Lathrop with the goal being able to bring the community together and create a space for people to get to know one another. It is the organization's hope to make this an annual event for the community and provide multiple events in the near future for Lathrop residents.

The City Council has approved similar requests from non-profit groups that sponsored events for the community.

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GLOBAL SEVA FOUNDATION FEE WAIVER**

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The City's fee waiver policy allows for such waivers if the fee waiver supports a public benefit to the community, and the amount of the fee waiver is de-minimis in nature and is not subsidized by other facility fees. The \$392, includes both application processing and document retention fees.

**REASON FOR RECOMMENDATION:**

Staff recommends the City Council adopt a resolution to waive the Temporary Use Permit Application and Document Retention Fees, and make findings that the fee waiver supports a public benefit to the community, and that the amount of the fee waiver is de-minimis in nature and is not subsidized by other facility fees.

**FISCAL IMPACT:**

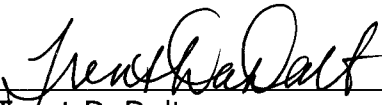
The requested fee waiver is \$392.

**ATTACHMENTS:**


1. Resolution Approving the Fee Waiver Request
2. Applicant Fee Waiver Request Letter
3. Event description w/site plans for TUP-23-95

**CITY MANAGER'S REPORT  
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GLOBAL SEVA FOUNDATION FEE WAIVER**

**APPROVALS:**

  
\_\_\_\_\_  
Trent DaDalt  
Assistant Planner

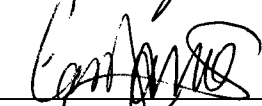
8/28/2023  
Date

  
\_\_\_\_\_  
James Michaels  
Senior Planner


8/28/2023  
Date

  
\_\_\_\_\_  
Rick Caguiat  
Community Development Director

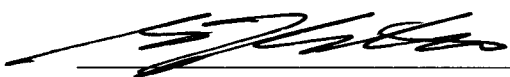
8/29/23  
Date

  
\_\_\_\_\_  
Cari James  
Finance Director

8/29/2023  
Date

  
\_\_\_\_\_  
Salvador Navarrete  
City Attorney

8-29-2023  
Date

  
\_\_\_\_\_  
Stephen Salvatore  
City Manager

9-1-23  
Date

**RESOLUTION NO. 23-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP WAIVING THE TEMPORARY USE PERMIT APPLICATION PROCESSING AND DOCUMENT RETENTION FEES FOR THE GLOBAL SEVA FOUNDATION IN THE COMBINED AMOUNT OF \$392**

**WHEREAS**, on September 11, 2023, the City Council of the City of Lathrop considered a request by the Global Seva Foundation to waive the \$382 Temporary Use Permit Fee and the \$10 Document Retention Fee; and

**WHEREAS**, the event is the River Islands (RI)/Lathrop Ganesh Utsav Festival event which was held from Monday, September 18, 2023 to Saturday, September 23, 2023; and

**WHEREAS**, the City's adopted fee waiver policy allows for such waivers when the City Council finds that the request provides a public benefit to the community, and that the amount of the request is de minimis in nature and is not subsidized from other facility fees.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council finds that the request provides a public benefit to the community, and that the amount of the request is de minimis in nature and is not subsidized from other facility fees; and

**BE IT FURTHER RESOLVED**, that in view of the direct public benefit provided by the Global Seva Foundation RI/Lathrop Ganesh Utsav Festival event within the City of Lathrop, the City Council of the City of Lathrop does hereby waive the Temporary Use Permit Application Fee in the amount of \$382 and Document Retention Fee in the amount of \$10 for a total of \$392.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of September 2023, by the following vote:

AYES:

NOES:

ABSENT:

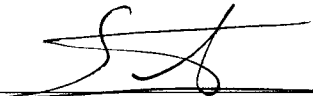
ABSTAIN:

\_\_\_\_\_  
SONNY DHALIWAL, MAYOR

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa Vargas, City Clerk

  
\_\_\_\_\_  
Salvador Navarrete, City Attorney



ATTACHMENT " 2 "

A 501(C)(3) Non-Profit Organization  
EID # 92-1488634

August 14, 2023

**Subject: Request for Fee Waiver for the GSF RI/Lathrop Ganesh Utsav 2023 Event**

To Whom it may concern:

Global Seva Foundation (GSF) is a 501(C)(3) Non-Profit organization is formed to provide a platform to celebrate India Festival "**RI/Lathrop Ganesh Utsav 2023 Event**" to bring the community together. Community members will be able to socialize with each other during the event.

GSF is requesting for a Fee Waiver for the event. Thank you for your consideration and we eagerly wait for your favorable response.

Sincerely,

Devender Narala  
GSF Member

August 15, 2023

Attn: Trent Dadalt  
Asst. Planner  
City of Lathrop

RE: RI/Lathrop Ganesh Utsav Additional Information

#### General Information on Ganesh Utsav aka Ganesh Chaturthi

Ganesh Chaturthi or Vinayaka Chaturthi is the Hindu celebration of the birth of Lord Ganesh. His life represents prosperity, wisdom, and good fortune. The festival is marked with the installation of Ganesh's clay idols publicly on temporary stages. Observances include chanting of Vedic hymns and Hindu texts, such as prayers and vrata. The festival celebrates Ganesh as the God of New Beginnings and the Remover of Obstacles as well as the god of wisdom and intelligence and is observed throughout India. The Festival is observed for 5 days and on 6<sup>th</sup> day, the festival ends.

Ganesh Chaturthi for the year 2023 is celebrated/observed on Monday, September 18.

- Monday, Sept. 18, 2023 – Start 6 PM – End 9 PM. Expected number of people (Devotee's) are 200.
- Tuesday, Sept. 19, 2023 – Start 6 PM – End 8 PM. Expected number of people (Devotee's) are 50.
- Wednesday, Sept. 20, 2023 - Start 6 PM – End 8 PM. Expected number of people (Devotee's) are 50.
- Thursday, Sept. 21, 2023 - Start 6 PM – End 8 PM. Expected number of people (Devotee's) are 50.
- Friday, Sept. 22, 2023 - Start 6 PM – End 8 PM. Expected number of people (Devotee's) are 200.
- Saturday, Sept. 23, 2023 - Start 10 AM – End 12 Noon. Expected number of people (Devotee's) are 50.

Pre-Cooked Food will be distributed on Monday and Friday to the Devotee's attending the event. No sale of Food is allowed, and no stalls are planned for this event.

Temporary tent 40' X 100' and the stage 40' x 40' will be erected by the contractor. The stage has steps and a ramp for ADA Compliance.

We plan to rent a generator for the event. We will have a microphone and couple of speakers.

We are planning to use the existing Porta-Potties at the Welcome Center for this event. If additional units are required, we can rent them.

We are coordinating with the Police Department and Fire Department. We sent the application to both and will be going in-person to talk to them.

We are available to attend any City meeting to answer any questions.

Thanks  
Devender Narala  
GSF Member



**GSF R/LATHROP GANESH  
UTSAV SITE MAP**



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