

ITEM 5.4

CITY MANAGER'S REPORT SEPTEMBER 11, 2023 CITY COUNCIL REGULAR MEETING

ITEM: PROVIDE DIRECTION ON LATHROP ROAD RESIDENTIAL DRIVEWAY RECONSTRUCTION AND CREATE CIP GG 24-27

RECOMMENDATION: Adopt Resolution Creating CIP GG 24-27 Lathrop Road Residential Driveway Reconstruction and Approve Budget Amendment

SUMMARY:

City Council created CIP GG-24-27 for the widening of Lathrop Road from two (2) lanes to four (4) lanes between Harlan Road and 5th Street/Woodfield Drive. Construction on this project began in the summer of 2017 and was completed in the summer of 2018.

On August 14, 2023 City Council requested that an item be brought back to discuss the installation of a residential driveway at 570 Lathrop Road. Staff visited the property, held a meeting with the owner, and identified the scope of work required to construct a new transition. Staff estimates that the construction cost for this project will be \$20,000.

Staff is requesting that City Council provide direction and approve the creation of CIP GG 24-27, Lathrop Road Residential Driveway Reconstruction. Staff is also requesting the approval of a budget amendment allocating \$20,000 for construction purposes utilizing General Fund Streets Reserves.

BACKGROUND:

Prior to, and during, construction staff coordinated with all adjacent property owners to transition the new roadway improvements to their existing driveway improvements. These transitions were performed by the City's contractor and were included in the project cost authorized by Council. Most transitions occurred on private property and required the property owner to sign a "Right of Entry" Agreement. The Agreement is needed to enter the property, describe the scope of the work, define the duration, and rights and responsibilities of both parties.

The property owner of 570 Lathrop Road refused to sign the Agreement multiple times. As a result, the City contractor was unable to transition from the roadway to the existing driveway. The transition was constructed entirely on City property and was limited in space due to Americans with Disabilities Act (ADA) requirements.

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CREATE CIP GG 24-27 LATHROP ROAD RESIDENTIAL DRIVEWAY
RECONSTRUCTION

REASON FOR RECOMMENDATION:

Approving the creation of CIP GG 24-27 will allow the City to begin construction efforts including bid solicitation, contract execution and construction.

FISCAL IMPACT:

Staff is requesting the approval of a budget amendment allocating \$20,000 for construction purposes utilizing General Fund Streets Reserves as follows:


<u>Decrease Street Reserves</u> 1010-251-03-00		\$20,000
<u>Increase Transfer Out</u> 1010-9900-990-9010		\$20,000
<u>Increase Transfer In</u> 3010-9900-393-0000	GG 24-27	\$20,000
<u>Increase Expenditures</u> 3010-8000-420-12-00	GG 24-27	\$20,000

ATTACHMENTS:

- A. Resolution Creating CIP GG 24-27 Lathrop Road Residential Driveway Reconstruction and Approving Related Budget Amendment
- B. Exhibit – 570 Lathrop Road

CITY MANAGER'S REPORT
SEPTEMBER 11, 2023 CITY COUNCIL REGULAR MEETING
CREATE CIP GG 24-27. LATHROP ROAD RESIDENTIAL DRIVEWAY
RECONSTRUCTION

APPROVALS:



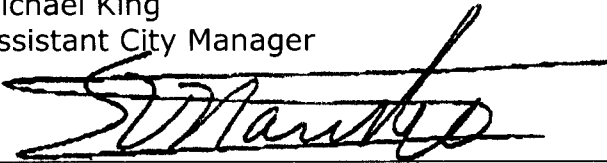
Cari James
Finance Director

9/5/2023
Date



Michael King
Assistant City Manager

9.5.2023
Date



Salvador Navarrete
City Attorney

9/5/2023
Date



Stephen J. Salvatore
City Manager

9.5.23
Date

RESOLUTION NO. 23-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP CREATING CIP GG 24-27 LATHROP ROAD RESIDENTIAL DRIVEWAY RECONSTRUCTION AND APPROVING BUDGET AMENDMENT

WHEREAS, City Council created CIP PS 02-24 for the widening of Lathrop Road from two (2) lanes to four (4) lanes between Harlan Road and 5th Street/Woodfield Drive; and

WHEREAS, construction on this project began in the summer of 2017 and was completed in the summer of 2018; and

WHEREAS, prior to, and during, construction staff coordinated with all adjacent property owners to transition the new roadway improvements to their existing driveway improvements; and

WHEREAS, the property owner of 570 Lathrop Road refused to sign a Right of Entry Agreement on multiple occasions which would have allowed the City contractor to construct transition improvements; and

WHEREAS, on August 14, 2023 City Council requested that an item be brought back to discuss the installation of a residential driveway at 570 Lathrop Road; and

WHEREAS, staff is requesting that City Council approve the creation of CIP GG 24-27 Lathrop Road Residential Driveway Reconstruction; and

WHEREAS, to initiate construction efforts staff is requesting the approval of a budget amendment allocating \$20,000 for construction purposes utilizing General Fund Streets Reserves as follows:

<u>Decrease Street Reserves:</u>		
1010-251-03-00		\$20,000
<u>Increase Transfer Out</u>		
1010-9900-990-9010		\$20,000
<u>Increase Transfer In</u>		
3010-9900-393-0000	GG 24-27	\$20,000
<u>Increase Expenditures</u>		
3010-8000-420-12-00	GG 24-27	\$20,000

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop hereby approves the creation of Capital Improvement Project (CIP) GG 24-27 Lathrop Road Residential Driveway Reconstruction; and

The foregoing resolution was passed and adopted this 11th day of September, 2023, by the following vote of the City Council, to wit:

AYES:

NOES:

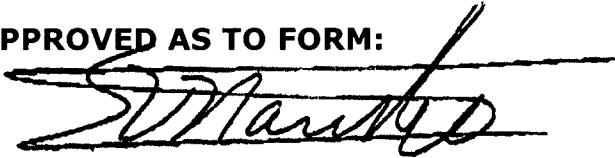
ABSTAIN:

ABSENT:

Sonny Dhaliwal, Mayor

ATTEST:

APPROVED AS TO FORM:



Teresa Vargas, City Clerk

Salvador Navarrete, City Attorney

