

ITEM 4.6

CITY MANAGER'S REPORT OCTOBER 9, 2023 CITY COUNCIL REGULAR MEETING

**ITEM: APPROVE 2023 FACILITY FEE WAIVER
REQUEST FOR LATHROP LITTLE LEAGUE**

RECOMMENDATION: Adopt a Resolution Approving a Facility Fee Waiver request from Lathrop Little League for the use of Scott Brooks Gymnasium on October 20, 2023 from 10:00 a.m. to 10:00 p.m. for a Registration Night Event

SUMMARY:

Review and consider adoption of a resolution approving a facility fee waiver request from Lathrop Little League for the use of Scott Brooks Gymnasium in accordance with the City of Lathrop Fee Waiver Policy. Council approved a fee waiver request from the Lathrop Little League at the November 14, 2022 Regular Meeting. Lathrop Little League submitted a new facility fee waiver request for the use of Scott Brooks Gymnasium on October 20, 2023 from 10:00 a.m. to 10:00 p.m. for a Registration Night Event with an anticipated attendance of 100 participants.

The Parks and Recreation Commission voted at their October 5, 2023 meeting to recommend City Council approval of the fee waiver request and found the request to be of public benefit, de minimis in nature and not subsidized from other facility fees.

BACKGROUND:

Staff received a request for a fee waiver that meets the requirements of the Fee Waiver Policy, from a local organization for the use of a City facility to support their activities. Lathrop Little League is a local non-profit providing enriching youth programming that promotes sportsmanship, teamwork, and leadership skills through the game of baseball. Lathrop Little League submitted a facility fee waiver for the use of Scott Brooks Gymnasium on October 20, 2023 from 10:00 a.m. to 10:00 p.m. for a Registration Night Event with an anticipated attendance of 100 participants in the amount of \$1,200.54 which includes both the cost of the facility and staffing.

RECOMMENDATION:

Staff recommends Council find the requested waiver provides a public benefit to the community and the amount of the request is de minimis in nature and not subsidized from other facility fees, and approve the Facility Fee Waiver requested by Lathrop Little League.

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LATHROP LITTLE LEAGUE FEE WAIVER**

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FISCAL IMPACT:

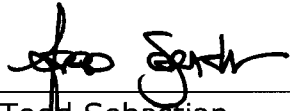
The fees associated with the facility fee waiver request total \$1,200.54.

ATTACHMENTS:

- A. Resolution approving a Facility Fee Waiver request from Lathrop Little League for the use of Scott Brooks Gymnasium on October 20, 2023 from 10:00 a.m. to 10:00 p.m. for a Registration Night Event
- B. Fee Waiver Calculations

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LATHROP LITTLE LEAGUE FEE WAIVER**

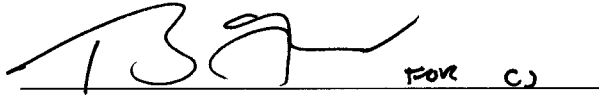
APPROVALS:



Todd Sebastian
Director of Parks, Recreation and Maintenance Services

9.28.23

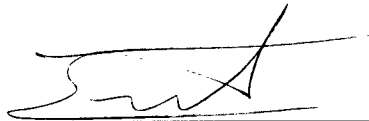
Date



Cari James
Finance Director

9/28/2023

Date



Salvador Navarrete
City Attorney

9.27.2023

Date



Stephen J. Salvatore
City Manager

10.2.23

Date

RESOLUTION NO. 23 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
APPROVING A FACILITY FEE WAIVER REQUEST FROM LATHROP LITTLE
LEAGUE FOR THE USE OF SCOTT BROOKS GYMNASIUM ON OCTOBER 20,
2023 FROM 10:00 A.M TO 10:00 P.M. FOR A REGISTRATION NIGHT EVENT**

WHEREAS, the City received a facility fee waiver request from Lathrop Little League in accordance with the City of Lathrop Fee Waiver Policy; and

WHEREAS, Lathrop Little League submitted a facility fee waiver request for the use of use of Scott Brooks Gymnasium on October 20, 2023 from 10:00 a.m. to 10:00 p.m. for a Registration Night Event with an anticipated attendance of 100 participants, and

WHEREAS, the Parks and Recreation Commission voted at their October 5, 2023 meeting to recommend City Council approval of the fee waiver request and found the request to be of public benefit, de minimis in nature and not subsidized from other facility fees.

NOW, THEREFORE, BE IT RESOLVED, that by the City Council of the City of Lathrop finds the request to be of public benefit, de minimis in nature and not subsidized from other facility fees and does hereby approve the Facility Fee Waiver for Lathrop Little League for the use of use of Scott Brooks Gymnasium on October 20, 2023 from 10:00 a.m. to 10:00 p.m. for a Registration Night Event with an anticipated attendance of 100 participants in the amount of \$1,200.54 which includes both the cost of the facility and staffing.

The foregoing resolution was passed and adopted this 9th day of October 2023, by the following vote:

AYES:

NOES:

ABSENT:

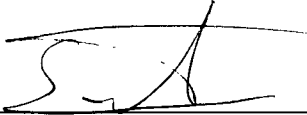
ABSTAIN:

Sonny Dhaliwal, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

Lathrop Little League					
Fee Calculations for 2023 Request for Use of Facilities					
Facility	Month Rqstd	Dates Requested	Purpose	Rate/Day	Total Price
Scott Brooks Gymnasium	October	10/20/2023	Registration Night	\$ 640.00	\$ 640.00
TOTAL					\$640.00

City of Lathrop Staffing				
Fee Calculations for 2023 Request Staff Time Associated with Fee Waiver Request				
Event	Title	Hourly Rate	Hrs Rqstd	
Registration Night	Administrative	\$ 34.22	1	\$ 34.22
	Recreation Leader (2)	\$ 21.93	12	\$ 526.32
TOTAL				\$560.54

\$1,200.54