

ITEM 4.7

CITY MANAGER'S REPORT OCTOBER 9, 2023 CITY COUNCIL REGULAR MEETING

ITEM: **APPROVE 2023 FACILITY FEE WAIVER
REQUEST FOR LIFT UP YOUR HEAD
THERAPEUTIC GROUP HOMES, INC**

RECOMMENDATION: **Adopt a Resolution Approving a Facility Fee Waiver request from Lift Up Your Head Therapeutic Group Homes, Inc. for the use of the Lathrop Senior Center on December 16, 2023 from 10:00 a.m. to 7:00 p.m. to host a Christmas Luncheon**

SUMMARY:

Review and consider adoption of a resolution approving a facility fee waiver request from Lift Your Head Up Therapeutic Group Homes, Inc. for the use of the Lathrop senior Center in accordance with the City of Lathrop Fee Waiver Policy. Lift Your Head Up Therapeutic Group Homes, Inc. submitted a facility fee waiver request for the use of the Lathrop Senior Center on December 16, 2023 from 10:00 a.m. to 7:00 p.m. to host a Christmas Luncheon supporting the youth of Lathrop with an estimated attendance of 80 participants.

The Parks and Recreation Commission voted at their October 5, 2023 meeting to recommend City Council approval of the fee waiver request and found the request to be of public benefit, de minimis in nature and not subsidized from other facility fees.

BACKGROUND:

Staff received a request for a fee waiver that meets the requirements of the Fee Waiver Policy, from a local organization for the use of a City facility to support their activities. Lift Your Head Up Therapeutic Group Homes, Inc is a local non-profit providing support and a safe structured environment that fosters a culture of positivity, self-advocacy, growth, and self-sufficiency to at-risk youth. Lift Your Head Up Therapeutic Group Homes, Inc. submitted a facility fee waiver request for the use of the Lathrop Senior Center on December 16, 2023 from 10:00 a.m. to 7:00 p.m. to host a Christmas Luncheon supporting the youth of Lathrop with an estimated attendance of 80 participants in the amount of \$865.10 which includes both the cost of the facility and staffing.

RECOMMENDATION:

Staff recommends Council find the requested waiver provides a public benefit to the community and the amount of the request is de minimis in nature and not subsidized from other facility fees, and approve the Facility Fee Waiver requested by Lift Your Head Up Therapeutic Group Homes, Inc.

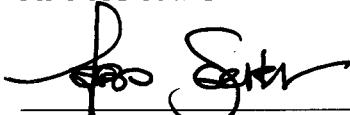
FISCAL IMPACT:

The fees associated with the facility fee waiver request total \$865.10.

ATTACHMENTS:

- A. Resolution approving a Facility Fee Waiver request from Lift Your Head Up Therapeutic Group Homes, Inc. submitted a facility fee waiver request for the use of the Lathrop Senior Center on December 16, 2023 from 10:00 a.m. to 7:00 p.m. to host a Christmas Luncheon
- B. Fee Waiver Calculations

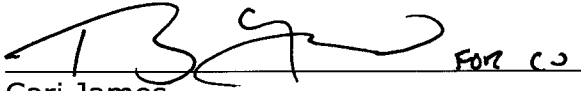
APPROVALS:



Todd Sebastian
Director of Parks, Recreation and Maintenance Services

9.18.23

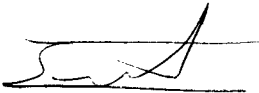
Date



Cari James
Finance Director

9/28/2023

Date



Salvador Navarrete
City Attorney

9.21.2023

Date



Stephen J. Salvatore
City Manager

10.2.23

Date

RESOLUTION NO. 23 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
APPROVING A FACILITY FEE WAIVER REQUEST FROM LIFT UP YOUR HEAD
THERAPEUTIC GROUP HOMES, INC. ON DECEMBER 16, 2023 FROM 10:00
A.M. TO 7:00P.M. TO HOST A CHRISTMAS LUNCHEON**

WHEREAS, the City received a facility fee waiver request from Lift Your Head Up Therapeutic Group Homes, Inc in accordance with the City of Lathrop Fee Waiver Policy; and

WHEREAS, Lift Your Head Up Therapeutic Group Homes, Inc. submitted a facility fee waiver request for the use of the Lathrop Senior Center on December 16, 2023 from 10:00 a.m. to 7:00 p.m. to host a Christmas Luncheon with an estimated attendance of 80 participants; and

WHEREAS, the Parks and Recreation Commission voted at their October 5, 2023 meeting to recommend City Council approval of the fee waiver request and found the request to be of public benefit, de minimis in nature and not subsidized from other facility fees.

NOW, THEREFORE, BE IT RESOLVED, that by the City Council of the City of Lathrop finds the request to be of public benefit, de minimis in nature and not subsidized from other facility fees and does hereby approve the Facility Fee Waiver for Lift Your Head Up Therapeutic Group Homes, Inc. for the use of the Lathrop Senior Center on December 16, 2023 from 10:00 a.m. to 7:00 p.m. to host a Christmas Luncheon with an estimated attendance of 80 participants in the amount of \$865.10 which includes both the cost of the facility and staffing.

The foregoing resolution was passed and adopted this 9th day of October 2023, by the following vote:

AYES:

NOES:

ABSENT:

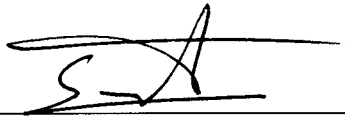
ABSTAIN:

Sonny Dhaliwal, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

Lift Up Your Head Therapeutic Group Homes Inc.

Fee Calculations for 2023 Request for Use of Facilities

Facility	Month Rqstd	Dates Requested	Purpose	Rate/Day	Total Price
Lathrop Community Center	December	12/16/2023	Christmas Luncheon	\$ 480.00	\$ 480.00
TOTAL					\$480.00

City of Lathrop Staffing

Fee Calculations for 2023 Request Staff Time Associated with Fee Waiver Request

Event	Title	Hourly Rate	Hrs Rqstd	
Cultural Event	Recreation Leader (2)	\$ 21.93	8	\$ 350.88
Cultural Event	Administrative	\$ 34.22	1	\$ 34.22
TOTAL				\$385.10

\$865.10