

ITEM 4.8

CITY MANAGER'S REPORT NOVEMBER 13, 2023 CITY COUNCIL REGULAR MEETING

ITEM: **APPROVE TEMPORARY STREET CLOSURES FOR THE LATHROP CHRISTMAS PARADE ON DECEMBER 9, 2023 FOR THOMSEN ROAD, CAMBRIDGE DRIVE, J STREET, AND 5TH STREET**

RECOMMENDATION: **Adopt Resolution Approving Temporary Street Closures for the Lathrop Christmas Parade on December 9, 2023 for Thomsen Road, Cambridge Drive, J Street, and 5th Street**

SUMMARY:

On December 9, 2023, the City of Lathrop will host the annual Christmas Parade. The parade will begin at 11:00 a.m. on Thomsen Road heading west; turn north onto Cambridge Drive; turn east onto J Street; turn south onto 5th Street; and turn west onto Thomsen Road where it will conclude. The Parks and Recreation Department will coordinate the route, and the temporary street closures, with Public Works, Lathrop Police Department, and the Lathrop Manteca Fire District to ensure the safety of this event. Since the parade will utilize the entire street at these locations, staff is requesting Council approval of temporary street closures.

BACKGROUND:

On December 9, 2023, the Parks and Recreation Department will be hosting the annual Christmas Parade. This year's theme is "The Songs and Stories of Christmas: Take 2".

The parade will begin at 11:00 a.m. at the entrance of the Manteca Unified School District Annex parking lot located at 735 Thomsen Road, follow Thomsen Road; turn north onto Cambridge Drive; turn east onto J Street; turn south onto 5th Street; turn west onto Thomsen Road and conclude back at the parking lot. The Judges Review Stand will be located along 5th Street in front of the Community Center. The staging of the parade entries will be in the parking lot Manteca Unified School District Annex located at 735 Thomsen Road.

The Parks and Recreation Department will coordinate the temporary street closures with Public Works, Lathrop Police Department, and the Lathrop Manteca Fire District. To accommodate the event, temporary street closures will be in effect from 10:00 a.m. to 1:00 p.m. There will be enough access for Lathrop Police Department and the Lathrop Manteca Fire District to enter in case of an emergency. Residents receive a door hanger to notify them about the temporary street closures by City staff. Seventy-two hours prior to the parade, signs will be placed on the barricades along

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CHRISTMAS PARADE TEMPORARY STREET CLOSURE**

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the parade route set on the side of the road to alert the community about "No Parking" and "Street Closure". On the day of the parade, additional barricades will be set with advanced warning signs: "Road Closed Ahead" and "Detour Ahead". Approximately one hour prior to the beginning of the parade, the actual "Road Closure" signs will be set in place. The Parks and Recreation Department and the Lathrop Police Department will be present at all intersections to assist with traffic flow. At the conclusion of the parade, barricades will be collected.

To ensure the safety of the parade spectators and participants, staff is requesting temporary closures of the following streets:

- **Thomsen Road** - From 5th Street to Cambridge Drive
- **Cambridge Drive** - From Thomsen Road to J Street
- **J Street** - From Cambridge Drive and 5th Street
- **5th Street** - From J Street to Thomsen Road

This temporary closure will take place on Saturday, December 9, 2023, from approximately 10:00 a.m. to 1:00 p.m. for the purpose of presenting the annual Christmas Parade.

REASON FOR RECOMMENDATION:

The adoption of this resolution will approve the temporary street closures to allow staff to facilitate the 2023 Christmas Parade.

FISCAL IMPACT:

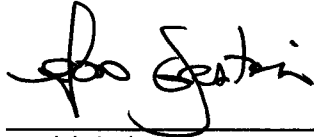
Expenses have been accounted for in the 23-24 fiscal year budget.

ATTACHMENTS:

- A. Adopt Resolution Approving Temporary Street Closures for the Lathrop Christmas Parade on December 9, 2023, for Thomsen Road, Cambridge Drive, J Street, and 5th Street
- B. Parade Route Map

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CHRISTMAS PARADE TEMPORARY STREET CLOSURE**

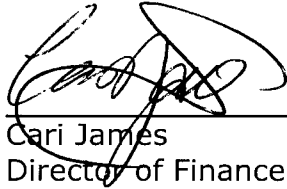
APPROVALS:



Todd Sebastian
Director of Parks and Recreation

11/6/2023

Date



Cari James
Director of Finance

11/6/2023

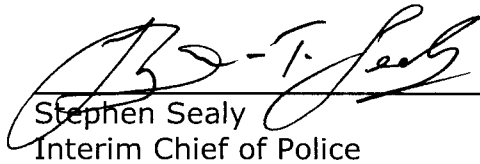
Date



Brad Taylor
City Engineer

11/6/2023

Date



Stephen Sealy
Interim Chief of Police

11/6/2023

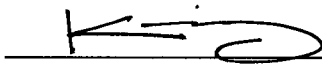
Date



Salvador Navarrete
City Attorney

11-6-2023

Date



Michael King
Assistant City Manager

11-6-2023

Date



Stephen J. Salvatore
City Manager

11.6.23

Date

RESOLUTION NO. 23-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP
APPROVING TEMPORARY STREET CLOSURES FOR THE LATHROP
CHRISTMAS PARADE ON DECEMBER 9, 2023 FOR THOMSEN ROAD,
CAMBRIDGE DRIVE, J STREET, AND 5TH STREET**

WHEREAS, on November 13, 2023 City Staff requested City Council approval for temporary street closures for the Christmas Parade on December 9, 2023; and

WHEREAS, the streets recommended for temporary closure for the Christmas parade route are:

- **Thomsen Road** - From 5th Street to Cambridge Drive
- **Cambridge Drive** - From Thomsen to J Street
- **J Street** - From Cambridge Drive and 5th Street
- **5th Street** - From J Street to Thomsen Road

WHEREAS, these street closures will be in affect from approximately 10:00 a.m. to 1:00 p.m. on Saturday, December 9, 2023 for purpose of presenting the annual Christmas Parade; and

WHEREAS, the City of Lathrop Parks and Recreation Department shall set barricades on the side of the road to alert the community about areas of closure seventy-two hours in advance of the parade; and

WHEREAS, advanced temporary signage will be placed on the streets identifying the temporary closure from approximately 10:00 a.m. to 1:00 p.m. on December 9, 2023; and

WHEREAS, the Lathrop Police Department shall help at intersections for traffic flow during the temporary street closure and the Lathrop Manteca Fire District will be informed of the parade route; and

NOW, THEREFORE, BE IT RESOLVED that pursuant to California Vehicle Code Section 21101, subdivision (e), the City Council of the City of Lathrop does hereby approve temporary closure of:

- **Thomsen Road** - From 5th Street to Cambridge Drive
- **Cambridge Drive** - From Thomsen to J Street
- **J Street** - From Cambridge Drive and 5th Street
- **5th Street** - From J Street to Thomsen Road

This temporary closure will take place on Saturday, December 9, 2023 from approximately 10:00 a.m. to 1:00 p.m. for the purpose of presenting the annual Christmas Parade.

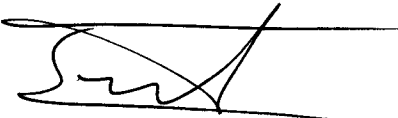
PASSED AND ADOPTED this 13th day of November 2023, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Sonny Dhaliwal, Mayor

APPROVED AS TO FORM:

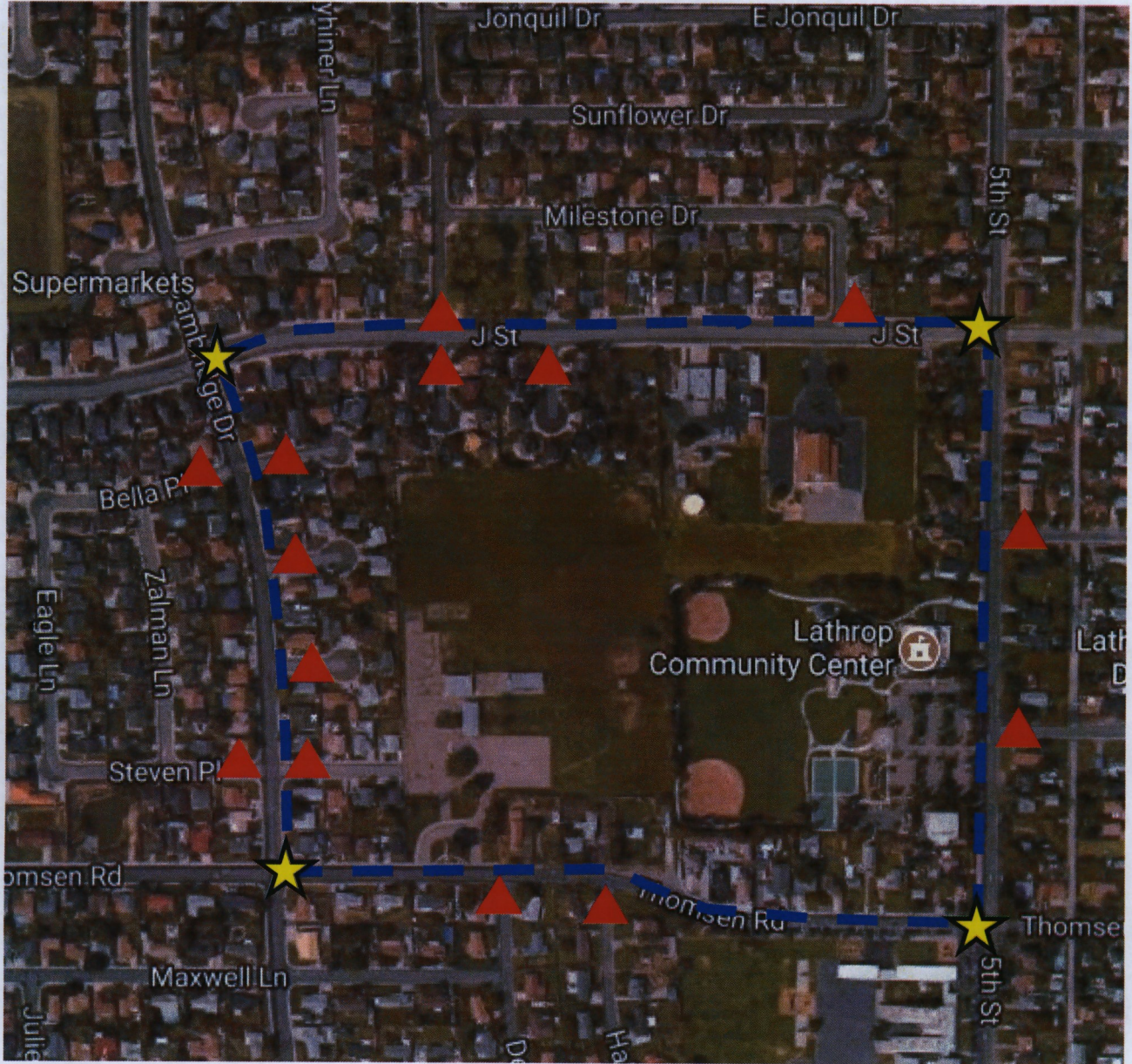
ATTEST:



 Salvador Navarrete, City Attorney

Teresa Vargas, City Clerk

2023 Christmas Parade Route and Street Closures



LEGEND

- Parade Route
- Street Closure
- LPD Assistance

City of 
Lathrop
PARKS & RECREATION
WE C.A.R.E.
Creating Active Recreation Experiences