



**CITY OF LATHROP  
CITY COUNCIL SPECIAL MEETING  
MONDAY, JUNE 23, 2025, TUESDAY, JUNE 24, 2025, AND WEDNESDAY, JUNE  
25, 2025, ALL DAYS, SCHEDULED TO START AT 2:00 P.M.  
COUNCIL CHAMBER, CITY HALL  
390 Towne Centre Drive, Lathrop, CA 95330**

**MINUTES**

**PLEASE NOTE: The City Council met on June 23, 2025, at 2:00 p.m., to discuss the Fiscal Years 2025-2026 and 2026-2027 Budgets, until their review and discussions concluded. The City Council did not meet on June 24 and June 25, 2025, as the City Council concluded the budget hearings on June 23, 2025.**

**1. PRELIMINARY**

1.1 CALL TO ORDER – Mayor Akinjo called the meeting to order at 2:00 p.m.

1.2 ROLL CALL Present: Mayor Akinjo, Vice Mayor Torres-O’Callaghan; and Councilmembers: Diallo, Dresser and Lazard.

Absent: None

1.3 PLEDGE OF ALLEGIANCE – Councilmember Dresser led the pledge of allegiance.

**2. SCHEDULED ITEMS**

2.1 FISCAL YEARS 2025-26 AND 2026-27 BIENNIAL BUDGET REVIEW AND APPROVAL

City Manager Stephen Salvatore provided an introduction to the budget hearings. The City Council received presentations from each department and approved the following section of the budget in the following order.

2.1.1 Council to Consider the Following Sections of the Budget:

A. Overview

Finance Director Cari James provided a general overview of the proposed budgets for Fiscal Year 2025-26 and 2026-27. A question and answer period ensued throughout the presentation.

B. General Government

1. City Council
2. City Manager
3. Government Services / City Clerk

City Manager Stephen Salvatore, Deputy City Manager Thomas Hedegard, and Government Services Director and City Clerk Teresa Vargas provided an overview of the City Council, City Manager, and Government Services/City Clerk sections of the budget. Information presented included:

- Staffing and Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the City Council, City Manager, and Government Services sections of the budget.

#### 4. Economic Development

Economic Development Administrator Shelley Burcham provided an overview of the Economic Development section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the Economic Development section of the budget.

#### 5. City Attorney

Deputy City Manager Thomas Hedegard provided an overview of the City Attorney section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the City Attorney section of the budget.

## 6. Human Resources

Deputy City Manager Thomas Hedegard and Human Resources Director Juliana Burns provided an overview of the Human Resources section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the Human Resources section of the budget.

## 7. Finance

Finance Director Cari James provided an overview of the Finance section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentations. No amendments were noted to the Finance section of the budget.

## 8. Information Systems

Information Systems Director Tony Fernandes provided an overview of the Information Systems section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentations. City Manager Stephen Salvatore provided additional information. No amendments were noted to the Information Systems section of the budget.

On a motion by Councilmember Lazard, seconded by Councilmember Diallo, the City Council approved the General Government section of the budget, which included the City Council, City Manager, Government Services / City Clerk, Economic Development, City Attorney, Human Resources, Finance and Information Systems Departments and related Divisions.

Ayes: Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
Noes: None  
Absent: None  
Abstain: None

#### C. Building Safety and Inspections

Assistant City Manager Michael King and Chief Building Official Ed Short provided an overview of the Building Safety and Inspections section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentation. No amendments were noted to the Building Safety and Inspections section of the budget.

On a motion by Vice Mayor Torres-O'Callaghan, seconded by Councilmember Lazard, the City Council approved the Building Safety and Inspections section of the budget.

Ayes: Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
Noes: None  
Absent: None  
Abstain: None

*Mayor Akinjo recessed the meeting at 4:45 p.m. Mayor Akinjo reconvened the meeting at 5:31 p.m.*

#### D. Public Works

Assistant City Manager Michael King and City Engineer Brad Taylor provided an overview of the Public Works section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27

- Significant Budget Changes

A question and answer period ensued throughout the presentation. City Manager Stephen Salvatore provided additional information. No amendments were noted to the Public Works section of the budget.

On a motion by Councilmember Diallo, seconded by Vice Mayor Torres-O'Callaghan, the City Council approved the Public Works section of the budget.

Ayes: Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
Noes: None  
Absent: None  
Abstain: None

#### E. Community Development

Community Development Director Rick Caguiat provided an overview of the Community Development section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentation. City Manager Stephen Salvatore provided additional information. No amendments were noted to the Community Development section of the budget.

On a motion by Vice Mayor Torres-O'Callaghan, seconded by Councilmember Lazard, the City Council approved the Public Works section of the budget.

Ayes: Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
Noes: None  
Absent: None  
Abstain: None

#### F. Public Safety

Police Chief Stephen Sealy and Finance Manager Yesenia Linnell provided an overview of the Public Safety section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions

- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentation. City Manager Stephen Salvatore provided additional information. No amendments were noted to the Public Safety section of the budget.

On a motion by Councilmember Diallo, seconded by Vice Mayor Torres-O'Callaghan, the City Council approved the Public Safety section of the budget.

Ayes: Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
 Noes: None  
 Absent: None  
 Abstain: None

#### G. Parks and Recreation

*Councilmember Diallo left for the remainder of the meeting at 7:46 p.m. during the presentation of the Parks and Recreation section of the budget.*

Parks and Recreation Director Todd Sebastian (joined via zoom) provided an overview of the Parks and Recreation section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentation. No amendments were noted to the Parks and Recreation section of the budget.

On a motion by Councilmember Lazard, seconded by Vice Mayor Torres-O'Callaghan, the City Council approved the Parks and Recreation section of the budget.

Ayes: Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
 Noes: None  
 Absent: Diallo  
 Abstain: None

#### H. Measure C

Finance Director Cari James provided an overview of the Measure C section of the budget. Information presented included:

- Staffing / Organizational Chart
- Overview of Department and Division Functions
- Department Accomplishments and highlights for Fiscal Years 2023-24 and 2024-25
- Goals for Fiscal Years 2025-26 and 2026-27
- Significant Budget Changes

A question and answer period ensued throughout the presentation. No amendments were noted to the Measure C section of the budget.

On a motion by Vice Mayor Torres-O'Callaghan, seconded by Councilmember Lazard, the City Council approved the Measure C section of the budget.

Ayes: Dresser, Lazard, Torres-O'Callaghan, and Akinjo  
 Noes: None  
 Absent: Diallo  
 Abstain: None

#### 2.1.2 Council to Consider the Following:

On a motion by Vice Mayor Torres-O'Callaghan, seconded by Councilmember Lazard, the City Council adopted **Resolution 25-5840** approving the Biennial Budget for Fiscal Years 2025-26 and 2026-27, authorized positions by Department, and the Final Gann Limit for Fiscal Year beginning July 1, 2025, and Ending June 30, 2026.

**Website Link to Budget Report:** <https://www.ci.lathrop.ca.us/finance/page/budget>

#### PDF Link:

[https://www.ci.lathrop.ca.us/sites/default/files/fileattachments/finance/page/5573/fy2025 2027 proposed budget web.pdf](https://www.ci.lathrop.ca.us/sites/default/files/fileattachments/finance/page/5573/fy2025%202027%20proposed%20budget%20web.pdf)

- 3. ADJOURNMENT** – There being no further business, Mayor Akinjo adjourned the meeting 7:59 p.m.



Teresa Vargas, MMC  
 Government Services Director  
 City Clerk

*This meeting was called by a majority of the City Council per Government Code Section 54956.5. Members of the public interested in addressing the City Council during this Special Meeting may address the item(s), which have been described in the notice of this Special Meeting in accordance with Government Code Section 54954.3(a).*