

**CITY OF LATHROP  
CITY COUNCIL REGULAR MEETING  
MONDAY, NOVEMBER 10, 2025, 7:00 P.M.  
CLOSED SESSION, 6:30 P.M.  
COUNCIL CHAMBER, CITY HALL  
390 Towne Centre Drive  
Lathrop, CA 95330**

**MINUTES**

**PLEASE NOTE: There was a Closed Session, which commencing at 6:31 p.m. The Regular Meeting reconvened at 7:02 p.m.**

**1. PRELIMINARY**

1.1 CALL TO ORDER – Mayor Akinjo called the meeting to order at 6:31 p.m. and adjourned to Closed Session.

1.2 CLOSED SESSION

1.2.1 LIABILITY CLAIM: Pursuant to California Government Code Section 54956.95:

- Claimant: Ayden Horn  
Agency Claimed Against: City of Lathrop

**RECONVENE** – Mayor Akinjo reconvened the meeting at 7:02 p.m.

1.2.2 REPORT FROM CLOSED SESSION

City Attorney Salvador Navarrete reported that the City Council met in closed session pursuant to Item 1.2 and approved the claim by a 4–0 vote.

1.3 ROLL CALL

Present: Mayor Akinjo; Vice Mayor Torres-O’Callaghan; and Councilmembers: Dresser and Lazard

Absent: Councilmember Diallo

1.4 INVOCATION – Pastor Christian Figueroa, Home Church, provided the invocation.

1.5 PLEDGE OF ALLEGIANCE – Pastor Figueroa led the pledge of allegiance.

1.6 ANNOUNCEMENT(S) BY MAYOR / CITY MANAGER

City Manager Stephen Salvatore invited to the 2025 Veterans Day Celebration scheduled for Tuesday, November 11, 2025, at 11:00 AM at the Lathrop Community Center.

1.7 INFORMATIONAL ITEM(S) - None

1.8 DECLARATION OF CONFLICT(S) OF INTEREST –

Councilmember Dresser requested clarification from City Attorney Salvador Navarrete regarding Item 4.9 and a potential conflict of interest related to his membership in the Lathrop Rotary Club. After a brief discussion between City Attorney Navarrete and Councilmember Dresser, it was clarified that no financial interest existed; therefore, no conflict of interest was declared.

**2. PRESENTATIONS**

2.1 CERTIFICATES OF RECOGNITION TO VARIOUS ORGANIZATIONS:

Mayor Akinjo on behalf of the Lathrop City Council presented certificates of recognition to the following individuals for their community involvement:

- Sahithi Kuchipudi Kalashetram
- Manteca Indians Durga Puja Committee
- Mitra, USA

Speakers Gutanjali Barani, Sujalita Bharadwaj and Sahithilatha Bandan provided remarks.

2.2 PROCLAMATION DECLARING NOVEMBER 2025 AS SIKH AWARENESS MONTH

Mayor Akinjo on behalf of the Lathrop City Council presented a proclamation to Supervisor Sonny Dhaliwal declaring November 2025 as Sikh Awareness Month.

2.3 QUARTERLY ECONOMIC DEVELOPMENT UPDATE

Economic Development Administrator Barbara Harb provided the quarterly economic development update and quarterly presentation.

**3. CITIZEN'S FORUM - None**

#### 4. CONSENT CALENDAR

On a motion by Vice Mayor Torres-O'Callaghan, seconded by Councilmember Lazard, the City Council approved the Consent Calendar, by the following roll call vote unless otherwise noted:

Ayes:	Dresser, Lazard, Torres-O'Callaghan and Akinjo
Noes:	None
Absent:	Diallo
Abstain:	None

##### 4.1 WAIVING OF READING OF ORDINANCES AND RESOLUTIONS

Waived the reading in full of ordinances and resolutions on agenda and adopt by reading of title only, unless otherwise requested by the Mayor or a Councilmember.

##### 4.2 APPROVAL OF MINUTES

Approved Minutes for the Regular City Council Meeting of September 8, 2025

##### 4.3 SECOND READING AND ADOPTION OF ORDINANCE 25-474 OF THE CITY COUNCIL OF THE CITY OF LATHROP TO AMEND LATHROP MUNICIPAL CODE SECTION 12.04.010 "DEFINITIONS" AND SECTION 12.20.010 "CONDUCT IN CITY PARKS – PROHIBITED ACTIONS"

Waived full reading and adopted **Ordinance 25-474** amending Code Section 12.04.010 "Definitions" and Section 12.20.010 "Conduct in City Parks – Prohibited Actions" of the Lathrop Municipal Code.

##### 4.4 TREASURER'S REPORT FOR SEPTEMBER 2025

Approved Quarterly Treasurer's Report for September 2025.

##### 4.5 COMMUNITY FACILITIES DISTRICTS ANNUAL BOND ACCOUNTABILITY REPORT FOR FY 2024-25

No City Council action taken, the City Council received the report provided.

##### 4.6 AUTHORIZE THE POSTPONEMENT OF DELINQUENT UTILITY TURN-OFFS FOR DECEMBER 2025

Adopted **Resolution 25-5908** approving the suspension of service disconnections in the month of December 2025 for all delinquent accounts.

- 4.7 AUTHORIZE ACCEPTANCE OF THE FY25 SAFER OUTCOMES GRANT AWARD FROM THE U.S. DEPARTMENT OF JUSTICE (DOJ), OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS), APPROVE CREATION OF PROJECT GG 26-24, AND RELATED BUDGET AMENDMENT

Adopted **Resolution 25-5909** authorizing the acceptance of the FY25 Safer Outcomes Grant Fund Award of \$215,389 from the U.S. Department of Justice (DOJ), Office of Community Oriented Policing Services (COPS), creation of CIP GG 26-24, and approving related budget amendment.

- 4.8 APPROVE PLANNING FEE WAIVER REQUEST BY HOME CHURCH (TUP-25-141)

Adopted **Resolution 25-5910** waiving the Temporary Use Permit application processing and document retention fees for Home Church, in the Combined Amount of \$392.

- 4.9 APPROVE 2025 AND 2026 FACILITY FEE WAIVER REQUESTS FROM LATHROP LITTLE LEAGUE, LATHROP LIONS CLUB, LATHROP SUNRISE ROTARY, RIVER ISLANDS HIGH SCHOOL BASEBALL, ALCOHOLICS ANONYMOUS, AND LIFT UP YOUR HEAD THERAPEUTIC HOMES, INC.

1. Adopted **Resolution 25-5911** approving Facility Fee Waiver Request from Lathrop Little League;
2. Adopted **Resolution 25-5912** approving Facility Fee Waiver Request from Lathrop Lions Club;
3. Adopted **Resolution 25-5913** approving Facility Fee Waiver Request from Lathrop Sunrise Rotary;
4. Adopted **Resolution 25-5914** approving Facility Fee Waiver Request from River Islands High School Baseball;
5. Adopted **Resolution 25-5915** approving Facility Fee Waiver Request from Alcoholics Anonymous; and
6. Adopted **Resolution 25-5916** approving Facility Fee Waiver Request from Lift Up Your Head Therapeutic Homes, Inc.

- 4.10 APPROVE THE TEMPORARY STREET CLOSURES FOR THE LATHROP CHRISTMAS PARADE AND TREE LIGHTING ON DECEMBER 6, 2025, FOR THOMSEN ROAD, J STREET, AND 5<sup>TH</sup> STREET

Adopted **Resolution 25-5917** approving temporary street closures for the Lathrop Christmas Parade and Tree Lighting on December 6, 2025, for Thomsen Road, J Street, and 5th Street.

- 4.11 APPROVE OUT OF STATE TRAVEL FOR COUNCIL MEMBERS TO ATTEND THE 2025 NATIONAL LEAGUE OF CITIES CITY SUMMIT

Adopted **Resolution 25-5918** authorizing out of state travel for three Council Members to attend the 2025 National League of Cities City Summit in Salt Lake City, Utah, November 18-23, 2025.

- 4.12 APPROVE OUT OF STATE TRAVEL AUTHORIZING THE PARKS AND RECREATION SUPERVISOR TO ATTEND THE 2026 MUNICIPAL SPECIAL EVENTS SUMMIT IN VIRGINIA BEACH, VIRGINIA

Adopted **Resolution 25-5919** authorizing out of state travel for the Parks and Recreation Supervisor to attend the 2026 Municipal Special Events Summit from February 16-19 2026, in Virginia Beach, Virginia.

- 4.13 APPROVE OF OUT OF STATE TRAVEL FOR TWO (2) INFORMATION SYSTEMS DEPARTMENT (ISD) STAFF MEMBERS AND (1) GOVERNMENT SERVICES DIRECTOR/CITY CLERK DEPARTMENT STAFF MEMBER TO ATTEND THE 2026 LASERFICHE EMPOWER CONFERENCE

Adopted **Resolution 25-5920** approving out of state travel for two Information Systems Department (ISD) staff members and the Government Services Director/City Clerk to attend the 2026 Laserfiche Empower Conference in Las Vegas, Nevada, April 27-30, 2026, and approved a budget amendment to the ISD training and travel budget.

- 4.14 APPROVE OUT OF STATE TRAVEL FOR THE GOVERNMENT SERVICES DIRECTOR/CITY CLERK TO ATTEND THE INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS (IIMC) 2026 ANNUAL CONFERENCE

Adopted **Resolution 25-5921** authorizing out of state travel for the Government Services Director/City Clerk to attend the International Institute of Municipal Clerks (IIMC) 2026 Annual Conference in Reno, Nevada, May 15 -21, 2026.

- 4.15 APPROVE PARCEL MAP 25-03 FOR 11 COMMERCIAL LOTS LOCATED IN THE CLSP COMMERCIAL AREA

Adopted **Resolution 25-5922** approving Parcel Map 25-03 for 11 commercial lots located in the Central Lathrop Specific Plan Commercial Area.

- 4.16 APPROVE SELECTION OF A CONCEPTUAL DESIGN OF LATHROP MULTI-PURPOSE COMMUNITY CENTER COMPLEX, CIP PK 22-05

Adopted **Resolution 25-5923** approving conceptual design for the Lathrop Multi-Purpose Community Center Complex, CIP PK 22-05.

- 4.17 APPROVE SUBMITTAL OF LOUISE AVENUE AND INTERSTATE 5 INTERCHANGE, CIP PS 06-06 FOR THE 2026 SJCOG ONE VOICE PROJECT NOMINATIONS

Adopted **Resolution 25-5924** approving submittal of Louise Avenue and Interstate 5 Interchange, CIP PS 06-06 for the 2026 San Joaquin Council of Governments One Voice project nominations

- 4.18 APPROVE BUDGET AMENDMENT FOR THE MOSSDALE WASTEWATER PUMP STATION ACCESS MODIFICATIONS AND UPGRADES PROJECT, CIP WW 26-09

Adopted **Resolution 25-5925** approving budget amendment for the Mossdale Wastewater Pump Station Access Modifications and Upgrades Project, CIP WW 26-09.

- 4.19 ACCEPT PUBLIC IMPROVEMENTS IN TRACT 4151 WITH CONDITIONS FROM D.R. HORTON BAY, INC.

Adopted **Resolution 25-5926** accepting public improvements in Tract 4151 with conditions from D.R. Horton Bay, Inc.

- 4.20 CREATE HOWLAND ROAD PAVEMENT REHABILITATION, CIP PS 26-23, AND APPROVE BUDGET AMENDMENT

Adopted **Resolution 25-5927** creating Howland Road Pavement Rehabilitation Project, CIP PS 26-23, and approving budget amendment.

- 4.21 CREATE LATHROP ROAD AND HARLAN ROAD PAVEMENT REHABILITATION, CIP PS 26-25, AND APPROVE BUDGET AMENDMENT

Adopted **Resolution 25-5928** creating Lathrop Road and Harlan Road Pavement Rehabilitation Project, CIP PS 26-25, and approving related budget amendment.

## 5. SCHEDULED ITEMS

- 5.1 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER THE 2026 SJMSCP DEVELOPMENT FEE ANNUAL ADJUSTMENT

Community Development Director Rick Caguiat provided the presentation. Mayor Akinjo opened the public hearing. There were no public speakers. A question and answer period ensued amongst members of the City Council. Steve Mayo with the San Joaquin Council of Governments provided additional information. Mayor Akinjo closed the public hearing.

On a motion by Councilmember Torres-O'Callaghan, and seconded by Councilmember Lazard, the City Council considered the following:

1. Held a public hearing; and
2. Adopted **Resolution 25-5929** approving an annual adjustment to the San Joaquin County Multi-Species Habitat Conservation and Open Space Plan (SJMSCP) Development Fee for 2026.

Ayes: Dresser, Lazard, Torres-O'Callaghan and Akinjo  
Noes: None  
Absent: Diallo  
Abstain: None

5.2 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER AN ORDINANCE OF THE CITY OF LATHROP TO ADD SECTIONS 13.04.125 AND 13.16.125 TO TITLE 13 ("PUBLIC SERVICES") OF THE LATHROP MUNICIPAL CODE TO ESTABLISH CAPACITY ALLOCATION AND CONSUMPTION REVIEW

City Engineer Brad Talor provided the presentation. Mayor Akinjo opened the public hearing. There were no public speakers. Mayor Akinjo closed the public hearing.

On a motion by Councilmember Torres-O'Callaghan, and seconded by Councilmember Lazard, the City Council considered the following:

1. Held a public hearing; and
2. Introduced and held first reading of an ordinance adding Sections 13.04.125 and 13.16.125 to Title 13 ("Public Services") of the Lathrop Municipal Code to establish capacity allocation and consumption review.

Ayes: Dresser, Lazard, Torres-O'Callaghan and Akinjo  
Noes: None  
Absent: Diallo  
Abstain: None

5.3 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER AN ORDINANCE OF THE CITY OF LATHROP TO AMEND TITLE 13 ("PUBLIC SERVICES") OF THE LATHROP MUNICIPAL CODE TO ESTABLISH A GENERAL DEFINITION OF "PUBLIC WORKS DIRECTOR"

City Engineer Brad Talor provided the presentation. Mayor Akinjo opened the public hearing. There were no public speakers. Mayor Akinjo closed the public hearing.

On a motion by Councilmember Torres-O'Callaghan, and seconded by Councilmember Lazard, the City Council considered the following:

1. Held a public hearing; and
2. Introduced and held first reading of an ordinance amending Title 13 ("Public Services") of the Lathrop Municipal Code to Establish a General and Consistent Definition of "Public Works Director"

Ayes: Akinjo, Diallo, Lazard, Torres-O'Callaghan and Dhaliwal  
Noes: None  
Absent: None  
Abstain: None

## 6. COUNCIL COMMUNICATIONS

- 6.1 MAYOR'S REFERRAL – Discuss Approval of an Annual Celebratory Event Recognizing Lathrop's Sisterhood with the City of Bacarra Ilocos Norte, Philippines

Mayor Akinjo provided a summary of the referral, and a question and answer period followed. By consensus, the City Council accepted the referral. The item will be agendized for formal discussion during a future meeting.

- 6.2 VICE MAYOR TORRES-O'CALLAGHAN REFERRAL – Discuss and Consider Installation of Camera Systems by all School Crosswalks

Vice Mayor Torres-O'Callaghan provided a summary of the referral, and a question and answer period followed. City Engineer Brad Taylor and Police Chief Stephen Sealy provided additional information. By consensus, the City Council accepted the referral. The item will be agendized for formal discussion during a future meeting.

- 6.3 COUNCILMEMBER DIALLO REFERRAL - Discuss and Request Creating a 2x2 Committee between the City of Lathrop and San Joaquin County Sheriff's Office for Matters Related to a Proposed Memorandum of Understanding Regarding Jurisdictional Waterways in Lathrop

Due to the absence of Councilmember Diallo, this item was moved to the next Regular City Council Meeting.


- 6.4 MAYOR & COUNCILMEMBER COMMITTEE REPORT(S)

Vice Mayor Torres-O'Callaghan provided a summary of her attendance to the most recent meeting of the San Joaquin County Water Advisory Board. Mayor Akinjo commented on the matter.

- 6.5 MAYOR & COUNCILMEMBER COMMENT(S)

Councilmember Dresser commented on various topics, such as a recent presentation provided by Ava Energy, Veteran's Day celebration and the Annual Rotary Thanksgiving Dinner. Vice Mayor Torres-O'Callaghan thanked police and fire for recent community events.

7. **ADJOURNMENT** – There being no further business, Mayor Akinjo adjourned the meeting at 8:39 p.m., in loving memory of Bennie Gatto.



Teresa Vargas, MMC  
Government Services Director, City Clerk