

March 9, 2026 – City Council Regular Meeting – 7:00 p.m.



City Council Chamber
390 Towne Centre Drive
Lathrop, California
(209) 941-7200
www.ci.lathrop.ca.us

City Council

Paul Akinjo, Mayor

Jennifer Torres-O'Callaghan, Vice Mayor

Minnie Diallo, Councilmember

Stephen Dresser, Councilmember

Diane Lazard, Councilmember

City Staff

Stephen Salvatore, City Manager

Salvador Navarrete, City Attorney

Michael King, Assistant City Manager

Thomas Hedegard, Deputy City Manager

Stephen Sealy, Chief of Police

Teresa Vargas, Government Services
Director / City Clerk

Brad Taylor, City Engineer

Tony Fernandes, Information Systems Director

Cari James, Finance Director

Juliana Burns, Human Resources Director

Rick Caguiat, Community Development
Director

Todd Sebastian, Parks and Recreation
Director

General Order of Business

1. Preliminary
 - Call to Order
 - Closed Session
 - Roll Call
 - Invocation
 - Pledge of Allegiance
 - Announcements by Mayor/City Mgr.
 - Informational Items
 - Declaration of Conflict of Interest
2. Presentations
3. Citizen's Forum
4. Consent Calendar
5. Scheduled Items
 - Public Hearings
 - Appeals
 - Referrals and Reports from Commissions and Committees
 - All Other Staff Reports and/or Action Items
 - Study Sessions
6. Council Communications
7. Adjournment

Order of Discussion

Generally, the order of discussion after introduction of an item by the Mayor will include comments and information by staff followed by City Council questions and inquiries. The applicant, or their authorized representative, or interested residents, may then speak on the item; each speaker may only speak once to each item. At the close of public discussion, the item will be considered by the City Council and action taken.

Consent Calendar

Items on the Consent Calendar are considered routine by the City Council and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Councilmember or interested resident so requests, in which case the item will be removed from the Consent Calendar and considered separately.



March 9, 2026 – Regular Meeting Agenda – 7:00 p.m.



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IMPORTANT NOTICE REGARDING THIS MEETING

This public meeting will be conducted in person; all members of the City Council will attend in person. Members of the public are welcome in person. This meeting will also be available for public participation by teleconference via ZoomGov at the following link:

<https://www.zoomgov.com/j/1607331109?pwd=ggSJChsD46GasZqBDulaMM7COa8I5z.1>

- ✚ During the meeting, those joining ZoomGov, will be allowed to speak prior to the close of public comment on an item. If you are using this method, please “raise the hand” feature to inform the City Clerk (meeting host) you wish to speak on the matter. Please ensure your computer speaker and microphone are fully functional.
- ✚ For audio / calling in only, dial: +1 (669) 254-5252 or +1 (669) 216-1590
 - To request to speak (same as the “raise hand” feature) press *9 / When the City Clerk calls your name, press *6 to unmute.
- ✚ Meeting Webinar ID: 160 733 1109 / Passcode: 654348
- ✚ If you are not able to attend the meeting in person or virtually - Public comment / questions will be accepted by email to City Clerk Teresa Vargas at website_cco@ci.lathrop.ca.us. Please refer to the Agenda Item or Public Comment Matter, and the date of the City Council Meeting, in your written communication.
- ✚ Questions or comments submitted by email must be submitted by 4:00 p.m., on the day of the meeting.
- ✚ To address the City Council in person, please submit a purple card to the City Clerk indicating name and number of the item upon which a person wishes to speak.

Council Meetings are live-streamed (with Closed Captioning) on Comcast Cable Channel 97, and on the City Council Webpage: <https://www.ci.lathrop.ca.us/citycouncil/page/live-stream>

Addressing the Council

Any person may speak once on any item under discussion by the City Council after receiving recognition by the Mayor. Purple speaker cards will be available prior to and during the meeting. To address the City Council, a card must be submitted to the City Clerk indicating the name, address and number of the item upon which a person wishes to speak. When addressing the City Council, please walk to the lectern located in front of the City Council. State your name and address. To ensure all persons, have the opportunity to speak, a time limit will be set by the Mayor for each speaker (see instructions on speaker form). In the interest of time, each speaker may only speak once on each individual agenda item; please limit your comments to new material; do not repeat what a prior speaker has said. If you challenge the nature of a proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

Citizen's Forum

Any person desiring to speak on a matter, which is not scheduled on this agenda, may do so under the Citizen's Forum section. Please submit your purple speaker card to the City Clerk prior to the commencement of Citizen's Forum or submit your request to speak via the "raise hand" feature in ZoomGov. Only those who have submitted speaker cards, or have expressed an interest in speaking, prior to the conclusion of Citizen's Forum will be called upon to speak. Please be aware the California Government Code prohibits the City Council from taking any immediate action on an item, which does not appear on the agenda, unless the item meets stringent statutory requirements. The Mayor will limit the length of your presentation (see instructions on speaker form) and each speaker may only speak once on this agenda item. Please note, the Council Chamber has limited occupancy due to social distancing.

To leave a voice message for all Councilmembers simultaneously, dial (209) 941-7230. To send an e-mail for Councilmembers simultaneously email: citycouncil@ci.lathrop.ca.us. This City Council Agenda and meeting materials can be accessed by computer or any smart device at: <https://www.ci.lathrop.ca.us/meetings>

General Information

For reports citing supplemental documents relating to specific agenda items, these are available for review in the City Clerk's Office. This agenda was posted at the following locations: City Hall, Community Center, Generations Center, Senior Center, and the Lathrop-Manteca Fire District "J" Street and Somerston Parkway Offices. The meetings of the Lathrop City Council are broadcast on Lathrop Comcast Cable Television Channel 97 and live streamed on the City's website.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility and/or accommodations to this meeting. [28 CFR 35.102-35.104 ADA Title II] Interested persons must request the accommodation at least 2 working days in advance of the meeting by contacting the City Clerk at (209) 941-7230. Information about the City or items scheduled on the agenda may be referred to:

Teresa Vargas, MMC
Government Services Director / City Clerk
390 Towne Centre Drive
Lathrop, CA 95330
Telephone: (209) 941-7230



**CITY OF LATHROP
CITY COUNCIL REGULAR MEETING
MONDAY, MARCH 9, 2026, 7:00 P.M.
CLOSED SESSION, 6:00 P.M.
COUNCIL CHAMBER, CITY HALL
390 Towne Centre Drive
Lathrop, CA 95330**

AGENDA

PLEASE NOTE: There will be a Closed Session commencing at 6:00 p.m. The Regular Meeting will reconvene at 7:00 p.m., or immediately following the Closed Session, whichever is later.

1. PRELIMINARY

1.1 CALL TO ORDER

1.2 CLOSED SESSION

1.2.1 CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Government Code Section 54957.6

- Agency Negotiator: Stephen J. Salvatore, City Manager
Employee Organization: Service Employees International Union (SEIU) Local 1021
- Agency Negotiator: Stephen J. Salvatore, City Manager
Employee Organization: Lathrop Mid-Managers and Confidential Employees Association (LMCEA)
- Agency Negotiator: Stephen J. Salvatore, City Manager
Employee Organization: Lathrop Police Officers Association Employees Association (LPOA)
- Agency Negotiator: Stephen J. Salvatore, City Manager
Unrepresented Sworn Classifications: Police Captain, Police Lieutenant
- Agency Negotiator: Stephen J. Salvatore, City Manager
Unrepresented Classifications: Assistant City Manager, Deputy City Manager, Government Services Director/City Clerk, City Engineer, Information Systems Director, Finance Director, Human Resources Director, Community Development Director, Parks and Recreation Director, Chief Building Official

RECONVENE

1.2.2 REPORT FROM CLOSED SESSION

- 1.3 ROLL CALL
- 1.4 INVOCATION
- 1.5 PLEDGE OF ALLEGIANCE
- 1.6 ANNOUNCEMENT(S) BY MAYOR / CITY MANAGER
- 1.7 INFORMATIONAL ITEM(S) - None
- 1.8 DECLARATION OF CONFLICT(S) OF INTEREST

2. PRESENTATIONS

- 2.1 CERTIFICATE OF RECOGNITION TO THE LATHROP HIGH SCHOOL GIRLS VARSITY VOLLEYBALL TEAM FOR RANKING FIRST PLACE IN THE WESTERN ATHLETIC CONFERENCE LEAGUE STANDINGS
- 2.2 CERTIFICATE OF RECOGNITION TO THE LATHROP HIGH SCHOOL GIRLS VARSITY FLAG FOOTBALL TEAM FOR RANKING FIRST PLACE IN THE WESTERN LEAGUE STANDINGS
- 2.3 CERTIFICATE OF RECOGNITION TO THE LATHROP HIGH SCHOOL VARSITY FOOTBALL TEAM FOR RANKING FIRST PLACE IN THE WESTERN LEAGUE STANDINGS
- 2.4 PROCLAMATION DECLARING MARCH 23-27, 2026, AS GOVERNMENT FINANCE PROFESSIONALS' WEEK
- 2.5 INTRODUCTION OF NEW EMPLOYEE(S)

Parks and Recreation Department

- Casey Ruebsamen, Sr. Recreation Leader

3. CITIZEN'S FORUM

Any person desiring to speak on a matter which is not scheduled on this agenda may do so under Citizen's Forum. Please submit a purple speaker card to the City Clerk prior to the commencement of Citizen's Forum. Only those who have submitted speaker cards, or have expressed an interest in speaking, prior to the conclusion of Citizen's Forum will be called upon to speak. Please be aware the California Government Code prohibits the City Council from taking any immediate action on an item, which does not appear on the agenda, unless the item meets stringent statutory requirements.

The City Council can, however, allow its members or staff to briefly (no more than five (5) minutes) respond to statements made, to ask questions for clarification, make a brief announcement or report on his or her own activities. (See California Government Code Section 54954.2(a)). Unless directed otherwise by City Council majority, all questions asked and not answered at the meeting will be responded to in writing within 10 business days. ALL PUBLIC COMMENTS MUST BE MADE IN COMPLIANCE WITH THE LATHROP CITY COUNCIL HANDBOOK OF RULES AND PROCEDURES!

4. CONSENT CALENDAR

Items on the Consent Calendar are considered routine by the City Council and will be enacted by one motion and one vote. There will be no separate discussion of these items unless the Mayor, Councilmember, or citizen so requests, in which event the item will be removed from the Consent Calendar and considered separately.

- 4.1 WAIVING OF READING OF ORDINANCES AND RESOLUTIONS
Waive the Reading in Full of Ordinances and Resolutions on Agenda and Adopt by Reading of Title Only, Unless Otherwise Requested by the Mayor or a Councilmember
- 4.2 APPROVAL OF MINUTES
Approve Minutes for the Regular City Council Meeting of January 12, 2026
- 4.3 SECOND READING AND ADOPTION OF ORDINANCE 26-479 OF THE CITY COUNCIL OF THE CITY OF LATHROP AMENDING THE LATHROP MUNICIPAL CODE (LMC) TO MODERNIZE, SIMPLIFY, AND STREAMLINE VARIOUS SECTIONS OF TITLE 17, ZONING (TA-25-158)
Waive Full Reading and Adopt Ordinance 26-479 Amending Lathrop Municipal Code (LMC) to Modernize, Simplify, and Streamline Various Sections of Title 17, Zoning (TA-25-158)
- 4.4 SECOND READING AND ADOPTION OF ORDINANCE 26-480 OF THE CITY COUNCIL OF THE CITY OF LATHROP AMENDING THE LATHROP MUNICIPAL CODE (LMC) CHAPTER 8.27 "VENDING FROM MOTORIZED FOOD WAGONS"
Waive Full Reading and Adopt Ordinance 26-480 Amending Lathrop Municipal Code (LMC) Chapter 8.27 "Vending from Motorized Food Wagons"
- 4.5 LATHROP POLICE DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2026
- 4.6 APPROVE OUT OF STATE TRAVEL FOR THE MAYOR TO ATTEND THE 2026 AFRICAN AMERICAN MAYORS' ASSOCIATION ANNUAL CONFERENCE
Adopt Resolution Authorizing Out of State Travel for Mayor Akinjo to Attend the 2026 African American Mayors Association Annual Conference in Washington, D.C., April 9-10, 2026

- 4.7 APPROVE TITLE VI PROGRAM FOR LATHROP TRANSIT
Adopt Resolution to Authorize the City Manager or Designee to Submit a Title VI Program for Lathrop Transit to the Federal Transit Administration
- 4.8 APPROVE A SOFTWARE EXTENSION WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC., FOR GEOGRAPHIC INFORMATION SYSTEMS SOFTWARE SUBSCRIPTION
Adopt Resolution to Approve a Software Extension with Environmental Systems Research Institute, Inc., for Geographic Information Systems Software Subscription
- 4.9 CREATE CIP GG 26-29 SCHOOL SAFETY IMPROVEMENTS AND APPROVE RELATED BUDGET AMENDMENT
Adopt Resolution to Create CIP GG 26-29 School Safety Improvements and Approve Related Budget Amendment
- 4.10 CREATE CIP PW 26-30 WATER METER GATEWAY AND TOWER, APPROVE PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA WIRELESS, INC., TO INSTALL AN 80FT TOWER, AND APPROVE RELATED BUDGET AMENDMENT
Adopt Resolution to Create CIP PW 26-30 Water Meter Gateway and Tower, Approve the Professional Services Agreement with Alpha Wireless, Inc., to Install an 80ft Tower, and Approve Related Budget Amendment
- 4.11 ACCEPT PUBLIC IMPROVEMENTS CONSTRUCTED BY FRONTLINE GENERAL ENGINEERING CONSTRUCTION, INC., FOR THE GATEWAY ARCHES ASSOCIATED WITH HISTORIC LATHROP BEAUTIFICATION, CIP GG 24-23
Adopt Resolution to Accept Public Improvements Constructed by Frontline General Engineering Construction, Inc. for the Gateway Arches Associated with Historic Lathrop Beautification, CIP GG 24-23, and Authorize the Filing of a Notice of Completion, Release of Contract Retention, and Release of Performance and Payment Bonds

RIVER ISLANDS DEVELOPMENT CONSENT ITEMS

- 4.12 APPROVE PRECISE PLAN FOR CAMBAY PARKWAY FROM CALLERTON AVENUE TO GOLDEN VALLEY PARKWAY, LOCATED IN PHASE 2 OF THE RIVER ISLANDS DEVELOPMENT
Adopt Resolution Approving the Precise Plan for Cambay Parkway from Callerton Avenue to Golden Valley Parkway Located in River Islands Phase 2
- 4.13 APPROVE OFFSITE IMPROVEMENT AGREEMENT WITH CALIFIA, LLC., FOR HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS, LOCATED IN PHASE 2 OF THE RIVER ISLANDS DEVELOPMENT

Adopt Resolution to Approve an Offsite Improvement Agreement with Califia, LLC., for Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks within Phase 2 of River Islands

5. SCHEDULED ITEMS

5.1 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAM ALLOCATIONS FOR FISCAL YEAR 2026-2027

Council to Consider the Following:

1. Hold a Public Hearing; and
2. Adopt Resolution to Recommend the Allocation of the CDBG and HOME Funds for FY 2026-2027 to San Joaquin County and the US Department of Housing and Urban Development (HUD) pursuant to Budget Amendments

5.2 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER UPDATING THE PUBLIC SAFETY SECTION OF THE CITY OF LATHROP'S MASTER FEE SCHEDULE TO INCORPORATE NEW FEES RELATED TO CONCEALED WEAPON PERMITS

Council to Consider the Following:

1. Hold a Public Hearing; and
2. Adopt Resolution to Approve an Update to the Public Safety Section of the City of Lathrop's Master Fee Schedule to Incorporate New Fees Related to Concealed Weapon Permits

5.3 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP TO UPDATE THE POLICY FOR THE USE OF MILITARY EQUIPMENT BY THE LATHROP POLICE DEPARTMENT, IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7070-7075, ASSEMBLY BILL 481

Council to Consider the Following Items:

1. Hold a Public Hearing; and
2. First Reading and Introduction of an Ordinance to Amend Chapter 9.20 Titled "Military Equipment Use Policy", of Title 9 "Public Peace and Welfare" of the Lathrop Municipal Code by Amending Section 9.20.010 titled "Definitions" and Section 9.20.050 titled "Active Policies" to Update Existing Military Use Policy No. 706, and revise Section 706.1.1 - Definitions; and
3. Adopt Resolution to Accept Annual Military Equipment Report

5.4 BIENNIAL BUDGET FISCAL YEAR 25–26 MID-YEAR REPORT (YEAR 1) Adopt a Resolution Approving the Mid-Year Budget Report for Year 1 of the Biennial Budget FY 2026 and FY 2027 and Related Budget and Position Requests

6. COUNCIL COMMUNICATIONS

- 6.1 MAYOR AKINJO REFERRAL – Set Application Deadline for One (1) Member to the Planning Commission, with Term Ending June 30, 2030, due to Unexpired Term Vacancy
- 6.2 MAYOR AKINJO REFERRAL – Set Application Deadline for One (1) Member to the San Joaquin County Mosquito Vector Control District, with Term Ending December 31, 2028, due to Unexpired Term Vacancy
- 6.3 MAYOR & COUNCILMEMBER COMMITTEE REPORT(S)
- *Central Valley Executive Committee/LOCC (Akinjo/Diallo)*
 - *SJ Co. Council of Governments (Akinjo/Diallo)*
 - *SJ Co. Council of Governments Executive Committee (Akinjo)*
 - *Integrated Waste Management Task Force (Dresser/Torres-O'Callaghan)*
 - *Reclamation District 17 Joint Powers Authority (Salvatore)*
 - *San Joaquin Partnership Board of Directors (Salvatore)*
 - *San Joaquin County Commission on Aging (Vacancy)*
 - *San Joaquin Valley Air Pollution Control District (Dresser/Akinjo)*
 - *SJ Co. Water Advisory Board (Torres-O'Callaghan/Lazard)*
 - *Tri Valley-San Joaquin Valley Regional Rail Authority (Akinjo)*
 - *San Joaquin Area Flood Control Agency (Dresser/Lazard/Torres-O'Callaghan)*
 - *Ava Community Energy (Diallo/Dresser)*
 - *Local Agency Formation Commission (LAFCo) (Diallo)*
- 6.4 MAYOR & COUNCILMEMBER COMMENT(S)

7. ADJOURNMENT

/Teresa Vargas/

Teresa Vargas, MMC
Government Services Director
City Clerk

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**CITY OF LATHROP
CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 12, 2026, 7:00 P.M.
CLOSED SESSION, 6:00 P.M.
COUNCIL CHAMBER, CITY HALL
390 Towne Centre Drive
Lathrop, CA 95330**

MINUTES

PLEASE NOTE: There was a Closed Session which commenced at 6:00 p.m. The Regular Meeting reconvened at 7:05 p.m.

1. PRELIMINARY

1.1 CALL TO ORDER – Mayor Akinjo called the meeting to order at 6:00 p.m. and adjourned to Closed Session.

1.2 CLOSED SESSION

1.2.1 LIABILITY CLAIM: Pursuant to CA Government Code Section 54956.95

Claimant: Ippolito Caradonna

Agency Claimed Against: City of Lathrop

1.2.2 CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Government Code Section 54957.6

- Agency Negotiator: Stephen J. Salvatore, City Manager
Employee Organization: Service Employees International Union (SEIU) Local 1021
- Agency Negotiator: Stephen J. Salvatore, City Manager
Employee Organization: Lathrop Mid-Managers and Confidential Employees Association (LMCEA)
- Agency Negotiator: Stephen J. Salvatore, City Manager
Employee Organization: Lathrop Police Officers Association Employees Association (LPOA)
- Agency Negotiator: Stephen J. Salvatore, City Manager
Unrepresented Sworn Classifications: Police Captain, Police Lieutenant
- Agency Negotiator: Stephen J. Salvatore, City Manager
Unrepresented Classifications: Assistant City Manager, Deputy City Manager, Government Services Director/City Clerk, City Engineer, Information Systems Director, Finance Director, Human Resources Director, Community Development Director, Parks and Recreation Director, Chief Building Official

RECONVENE – Mayor Akinjo reconvened the meeting at 7:05 p.m.

1.2.3 REPORT FROM CLOSED SESSION

City Attorney Salvador Navarrete reported that claim under Item 1.2.1 was denied and appropriate direction was provided under Item 1.2.2. There was no other reportable action taken.

1.3 ROLL CALL

Present: Mayor Akinjo; Vice Mayor Torres-O’Callaghan
Councilmembers: Diallo, Dresser and Lazard.

Absent: None

1.4 INVOCATION – Pastor Luis Jara, Home Church, provided the invocation.

1.5 PLEDGE OF ALLEGIANCE – Pastor Luis Jara led the pledge of allegiance.

1.6 ANNOUNCEMENT(S) BY MAYOR / CITY MANAGER - None

1.7 INFORMATIONAL ITEM(S) - None

1.8 DECLARATION OF CONFLICT(S) OF INTEREST – None

2. PRESENTATIONS

2.1 INTRODUCTION OF THE 2026 POET LAUREATE AND READING OF POEM

- Jose Garcia Martin

Parks and Recreation Director Todd Sebastian introduced Jose Garcia Martin as the 2026 Poet Laureate. Mr. Martin read a poem for the City Council and the audience.

2.2 PRESENTATION FROM THE SAN JOAQUIN AREA FLOOD CONTROL AGENCY REGARDING THE DRYLAND LEVEE EXTENSION PROJECT

City Engineer Brad Taylor introduced Executive Director Darren Suen and Senior Project Manager Ryan Curry, with the San Joaquin Area Flood Control Agency. Mr. Suen and Mr. Curry provided a presentation giving an update on the Mossdale Urban Flood Risk Reduction Project. A question and answer period followed the presentation.

3. CITIZEN’S FORUM

Tammy Dunbar (in person speaker), Legislative Representative for Congress Member Adam Grey, provided an overview of various legislative updates and presented a 2025 Congressional District 13 App Challenge certificate to winner Ahlad Bysani, student of River Islands High School.

Adriana Lopez (in person speaker) expressed various concerns related to traffic enforcement and traffic safety on Lathrop Road, and requested information related to traffic accidents on Lathrop Road.

4. CONSENT CALENDAR

On a motion by Councilmember Lazard, seconded by Vice Mayor Torres-O'Callaghan, the City Council approved the Consent Calendar, by the following roll call vote, unless otherwise indicated:

Ayes:	Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo
Noes:	None
Abstain:	None
Absent:	None

4.1 WAIVING OF READING OF ORDINANCES AND RESOLUTIONS

Waived the reading in full of ordinances and resolutions on agenda and adopted by reading of title only, unless otherwise requested by the Mayor or a Councilmember.

4.2 APPROVAL OF MINUTES

Approved Minutes for the Regular City Council Meeting of November 10, 2025.

4.3 SECOND READING AND ADOPTION OF ORDINANCE 26-477 OF THE CITY COUNCIL OF THE CITY OF LATHROP TO AMEND SECTION 10.24.030 TO TITLE 10 ("VEHICLES AND TRAFFIC") OF THE LATHROP MUNICIPAL CODE TO DESIGNATE NO PARKING AREAS

Waived full reading and adopted **Ordinance 26-477** amending Section 10.24.030 to Title 10 ("Vehicles and Traffic") of the Lathrop Municipal Code to Designate No Parking Areas.

4.4 REVIEW OF THE CAPITAL FACILITY FEE FUNDS REPORT FOR FY 2024-2025 AND THE FIVE-YEAR CFF FUND REPORT

Reviewed and accepted the Capital Facility Fee Funds Report for Fiscal Year 2024-2025 and the Five-Year CFF Fund Report.

4.5 ACCEPTANCE OF THE CITY OF LATHROP ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE FISCAL YEAR ENDING JUNE 30, 2025

Adopted **Resolution 26-5943** accepting the City of Lathrop Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending June 30, 2025.

- 4.6 APPROVE OUT OF STATE TRAVEL FOR THE MAYOR TO ATTEND THE U.S. CONFERENCE OF MAYORS 94th WINTER MEETING

Adopted **Resolution 26-5944** authorizing out of state travel for the Mayor to attend the U.S. Conference of Mayors 94th Winter Meeting in Washington, DC, January 27-30, 2026.

- 4.7 APPROVE OUT OF STATE TRAVEL FOR THREE MEMBERS OF COUNCIL TO ATTEND THE 2026 NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITY CONFERENCE

Adopted **Resolution 26-5945** authorizing out of state travel for three members of Council to attend the 2026 National League of Cities Congressional City Conference to Washington D.C., from March 14-18, 2026.

- 4.8 APPROVE OUT OF STATE TRAVEL FOR THE ECONOMIC DEVELOPMENT ADMINISTRATOR AND THE COMMUNITY DEVELOPMENT DIRECTOR TO ATTEND THE ICSC LAS VEGAS CONFERENCE IN MAY 2026, AND THE ECONOMIC DEVELOPMENT ADMINISTRATOR TO ATTEND THE IAMC SPRING FORUM IN LITTLE ROCK, ARKANSAS IN APRIL 2026

Adopted **Resolution 26-5946** authorizing out of state travel for the Economic Development Administrator and the Community Development Director to attend the ICSC Las Vegas Conference in Las Vegas, Nevada from May 18, 2026, to May 20, 2026, and the Economic Development Administrator to attend the IAMC Spring 2026 Forum on April 18, 2026, to April 22, 2026.

- 4.9 APPROVE OUT OF STATE TRAVEL FOR TWO CITY STAFF TO ATTEND THE TYLER CONNECT 2026 CONFERENCE

Adopted **Resolution 26-5947** authorizing out of state travel for the Accounting Manager and Utility & Revenue Services Manager to attend the Tyler Connect 2026 Conference in Las Vegas, Nevada from April 7 - 10, 2026.

- 4.10 ESTABLISH THE CITY OF LATHROP POLICE DEPARTMENT TOW ROTATION PROGRAM AND AUTHORIZE CITY MANAGER TO CONTRACT FOR SERVICES

Adopted **Resolution 26-5948** establishing the Police Department Tow Rotation Service Policies and associated fees for participation in the Lathrop Police Department Tow Rotation Program and authorizing the City Manager execute contracts for tow services with up to five (5) tow service providers.

- 4.11 RATIFY EMERGENCY SERVICE CONTRACT WITH ADVANCED INTEGRATION & CONTROLS TO PROVIDE TECHNICAL SERVICES AND SUPPORT FOR CONTROL SYSTEMS HARDWARE AND SOFTWARE

Adopted **Resolution 26-5949** ratifying Emergency Service Contract with Advanced Integration & Controls to provide technical services and support for control systems hardware and software.

- 4.12 APPROVE CHANGE ORDER NO. 36 FOR LANDSCAPE MAINTENANCE WITH DAVID SILVA, DBA SILVA LANDSCAPE TO ADD QUEIROLO PARK, AND APPROVE THE ASSOCIATED BUDGET AMENDMENT

Adopted **Resolution 26-5950** approving Contract Change Order No. 36 with David Silva, dba Silva Landscape to add Queirolo Park, and related budget amendment.

- 4.13 APPROVE A CONSTRUCTION CONTRACT WITH UNITED PAVEMENT MAINTENANCE, INC., FOR SPARTAN WAY TRAFFIC SAFETY ENHANCEMENTS, CIP PS 26-20 AND APPROVE BUDGET AMENDMENT

Adopted **Resolution 26-5951** approving Construction Contract with United Pavement Maintenance, Inc., for Spartan Way Traffic Safety Enhancements Project, CIP PS 26-20, and related budget amendment.

- 4.14 ACCEPT PUBLIC IMPROVEMENTS ASSOCIATED WITH EP NO. 21-83, LOCATED AT 17401 MANTHEY ROAD, FROM MANTHEY ROAD INVESTMENTS, LLC

Adopted **Resolution 26-5952** accepting public improvements associated with Encroachment Permit No. 21-83, located at 17401 Manthey Road, from Manthey Road Investments, LLC.

- 4.15 ACCEPT PUBLIC IMPROVEMENTS ASSOCIATED WITH EP NO. 22-128, LOCATED AT 1500 E. MADRUGA ROAD, FROM CUNHA TRUCKING

Adopted **Resolution 26-5953** accepting public improvements associated with Encroachment Permit No. 22-128, located at 1500 E. Madrugua Road, from Cunha Trucking.

5. SCHEDULED ITEMS

- 5.1 PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER AMENDMENTS TO CHAPTER 2.20 YOUTH ADVISORY COMMISSION OF THE LATHROP MUNICIPAL CODE (LMC)

Parks and Recreation Director Todd Sebastian provided a presentation summarizing proposed amendments to the municipal code. A question and answer period followed the presentation.

Mayor Akinjo opened the public hearing. There were no public speakers. Mayor Akinjo closed the public hearing.

On a motion by Councilmember Diallo, and seconded by Councilmember Lazard, the City Council to consider the following:

1. Held a public hearing; and
2. Waived first reading and introduced an Ordinance amending Lathrop Municipal Code (LMC) Section 2.20.020 "Membership", Section 2.20.030 "Term of Office" and Section 2.20.060 "Duties and Responsibilities".

Ayes: Diallo, Dresser, Lazard, Torres-O'Callaghan, and Akinjo
Noes: None
Abstain: None
Absent: None

5.2 REVIEW AND CONSIDER RED-LIGHT SAFETY CAMERAS AT THE INTERSECTIONS OF RIVER ISLANDS PARKWAY & MCKEE BOULEVARD, LATHROP ROAD & 5TH STREET/WOODFIELD DRIVE, AND GOLDEN VALLEY PARKWAY & SPARTAN WAY

City Engineer Brad Taylor provided the presentation. A question and answer period followed the presentation. Adriana Lopez (in person speaker) provided public comment on the matter. Police Chief Stephen Sealy provided information regarding successful automated red-light enforcement programs in nearby jurisdictions. The City Council question and answer period continued. City Manager Stephen Salvatore provided additional information.

City Council consensus provided direction to proceed with a six (6) month trial period for red-light safety cameras at the intersections of River Islands Parkway and McKee Boulevard, Lathrop Road and 5th Street/Woodfield Drive, and Golden Valley Parkway and Spartan Way. By consensus, the City Council also directed staff to include the intersections of Golden Valley Parkway and River Islands Parkway, and Lathrop Road and Harlan Road, in the contract terms. City Engineer Brad Taylor will return at a future meeting with final contract terms for City Council consideration and approval.

6. COUNCIL COMMUNICATIONS

6.1 COUNCILMEMBER DIALLO REFERRAL - Discuss and Request Creating a 2x2 Committee between the City of Lathrop and San Joaquin County Sheriff's Office for Matters Related to a Proposed Memorandum of Understanding Regarding Jurisdictional Waterways in Lathrop

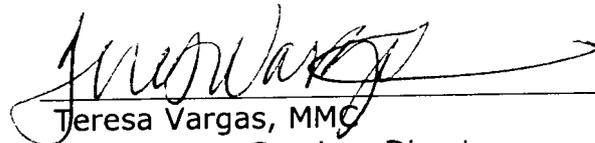
Item 6.1 was pulled from the agenda at the request of Councilmember Diallo to allow for further discussion with City Attorney Salvador Navarette.

6.2 MAYOR & COUNCILMEMBER COMMITTEE REPORT(S) – None

6.3 MAYOR & COUNCILMEMBER COMMENT(S)

Vice Mayor Torres-O’Callaghan wished everyone a Happy New Year and requested a public safety presence in anticipation of illegal fireworks related to the upcoming Super Bowl event. Councilmember Diallo thanked everyone for their thoughts and prayers and wished everyone a Happy New Year. Councilmember Dresser echoed similar sentiments and expressed appreciation to the Finance Department for their detailed agenda items. Mayor Akinjo echoed similar sentiments and commented on the fiscal health of the city.

7. **ADJOURNMENT** – There being no further business, Mayor Akinjo adjourned the meeting at 8:50 p.m.


Teresa Vargas, MMC
Government Services Director
City Clerk

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ITEM 4.3

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**

ITEM: **SECOND READING AND ADOPTION OF ORDINANCE 26-479 OF THE CITY COUNCIL OF THE CITY OF LATHROP AMENDING THE LATHROP MUNICIPAL CODE (LMC) TO MODERNIZE, SIMPLIFY, AND STREAMLINE VARIOUS SECTIONS OF TITLE 17, ZONING (TA-25-158)**

RECOMMENDATION: **Waive Full Reading and Adopt Ordinance 26-479 Amending Lathrop Municipal Code (LMC) to Modernize, Simplify, and Streamline Various Sections of Title 17, Zoning (TA-25-158)**

RECOMMENDED ACTION:

The City Council to conduct a second reading and adopt Ordinance 26-479 entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP TO ADOPT VARIOUS AMENDMENTS TO THE LATHROP MUNICIPAL CODE TO MODERNIZE, SIMPLIFY, AND STREAMLINE VARIOUS SECTIONS OF TITLE 17, ZONING (TA-25-158)

SUMMARY:

On February 9, 2026, the City Council approved the introduction and first reading of the subject Ordinance by the following vote:

AYES: Diallo, Dresser, Lazard, Torres-O’Callaghan, and Akinjo

NOES: None

ABSTAIN: None

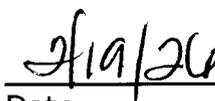
ABSENT: None

The Ordinance will take effect 30 days after adoption.

SUBMITTED BY:



Teresa Vargas, City Clerk



Date

ORDINANCE NO. 26-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP TO ADOPT VARIOUS AMENDMENTS TO THE LATHROP MUNICIPAL CODE TO MODERNIZE, SIMPLIFY, AND STREAMLINE VARIOUS SECTIONS OF TITLE 17, ZONING (TA-25-158)

WHEREAS, the City of Lathrop Planning Commission held a duly noticed public hearing at a regular meeting on January 21, 2026, at which they adopted PC Resolution No. 26-2 recommending City Council adopt Municipal Code Text Amendment No. TA-25-158 pursuant to the Lathrop Municipal Code; and

WHEREAS, the City of Lathrop City Council held a duly noticed public hearing at a regular meeting on February 9, 2026 to review and consider Municipal Code Text Amendment No. TA-25-158; and

WHEREAS, the proposed code amendment is Citywide and affects all applicable properties in the City; and

WHEREAS, Chapter 17.124 of the Lathrop Municipal Code mandates the transmittal of a Planning Commission recommendation to the City Council by resolution; and

WHEREAS, the proposed code amendment is exempt according to the California Environmental Quality Act (CEQA) Article 5 §15061 by the "Common Sense Exemption" that CEQA applies only to projects that have a potential for causing a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment; and

WHEREAS, the City Council finds that the proposed code amendment is consistent with applicable provisions of the Lathrop General Plan and will implement the City's Economic Development goals by providing streamline procedures, minor clarifications and incorporate updated policies; and

WHEREAS, proper notice of this public hearing was given in all respects as required by law; and

WHEREAS, the City Council has reviewed all written evidence and oral testimony presented to date.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Lathrop based on substantial evidence in the administrative record of proceedings and pursuant to its independent review and consideration, does hereby approve Municipal Code Amendments as shown on Attachments "2", "3", "4", "5", "6", "7", "8", "9", "10", "11", "12", "13", "14", "15", "16", "17", "18", "19", "20", and "21" of the staff report dated February 9, 2026, incorporated by reference herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LATHROP DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Lathrop Municipal Code is hereby amended as shown in Attachments "2", "3", "4", "5", "6", "7", "8", "9", "10", "11", "12", "13", "14", "15", "16", "17", "18", "19", "20", and "21" incorporated by reference herein.

Section 2. This ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the city or any officer or employee thereof a mandatory duty of care toward persons and property within or without the city so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

Section 3. Severability. If any section, subsequent subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such a decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the unconstitutionality or invalidity of any section, subsection, subdivision, paragraph, sentence, clause or phrase.

Section 4. Effective Date. This Ordinance shall take legal effect 30 days from and after the date of its passage.

Section 5. Publication. Within fifteen days of the adoption of this Ordinance, the City Clerk shall cause a copy of this Ordinance to be published in full accordance with Section 36933 of the Government Code.

THIS ORDINANCE was introduced at a Regular Meeting of the City Council of the City of Lathrop on the 9th day of February 2026, and was **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Lathrop on the 9th day of March 2026, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk

Salvador Navarrete, City Attorney

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Chapter 17.04 General Provisions

[...]

17.04.080 Definitions

For the purpose of this title, the following definitions shall apply unless the context clearly indicates or requires a different meaning. Words used in the present tense include the future tense. Words used in the singular include the plural, and words used in the plural include the singular. The masculine shall include the feminine and neuter.

"Accessory dwelling unit" means an attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated. An accessory dwelling unit also includes the following:

- A. An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code.
- B. A manufactured home, as defined in Section 18007 of the Health and Safety Code.

"Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot that is either attached or detached and is entirely enclosed by walls and a solid roof or is partially enclosed with a solid or limited roof covering. Examples include, but are not limited to, greenhouses, pool houses, sunrooms, workshops, storage sheds, barns, as well as carports, garages, patio covers, gazebos and stables. Accessory structures also include temporary canopies (pop ups), tents, play equipment, windmills, water towers, and other similar agricultural structures.

[...]

"Battery Energy Storage System (BESS) facility" means one or more devices, assembled together, capable of storing energy to supply electrical energy at a future time. This may include, but is not limited to, batteries, control systems, inverters, safety systems, metering, and other associated components.

[...]

"Residential care home, large" or "large residential care home" means a licensed group home or residential care facility serving seven or more ~~to 14~~ persons.

[...]

New text is shown by underline; deleted text is shown by ~~strikethrough~~

Chapter 17.30 Specialized Housing Regulations

Article 1 Low Barrier Navigation Centers

17.30.100 Purpose.

The purpose of this chapter is to establish development standards for low-barrier navigation centers and to ensure this use is constructed and operated in a manner that is consistent with the requirements and allowances of state law, specifically Article 12 of Chapter 3 of Division 1 of Planning and Zoning Law commencing with California Government Code Section 65660.

17.30.110 Definitions.

"Low-barrier navigation center" means a housing-first, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing. "Low barrier" means best practices to reduce barriers to entry, and may include, but is not limited to, the following:

1. The presence of partners if it is not a population-specific site, such as for survivors of domestic violence or sexual assault, women, or youth.
2. Pets.
3. The storage of possessions.
4. Privacy, such as partitions around beds in a dormitory setting or in larger rooms containing more than two beds, or private rooms.

17.30.120 Applicability and review.

The provisions of this chapter shall apply to all low-barrier navigation center projects.

The entitlement shall be a ministerial action without discretionary review or a hearing. The city will notify a developer whether the developer's application is complete within thirty (30) days, pursuant to Government Code section 65943. Action shall be taken within sixty (60) days of a complete application being filed.

17.30.130 Location.

A low-barrier navigation center development is a use by right in areas zoned for mixed use and nonresidential zones permitting multi-family uses.

17.30.140 Development standards.

All low-barrier navigation center development shall meet the following requirements:

- A.** Connected Services. It offers services to connect people to permanent housing through a services plan that identifies services staffing.
- B.** Coordinated Entry System. It is linked to a coordinated entry system, so that staff in the interim facility or staff who co-locate in the facility may conduct assessments and provide services to connect people to permanent housing. "Coordinated entry system" means a centralized or coordinated assessment system developed pursuant to Section 576.400(d) or Section 578.7(a)(8), as applicable, of Title 24 of the Code of Federal Regulations, as those sections read on January 1, 2020, and any related requirements, designed to coordinate program participant intake, assessment, and referrals.
- C.** Code Compliant. It complies with Chapter 6.5 (commencing with Section 8255) of Division 8 of the California Welfare and Institutions Code.
- D.** Homeless Management Information System. It has a system for entering information regarding client stays, client demographics, client income, and exit destination through the local Homeless Management Information System, as defined by Section 578.3 of Title 24 of the Code of Federal Regulations.

Article 2 Transitional and Supportive Housing**17.30.200 Purpose.**

The purpose of this section is to establish provisions for the review of supportive and transitional housing. The established provisions of this chapter shall allow for all proposed supportive and transitional housing to be a use by right in residential zones and where multifamily and mixed uses are permitted, including nonresidential zones permitting multifamily uses.

17.30.210 Definitions.

"Transitional housing" shall mean a housing development project as defined in California Government Code section 65582(j), as may be amended or renumbered from time to time, as being building(s) configured as a rental housing development, but operated under program requirements that require the termination of assistance and recirculating of the assisted unit to another eligible program recipient at a predetermined future point in time that shall be no less than six months from the beginning of the assistance. Transitional housing is a residential use and is subject to only those restrictions that apply to other residential uses of the same type in the same zone.

"Supportive housing" shall mean a housing development project as defined in California Government Code section 65582(g), as may be amended or renumbered from time to time, as being housing with no limit on length of stay, that is occupied by the target population, and that is linked to an on-site or off-site service that assists the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. Supportive housing is a residential use and is subject to only those restrictions that apply to other residential uses of the same type in the same zone. "Target population" means persons with low incomes who have one or more disabilities as described in section 65582(i) of the California Government Code.

17.30.220 Location.

Transitional and supportive housing development is a use by right in areas zoned for residential and mixed use subject to the same standards as a residence of the same type in that same zone.

17.30.230 - Development standards.

Development standards shall be the same for supportive and transitional housing as they are for any residential housing development located within the zoning district. Additional standards specific for supportive and transitional housing developments are as follows:

- A. Units within the development are subject to a recorded affordability restriction for fifty-five (55) years.
- B. One hundred percent (100%) of the units, excluding managers' units, within the development are dedicated to lower income households and are receiving public funding to ensure affordability of the housing to lower income residents. For purposes of this paragraph, "lower income households" has the same meaning as defined in section 50079.5 of the California Health and Safety Code.
- C. At least twenty-five percent (25%) of the units in the development or twelve (12) units, whichever is greater, are restricted to residents in supportive housing who meet the criteria of the target population. If the development consists of fewer than twelve (12) units, then one hundred percent (100%) of the units, excluding managers' units, in the development shall be restricted to residents in supportive housing.
- D. The developer provides the planning agency with the information required by Section 65652 of the California Government Code.
- E. Nonresidential floor area shall be used for on-site supportive services in the following amounts:
 - 1. For a development with twenty (20) or fewer total units, at least ninety (90) square feet shall be provided for on-site supportive services.

2. For a development with more than twenty (20) units, at least three percent of the total nonresidential floor area shall be provided for on-site supportive services that are limited to tenant use, including, but not limited to, community rooms, case management offices, computer rooms, and community kitchens.
- F. The developer replaces any dwelling units on the site of the supportive housing development in the manner provided in paragraph (3) of subdivision (c) of Section 65915 of the California Government Code.
- G. Units within the development, excluding managers' units, include at least one bathroom and a kitchen or other cooking facilities, including, at minimum, a stovetop, a sink, and a refrigerator.
- H. Parking.
 1. Parking stall requirement shall be one-half per unit and one for each on-site management/staff.
 2. No Parking shall be required within one half mile of a public transit stop.

17.30.240 Application review.

- A. The Community Development Department shall notify the project applicant whether the application is complete within thirty (30) days of receipt of a completed application.
- B. After the application is deemed complete, the Community Development Department shall complete its review of the application within sixty (60) days for projects consisting of fifty (50) or fewer units and one hundred and twenty (120) days for projects consisting of fifty-one (51) units or more .

Article 3 Large Residential Care Facilities

17.30.300 - Purpose.

The purpose of this section is to establish provisions for the review of large residential care facilities. The established provisions of this chapter shall allow for all proposed large residential care facilities to be subject to a Conditional Use Permit (CUP) in zones where residential structure(s) and use(s) are allowed or existing at the time this code was established. "Residential care facility" or "residential care facilities" shall be defined consistent with the California Health and Safety Code Section 1502 which may be amended from time to time.

17.30.310 - Permit required.

- A. A residential care facility consisting of 7 or more person shall be required to obtain a Conditional Use Permit (CUP).

- B. Any required building permit shall be obtained from the Building Department prior to establishing the use and operation within the City of Lathrop.
- C. Any required license or permit by the California Department of Social Services (CDSS) or the California Department of Health Care Services (DHCS) that is required shall be obtained prior to establishing use and operation within the City of Lathrop.

17.30.340 Development standards.

All large residential care facilities shall meet the standard development standards for the zone in which it is located. No additional or special development standards shall be imposed on any large residential care facility.

Article 4 Farm Worker and Employee Housing

17.30.400 - Purpose.

The Employee Housing Act allows for flexibility in housing types for employee housing, including conventional and nonconventional structures, such as: living quarters, boardinghouse, tent, bunkhouse, mobilehome, manufactured home, recreational vehicle, and travel trailers. The laws and regulations governing these structures depend on the housing type; however, all qualified employee housing must comply with: the Employee Housing Act (California Health and Safety Code Section 17000 et seq.) and the Employee Housing Regulations (California Code of Regulations Title 25, Division 1, Chapter 1, Subchapter 3—Employee Housing), which outline specific requirements for the construction of housing, maintenance of grounds, buildings, sleeping space and facilities, sanitation and heating; and the provisions of this section. Under Health and Safety Code section 17021.6, the permitted occupancy in employee housing in a zone allowing agricultural uses (RCO and UR Zones) shall include agricultural employees who may or may not work on the property where the employee housing is located.

17.30.410 - Definitions.

"Farm worker and employee housing" means employee housing defined in California Health and Safety Code section 17008, even if the housing accommodations or property are not located in a rural area, as defined by California Health and Safety Code section 50101.

17.30.420 - Review authority and procedure.

- A. Farm worker and employee housing for seven or more employees shall be considered an agricultural use and shall not require any discretionary approval not required of other agricultural activity in the same zone, provided that:
1. The farm worker and employee housing should not consist of more than thirty-six (36) beds in a group quarters or twelve (12) units or spaces designed for use by a single family or household.

2. All temporary or permanent structures that contain farm worker and employee housing shall meet the setback, lot coverage, height, and other development standards applicable to the zone in which it is located.
 3. Parking shall be provided in accordance with Chapter 17.76 of the Lathrop Municipal Code, unless the applicant provides substantial evidence demonstrating that the actual parking need is lower, subject to the approval of the Community Development Director.
 4. Farm worker and employee housing shall comply, as applicable, with the following: (1) Employee Housing Act (California Health and Safety Code Sections 17000—17062); (2) Mobilehome Parks Act (California Health and Safety Code Sections 18200—18700); and Special Occupancy Parks Act (California Health and Safety Code Sections 18860—18874), as may be amended from time to time.
 5. Farm worker and employee housing shall be reviewed and approved subject to the same requirements as other agricultural uses within the same zone.
 6. Farm worker and employee housing—seven or more employees shall be removed or converted to another permitted use at such time as the agricultural activity to which it relates ceases operation for more than twelve (12) consecutive months.
- B. Farm worker and employee housing providing accommodations for six or fewer employees, pursuant to California Health and Safety Code section 17021.5, shall be deemed a single-family dwelling and is allowed in residential zones. Farm worker and employee housing for six or fewer employees is subject to all City of Lathrop municipal codes, regulations, and other standards generally applicable to other residential dwellings of the same type in the same zone.

Article 5 Streamlined Affordable Housing Approvals**General****17.30.500 Purpose.**

The purpose of this chapter is to provide for the implementation of various portions of the California Government Code by providing a streamlined review and approval process for qualifying housing projects.

17.30.505 Special proceedings.

Notwithstanding the requirements of Lathrop Municipal Code (LMC) Chapter 17.81, 17.100, 17.101, 17.104, and 17.112 to the extent that any development project qualifies for one (1) or more of the streamlined review and approval processes provided by this chapter, where that same project concurrently applies for a density bonus or other developer incentives as provided by LMC Chapter 17.81, the designated approving authority for the density bonus, concession, or other developer incentive shall be the same as the approval authority for the streamlined review and approval process.

Infill Affordable Housing Projects**17.30.510 Purpose and qualifying housing developments.**

The purpose of this article is to implement the provisions of Section 65913.4 of the California Government Code. This article shall only apply to qualifying housing developments. As used in this Article 5, the term “qualifying housing developments” shall mean those housing developments which meet the qualifications listed in Section 65913.4(a) of the California Government Code.

17.30.515 Exemptions from discretionary review.

Qualifying housing developments shall be subject to streamlined ministerial review hereunder and shall be exempt from all City discretionary review including, but not limited to, Site Plan Review and discretionary design review; provided, that the project conforms with all applicable ministerial provisions of State law, this municipal code (inclusive of this article), and the General Plan. Qualifying housing developments shall only be required to obtain the approvals required by this Article 5 from the Community Development Director prior to issuance of the required building permit, grading permit, improvement plans, or other City-required construction authorization. This limitation does not apply to any required tentative and final subdivision map, tentative and final parcel map, lot line adjustment(s), or other changes in lot configuration governed by LMC Title 16 (Subdivisions), except that any required tentative map proposed concurrently with the qualifying housing development shall be processed concurrently with that project.

17.30.520 Objective development standards.

- A.** Qualifying housing developments shall comply with all ministerial land use regulations, Citywide regulations, and development standards in effect at the time that the application is submitted as those standards are applicable to a residential multi-unit or mixed-use project within the zoning district in which the project is proposed including, but not limited to, residential density, setbacks, height, open yard, and screening requirements as described in this title.
- B.** No streamlined housing project shall include a request for an exception to these standards by applying for a variance, modification, exception, waiver, or other discretionary approval for height, density, setbacks, open yard, land use, development plan approval, or similar development standard, other than modifications for which the development is eligible and granted as part of a density bonus, concession, or incentive pursuant to State Density Bonuses and Other Incentives Law (Section 65915 et seq. of the California Government Code) and LMC Chapter 17.81.
- C.** Any lot developed with a qualifying streamlined development project hereunder shall comply with all adopted objective guidelines, design review standards, and development standards, including but not limited to the objective design standards for streamlined housing projects.

17.30.525 Procedures.

- A.** All proposed qualifying housing developments shall be reviewed and processed in compliance with California Government Code Section 65913.4.

Affordable Housing Developments in Commercial Zones**17.30.530 Purpose and qualifying housing developments.**

- A.** The purpose of this article is to implement the provisions of Sections 65912.100 through 65912.114 of the California Government Code.
- B.** The provisions of this article shall only apply to a qualifying housing development. As used in this Article 5, the term “qualifying housing development” means a multifamily residential (multiple residential unit) development that meets the requirements set forth in this Article 5 and Sections 65912.111 through 65912.114 of the California Government Code. Qualifying housing developments shall meet or exceed the minimum density requirements outlined herein and meet all of the following:
- 1.** One hundred (100%) percent of the units within the development project, excluding manager’s units, shall be dedicated to lower income households at an affordable cost, as defined in Section 50052.5 of the California Health and Safety Code, or an affordable rent set in an amount consistent with the rent limits established by the California Tax Credit Allocation Committee.

2. The units shall be subject to a record deed restriction for a period of fifty-five (55) years for rental units and forty-five (45) years for owner-occupied units.
3. The project complies with all of the labor standards provided in Section 65912.130 and, as applicable, Section 65912.131 of the California Government Code, as may be amended from time to time.

17.30.535 Applicable entitlements.

- A. Qualifying housing developments shall be allowed by right. No conditional use permit or other local discretionary review shall be required.
- B. A qualifying housing development shall be subject to ministerial review of a Site Plan Review Chapter 17.100 by the Community Development Director, subject to the objective design and development regulations applicable by this article.
- C. A development proposed pursuant to this article shall be eligible for a density bonus, incentives, or concessions, waivers, or reductions of development standards, and parking ratios pursuant to LMC Chapter 17.81 and Section 65915 of the California Government Code, as may be amended from time to time.

17.30.540 Site requirements.

A qualifying housing development shall only be subject to the streamlined review process provided by this article if the subject site complies with all of the following criteria:

- A. The site is located in any zoning district where office, retail, or parking are a principally permitted use.
- B. The site is a legal lot.
- C. At least seventy-five (75%) percent of the perimeter of the site adjoins lots that are developed with urban uses. As used in this section, the term “urban uses” shall mean current or former residential, commercial, public institutional, transit or transportation passenger facility, or retail use, or any combination thereof. Parcels that are only separated by a street, pedestrian path, or bicycle path shall be considered to be adjoined.
- D. The site is not, nor is it adjoined to any site, where more than one-third (1/3) of the square footage of the site is dedicated to industrial use (as defined in Section 65912.111(d)(3) of the California Government Code). Parcels that are only separated by a street shall be considered to be adjoined.
- E. The site satisfies the requirements specified in Section 65913.4(a)(6) of the California Government Code, exclusive of Section 65913.4(a)(6)(A)(iv) of the California Government Code.

- F. The site is not an existing lot of land or site that is governed under the Mobilehome Residency Law, the Recreational Vehicle Park Occupancy Law, the Mobilehome Parks Act, or the Special Occupancy Parks Act.
- G. For a site within a neighborhood plan area (as defined in Section 65912.101(p) of the California Government Code), the neighborhood plan applicable to the site permitted multi-family housing (multiple residential unit development) on the site.
- H. For a vacant site, the site satisfies both of the following:
1. It does not contain tribal cultural resources, as defined by Section 21074 of the California Public Resources Code, that could be affected by the development that were found pursuant to a consultation as described by Section 21080.3.1 of the California Public Resources Code and the effects of which cannot be mitigated pursuant to the process described in Section 21080.3.2 of the California Public Resources Code.
 2. It is not within a very high fire hazard severity zone, as indicated on maps adopted by the California Department of Forestry and Fire Protection pursuant to Section 4202 of the California Public Resources Code or as designated pursuant to Sections 51179(a) and (b) of the California Government Code.
- I. The development is not located on a site where the development would require the demolition of a historic structure that is placed on a national, State, or local historic register.

17.30.545 Objective development requirements.

A qualifying housing development shall comply with all of the following objective development requirements as determined by the Community Development Director through ministerial review of a Site Plan Review:

- A. The development is a multi-family (multiple residential unit) development.
- B. The residential density for the development will meet or exceed thirty (30) units per acre.
- C. For any housing on the site located within five hundred (500' 0") feet of a freeway, as defined in Section 332 of the California Vehicle Code, all of the following shall apply:
1. The building shall have a centralized heating, ventilation, and air-conditioning system.
 2. The outdoor air intakes for the heating, ventilation, and air-conditioning system shall face away from the freeway.

- 3. The building shall provide air filtration media for outside and return air that provide a minimum efficiency reporting value of sixteen (16).
- 4. The air filtration media shall be replaced at the manufacturer’s designated interval.
- 5. The building shall not have any balconies facing the freeway.
- D. None of the housing/residential use on the site is located within three thousand two hundred (3,200' 0") feet of a facility that actively extracts or refines oil or natural gas.
- E. Objective Development Standards Applicable.
 - 1. The development shall meet applicable objective zoning standards, objective subdivision standards, and objective design review standards, including but not limited to setbacks, height, landscaping, parking, building articulation and fenestration, and other applicable objective development standards as provided by this code and any applicable design guidelines.
 - 2. If the underlying zoning district(s) of the site allow for multi-family/multiple residential units, those standards of the zoning district shall apply.
 - 3. If the underlying zoning district(s) of the site does not allow for multi-family/multiple residential units, the zoning designation of the closest lot that allows residential use at a density that meets or exceeds the requirements of subsection (B) of this section shall apply.
 - 4. The applicable objective standards shall be those in effect at the time that the development application is submitted to the City pursuant to this article.
- F. For any project that is the conversion of the use of an existing nonresidential use building to residential use, the City will not require the provision of common open space beyond what is already existing on the project site.

17.30.550 Procedures.

- A. If the City determines that a proposed development project submitted pursuant to this article is consistent with requirements of LMC Sections 17.30.540 (A-I) and 17.30.545 (A-F), it shall approve the project.
- B. If the City determines a proposed development project submitted pursuant to this article is in conflict with any of the requirements of LMC Sections 17.30.540 (A-I) and 17.30.545 (A-F), it shall provide the applicant with written documentation of which standard(s) the project conflicts with, along with an explanation for the reason(s) the project conflicts with the standard(s), within the following timeframes, or as otherwise provided under Section 65589.5 of the California Government Code:

1. Within sixty (60) days of the initial submittal of the project to the City for projects containing one hundred fifty (150) or fewer units.
 2. Within ninety (90) days of the initial submittal of the project to the City for projects containing more than one hundred fifty (150) units.
 3. Within thirty (30) days of submittal of any development project that was resubmitted to address written feedback provided by the City pursuant to subsection (B)(1) or (B)(2) of this section.
- C. In any subsequent review of the application determined to be in conflict with any of the requirements of LMC Sections 17.30.540 (A-I) and 17.30.545 (A-F), the City will not request the applicant to provide any new information that was not stated in the initial list of items that were determined to be in conflict.
- D. Once the City determines that a project submitted pursuant to this article is consistent with the objective planning standards specified in this article, the Site Plan Review required for the project pursuant to LMC Section 17.30.535, along with any density bonus, incentives, or concessions, waivers, or reductions of development standards, and parking ratios pursuant to LMC Section 17.81 and Section 65915 of the California Government Code, shall be completed within the following timeframes:
1. Within sixty (60) days of the date that the project is determined consistent with the objective planning standards specified in this article for development projects that contain one hundred fifty (150) or fewer units.
 2. Within ninety (90) days of the date that the project is determined consistent with the objective planning standards specified in this article for development projects that contain more than one hundred fifty (150) units.
- E. The City will, as a condition of approval of the development, require the development proponent to complete a phase I environmental assessment, as defined in Section 78090 of the California Health and Safety Code. If a recognized environmental condition is found, the applicant shall undertake a preliminary endangerment assessment, as defined in Section 78095 of the California Health and Safety Code, prepared by an environmental assessor to determine the existence of any release of a hazardous substance on the site and to determine the potential for exposure of future occupants to significant health hazards from any nearby property or activity.
1. If a release of a hazardous substance is found to exist on the site, before the City issues a certificate of occupancy, the release shall be removed, or any significant effects of the release shall be mitigated to a level of insignificance in compliance with current State and Federal requirements.

2. If a potential for exposure to significant hazards from surrounding properties or activities is found to exist, before the City issues a certificate of occupancy, the effects of the potential exposure shall be mitigated to a level of insignificance in compliance with current State and Federal requirements.

Article 6 Emergency Shelters

§ 17.30.600 Procedure.

Emergency shelters shall be permitted only in accordance with the regulations established in this chapter and for the applicable district (Chapter 17.36 or 17.40).

§ 17.30.610 Emergency shelter standards.

- A. Limitation on Location. An emergency shelter subject to this chapter may be established within the RM zoning district.
- B. Permit Requirement. Construction of a new structure or exterior modification of an existing structure for an emergency shelter in the RM zoning district shall be subject to a ministerial review process. The Community Development Director will review the design, site plan, and management plan to ensure compliance with the standards established for the zoning district and with the development standards established in this section.
- C. Zoning Requirements and Standards. Except as otherwise set forth in this section, all emergency shelters shall comply with the land use regulations for the RM zoning district in which the emergency shelter will be located.
- D. Development Standards. An emergency shelter shall comply with the following standards:
 1. Occupancy. The maximum number of beds or persons permitted to be served nightly by an emergency shelter, or any combination of emergency shelters in the city, shall not exceed eight persons or the unsheltered need identified in the adopted Housing Element, whichever is greater.
 2. Length of Stay. Occupancy for an individual in an emergency shelter is limited to no more than six months. The operator of the emergency shelter shall maintain adequate documentation to demonstrate compliance with this provision.
 3. Management Plan. Prior to the Community Development Director's decision, the operator of the emergency shelter must submit to the Community Development Department, Planning Division a written management plan. At a minimum, the management plan shall include and address the following:

- a. Procedures for staff training to meet the needs of the shelter residents, and have processes to address the following topics: client intake, confidentiality, health and safety training, mental health, and substance abuse treatment and referrals;
- b. Operational rules and standards of conduct for residents, including policies prohibiting the use or possession of controlled substances by residents, rules concerning the use or possession of alcohol, curfew, prohibition of loitering, and any other provisions necessary to ensure compatibility with surrounding uses;
- c. Policies and procedures for eviction from the facility for violation of rules and standards of conduct;
- d. A detailed safety and security plan to protect shelter residents and surrounding uses;
- e. A process for resident screening and identification;
- f. Provisions for on-site or partnerships with off-site organizations to provide job training, counseling, and treatment programs for the residents;
- g. Services to assist residents with obtaining permanent shelter and income;
- h. If applicable, timing and placement of outdoor activities;
- i. Location within the facility for temporary storage of residents' personal belongings;
- j. Provisions for continuous on-site supervision during hours of operation. Specifically, there shall be a minimum of one (1) staff person per eight (8) clients during daytime hours, 7 a.m. to 9 p.m., and a minimum of two (2) staff people at the facility during nighttime hours, 9 p.m. to 7 a.m.;
- k. If applicable, procedures for ensuring safety and security of women and children within the facility;
- l. The exterior of the building must be kept in a good state of repair and the exterior finish and landscaping must be kept clean and well maintained. Each site shall be kept in a neat and orderly manner, free of weeds, loose trash, debris and other litter, including, but not limited to, shopping carts;
- m. Organized outdoor activities on the site may only be conducted between the hours of 8 a.m. and 10 p.m.;

- n. Employees, partners, directors, officers, managers, and similar persons shall be screened prior to occupancy to confirm that they have no history of a previously failed emergency shelter (or similar facility) due to the fault of the operator, and have not been convicted of any of the following offenses within the prior five (5) years:
 - i. A crime requiring registration under California Penal Code Section 290,
 - ii. A violation of California Penal Code Sections 311.2 or 311.4 through 311.7,
 - iii. A violation of California Penal Code Sections 313.1 through 313.5,
 - iv. A violation of California Penal Code Section 647(a), (b), or (d),
 - v. A violation of California Penal Code Sections 315, 316, or 318,
 - vi. A felony crime involving the use of force or violence on another, or
 - vii. The maintenance of a nuisance in connection with the same or similar business operation.

The management of the emergency shelter shall effectuate a background investigation on all employees to the satisfaction of the chief of police.

- 4. Common Facilities and Services. An emergency shelter may include the following facilities and services as ancillary to the emergency shelter use:
 - a. Commercial kitchen facilities;
 - b. Dining area;
 - c. Laundry room;
 - d. Recreation or meeting room;
 - e. Outdoor recreational spaces; provided, that the space is located within a building interior courtyard or is enclosed by a building, solid fence, or wall or some combination thereof to secure the space and ensure that it is not accessible to the general public;
 - f. Animal boarding and related veterinary services for current residents of the facility only; and

- g. Child care facilities for current residents of the facility only.
5. Client Intake Areas. An enclosed intake area shall be provided within the emergency shelter building. The intake area shall be a minimum of 120 square feet in size, located entirely within the building. The intake hours shall be posted clearly on the doors to the emergency shelter. Clients shall be allowed to wait in an interior or exterior waiting area that shall not exceed 200 square feet. Clients shall not loiter nor form a queue outside of the exterior waiting area.
 6. Parking. Each emergency shelter shall have a minimum of two (2) off-street parking spaces plus the greater of either: (a) one (1) additional off-street parking space for each 10 beds, or fraction thereof; or (b) one (1) additional parking space per employee.
 7. Lighting. Exterior lighting shall be located along all pedestrian pathways, parking lots, entrances and exits, common outdoor areas, and at the front of the building. All lighting shall be maintained in good operating condition and shall be fully-shielded.
 8. On-Site Security. Security measures shall be reviewed and approved by the chief of police prior to commencement of operations on the site and shall be sufficient to protect clients and neighbors. On-site security shall be provided during the hours when the emergency shelter is in operation and at all times when clients are present on site. In the event that five or more calls for police services have been received over a 30-day period by the police department, the facility shall be required to provide additional on-site security staff to the satisfaction of the chief of police and the Community Development Director.
 9. City, County and State Requirements. An emergency shelter shall obtain and maintain in good standing all required licenses, permits, and approvals from the city, county, and state agencies or departments and demonstrate compliance with applicable building and fire codes. An emergency shelter shall comply with all county and state health and safety requirements for food, medical, and other supportive services provided on site.

Article 7 Reasonable Accommodation for Persons With Disabilities

§ 17.30.700 Purpose.

A request for reasonable accommodation may be made by any person with a disability, their representative or any entity, when the application of a zoning law, building regulation, or other land use regulation, policy or practice acts as a barrier to fair housing opportunities. The process for addressing reasonable accommodation requests established by this chapter applies to requests from persons defined as disabled under the Federal Fair Housing Act and the California Fair Employment and Housing Act (the Acts).

A request for reasonable accommodation may include a modification or exception to the permit requirements, standards, and practices for the siting, development, improvement, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice. Requests for reasonable accommodation shall be made in the manner prescribed by this chapter.

§ 17.30.710 Request requirements.

A. Requests for reasonable accommodation shall include the following information:

- 1.** The applicant's name, address, and telephone number.
- 2.** Address of the property for which the request is being made.
- 3.** The current actual use of the property.
- 4.** The basis for the claim that the individual is considered disabled under the Acts.
- 5.** The municipal code provision, land use code provision, or other regulation or policy from which reasonable accommodation is being requested.
- 6.** A description of why the reasonable accommodation is necessary to make the specific property accessible to the individual.

B. Additional Information. If necessary to reach a determination on the request for reasonable accommodation, the reviewing authority may request further information from the applicant consistent with the Acts, specifying in detail the information that is required. In the event that a request for additional information is made, the 30 day period to issue a decision is stayed until the applicant responds to the request.

§ 17.30.720 Review authority.

A. Community Development Director. Requests for reasonable accommodation shall be reviewed by the Community Development Director (Director), or designee if no approval is sought other than the request for reasonable accommodation.

B. Other Review Authority. Requests for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be reviewed by the authority reviewing the discretionary land use application.

§ 17.30.730 Review procedure.

A. Director Review. The director, or designee, shall make a written determination within 30 calendar days and either grant, grant with modifications, or deny a request for reasonable accommodation.

B. Other Reviewing Authority. The written determination on whether to grant or deny the request for reasonable accommodation shall be made by the authority responsible for reviewing the discretionary land use application in compliance with the applicable review procedure for the discretionary review.

§ 17.30.740 Findings, decision, and conditions.

A. Findings and Decision. The written decision to grant or deny a request for reasonable accommodation shall be consistent with the Acts and shall be based on consideration of the following factors:

1. Whether the housing, which is the subject of the request, will be used by an individual with a disability protected under the Acts.
2. Whether the request for reasonable accommodation is necessary to make specific housing available to an individual with a disability under the Acts.
3. Whether the requested reasonable accommodation would impose an undue financial or administrative burden on the city.
4. Whether the requested reasonable accommodation would require a fundamental alteration in the nature of a city program or law, including, but not limited to, land use and zoning.

B. Conditions of Approval. In granting a request for reasonable accommodation, the reviewing authority may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation would comply with the above findings.

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Chapter 17.32 R One Family Residential District

[...]

§ 17.32.040 Conditional uses—Commission approval required.

The following conditional uses may be permitted in accordance with the provisions of Chapter 17.112:

- A. Public and quasi-public uses of an educational or religious type, including public and parochial elementary schools, junior high schools, high schools and colleges, nursery schools, private nonprofit schools and colleges, churches, parsonages and other religious institutions;
- B. Public and private charitable institutions, hospitals, sanitariums, rest homes and nursing homes, including a state authorized, certified or licensed family care home, foster home or group home serving seven or more mentally disordered or otherwise handicapped persons, including rehabilitation homes for alcoholics and drug addicts, or dependent and neglected children, where such homes provide care on a 24 hour basis;
- C. Public uses of an administrative, recreational, public service or cultural type, including city, county, state or federal administrative centers and courts, libraries, museums, art galleries, police and fire stations and other public buildings, structures and facilities, and public playgrounds, parks and community centers;
- D. Modest expansion or remodeling of an existing nonconforming use of a structure or land, limited to 25% or less of the assessed value of existing structures, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$100, and nonconforming fences, walls and hedges;
- E. Incidental and accessory structures and uses as defined in Section 17.04.080 located on the same site as a conditional use;
- F. Large residential care home as defined in Section 17.04.080;

G. ~~F.~~ Other uses which are added to this list according to the procedure in Section 17.16.020. (Ord. 92-73; Ord. 97-151)

[...]

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Chapter 17.32 R One Family Residential District

[...]

§ 17.32.040 Conditional uses—Commission approval required.

The following conditional uses may be permitted in accordance with the provisions of Chapter 17.112:

- A. Public and quasi-public uses of an educational or religious type, including public and parochial elementary schools, junior high schools, high schools and colleges, nursery schools, private nonprofit schools and colleges, churches, parsonages and other religious institutions;
- B. Public and private charitable institutions, hospitals, sanitariums, rest homes and nursing homes, including a state authorized, certified or licensed family care home, foster home or group home serving seven or more mentally disordered or otherwise handicapped persons, including rehabilitation homes for alcoholics and drug addicts, or dependent and neglected children, where such homes provide care on a 24 hour basis;
- C. Public uses of an administrative, recreational, public service or cultural type, including city, county, state or federal administrative centers and courts, libraries, museums, art galleries, police and fire stations and other public buildings, structures and facilities, and public playgrounds, parks and community centers;
- D. Modest expansion or remodeling of an existing nonconforming use of a structure or land, limited to 25% or less of the assessed value of existing structures, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$100, and nonconforming fences, walls and hedges;
- E. Incidental and accessory structures and uses as defined in Section 17.04.080 located on the same site as a conditional use;
- F. Large residential care home as defined in Section 17.04.080;

G. ~~F.~~ Other uses which are added to this list according to the procedure in Section 17.16.020. (Ord. 92-73; Ord. 97-151)

[...]

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Chapter 17.36 RM Multifamily Residential District

[...]

§ 17.36.040 Conditional uses—Commission approval required.

The following uses may be permitted accordance with the procedures prescribed in Chapter **17.112**:

- A.** Public and quasi-public uses of an educational or religious type, including public and parochial elementary schools, junior high schools, high schools and colleges, nursery schools, private nonprofit schools and colleges; churches, parsonages and other religious institutions;
- B.** Public and private charitable institutions, hospitals, sanitariums, nursing homes, rehabilitation homes and rest homes, including state authorized homes as prescribed under Section **17.32.040(B)**;
- C.** Public uses of an administrative, public service or cultural type including city, county, state or federal administrative centers and courts, libraries, museums, art galleries, police and fire stations and other public buildings, structures and facilities, and public playgrounds, parks and community centers;
- D.** Mobilehome parks, in accordance with the provisions of Chapter **17.72**;
- E.** Modest expansion or remodeling of an existing nonconforming use of a structure or land, limited to 25% or less of the assessed value of existing structures, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming use occupying a structure with an assessed valuation of less than \$200, and nonconforming fences, walls and hedges;
- F.** Expansion, remodeling or additions to a conditional use that are not considered an incidental or accessory use as defined in Section **17.04.080**;
- G.** Professional offices, only within the RM-2 district;
- H.** A state authorized licensed day care center for 13 or more children;
- I.** Single room occupancy uses, in accordance with the provisions of Chapter **17.73**;
- J.** Large residential care home as defined in Section 17.04.080;

K. ~~**J.**~~ Other uses which are added to this list according to the procedure in Section **17.16.020**.
(Ord. 92-73; Ord. 16-365 § 1)

[...]

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Chapter 17.57 Mossdale Landing Zoning Districts

Article 1 Mossdale Landing Zoning Districts of the Mossdale Landing Urban Design Concept

[...]

§ 17.57.120 **RL-MV: low density residential—Mossdale Village zoning district.**

[...]

§ 17.57.122 **Conditional uses.**

A. The following uses may be permitted in accordance with the provisions of Chapter **17.112**:

1. A State authorized licensed child day care center as defined by the State of California Department of Social Services.
2. Public and private charitable institutions; State authorized hospitals, sanitariums, rest homes, and nursing homes; State authorized, certified or licensed facility including; a foster home or group home serving nine or more mentally disordered or otherwise handicapped persons, such as rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24-hour basis.
3. Public and quasi-public use of an educational or religious type, including; private non-profit schools, public or private colleges; churches; parsonages and other religious institutions.
4. Gas and electric transmission lines in accordance with Section **17.108.080**, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.
5. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

[...]

§ 17.57.130 **RM-MV: medium density residential—Mossdale Village zoning district.**

[...]

§ 17.57.132 **Conditional uses.**

A. The following uses may be permitted in accordance with the provisions of Chapter **17.112**:

1. A State authorized licensed child day care center as defined by the State of California Department of Social Services.
2. Public and private charitable institutions; State authorized hospitals, sanitariums, rest homes, and nursing homes; State authorized, certified or licensed facility including: a foster home or group home serving nine or more mentally disordered or otherwise handicapped persons, such as rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24-hour basis.
3. Boarding or rooming houses as defined in Section **17.04.080** of this title.
4. Public and quasi-public use of an educational or religious type, including: private non-profit schools, public or private colleges; churches; parsonages and other religious institutions.
5. Gas and electric transmission lines in accordance with Section **17.108.080**, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.

6. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

[...]

§ 17.57.140 **RH-MV: high density residential—Mossdale Village zoning district.**

[...]

§ 17.57.142 **Conditional uses.**

A. The following uses may be permitted in accordance with the provisions of Chapter **17.112**:

1. Day care centers.
2. Private non-profit schools and colleges; churches, and other religious institutions.
3. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

[...]

Article 2 Mossdale Landing East Zoning Districts of the Mossdale Landing East Urban Design Concept

[...]

§ 17.57.230 RL-MV: low density residential—Mossdale Village zoning district.

[...]

§ 17.57.232 Conditional uses.

A. The following uses may be permitted in accordance with the provisions of Chapter 17.112:

1. A state authorized licensed child day care center as defined by the State of California Department of Social Services.
2. Public and private charitable institutions; state authorized hospitals, sanitariums, rest homes, and nursing homes; state authorized, certified or licensed facility including: a foster home or group home serving nine or more mentally disordered or otherwise handicapped persons, such as rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24-hour basis.
3. Public and quasi-public use of an educational or religious type, including: private non-profit schools, public or private colleges; churches; parsonages and other religious institutions.
4. Gas and electric transmission lines in accordance with Section 17.108.080, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.
5. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

[...]

§ 17.57.240 RM-MV: medium density residential—Mossdale Village zoning district.

[...]

§ 17.57.242 Conditional uses.

A. The following uses may be permitted in accordance with the provisions of Chapter 17.112:

1. A state authorized licensed child day care center as defined by the State of California Department of Social Services.

- 2. Public and private charitable institutions; state authorized hospitals, sanitariums, rest homes, and nursing homes; state authorized, certified or licensed facility including: a foster home or group home serving nine or more mentally disordered or otherwise handicapped persons, such as rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24-hour basis.
- 3. Boarding or rooming houses as defined in Section 17.04.080 of this title.
- 4. Public and quasi-public use of an educational or religious type, including: private non-profit schools, public or private colleges; churches; parsonages and other religious institutions.
- 5. Gas and electric transmission lines in accordance with Section 17.108.080, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.

6. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

[...]

Article 3 Mossdale Landing South Zoning Districts of the Mossdale Landing South Urban Design Concept

[...]

§ 17.57.310 RM-MV: medium density residential—Mossdale Village zoning district.

[...]

§ 17.57.312 Conditional uses.

- A. The following uses may be permitted in accordance with the provisions of Chapter 17.112:
 - 1. A state authorized licensed child day care center as defined by the State of California Department of Social Services.
 - 2. Public and private charitable institutions; state authorized hospitals, sanitariums, rest homes, and nursing homes; state authorized, certified or licensed facility including: a foster home or group home serving nine or more mentally disordered or otherwise handicapped persons, such as rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24-hour basis.
 - 3. Boarding or rooming houses as defined in Section 17.04.080 of this title.

4. Public and quasi-public use of an educational or religious type, including: private non-profit schools, public or private colleges; churches; parsonages and other religious institutions.
5. Gas and electric transmission lines in accordance with Section **17.108.080**, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.
6. Water quality ponds/associated facilities.

7. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

[...]

§ 17.57.320 **RH-MV: high density residential—Mossdale Village zoning district.**

[...]

§ 17.57.322 **Conditional uses.**

A. The following uses may be permitted in accordance with the provisions of Chapter **17.112**:

1. Day care centers.
2. Private non-profit schools and colleges; churches, and other religious institutions.

3. Large residential care home as defined in Section 17.04.080.

(Ord. 23-449, 11/13/2023)

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Chapter 17.58 Lathrop Gateway Business Park Zoning Districts

Article 2 CO-LG: Commercial Office Zoning District

§ 17.58.020 Purposes and application.

The CO-LG zoning district provides a range of large and small scale commercial development opportunities for the location of professional and commercial offices; retail; financial; governmental; professional, business services and entertainment activities; clean light industrial uses; and other uses to serve the local and regional community. Land requirements for most commercial office uses generally dictate their application along main roads of the city which generally have convenient access and/or high visibility.

(Ord. 11-307 § 4)

§ 17.58.021 Permitted uses.

A. Off-street parking lots improved in conformity with Chapter **17.76** shall be permitted.

B. Retail sales uses including, but not limited to:

1. Antique/collector shop;
2. Appliance store, new and used;
3. Automobile, truck and tractor parts;
4. Automobile and truck sales, service and repair, new and used;
5. Bakeries, retail and wholesale;
6. Bicycle shops;
7. Boat sales, service and repair, new and used;
8. Book store;
9. Boutique/gift store;
10. Bridal shop;
11. Children's/teen's store;
12. Clothing store;

13. Convenience-oriented food store;
14. Department store/general merchandise store;
- ~~15. Diaper supply;~~
15. ~~16.~~ Dry goods;
16. ~~17.~~ Electronics/audio/video/computer/software store;
17. ~~18.~~ Feed and seed;
18. ~~19.~~ Furniture stores, new and used;
19. ~~20.~~ Hardware/home improvement/building materials;
- ~~21. Hat store/millinery;~~
20. ~~22.~~ Housewares/tableware/linen stores;
- ~~23. Ice sales and storage;~~
21. ~~24.~~ Jewelry store;
22. ~~25.~~ Leather goods and luggage;
23. ~~26.~~ Lighting store;
24. ~~27.~~ Lumber yards, when accessory to retail establishment, in an enclosed building;
25. ~~28.~~ Machinery/equipment, including farm equipment sales, service, and rental, in an enclosed building;
26. ~~29.~~ Medical and orthopedic appliance store;
27. ~~30.~~ Nursery/garden supply store/landscape materials;
28. ~~31.~~ Office and business supplies;
29. ~~32.~~ Party supplies;
- ~~33. Scientific instrument store;~~
30. ~~34.~~ Stamps, coins and collectables;
31. ~~35.~~ Thrift shop and secondhand store;

~~32. 36.~~ Tobacconist/cigarette sales;

~~33. 37.~~ Toy store;

~~34. 38.~~ Wholesale business and sales.

C. Regionally oriented, high volume retail uses, including, but not limited to:

1. Auto malls;
2. Design/contractors centers;
3. Discount/off price/factory outlet stores and centers;
4. Entertainment/lifestyle centers;
5. Furniture outlets;
6. Malls;
7. Power centers;
8. Promotional centers.

D. Service retail uses including, but not limited to:

1. Appliance repair shops, large and small;
2. Automobile and truck upholstery and top shops;
3. Automobile, truck and trailer rental and service, including incidental sales;
4. Automobile and truck washing, either self-service or involving the use of mechanical conveyors, blowers and steam cleaning;
5. Banks/credit unions/savings and loans/financial institutions;
- ~~6. Boat/recreational vehicle storage and parking;~~
- ~~7. Bus depots and transit stations;~~
- ~~8. Cafeterias;~~
- ~~9. Catering;~~

- ~~6. 10.~~ **6. 10.** Cleaning, pressing and dyeing establishments, using nonflammable and nonexplosive cleaning fluid;
- ~~7. 11.~~ **7. 11.** Day care centers;
- ~~8. 12.~~ **8. 12.** Medical and dental clinics, and prescribing pharmacies within;
- ~~9. 13.~~ **9. 13.** Electronics repair;
- ~~10. 14.~~ **10. 14.** Employment agency;
- ~~15.~~ **15.**—Exterminators;
- ~~11. 16.~~ **11. 16.** Facial/massage/day spa;
- ~~17.~~ **17.**—~~Heating, ventilating and air conditioning shops, including incidental sheet metal;~~
- ~~12. 18.~~ **12. 18.** Hotel/motel/extended-stay hotels;
- ~~13. 19.~~ **13. 19.** Interior decorating and window coverings;
- ~~14. 20.~~ **14. 20.** Laundromats;
- ~~15. 21.~~ **15. 21.** Liquor stores ~~Linen supply service;~~
- ~~16. 22.~~ **16. 22.** Lube/oil change shops;
- ~~23.~~ **23.**—~~Mattress repair;~~
- ~~17. 24.~~ **17. 24.** Mortuary;
- ~~18. 25.~~ **18. 25.** Motorcycle and motorsports sales, service and repair, new and used;
- ~~19. 26.~~ **19. 26.** Musical instrument repair and sales;
- ~~20. 27.~~ **20. 27.** Outdoor dining;
- ~~21. 28.~~ **21. 28.** Parking lots and structures, improved, off-street and in conformity with Chapter 17.76;
- ~~29.~~ **29.**—~~Plumbing and sheet metal;~~
- ~~22. 30.~~ **22. 30.** Real estate/title office;
- ~~23. 31.~~ **23. 31.** Restaurants;

~~24. 32. Rug and carpet cleaning and dyeing;~~

~~25. 33. Secretarial services;~~

~~26. 34. Sign painting shop;~~

~~27. 35. Storage building, incidental to a permitted use;~~

~~28. 36. Storage, garages and buildings, including mini-storage facility;~~

~~29. 37. Taxidermists;~~

~~30. 38. Tire sales, services, retreading and recapping, automobile and truck;~~

~~31. 39. Tool or cutlery sharpening or grinding;~~

~~32. 40. Vending machines, within enclosed areas;~~

~~33. 41. Veterinarian services and offices, including small animal hospitals or clinics, short-term boarding of animals and incidental care such as bathing and trimming; provided that all operations are conducted entirely within a completely enclosed structure which complies with specifications of soundproof construction as prescribed by the building official.~~

E. Educational and recreational uses including, but not limited to:

1. Auditoriums/concert hall;

2. Banquet facility;

3. Billiards/pool hall;

4. Bowling alley;

5. Community/civic center;

6. Church/religious facility;

~~7. 6. Dance hall/studio;~~

~~8. 7. Health clubs/fitness centers/physical therapy/gymnasium;~~

~~9. 8. Instruction and training in gymnastics, martial arts, aerobics, yoga;~~

~~10. 9. Meeting hall;~~

11. ~~10.~~ Music/audio recording studio;

12. ~~11.~~ Professional and trade schools and colleges;

13. ~~12.~~ Theater (dinner, movie, live, etc.);

F. Office uses including, but not limited to:

1. Administrative headquarters;

2. Administrative offices—City, county, state, and federal;

3. Business, consulting, commercial, professional, and administrative services and offices;

4. Business park or regional office centers;

5. Courier offices;

6. Laboratories, research and development services;

7. Medical and dental offices, laboratories and clinics, and prescription pharmacies in conjunction therewith or with a hospital;

8. Offices incidental to another permitted use;

9. Public and private nonprofit charitable institutions;

10. Radio and television broadcasting;

11. Stock brokerage offices.

G. Open space.

H. Incidental and accessory structures and uses on the same site as a permitted use.

~~I. Electrical transmission and distribution substation, gas regulator station, public service pumping stations and elevated pressure tanks.~~

~~I. J.~~ Other uses which are added to this list according to the procedure in Section 17.16.020.
(Ord. 11-307 § 4)

§ 17.58.022 **Permitted uses—Administrative approval required.**

The following uses may be permitted in accordance with the provisions of Chapter 17.108:

A. Retail sales uses including, but not limited to:

1. Convention center;
2. Farmer's markets, including indoor and outdoor facilities;
3. Hospital/medical center;
4. Machinery/equipment sales, services, and rentals, unenclosed;
5. Newspaper publishing;
6. Park and ride facilities;
- ~~7. Public utility service yards;~~
7. 8. Storage yards for commercial vehicles, unenclosed;
- ~~8. 9.~~ Temporary Christmas tree lot;
9. 10. Temporary pumpkin patch.

B. Eating, drinking and entertainment establishments, including, but not limited to:

1. Amusement arcade;
2. Fast food drive-through/drive-in facility;
3. Private clubs;
4. Skating rinks, game arcades and other similar commercial recreation facilities, in an enclosed building.

C. Other, including, but not limited to:

1. Communication buildings, sites and facilities, including communication towers;
- ~~2. Recycled water storage ponds and sprayfields, not previously identified in previous approvals;~~
- ~~3. Storm drain detention and retention ponds not previously identified in previous approvals.~~

D. Other uses added to this list by the planning commission according to the procedures in Section 17.16.020 of the Lathrop Municipal Code.

(Ord. 11-307 § 4)

§ 17.58.023 **Conditional uses—Commission approval required.**

A. The following uses may be permitted in accordance with the provisions of Chapter 17.112:

1. Ambulance stations;
2. Bars, cocktail lounges, and nightclubs;
- ~~3. Church/religious facility;~~
- ~~3. 4.~~ Communication buildings, sites and facilities, including communication towers;
- ~~4. 5.~~ Expansion, remodeling, or additions to a conditional use that are not considered an incidental or accessory use as defined by Section 17.04.080 of the Lathrop Zoning Ordinance;
- ~~6. Gas/service station/convenience store, automobile and truck;~~
- ~~5. 7.~~ Gunsmiths/gun shop;
- ~~6. 8.~~ Incidental and accessory structures and uses, as defined in Section 17.04.080, located on the same site as a use permitted by administrative approval or conditional use;
- ~~9. Liquor store or sales, on/off premises;~~
- ~~10. Lumber yards, not including planing mills or saw mills, unenclosed;~~
- ~~7. 11.~~ Modest expansion or remodeling of an existing nonconforming use of a structure or land up to 50% or less of the value of the structure, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$200, and nonconforming fences, walls and hedges;
- ~~8. 12.~~ Pawnshops;
9. Travel plaza or truck stop as defined by Section 17.04.080;
- ~~10. 13.~~ Unenclosed commercial recreation facilities including amusement or theme parks, drive-in theaters, golf driving ranges, pony ride rings, race tracks, riding stables, skating rinks, sports arenas and sports stadiums;

~~11. 14.~~ Other uses which are added to this list according to the procedure in Section 17.16.020.

(Ord. 11-307 § 4)

[...]

Article 3 CS-LG: Service Commercial Zoning District

[...]

§ 17.58.033 **Conditional uses—Commission approval required.**

A. The following uses may be permitted in accordance with the provisions of Chapter 17.112:

1. Any use listed as a permitted use in the IL, limited industrial district;
2. Bars, cocktail lounges and nightclubs;
3. Battery Energy Storage System (BESS) facility, provided that no other BESS facility shall be located closer than a half-mile (1/2) of another BESS facility;
- ~~4. 3.~~ Communication buildings, sites and facilities, including communication towers;
- ~~5. 4.~~ Electroplating shops;
- ~~6. 5.~~ Energy production, biomass and steam/electric;
- ~~7. 6.~~ Excavations according to the requirements of Chapter 17.88;
- ~~8. 7.~~ Expansion or remodeling of an existing nonconforming use of a structure or land, up to 50% or less of the value of the structure, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$200, and nonconforming fences, walls and hedges;
- ~~9. 8.~~ Expansion, remodeling or additions to a conditional use that are not considered an incidental or accessory use;
- ~~10. 9.~~ Gunsmith/gun shop;
- ~~11. 10.~~ Liquor stores or sales, on/off-premises;
- ~~12. 11.~~ Railroad freight and passenger stations;

13. 12. Recreation facility, indoor and outdoor, including, but not limited to, golf driving ranges, pony riding rings, race tracks, riding stables, skating rinks, sports arenas and sports stadiums, and other similar open, unenclosed commercial recreation facilities;

14. 13. Recycling services, consumer and scrap operations;

15. 14. Recycled water storage ponds and sprayfields;

16. 15. Other uses which are added to this list according to the procedure in Section **17.16.020.**

(Ord. 11-307 § 4)

[...]

Article 4 **IL-LG: Limited Industrial Zoning District**

§ 17.58.040 **Purposes and application.**

The IL-LG district is intended to provide opportunities for certain types of limited industrial uses to concentrate in mutually beneficial relationships to each other; to provide adequate space to meet the needs of modern industrial development, including off-street parking and truck loading areas; and to provide industrial employment opportunities for residents of the city and region. The IL district is intended to protect areas appropriate for industrial use from intrusion by residences and other inharmonious uses; to protect residential, commercial and nuisance-free, nonhazardous industrial uses from noise, odor, dust, dirt, smoke, vibration, heat, glare, fire, explosion, noxious fumes, radiation, hazardous chemicals and other hazardous and objectionable influences incidental to certain industrial uses; and to reserve appropriately located areas for various types of industrial plants and related activities. Land requirements for most limited industrial uses generally dictate a location with close access to major transit corridors and highways without the need for high visibility.

(Ord. 11-307 § 4)

§ 17.58.041 **Permitted uses.**

A. Off-street parking lots improved in conformity with Chapter **17.76** shall be permitted.

B. Any use listed as a permitted use in the **CS-LG**, service commercial district.

[...]

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Chapter 17.61 River Islands Zoning District

[...]

§ 17.61.090 OS/P-RI: open space/public use district.

- A.** Purpose and Application. The open space and public use zoning district is intended to provide for open space preservation and public uses in areas of the River Islands Phase 2 development and outside of Paradise Cut.
- B.** Use Types Permitted in the OS/P-RI Zoning District. Lakes, waterways, natural open space, levees and other flood protection facilities, recreational uses such as parks, wildlife preserves, ~~schools~~, public and quasi-public uses, utility and service structures and facilities and other uses consistent with the scale and character of the district.
- C.** Permitted and Conditionally Permitted Uses. Permitted and conditionally permitted uses shall be those described in Section **17.61.210**, Table 17.61.1, except that uses listed in Section **17.20.040** (Conditional uses) shall be permitted uses herein submit to securing a site plan approval. Such permitted and conditionally permitted uses shall be located in areas covered by an urban design concept and subsequent neighborhood development plans and/or architectural guidelines and development standards.
- D.** Development Standards. Specific development standards for the OS/P-RI zoning district shall be further detailed in neighborhood development plans as required under Section **17.61.120**. The neighborhood development plan shall include, but not be limited to, development standards for density, floor area ratios, lot coverage, building height, setbacks, lot width and depth, sign regulations, off-street parking, and standards for landscaping and irrigation.

(Ord. 21-422 § 1)

[...]

§ 17.61.210 River Islands zoning districts and permitted uses.

TABLE 17.61.1 Stewart Tract—River Islands Zoning Districts and Permitted Uses ¹

Land Use^{2,3}	RL- RI	RM- RI	RH- RI	MU	CR	TOD	RCO/OS	OS/P
[...]								
CIVIC/COMMUNITY USES								
Administrative centers and courts					P	P	P	
Assembly uses	C	C	C	C	C	C		
City offices					P	P	P	
Community center	C	C	C	C	C	C		
Convention centers					C	C	C	
Fire station	C	C	C	C	C	C		<u>C</u>
Libraries	C	C	C	C	C	C		
Mortuaries, columbariums and crematoriums					C	C	C	
Police station	C	C	C	C	C	C		
Post office					C	C	C	
Private schools and other educational facilities	C	C	C	C	C	C		
Public schools and other educational facilities	P	P	P	P	P	P		
Public and private charitable institutions	C	C	C	C	C	C		
Transit stations					C	C	C	
PARKS & OPEN SPACE								
Equestrian facilities							C	C
Multi-use and nature trails								P
Private recreation facilities	C	C	C	C	C	C		C
Public and private parks and playgrounds	P	P	P	P	P	P		
Wildlife preserves					C		P	P
OTHER								
Communications equipment buildings	P	PA	PA	PA	PA	PA	PA	PA
Enclosed temporary materials storage yards	PA	PA	PA	PA	PA	PA		PA
Expansion, remodeling or additions to a conditional use not considered an incidental or accessory use	C	C	C	C	C	C		
Flood control, water pumping stations/reservoirs; elevated pressure tanks; irrigation ditches/canals; settling and water conservation recharge basins; drainage ponds; streets and roads as necessary for access to permitted uses	P	P	P	P	P	P	P	P
Gas/electrical transmission lines subject to provisions of Section 17.108.080; electrical substations; gas regulator stations	P	PA	PA	PA	PA	PA	PA	PA
Incidental and accessory structures and uses located on the same site as a conditional use	C	C	C	C	C	C	C	C

TABLE 17.61.1 Stewart Tract—River Islands Zoning Districts and Permitted Uses ¹

Land Use^{2,3}	RL- RI	RM- RI	RH- RI	MU	CR	TOD	RCO/OS	OS/P
Incidental and accessory structures and uses located on the same site as permitted use	P	P	P	P	P	P		
Parking lots and garages improved in conformity with the standards prescribed for off-street parking facilities			C	C	C	C		
<u>Public and quasi-public, and utility and service facilities</u>								<u>P</u>
Underground storage tanks for petroleum or oils				P	P	P		

Notes:

1 P = Permitted uses; PA = Permitted but administrative approval required; C = Conditional use permit required; Blank = Prohibited use

2 Other uses may be added to Table 17.61.1 by the planning commission according to the procedure in Section 17.16.020.

3 Housing developments that include a minimum 20% of units affordable to lower income households shall be ministerial and exempt from this section.

(Ord. 16-365 § 1; Ord. 20-411 § 1; Ord. 20-422 § 1; Ord. 22-442 § 1; Ord. 23-449, 11/13/2023)

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Chapter 17.62 Central Lathrop Zoning Districts

[...]

Article 2 VR-CL: Variable Density Residential District

[...]

§ 17.62.024 Conditional uses; planning commission approval required.

The following uses may be permitted in accordance with the provisions of Chapter **17.112** of the Lathrop Zoning Code:

- A.** A state authorized licensed day care center for 13 or more children.
- B.** Churches and other religious facilities.
- C.** Modest expansion or remodeling of an existing nonconforming use of a structure or land, up to 50% or less of the value of the structure, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$200, and nonconforming fences, walls and hedges.
- D.** Gas and electric transmission lines in accordance with Section **17.108.080** of the Lathrop Zoning Code, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.
- E.** Public and quasi-public uses of an educational or religious type including parochial schools, colleges; nursery schools; private non-profit schools and colleges; churches; parsonages and other religious institutions.
- F.** Public uses of an administrative, public service or cultural type including city, libraries, museums, art galleries; and other public buildings, structures and facilities; and community centers, excepting city centers.
- G.** Public and private charitable institutions, hospitals, sanitariums, rest homes, and nursing homes, including a state authorized, certified or licensed family care home, foster home or group home serving seven or more mentally disordered or otherwise handicapped persons, including rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24 hour basis.
- H.** Recycled water storage and water quality ponds not previously identified in previous approvals.
- I.** Spray fields not previously identified in previous approvals.

J. Storm drain detention and retention ponds. not previously identified in previous approvals.

K. Large residential care home as defined in Section 17.04.080.

L. ~~K.~~ Other uses added to this list according to the procedures in Section **17.16.020** of the Lathrop Zoning Code.

(Ord. 04-245 § 3)

[...]

Article 3 HR-CL: High Density Residential

[...]

§ 17.62.034 **Conditional uses; planning commission approval required.**

The following uses may be permitted in accordance with the provisions of Chapter **17.112**:

- A.** A state authorized licensed day care center for 13 or more children;
- B.** Churches and other religious facilities;
- C.** Modest expansion or remodeling of an existing nonconforming use of a structure or land, up to 50% or less of the value of the structure, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$200, and nonconforming fences, walls and hedges;
- D.** Gas and electric transmission lines in accordance with Section **17.108.080** of the Lathrop Zoning Code, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks;
- E.** Public and quasi-public uses of an educational or religious type, including parochial schools, colleges, nursery schools, private non-profit schools and colleges, churches, parsonages and other religious institutions;
- F.** Public uses of an administrative, recreational, public service or cultural type, including city libraries, museums, art galleries, and other public buildings, structures and facilities; and community centers;
- G.** Public and private charitable institutions, hospitals, sanitariums, including a state authorized, certified or licensed family care home, foster home or group home serving seven or more mentally disordered or otherwise handicapped persons, including rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24 hour basis;

- H. Rest and nursing homes; convalescent and assisted care facilities and boarding or rooming houses;
- I. Reclaimed water storage and water quality ponds not previously identified in previous approvals;
- J. Spray fields not previously identified in previous approvals;
- K. Storm drain detention and retention ponds not previously identified in previous approvals;
- L. Large residential care home as defined in Section 17.04.080.

~~M. L.~~ Other uses added to this list according to the procedures in Section 17.16.020 of the Lathrop Zoning Code.
 (Ord. 04-245 § 3)

[...]

Article 4 R/MU-CL: Residential/Mixed-Use Zoning District

[...]

§ 17.62.044 Conditional uses—Planning commission approval required.

The following uses may be permitted in accordance with the provisions of Chapter **17.112** of the Lathrop Zoning Code:

- A. State authorized licensed day care centers.
- B. Churches and other religious facilities.
- C. Modest expansion or remodeling of an existing nonconforming use of a structure or land, up to 50% or less of the value of the structure, or reestablishment of a nonconforming use which has been damaged, except nonconforming signs and outdoor advertising structures, nonconforming uses occupying a structure with an assessed valuation of less than \$200, and nonconforming fences, walls and hedges.
- D. Gas and electric transmission lines in accordance with Section **17.108.080** of the Lathrop Zoning Code, electrical distribution substations, gas regulator stations, communications equipment buildings, public service pumping stations and elevated pressure tanks.
- E. Public and quasi-public uses of an educational or religious type, including parochial schools, colleges, nursery schools, private non-profit schools and colleges, churches, parsonages and other religious institutions.

- F.** Public uses of an administrative, recreational, public service or cultural type including post offices, libraries, museums, art galleries, and other public buildings, structures and facilities; and community centers, senior centers and youth centers.
 - G.** Public and private charitable institutions, hospitals, sanitariums, including a state authorized, certified or licensed family care homes, foster homes or group homes serving seven or more mentally disordered or otherwise handicapped persons, including rehabilitation homes for the alcohol and/or chemically dependent, or dependent and neglected children, where such homes provide care on a 24 hour basis.
 - H.** Reclaimed water storage and water quality ponds.
 - I.** Spray fields.
 - J.** Storm drain detention and retention ponds.
 - K.** Bars, cocktail lounges or nightclubs.
 - L.** Microbreweries.
 - M.** Street fair or farmer's market.
 - N.** Theater—Indoor (dinner, movie, live play, etc.).
 - O.** Video arcade.
 - P.** Large residential care home as defined in Section 17.04.080.
 - ~~Q. P.~~** Other uses added to this list according to the procedures in Section **17.16.020** of the Lathrop Zoning Code.
(Ord. 04-245 § 3; Ord. 22-431 § 1)
- [...]

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Chapter 17.64 Home Occupations

§ 17.64.010 Procedure.

Home occupations shall be permitted only in accordance with the regulations in Chapter **17.108** and this chapter.

(Ord. 92-73; Ord. 22-431 § 1)

§ 17.64.015 Purpose Standards.

The purpose and intent of this chapter is to allow someone residing in a residential district the ability to take part in a home occupation as long as it is harmonious with and does not change the character and quality of the environment of the residential neighborhood area. The intent of a home occupation is to be incidental and an accessory use to the residential land use district through the conditions set forth in this chapter.

§ 17.64.020 Standards.

- A.** Before approving an application for a home occupation in accordance with the provisions of Chapter **17.108** and this section, the planning director shall determine that the proposed home occupation will comply with the following standards:
- 1.** A home occupation within a dwelling unit shall be clearly incidental to the use of the structure as a dwelling.
 - 2.** A home occupation shall not be conducted in any accessory structure, other than a garage, and there shall be no storage of equipment or supplies in any accessory structure, other than a garage, or outside the dwelling.
 - 3.** Only residents of the dwelling may be engaged in work activities at the residence. Employees may not come to the residence for work purposes, including pick-up of materials, vehicles, assignments, or similar purposes.
 - 4.** Sales of goods on the premises shall be limited to the products of the home occupation, and no merchandise or goods shall be sold, kept or displayed for the purposes of sale on the premises.

[...]

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~~Chapter 17.74 Emergency Shelters~~

~~§ 17.74.010 Procedure.~~

~~Emergency shelters shall be permitted only in accordance with the regulations established in this chapter and for the applicable district (Chapter 17.36 or 17.40).
(Ord. 16-365 §1)~~

~~§ 17.74.020 Emergency shelter standards.~~

- ~~A. — Limitation on Location. An emergency shelter subject to this chapter may be established within the RM zoning district.~~
- ~~B. — Permit Requirement. Construction of a new structure or exterior modification of an existing structure for an emergency shelter in the RM zoning district shall be subject to a ministerial review process. The community development director will review the design, site plan, and management plan to ensure compliance with the standards established for the zoning district and with the development standards established in this section.~~
- ~~C. — Zoning Requirements and Standards. Except as otherwise set forth in this section, all emergency shelters shall comply with the land use regulations for the RM zoning district in which the emergency shelter will be located.~~
- ~~D. — Development Standards. An emergency shelter shall comply with the following standards:
 - ~~1. — Occupancy. The maximum number of beds or persons permitted to be served nightly by an emergency shelter, or any combination of emergency shelters in the city, shall not exceed eight persons or the unsheltered need identified in the adopted Housing Element, whichever is greater.~~
 - ~~2. — Length of Stay. Occupancy for an individual in an emergency shelter is limited to no more than six months. The operator of the emergency shelter shall maintain adequate documentation to demonstrate compliance with this provision.~~
 - ~~3. — Location. No emergency shelter shall be located within 300 feet of another emergency or homeless shelter. Emergency shelters shall not be required to be more than 300 feet apart.~~
 - ~~4. — Management Plan. Prior to the community development director's decision, the operator of the emergency shelter must submit to the community development department, planning division a written management plan. At a minimum, the management plan shall include and address the following:~~~~

- ~~a. — Procedures for staff training to meet the needs of the shelter residents, and have processes to address the following topics: client intake, confidentiality, health and safety training, mental health, and substance abuse treatment and referrals;~~
- ~~b. — Operational rules and standards of conduct for residents, including policies prohibiting the use or possession of controlled substances by residents, rules concerning the use or possession of alcohol, curfew, prohibition of loitering, and any other provisions necessary to ensure compatibility with surrounding uses;~~
- ~~c. — Policies and procedures for eviction from the facility for violation of rules and standards of conduct;~~
- ~~d. — A detailed safety and security plan to protect shelter residents and surrounding uses;~~
- ~~e. — A process for resident screening and identification;~~
- ~~f. — Provisions for on-site or partnerships with off-site organizations to provide job training, counseling, and treatment programs for the residents;~~
- ~~g. — Services to assist residents with obtaining permanent shelter and income;~~
- ~~h. — If applicable, timing and placement of outdoor activities;~~
- ~~i. — Location within the facility for temporary storage of residents' personal belongings;~~
- ~~j. — Provisions for continuous on-site supervision during hours of operation. Specifically, there shall be a minimum of one staff person per eight clients during daytime hours, seven a.m. to nine p.m., and a minimum of two staff people at the facility during nighttime hours, nine p.m. to seven a.m.;~~
- ~~k. — If applicable, procedures for ensuring safety and security of women and children within the facility;~~
- ~~l. — The exterior of the building must be kept in a good state of repair and the exterior finish and landscaping must be kept clean and well maintained. Each site shall be kept in a neat and orderly manner, free of weeds, loose trash, debris and other litter, including, but not limited to, shopping carts;~~
- ~~m. — Organized outdoor activities on the site may only be conducted between the hours of eight a.m. and ten p.m.;~~

- ~~n. — Employees, partners, directors, officers, managers, and similar persons shall be screened prior to occupancy to confirm that they have no history of a previously failed emergency shelter (or similar facility) due to the fault of the operator, and have not been convicted of any of the following offenses within the prior five years:~~
 - ~~i. — A crime requiring registration under Penal Code Section 290,~~
 - ~~ii. — A violation of Penal Code Sections 311.2 or 311.4 through 311.7,~~
 - ~~iii. — A violation of Penal Code Sections 313.1 through 313.5,~~
 - ~~iv. — A violation of Penal Code Section 647(a), (b), or (d),~~
 - ~~v. — A violation of Penal Code Sections 315, 316, or 318,~~
 - ~~vi. — A felony crime involving the use of force or violence on another, or~~
 - ~~vii. — The maintenance of a nuisance in connection with the same or similar business operation.~~

~~The management of the emergency shelter shall effectuate a background investigation on all employees to the satisfaction of the chief of police.~~

- ~~5. — Common Facilities and Services. An emergency shelter may include the following facilities and services as ancillary to the emergency shelter use:~~
 - ~~a. — Commercial kitchen facilities;~~
 - ~~b. — Dining area;~~
 - ~~c. — Laundry room;~~
 - ~~d. — Recreation or meeting room;~~
 - ~~e. — Outdoor recreational spaces; provided, that the space is located within a building interior courtyard or is enclosed by a building, solid fence, or wall or some combination thereof to secure the space and ensure that it is not accessible to the general public;~~
 - ~~f. — Animal boarding and related veterinary services for current residents of the facility only; and~~
 - ~~g. — Child care facilities for current residents of the facility only.~~

- ~~6. Client Intake Areas. An enclosed intake area shall be provided within the emergency shelter building. The intake area shall be a minimum of 120 square feet in size, located entirely within the building. The intake hours shall be posted clearly on the doors to the emergency shelter. Clients shall be allowed to wait in an interior or exterior waiting area that shall not exceed 200 square feet. Clients shall not loiter nor form a queue outside of the exterior waiting area.~~
- ~~7. Parking. Each emergency shelter shall have a minimum of two off-street parking spaces plus the greater of either: (a) one additional off-street parking space for each 10 beds, or fraction thereof; or (b) one additional parking space per employee.~~
- ~~8. Lighting. Exterior lighting shall be located along all pedestrian pathways, parking lots, entrances and exits, common outdoor areas, and at the front of the building. All lighting shall be maintained in good operating condition and shall be fully-shielded.~~
- ~~9. On-Site Security. Security measures shall be reviewed and approved by the chief of police prior to commencement of operations on the site and shall be sufficient to protect clients and neighbors. On-site security shall be provided during the hours when the emergency shelter is in operation and at all times when clients are present on site. In the event that five or more calls for police services have been received over a 30 day period by the police department, the facility shall be required to provide additional on-site security staff to the satisfaction of the chief of police and the community development director.~~
- ~~10. City, County and State Requirements. An emergency shelter shall obtain and maintain in good standing all required licenses, permits, and approvals from the city, county, and state agencies or departments and demonstrate compliance with applicable building and fire codes. An emergency shelter shall comply with all county and state health and safety requirements for food, medical, and other supportive services provided on site.~~

~~(Ord. 16-365 § 1; Ord. 23-449, 11/13/2023)~~

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Chapter 17.76 Off-Street Parking and Loading

[...]

D. Parking Space Schedule.

1. Residential Uses.
 - a. One-Family Dwellings. There shall be two spaces for each dwelling unit within a garage.
 - b. Duplexes, Triplexes and Quadruplexes. There shall be two spaces for each dwelling unit within a garage.
 - c. Multifamily Dwellings such as Townhomes, Condominiums, and Apartments. There shall be 1 space per studio unit, 1.25 spaces per 1 bedroom unit, and 2 spaces per 2 bedroom unit ~~one covered space plus one additional space per dwelling unit. Guest parking shall be provided at 0.25 spaces per dwelling unit for projects with greater than eight dwelling units.~~
 - d. Additional Parking for Multifamily Units. Except for driveways allowed in the front setback area of a garage or carport, all additional parking for two- or four-unit structures and multifamily units shall be to the rear or side of such units. If parking is located to the side of the units, the first parking space shall be to the rear of the front yard setback line.
 - e. Housing for the Elderly. There shall be one space for each dwelling unit; provided, however, that sufficient space shall be set aside and incorporated into the site plan for the number of spaces prescribed under subsection (D)(1)(c) above in the event of a change of use to housing for the nonelderly.
 - f. Private Clubs, Fraternity or Sorority Houses, Lodging and Rooming Houses. There shall be one space for each two houses.
 - g. Motels, Hotels, Inns and Bed and Breakfast Establishments There shall be one space for each guest room, plus one space for each employee.
2. Uses Within CN and CC Districts.
 - a. For uses within an integrated shopping center located within a CN or CC district, involving a combination of three or more retail uses permitted within the CN district for which building area, off-street parking, off-street loading, landscaping, lighting and other features are developed, managed

and maintained as if a single unit, there shall be three spaces for each 1,000 square feet of gross leasable area, or four spaces for each 1,000 square feet of gross leasable area if the center includes a supermarket.

- b. For other uses within a CN or CC district, the number of spaces otherwise required for the type of use.
3. Other Commercial Uses—Industrial Use.
- a. Banks. One space for each 300 square feet of floor area.
 - b. Offices (not including medically related or public administrative offices). One space for each 400 square feet of floor area.
 - c. Retail Stores—Food. One space for each 150 square feet of floor area; mini-market food stores shall have one space for each 300 square feet of floor area for stores under 2,000 square feet of gross floor area.
 - d. Retail Stores, Other than Food and Personal Establishments. One space for each 300 square feet of floor space.
 - e. Retail Stores Which Handle Bulky Merchandise. Retail stores which handle primarily bulky merchandise, such as furniture, household appliances, motor vehicles, farm implements, machinery and bulk supplies shall have one space for each 600 square feet of floor area.
 - f. Service Commercial Uses, Repair Shops and Wholesale Establishments. One space for each 800 square feet of floor area, plus one space for each employee and one space for each vehicle stored on the property for more than 24 hours. For a gas station, travel plaza, or truck stop use, each pump stall shall count towards the total number of parking spaces required.
 - g. Commercial and Industrial Uses Conducted Primarily Outside of Buildings. One space for each employee of the maximum working shift, plus one space for each vehicle stored on the property for more than 24 hours.
 - h. Manufacturing, Processing and Packaging. Two spaces for each 1,000 square feet of floor area.
 - i. Warehouse, Storage and Distribution. One space for each 2,000 square feet of floor area.

[...]

§ 17.76.030 Standards for off-street and on-street parking facilities.

Off-street parking facilities shall conform to the following standards:

- A. All parking areas shall have adequate ingress and egress to and from a street or alley. Sufficient room for turning and maneuvering vehicles shall be provided on the site. Bumper rails or other barriers shall be provided where needed for safety or to protect property, as determined by the public works director.
- B. Entrances and exits to parking lots and other parking facilities shall be provided only at locations approved under site plan review procedures of this code.
- C. Each parking space shall be not less than ~~18~~ 20 feet and not more than ~~26~~ feet in length, except as allowed under Section **17.76.110(A)** of this code, and ~~9~~ nine to 12 feet in width, exclusive of aisles and access drives, except that up to 40% of all spaces may be provided for compact cars with such spaces ~~not less than 16~~ 17 feet in length and ~~8~~ eight feet in width, and marked for compact cars. ~~The length of a parking space may be reduced by two feet where the space heads into any one side of a curbed planter at least four feet in width for cars or on both sides of a curbed planter which is at least six feet in width.~~ Spaces for the handicapped shall meet state standards.
- D. Parking lot lighting shall be deflected away from abutting sites so as not to cause annoying glare to such sites.
- E. A photometric plan shall be prepared for parking lots with five or more spaces. Parking lots, driveways, trash enclosure/areas shall be illuminated during the hours of darkness with a minimum maintained one foot-candle of light and an average not to exceed four foot-candles of light. The illumination shall not exceed 10 foot-candles in any one location.
- F. No commercial repair work or servicing of vehicles shall be conducted on a parking site.
- G. The parking area, aisles and access drives shall be paved so as to provide a durable, dustless surface, and shall be so graded and drained as to dispose of surface water, with the design and specifications of such work subject to city standards and the approval of the director of public works.
- H. Parking lot design shall be consistent with the city of Lathrop design and construction standard details.
- I. Parking spaces shall not be allowed in tandem except where parallel parking is provided along a driveway having sufficient width for the purpose, or in the driveways of single-family houses or in parking lots operated as a commercial enterprise apart from any other use.
- J. The requirements of this section shall apply to all uses for which a site plan must be approved in accordance with the provisions of Chapters **17.100** and **17.112**.
- K. At least one on-street parking space shall be provided for each single-family residence within any residential zoning district.

(Ord. 92-73; Ord. 98-164; Ord. 18-384 § 1; Ord. 21-418 § 14)

[...]

§ 17.76.120 **Bicycle parking and storage standards.**

- A. Applicability. Bicycle parking shall be required for commercial, professional office, and industrial users ~~with 20 or more parking spaces~~, and for all public and quasi-public (institutional) uses.

[...]

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Chapter 17.80 Accessory Dwelling Units

§ 17.80.010 Application.

This chapter provides standards by which the city shall evaluate and ministerially approve an application for the siting and construction of an accessory dwelling unit (ADU) ~~or junior accessory dwelling unit (JADU)~~ on a lot with an existing or proposed dwelling located in areas zoned to allow single-family or multifamily residential use in compliance with California Government Code Sections ~~66310 65852.2~~ through ~~and 66342 65852.22~~, as may be amended.

For the purposes of this chapter “livable space” shall be defined as a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking or sanitation.

(Ord. 92-73; Ord. 97-151; Ord. 16-355 § 1; Ord. 16-365 § 1; Ord. 18-384 § 1; Ord. 19-405 § 1; Ord. 20-416 § 1; Ord. 23-449, 11/13/2023)

§ 17.80.020 Permitted locations and types.

- A. ADUs are permitted in all zone districts allowing single-family or multifamily residential uses on lots developed with existing or proposed dwellings.
- B. An ADU may be established in the following methods:
 1. Attached to, or located within, an existing or proposed primary dwelling.
 2. A new detached structure, or located within or attached to an accessory structure, including detached garages or similar structures.
 3. Conversion of existing attached or detached accessory structures, including garages, storage areas, or similar structures.
 4. Reconstruction of an existing structure or living area that is proposed to be converted to an ADU, or a portion thereof, in the same location and to the same dimensions and setbacks as the existing structure.
- C. Only one JADU may be established within the space of an existing or proposed single-family residence, on a lot that is zoned to allow single-family residential uses. JADU’s are not permitted on multi-family development sites.

- D. On a lot that is zoned to permit an existing or proposed single-family dwelling, an ADU conversion of existing living space (or an attached ADU), and a JADU may be established within the space of the single-family primary dwelling in combination with the construction of one detached, new construction ADU not exceeding 1,200 square feet with four-foot side and rear yard setbacks, for a total of four (4) dwelling units per lot including the single-family dwelling.

- E. Multiple ADUs not to exceed the number specified in subsections 1 through 3 below, as applicable, that are located on a lot that has an existing or proposed multi-family dwelling, but are detached from that multi-family dwelling and are subject to the height limitation per Section 17.80.030 (A) (4) of this Chapter, and as applicable, with minimum side and rear yard setbacks of 4 feet, shall be permitted on lots developed with existing multifamily dwellings subject to the following provisions:
 - 1. A minimum of one ADU within an existing multi-family dwelling unit may be constructed, or up to 25% of the existing multi-family dwelling unit count, is permitted within nonlivable space, including, but not limited to, storage rooms, passageways, attics, basements, or closets.

 - 2. On a lot with an existing multi-family dwelling, not more than eight (8) detached accessory dwelling units. However, the number of ADUs allowable pursuant to this Section shall not exceed the number of existing multi-family units on the lot. The construction of two detached ADUs, subject to four-foot side and rear setbacks. In this case, only two detached ADUs are permitted on lots developed with existing multifamily dwellings.

 - 3. On a lot with a proposed multi-family dwelling, not more than two (2) detached ADUs are permitted.

(Ord. 92-73; Ord. 97-151; Ord. 16-355 § 1; Ord. 16-365 § 1; Ord. 18-384 § 1; Ord. 19-405 § 1; Ord. 20-416 § 1; Ord. 23-449, 11/13/2023)

§ 17.80.030 Development standards.

- A. Development Standards. Accessory dwelling units shall comply with the following standards:
 - 1. ADU Type, Location and Size.
 - a. Attached Unit. An ADU attached to an existing primary dwelling shall not exceed 50% of the total existing or proposed living area of the primary dwelling, except that an attached ADU up to a maximum size of 850 square feet for a one-bedroom unit or up to 1,000 square feet for two- or more bedroom unit may be permitted.

 - b. Detached Unit. An ADU structurally independent and detached from the existing or proposed primary dwelling shall not exceed 1,200 square feet.

- c. ADUs shall have independent exterior access from the primary dwelling. No passageway to the primary dwelling shall be required.
 - d. ADUs shall not be required to provide fire sprinklers if they are not required for the primary residence.
 - e. Except as otherwise provided in Government Code Section **66341 65852.26**, no ADU may be sold or otherwise conveyed separately from the property and the primary residence.
 - f. There is no owner-occupant requirement for ADUs.
2. JADU Location, Size, and Standards.
- a. A JADU shall be constructed entirely within an existing or proposed single-family primary dwelling (and enclosed uses within the dwelling, such as an attached garage are part of the proposed or existing dwelling) and shall not exceed 500 square feet of livable space per Government Code Section 66313.
 - b. JADUs shall have an independent exterior entrance from the single-family primary dwelling but may also include shared access between two units. In instances where the JADU shares a bathroom with the primary dwelling, the JADU shall have an interior entry to the primary dwelling's main living area, independent of the exterior entrances of the JADU and the primary dwelling.
 - c. A JADU, at a minimum, shall include an efficiency kitchen as defined in Section **17.04.080**.
 - d. The property owner shall be required to reside in either the single-family principal dwelling unit or the JADU junior accessory dwelling unit if there are shared sanitation facilities between the single-family dwelling and the JADU per Government Code 66333 (b). However, this requirement is not applicable if the JADU has separate sanitation facilities.
 - e. JADUs are prohibited from being sold or conveyed separately from the primary dwelling unit. Prior to issuance of a building permit for the JADU, the property owner shall file with the city a deed restriction for recordation with the County Recorder, which shall run with the land and include the provisions listed in Government Code Section **66333 65852.22**.

3. Setbacks.
 - a. Have minimum interior side and rear setbacks of four feet and street side setback of 10 feet. Such ADU shall not have a greater front yard setback requirement than that of the primary residence.
 - b. No setback shall be required for an existing living area or accessory structure in the same location and to the same dimensions as an existing structure that is converted to an accessory dwelling unit or to a portion of an accessory dwelling unit, and a setback of no more than four feet from the side and rear lot lines shall be required for an accessory dwelling unit that is not converted from an existing structure or a new structure constructed in the same location and to the same dimensions as an existing structure.
 - c. Setback from Structures. Be set back from other structures on the parcel consistent with the city-adopted building code.
4. Height. An attached or detached ADU shall comply with the following requirements:
 - a. A proposed detached ADU that is located within one-half mile of a major transit stop or high quality transit corridor on a lot with a single-family or multifamily dwelling unit may be constructed to a maximum height of 20 feet or match the roof pitch of the primary dwelling unit, whichever is greater.
 - b. Where a lot has an existing or a proposed single-family or multifamily dwelling unit, a proposed detached ADU may be constructed to a maximum height of 18 feet or match the height of the primary dwelling unit, whichever is greater.
 - c. Where a proposed ADU is being attached to a primary dwelling unit, the height of the ADU shall be limited to 35 feet, not to exceed two stories.
 - d. Where a lot has an existing or a proposed single-family or multifamily dwelling unit, a proposed ADU may be constructed above an existing or proposed detached garage and shall be limited to 35 feet in height, not to exceed two stories.
5. Location on Parcel. An accessory dwelling unit can either be attached to, or located within, the proposed or existing primary dwelling, including attached garages, storage areas or similar uses, or an accessory structure or detached from the proposed or existing primary dwelling and located on the same lot as the proposed or existing dwelling.

- 6.** Fire sprinklers. Fire sprinklers are required for a JADU or ADU only if fire sprinklers are required for a primary residence per the California Building Code. A proposal to construct a JADU or ADU shall not trigger a requirement for fire sprinklers to be installed for an existing primary residence.
- B.** Compatibility. The accessory dwelling unit shall be designed and constructed to be compatible with the existing house as to height, style, materials, and colors.
- C.** Off-Street Parking.
1. At least one additional off-street parking space shall be provided for the accessory dwelling unit or bedroom, whichever is less, unless otherwise exempt under Section **17.80.030(E)**.
 2. The parking spaces required for the accessory dwelling unit can be in tandem to the required parking of the main residential structure, may be uncovered, and can be located within the front setback as long as all other yard requirements are met.
 - ~~3. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or converted to an accessory dwelling unit, those off-street parking spaces are not required to be replaced.~~
 4. The accessory dwelling unit shall utilize the same vehicular access which serves the existing dwelling unit.
- D.** Off-Street Parking Exemption. Off-street parking shall not be imposed in any of the following instances:
1. When ~~if~~ The accessory dwelling unit is located within one-half mile walking distance of public transit;
 2. When ~~if~~ The accessory dwelling unit is located within an architecturally and historically significant historic district;
 3. When ~~if~~ The accessory dwelling unit is part of the existing primary residence or an existing accessory structure;
 4. When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit;
 5. When there is a car share vehicle located within one block of the accessory dwelling unit.

6. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of a JADU or ADU or when such structure is being converted to an accessory dwelling unit, those off-street parking spaces are not required to be replaced.

E. Mobilehomes or Manufactured Housing. Mobilehomes or manufactured housing on permanent foundations shall be permitted as an accessory dwelling unit, only if they are installed on permanent foundations, and the mobilehome complies with the 1974 National Manufactured Housing Construction and Safety Act.

F. Addressing. Detached ADUs shall have a separate address from the primary dwelling. An attached ADU or JADU may request a separate address from the primary dwelling.
(Ord. 92-73; Ord. 97-151; Ord. 16-355 § 1; Ord. 18-384 § 1; Ord. 19-405 § 1; Ord. 20-416 § 1; Ord. 22-431 § 1; Ord. 23-449, 11/13/2023)

§ 17.80.040 Utilities and impact fees.

A. Utility Service and Kitchen Facilities. Accessory dwelling units shall be provided with adequate water, sewer and other utilities.

B. Fees. Fees charged for the construction of ADUs shall be consistent with Government Code Section ~~66311.5~~ ~~65852.2(f)~~
(Ord. 92-73; Ord. 97-151; Ord. 16-355 § 1; Ord. 18-384 § 1; Ord. 19-405 § 1; Ord. 20-416 § 1; Ord. 23-449, 11/13/2023)

§ 17.80.050 Process and timing.

A. Approval Process. An accessory dwelling unit and junior accessory dwelling unit is considered and approved ministerially, without discretionary review or hearing, if it meets the minimum standards in this chapter.

B. Timing. The city must act on an application to create an accessory dwelling unit or junior accessory dwelling unit within ~~15~~ 60 days from the date that the city receives a completed application; and the city must act on an application to create an accessory dwelling unit or junior accessory dwelling unit within 60 days from the date that the city receives a complete application if there is an existing single-family or multi-family dwelling on the lot, unless either:

1. The applicant requests a delay, in which case the 60 day time period is tolled for the period of the requested delay; or

2. In the case of a junior accessory dwelling unit and the application to create a junior accessory dwelling unit is submitted with a permit application to create a new single-family dwelling on a lot, the city may delay acting on the permit application for the junior accessory dwelling unit until the city acts on the permit application to create new single-family dwelling, but the application to create the junior accessory dwelling unit will still be considered ministerially without discretionary review or a hearing.

3. If the city deems the application incomplete, the city shall provide list of incomplete items and a description of how the application can be made complete.

(Ord. 20-416 § 1)

§ 17.80.060 Compliance with other regulations.

Notwithstanding the above standards, all accessory dwelling units established under this chapter shall meet all of the requirements of the zoning district for which the accessory dwelling unit is in as to fences, walls and hedges; frontage; width and depth of site; height of structures; distance between structures; signs; applicable building and fire codes and general provisions and exceptions.

(Ord. 92-73; Ord. 97-151; Ord. 16-355 § 1; Ord. 18-384 § 1; Ord. 19-405 § 1; Ord. 20-416 § 1)

17.80.070 Unpermitted ADUs and JADUs

- A. The City may not deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, 2020, if denial is based on either of the following grounds:

1. The ADU or JADU violates applicable building standards; or
2. The ADU does not comply with the state ADU or JADU law or this section.

- B. The City may deny a permit to legalize an existing but unpermitted ADU or a JADU that was constructed before January 1, 2020, if the City makes a finding that correcting a violation is necessary to comply with standards specified in California Health and Safety Code Section 17920.3.

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Chapter 17.84 Signs

[...]

§ 17.84.040 Regulation of signs within the C districts.

[...]

C. Maximum Total Aggregate Area in the CS and CH Districts.

1. Primary Frontage. An allowable minimum sign area of up to 100 square feet shall be permitted for each primary business frontage along a street, regardless of the width of such primary business frontage. A maximum total sign area, not to exceed 500 square feet, shall be permitted for each primary building frontage based on two square feet of sign area for each lineal foot of primary business frontage occupied by the business.
2. Secondary Frontage. An allowable minimum sign area of up to 50 square feet shall be permitted for each secondary business frontage, regardless of the width of such secondary frontage occupied by the business. A maximum total sign area, not to exceed, 200 square feet shall be permitted for each secondary business frontage based on two square feet of sign area for each lineal foot of secondary business frontage occupied by the business.

D. Directional Signs. Directional signs for off-street parking and off-street loading facilities shall not exceed six square feet of each sign; parking lot identification signs shall not exceed six square feet per face of sign; provided that no directional sign shall exceed three feet in height, as measured from finished grade. Higher directional signs shall be allowed only when such a sign is setback a sufficient distance from the public right-of-way and driveways as to not impede the clear sight of any vehicle utilizing the driveway for ingress and egress.

E. Sale, Lease and Rental Signs. Signs pertaining to the sale, lease, rental or display of a structure or land shall not exceed 32 square feet per single face of sign and shall be limited to only one (1) sign per said structure or land.

F. Projecting Signs. No sign, other than a directional sign, shall project more than 24 inches into a required rear yard or required interior side yard. No sign, other than a sign required by law or a marquee sign, shall project more than 14 inches into a public right-of-way.

[...]

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Chapter 17.92 Landscaping and Screening Standards

[...]

§ 17.92.020 Residential developments.

A. Single-Family Developments—Development Standards. All new single-family developments that require a development permit shall meet the following requirements:

1. Landscaping. All required yards shall be landscaped and maintained as provided by the provisions of this title. All front yards must contain in addition to other landscaping, a minimum of one tree planted in accordance with Section **17.92.100** and in conformance with the approved tree schedule and criteria as provided in Section **17.92.090**. Corner lots shall include a minimum of one tree for each street frontage. All existing trees on undeveloped property shall be maintained unless removal or relocation has been approved by the planning director and as identified on an approved landscape plan pursuant to Section **17.92.040**.
2. Landscape Plan. Each project shall include a landscape plan as described in Section **17.92.040**.
3. Irrigation Plan. Each project shall include an irrigation plan described in Section **17.92.050**.
4. Water Conservation. Each project shall meet the requirements for water conservation set forth in Section **17.92.060**.
5. Landscaping Requirement. For one-family residential zone districts:
 - a. Landscape Area. At least 35% of the front yard and street-side yard shall be landscaped consisting of living plant materials including, but not limited to, trees, shrubs, groundcover, natural turf, flowers, and vines. Mulch and hardscaping elements such as rocks, decomposed granite, gravel, pavers, stone walkways and other similar materials integrated into the design of the landscaping improvement will count towards meeting the 35% requirement. Tree planting must be planted in accordance with this title. For building permits issued for new residential construction after July 15, 2015, no more than 25% of the actual front and street-side yard area shall be natural turf if irrigated with potable water.

[...]

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Chapter 17.100 Site Plan Review

[...]

§ 17.100.100 Lapse of site plan approval.

A site plan approval shall lapse and shall become void 36 months following the date on which approval by the planning commission or city council became effective unless, prior to the expiration of 36 months, a building permit is issued by the building official and construction is commenced and diligently pursued toward completion of the site or structures which were the subject of the site plan.

Approval may be extended for an additional period not to exceed 12 months upon written application to the approving body before expiration of the first approval. Notwithstanding, if a development agreement has been adopted for a subject site, the expiration date of subsequent project approvals may be set forth in the development agreement.

The period of time specified in this section shall not include any period of time in which the city is precluded from approving discretionary permits, discretionary entitlements, and/or ministerial permits related to urban level flood protection pursuant to Government Code Section **65962**. (Ord. 92-73; Ord. 96-136; Ord. 97-151; Ord. 16-361 § 1)

§ 17.100.105 Time limit for development—Extension.

The planning commission or city council may establish a lesser or greater time limit than that provided by Section 17.100.100, within which the subject property and use or any stage or phase thereof shall be commenced and completed. The time limits set by the commission or council shall be reasonable, based on the size, nature and complexity of the proposed development. The time limit may be extended by the commission or council for good cause, such as proof of an unusual hardship not of the applicant's own making.

§ 17.100.110 Revocation.

The revocation of a site plan shall be governed by the provisions of Section **17.112.120**. (Ord. 92-73; Ord. 22-431 § 1)

§ 17.100.120 Site plan approval to run with the land.

A site plan approved pursuant to the provisions of this chapter shall run with the land, and shall continue to be valid upon a change of ownership of the site which was the subject of the site plan. (Ord. 92-73)

[...]

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Chapter 17.108 Administrative Approval of Certain Uses

[...]

§ 17.108.090 **Review of temporary uses.**

In order to assure the protection of the health, safety and welfare of the citizens of the city, while still providing for their pleasure and convenience, the community development director or the city manager's designee may issue a permit for the establishment of temporary uses within the city in accordance with the following procedure and conditions; however, at his or her discretion or at the request of the planning commission, he or she may refer any application for a temporary use or structure to the planning commission for consideration.

- A.** Prior to the establishment of any temporary use on commercial and industrial zoned properties ~~any lot or parcel~~ in the city, an administrative approval shall be obtained from the planning division. Such permit may be issued for any use which is deemed by the community development director or the city manager's designee, to be of a temporary nature upon making the findings required in Section **17.108.030**.
- B.** Temporary uses for which permits may be granted include, but are not limited to, carnivals, circuses, religious revivals, Christmas tree lots, promotions and sales in trucks or trailers, animal shows or displays, pumpkin patches, and live entertainment held indoors such as a live band, disc jockey, karaoke, or similar activities, incidental to the primary use of an existing business.
- C.** Temporary uses conducted entirely within a structure that is occupied by an existing business or organization shall be exempt from the provisions of this section, except as otherwise permitted pursuant to subsection **B** of this section.
- D.** Ingress and egress shall be limited to that designated by the community development department. Appropriate directional signs, barricades, fences or landscaping shall be provided where required.
- E.** Off-street parking facilities shall be provided on the site of each temporary use.
- F.** Upon termination of the temporary use or abandonment of the site, the applicant shall remove all materials and equipment and restore the premises to its original condition.
- G.** The opening and closing time for promotional enterprises shall coincide with the hours of operation of the sponsoring commercial establishment. Reasonable time limits for other uses may be set by the community development director or the city manager's designee, based on the impact of the use on surrounding properties.

[...]

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Chapter 17.112 Conditional Uses

[...]

§ 17.112.060 Action by the planning commission and City Council.

- A. ~~The planning commission shall act on the application within 30 days following the closing of the public hearing.~~ The commission may grant an application for a conditional use permit as the use permit was applied for, or in modified form (unless the project is located within the Central Lathrop Specific Plan Phase 2, north of Dos Reis Road and South of De Lima Road, which requires City Council action), if, on the basis of the application and the evidence submitted, the commission makes all of the following findings:
1. That there are circumstances or conditions applicable to the land, structure or use which makes the granting of a use permit necessary for the preservation and enjoyment of a substantial property right;
 2. That the proposed location of the conditional use is in accordance with the objectives of the zoning code and the purposes of the district in which the site is located;
 3. That the proposed use will comply with each of the applicable provisions of this chapter.
- B. A use permit may be revocable, may be granted for a limited time period, or may be granted subject to such conditions as the commission may prescribe. The commission may deny an application for a use permit. A use permit may not grant variances to the regulations prescribed by this chapter for which variance procedures are prescribed by Chapter 17.120.
- C. Within five days following a decision of the commission, the secretary of the commission shall transmit to the city clerk the use permit application, the scale drawings of the site and surrounding area, and all other data filed therewith, the minutes of the public hearing, staff reports, the findings of the commission and its decision on the application.

(Ord. 92-73)

[...]

§ 17.112.090 Lapse of use permit.

A use permit shall lapse and shall become void 36 months following the date on which the use permit became effective unless by conditions of the use permit, a lesser or greater time is prescribed in accordance with Section **17.112.110**, or unless prior to the expiration of 36 months, a building permit is issued by the building official and construction is commenced and diligently pursued toward completion on the site which was the subject of the use permit application. A use permit may be renewed for an additional period of 12 months or for a lesser or greater period as prescribed in Section **17.112.110**, provided that, prior to the expiration of the time period granted, an application of renewal of the use permit is filed with the planning department. The planning commission may grant or deny an application for renewal of a use permit. Notwithstanding, if a development agreement has been adopted for a subject site, the expiration date of subsequent project approvals may be set forth in the development agreement.

The period of time specified in this section shall not include any period of time in which the city is precluded from approving discretionary permits, discretionary entitlements, and/or ministerial permits related to urban level flood protection pursuant to Government Code Section **65962**.
(Ord. 92-73; Ord. 97-151; Ord. 16-361 § 1; Ord. 18-384 § 1)

§ 17.112.100 Time limit for development—Extension.

The planning commission or city council may establish a lesser or greater time limit than that provided by Section **17.112.090 ~~17.12.100~~**, within which the subject property and use or any stage or phase thereof shall be commenced and completed. The time limits set by the commission or council shall be reasonable, based on the size, nature and complexity of the proposed development. The time limit may be extended by the commission or council for good cause, such as proof of an unusual hardship not of the applicant's own making.
(Ord. 92-73; Ord. 18-384 § 1)

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Chapter 17.116 Nonconforming Uses and Structures

[...]

§ 17.116.030 Alterations and additions to nonconforming uses and signs.

Except as otherwise set forth in this chapter, ~~provided in Sections 17.116.040 through 17.116.090,~~ no ~~structure, the use of which is non-conforming use, and or~~ nonconforming sign shall be moved, altered, expanded, or enlarged unless required by law or ~~unless the moving, alteration or enlargement~~ will result in the elimination of the nonconforming use or sign. No structure ~~partially~~ occupied by a nonconforming use shall be moved, altered or enlarged in such a way as to permit the enlargement of the space occupied by the nonconforming use.

(Prior code § 184.08(C))

§ 17.116.040 Alterations and additions to nonconforming structures or site.

No nonconforming structure or site shall be altered, expanded, enlarged, or reconstructed so as to increase the ~~amount of floor space or the discrepancy between existing conditions and the current~~ standard of coverage, front yards, side yards, rear yards, height of structure, ~~or distances between structures setbacks, and applicable development standards~~ prescribed in the regulations prescribed for the district in which the structure or site is located, or substantially modify the site as determined by the Community Development Director, except as may be permitted through the granting of a conditional use permit under the provisions of Chapter **17.112**. With the exception of single-family dwellings, the modest expansion of a nonconforming use which may be allowed within any zoning district under conditional use permit procedures shall not exceed 25% of the existing floor area of the structure. Single-family dwellings may be expanded subject to the following limitations:

- A. Expansion of single-family dwellings up to 50% of the existing floor area of the structure shall be permitted subject to approval of any administrative approval application;
- B. Expansion of single-family dwellings in excess of 50% of the existing floor area of the structure shall be permitted subject to approval of a conditional use permit;
- C. In no case shall an expansion be approved that results in a single-family dwelling of more than 2,000 square feet of living area.

(Prior code § 184.08(D); Ord. 21-418 § 18)

[...]

§ 17.116.110 **Change of nonconforming use.**

Except as otherwise set forth in this chapter, the nonconforming use of a structure or site may be changed to another nonconforming use, provided the change of use is approved by the planning commission through the granting of a conditional use permit under the provisions of Chapter 17.112 and in accordance with the following procedure:

- A. An application for a change of use shall be made to the commission on a form prescribed by the commission, which form shall include the following data:
 - 1. The name and address of the applicant;
 - 2. A statement that the applicant is the owner of the property or is the authorized agent of the owner;
 - 3. The address or description of the property;
 - 4. A statement of the precise nature of the existing or pre-existing nonconforming use, the proposed nonconforming use, and any other data pertinent to the findings prerequisite to the granting of the application as set forth in subsection E below.
- B. The application shall be filed with the planning department. Notice shall be given to the applicant of the time when the application will be considered by the commission council, and notice may be given of the time to any other interested party.
- C. The commission shall hold a public hearing on an application for a change of use. Notice of the hearing shall be given not less than 10 days, nor more than 30 days prior to the date of the hearing in the manner set forth in Chapter 17.112.
- D. The Community Development planning ~~planning~~ Director shall make an investigation of the application and shall prepare a written report thereon, which report shall be submitted to the commission. The commission shall consider the report of the director before taking action on the application.

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Chapter 17.124 Amendments

[...]

§ 17.124.040 Notice of public hearing.

- A.** The planning commission shall hold a public hearing on each application for a change in district boundaries or of a district regulation, off-street parking or loading facilities requirement, general provision, exception or other provision of this title initiated by the city council within 45 days of the date when the application was filed or the proposal was initiated.
- B.** Notice of a public hearing shall be given not less than 10 days prior to the date of the hearing by publication in at least one newspaper of general circulation within the city, which notice shall contain the date, time and place of the public hearing, the identity of the hearing body (planning commission or city council), a general explanation of the matter being considered, and a general description, either in text or by diagram, of the location of the real property, if any, which is the subject of the hearing.
- C.** Notice of public hearing for any proposed ordinance or zoning ordinances that affect permitted uses of real property shall be given not less than 20 days prior to the date of the hearing by publication in at least one newspaper of general circulation within the city, which notice shall contain the date, time and place of the public hearing, the identity of the hearing body (Planning Commission or City Council), a general explanation of the matter being considered, and a general description, either in text or by diagram, of the location of the real property, if any, which is the subject of the hearing.
- ~~**DC.**~~ Notice of a public hearing for an amendment pertaining to real property shall be given not less than 10 days prior to the date of the hearing in all of the following ways:
1. Publication as specified under subsection **B** above;
 2. First class mailing, postage prepaid, at least 10 days prior to the hearing, a notice of the time and place of the hearing to the owner of the subject real property or the owner's duly authorized agent, and to the project applicant;
 3. First class mailing, postage prepaid, a notice of the time and place of the hearing to all persons whose names appear on the property owners' list submitted under Section **17.124.030**;
 4. First class mailing, postage prepaid, a notice of the time and place of the hearing to any person who has filed a written request therefor with the city council. Such request may be submitted at any time during the calendar year, and shall apply to the balance of such year.

[...]

New text is shown by underline; deleted text is shown by ~~strikethrough~~

~~**Chapter 17.126 Reasonable Accommodation for Persons with Disabilities**~~

~~§ 17.126.010 Purpose.~~

~~A request for reasonable accommodation may be made by any person with a disability, their representative or any entity, when the application of a zoning law, building regulation, or other land use regulation, policy or practice acts as a barrier to fair housing opportunities. The process for addressing reasonable accommodation requests established by this chapter applies to requests from persons defined as disabled under the Federal Fair Housing Act and the California Fair Employment and Housing Act (the Acts).~~

~~A request for reasonable accommodation may include a modification or exception to the permit requirements, standards, and practices for the siting, development, improvement, and use of housing or housing-related facilities that would eliminate regulatory barriers and provide a person with a disability equal opportunity to housing of their choice. Requests for reasonable accommodation shall be made in the manner prescribed by this chapter.~~

~~(Ord. 16-365 § 1)~~

~~§ 17.126.020 Request requirements.~~

~~A. — Requests for reasonable accommodation shall include the following information:~~

- ~~1. — The applicant's name, address, and telephone number.~~
- ~~2. — Address of the property for which the request is being made.~~
- ~~3. — The current actual use of the property.~~
- ~~4. — The basis for the claim that the individual is considered disabled under the Acts.~~
- ~~5. — The municipal code provision, land use code provision, or other regulation or policy from which reasonable accommodation is being requested.~~
- ~~6. — A description of why the reasonable accommodation is necessary to make the specific property accessible to the individual.~~

~~B. — Additional Information. If necessary to reach a determination on the request for reasonable accommodation, the reviewing authority may request further information from the applicant consistent with the Acts, specifying in detail the information that is required. In the event that a request for additional information is made, the 30 day period to issue a decision is stayed until the applicant responds to the request.~~

~~(Ord. 16-365 § 1)~~

~~§ 17.126.030 Review authority.~~

- ~~A. Community Development Director. Requests for reasonable accommodation shall be reviewed by the community development director (director), or designee if no approval is sought other than the request for reasonable accommodation.~~
- ~~B. Other Review Authority. Requests for reasonable accommodation submitted for concurrent review with another discretionary land use application shall be reviewed by the authority reviewing the discretionary land use application.~~

~~(Ord. 16-365 § 1)~~

~~§ 17.126.040 Review procedure.~~

- ~~A. Director Review. The director, or designee, shall make a written determination within 30 calendar days and either grant, grant with modifications, or deny a request for reasonable accommodation.~~
- ~~B. Other Reviewing Authority. The written determination on whether to grant or deny the request for reasonable accommodation shall be made by the authority responsible for reviewing the discretionary land use application in compliance with the applicable review procedure for the discretionary review.~~

~~(Ord. 16-365 § 1)~~

~~§ 17.126.050 Findings, decision, and conditions.~~

- ~~A. Findings and Decision. The written decision to grant or deny a request for reasonable accommodation shall be consistent with the Acts and shall be based on consideration of the following factors:
 - ~~1. Whether the housing, which is the subject of the request, will be used by an individual with a disability protected under the Acts.~~
 - ~~2. Whether the request for reasonable accommodation is necessary to make specific housing available to an individual with a disability under the Acts.~~
 - ~~3. Whether the requested reasonable accommodation would impose an undue financial or administrative burden on the city.~~
 - ~~4. Whether the requested reasonable accommodation would require a fundamental alteration in the nature of a city program or law, including, but not limited to, land use and zoning.~~
 - ~~5. Potential impact on surrounding uses.~~
 - ~~6. Physical attributes of the property and structures.~~~~

~~7. Alternative reasonable accommodations which may provide an equivalent level of benefit.~~

~~B. Conditions of Approval. In granting a request for reasonable accommodation, the reviewing authority may impose any conditions of approval deemed reasonable and necessary to ensure that the reasonable accommodation would comply with the above findings.~~

~~(Ord. 16-365 § 1)~~

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ITEM 4.4

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**

ITEM: **SECOND READING AND ADOPTION OF ORDINANCE 26-480 OF THE CITY COUNCIL OF THE CITY OF LATHROP AMENDING THE LATHROP MUNICIPAL CODE (LMC) CHAPTER 8.27 “VENDING FROM MOTORIZED FOOD WAGONS”**

RECOMMENDATION: **Waive Full Reading and Adopt Ordinance 26-480 Amending Lathrop Municipal Code (LMC) Chapter 8.27 “Vending from Motorized Food Wagons”**

RECOMMENDED ACTION:

The City Council to conduct a second reading and adopt Ordinance 26-480 entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP TO AMEND THE LATHROP MUNICIPAL CODE CHAPTER 8.27 “VENDING FROM MOTORIZED FOOD WAGONS”

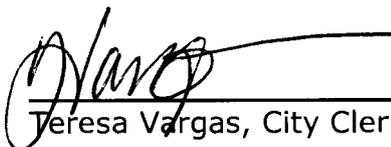
SUMMARY:

On February 9, 2026, the City Council approved the introduction and first reading of the subject Ordinance by the following vote:

- AYES: Diallo, Dresser, Lazard, Torres-O’Callaghan, and Akinjo
- NOES: None
- ABSTAIN: None
- ABSENT: None

The Ordinance will take effect 30 days after adoption.

SUBMITTED BY:



Teresa Vargas, City Clerk



Date

ORDINANCE NO. 26-480

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP TO AMEND THE LATHROP MUNICIPAL CODE CHAPTER 8.27 "VENDING FROM MOTORIZED FOOD WAGONS"

WHEREAS, the City of Lathrop City Council held a duly noticed public hearing at a regular meeting on February 9, 2026, to review and consider this Ordinance; and

WHEREAS, staff proposed Ordinance amendments to Chapter 8.27 entitled "Vending from Motorized Food Wagons" that are intended to define the term "temporary food vendor" and provide grounds for permit when the City of Lathrop is the Event Coordinator; and

WHEREAS, staff request that the City Council amend LMC Chapter 8.27 entitled "Vending from Motorized Food Wagons" as shown in Attachment B, incorporated by reference herein.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Lathrop does hereby amend Chapter 8.27 entitled "Vending from Motorized Food Wagons" as shown in Attachment B, incorporated by reference herein.

Section 1. The Lathrop Municipal Code is hereby amended as shown in Attachment B, attached hereto and incorporated by reference herein.

Section 2. This Ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the city or any officer or employee thereof a mandatory duty of care toward persons and property within or without the city so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

Section 3. - Severability. If any section, subsequent subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such a decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the unconstitutionality or invalidity of any section, subsection, subdivision, paragraph, sentence, clause or phrase.

Section 4. - Effective Date. This Ordinance shall take legal effect 30 days from and after the date of its passage.

Section 5. - Publication. Within fifteen days of the adoption of this Ordinance, the City Clerk shall make a copy of this Ordinance to be published in full accordance with Section 36933 of the Government Code.

THIS ORDINANCE was introduced at a Regular Meeting of the City Council of the City of Lathrop on the 9th day of February 2026, and was **PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Lathrop on the 9th day of March 2026, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk

Salvador Navarrete, City Attorney

CHAPTER 8.27
VENDING FROM MOTORIZED FOOD WAGONS

§ 8.27.010. Purpose and intent.

The purpose of these regulations is to promote the health, safety, convenience, prosperity, and general welfare by requiring that new and existing motorized food wagons from which goods, wares, merchandise, fruits, vegetables or food stuffs are sold, displayed solicited, offered for sale, bartered or exchanged, or any motorized food wagon or eating car vendor, provide the community and customers with a minimum level of cleanliness, quality, safety, security and comply with all licensing and permitting requirements.

(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.020. Definitions.

"Approved surfacing materials" means driveways, drive aisles, parking spaces, or similar, shall be surfaced with cement, asphalt, brick, concrete or paving blocks at least four inches thick. The surfacing design and installation used shall prevent contaminants from entering the storm drain system, and shall prevent dust, mud, gravel, debris, or dirt from being carried on vehicle tires onto adjacent public streets.

"Business owner" means any person, firm, or corporation, who owns or controls any interest in any business engaged in vending as defined in this section.

"Commissary" means a food facility that serves mobile food facilities, where all of the following occur: food, containers, or supplies are stored; food is prepared or prepackaged for sale or service at other locations; utensils are cleaned; liquid and solid wastes are disposed or potable water is obtained.

"Motorized food wagon" means any vehicle as defined in Section 670 of the California Vehicle Code, which is equipped and used for retail sales of prepared; pre-packaged; or unprepared, unpackaged food or foodstuffs, of any kind on any public street, alley, highway, or private street, or property within the city of Lathrop. For the purposes of this chapter, a motorized food wagon shall also include any vehicle or trailer or wagon pulled by a vehicle. but does not include sidewalk vendor as defined by Senate Bill 946.

"Person or persons" means any person, firm, partnership, association, or corporation, and includes, but is not limited to, owners, operators, drivers, lessors, and lessees of motorized food wagons.

"Temporary Food Vendors" means any food vendor that sells food and beverage at events for a limited time and fall under the terms and conditions of San Joaquin County Environmental Health temporary event applications. San Joaquin County Environmental Health Department Temporary Food Vendor information can be found at <https://www.sjgov.org/docs/default-source/environmental-health-documents/food-and-restaurants/temporary-event-application.pdf>

"Vend" or "vending" means the sale of prepared; pre-packaged; or unprepared, unpackaged food, foodstuffs, goods, wares or merchandise of any kind from a motorized food wagon on private or public property.

"Vendor/operator" means any person who drives, operates, vends, and/or prepares food or

merchandise to be sold from motorized food wagons.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.030. Application of permits and licenses.

Any person(s) desiring to engage in a vendor operation, as defined by this section, shall submit a written application in an acceptable form to the city to receive a mobile vendor permit. Every person who is working on or near the vending operation shall possess a vendor license. Such application shall be accompanied by a nonrefundable, nontransferable application fee in an amount established by resolution of the city council. Permits shall be required to be renewed annually and a separate nonrefundable, nontransferable application fee shall be paid yearly for such renewal application. Vendors must have the permit in their possession when vending and display it at all times. Every business owner shall obtain a city business license and display it at all times. A license application requires:

- A. Proof of current vehicle registration and a copy of an applicable vehicle insurance policy;
- B. Vendor must supply a background check by the Lathrop police department and a California identification card to prove that he or she is the person in the background check;
- C. Four photographs (showing different exterior views) of each motorized food wagon. If more than one wagon is owned by the same business person, each wagon shall have a number indicating them as separate vehicles;
- D. A copy of a current San Joaquin County environmental health permit. For a city of Lathrop business license renewal application, business owners must show proof of payment to a commissary for the prior 12 months. Storing, loading, off-loading of goods, vehicle(s) or any other use of a motorized food wagon in a residential use area, other than the approved vending, is not allowed;
- E. The Lathrop-Manteca fire protection district will require a life safety inspection of all motorized food wagons that operate within the city of Lathrop. The Lathrop-Manteca fire protection district will require an annual permit and inspection. All motorized food wagons will require a 2A10BC fire extinguisher, all cooking areas shall be inspected, and any propane tanks shall be inspected. Motorized food wagons shall not be allowed to park in any dry grass areas. All permits issued by the fire district shall be displayed;
- F. A list of items of merchandise that will be offered for sale. Nonfood items are not allowed for sale from food vendors; and
- G. The applicant has not had a similar permit revoked by the city of Lathrop within a period of one year to the date of such application.

A permit to operate will be issued once the license application has been approved.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.040. Grounds for denial of a permit and license.

- A. The vending operation or activity as proposed by the applicant does not comply with all applicable laws including, but not limited to, the applicable building, zoning, housing, fire, safety, and health regulations under state law and this code.

- B. The applicant is unable to obtain the required vending permit, pursuant to Section 8.27.030(B) of this code due to a criminal background check.
- C. The applicant has, within three years immediately preceding the date of filing of the application, had a permit to operate, peddler's license, or related permit, which was issued within the state of California, suspended or revoked.
- D. The applicant has knowingly made a material misstatement in the application for a permit to operate.
- E. There have been excessive calls for service to the Lathrop police services or the Lathrop- Manteca fire protection district within the 12 months preceding the application with inadequate response by the vendor or business owners or operators, involving the commission of crimes, disturbances, public nuisances, fire code violations, or applicable LMC violation investigations, which are located, committed, or generated on the premises of the vending operation.
- F. Failure to obtain clearance from San Joaquin County environmental health.
- G. Temporary Food Vendors that prepare or cook "potentially hazardous foods", as defined by San Joaquin County Environmental Health Department on the Temporary Food Vendor Application available on the website provided in section 8.27.020 under "Temporary Food Vendors", from anything other than a motorized food wagon will not be permitted to participate in City-hosted events.
- H. (Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.050. Location of motorized food wagons for vending in the public right-of-way.

Any motorized food wagon vendor may locate in the public right-of-way subject to the following conditions:

- A. It shall not operate within 300 feet of any street intersection controlled by a crosswalk, traffic light, or stop sign.
- B. Shall not operate within 500 feet of another motorized food wagon.
- C. Residential Use Area.
 - 1. Must move not less than 500 feet at least every 30 minutes and may not return to a previous location or within 500 feet of a previous location on the same calendar day.
 - 2. Permitted hours of operation are from dawn to dusk.
- D. Commercial Use Area.
 - 1. Must move not less than 500 feet at least every three hours and may not return to a previous location or within 500 feet of a previous location on the same calendar day.
 - 2. Permitted hours of operation are from six a.m. to twelve a.m.
 - 3. A motorized food wagon used for vending located in a commercial use area and within 100 feet of a residential property shall comply with the requirements for a residential use area.
- E. Industrial Use Area.
 - 1. May operate 23 hours a day.

2. A motorized food wagon used for vending located in an industrial use area and is also within 100 feet of a residential property shall comply with the requirements for residential use area.
- F. No vendor shall dispense any merchandise, foods or goods, at any time, within 500 feet of the property line of a school between seven a.m. and four p.m. on days when school is in service or during a school event.
 - G. If there is no adequate parking available or if the operation of the vending business causes a hazardous condition deemed to be unsafe, at the discretion of a city official, the above operating hours may be limited.
 - H. Vending may not occur on a sidewalk or any area that may impede foot traffic unless temporary approval is obtained from the planning, public works, police and code departments and an encroachment permit is obtained.
 - I. Vending from a vehicle is prohibited on the exposed street and/or traffic side of the vehicle.
 - J. Not interfere with access, driveways, aisles, or circulation, and shall not operate in a place where the operation will create a traffic hazard.
 - K. Not interfere with pedestrian movement or create a pedestrian hazard.
 - L. Comply with the requirements of the county health department.
 - M. No vendor shall be located or maintained on public property, including bicycle or walk pathways, inconsistent with any provision of this code.
 - N. Vending within any City park, park facility, or parking lot is prohibited without prior City approval and the issuance of all required permits. Required permits include, but are not limited to, a valid Lathrop Business License, applicable San Joaquin County Environmental Health permits, a Lathrop Manteca Fire District inspection, and any additional permits mandated by state or local law. This section does not apply to vendors who are permitted to participate in a City-hosted event.

§ 8.27.060. Location of motorized food wagons for vending on private property.

- A. Along with other requirements in this chapter, all of the items below must be met before any operation can occur on private property.
 1. Be incidental to a primary use with a valid business license; a temporary motorized food wagon shall not be the primary use of a parcel. Motorized food wagons shall not be permitted as an accessory use to a stand-alone parking lot (auto/vehicle services—inoperable vehicle storage/parking facilities, public/vehicle storage);
 2. Be located in an industrial and/or commercial zoning district unless area is within 100 feet of a residential use area. Vending on private property in a residential use area is prohibited;
 3. Not be located on a vacant parcel;
 4. Be located on approved surfacing materials for both the vendor and customers;
 5. Not utilize, or be located on, parking spaces required for the primary use. At least two parking spaces, in addition to those required for the primary use, shall be provided for the motorized food wagon operation;
 6. Not interfere with access, driveways, aisles, or circulation, and shall not operate in a place where the operation will create a traffic hazard;

7. Provide sufficient room surrounding the motorized food wagon to allow for accessibility and to meet fire codes and ADA requirements;
8. Not interfere with pedestrian movement or create a pedestrian hazard;
9. An affidavit submitted to the city of Lathrop, in a form approved by the city, from the property owner permitting the vendor to locate on the site;
10. Comply with the requirements of the county health department;
11. No vendor shall dispense any merchandise, foods or goods, at any time, within 500 feet of the property line of a school between seven a.m. and four p.m. on days when school is in service;
12. No more than one motorized food wagon, or vehicle can operate on the same property (parcel) at the same time unless approved by the city; and
13. If there is no adequate parking available or if the operation of the vending business causes a hazardous condition deemed to be unsafe, at the discretion of a city official, operating hours may be limited.

(Ord. 09-295 § 2; Ord. 10-300 § 1; Ord. 21-418 § 4)

§ 8.27.070. Exemptions.

- A. Any person engaged in vending where such person has been authorized by the city of Lathrop to engage in such activity by a special event permit, lease, real property license, agreement, or other entitlements issued by the city of Lathrop.
- B. Any person delivering any goods by vehicle where such goods have been ordered in advance for such delivery from any business located at a permanent location.

(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.080. Application of other laws and regulations.

- A. The provisions of this chapter prohibiting the stopping or parking of a vehicle shall apply at all times or at those times specified by this chapter, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.
- B. The provisions of this chapter imposing a time limit on stopping or parking shall not relieve any person from the duty to observe other more restrictive provisions of the California Vehicle Code, this code or any other ordinances of the city, prohibiting or limiting the stopping or parking of vehicles in specified places or at specified times.

§ 8.27.090. Condition/appearance of site and vehicle.

- A. The site (meaning the area where the motorized food wagon is located at any given time no matter how short the time period) shall be maintained in a safe and clean manner at all times. The vendor shall not discharge items onto the sidewalk, gutter, storm inlets, or streets.

- B. No tables, chairs, fences, shade structures, or other site furniture, (permanent or otherwise) or any free standing signs shall be permitted in conjunction with the motorized food wagon.
- C. Exterior storage of equipment, or materials associated with vending is prohibited.
- D. A garbage can for refuse shall be set outside the motorized food wagon for the time period in which they are allowed to remain parked in accordance with this code. Vendors are responsible for gathering refuse and proper disposal of refuse from the area in which they are parked that is a result of their vending.
- E. The motorized food wagon, or any vehicle shall only be parked on sites covered by approved surfacing materials; this includes parking for patrons of the vendor.
- F. If the motorized food wagon is operating at an hour where natural light is dim, where permitted, they must be in an area that is near a permanent light source to ensure the safety of customers. Temporary light fixtures are not permitted.
- G. During the time that a motorized food wagon is parked or stationary, no music, bells, or any amplified sound device shall be played. Music, bells, or any amplified sound may resume only once the motorized food wagon leaves its parked or stationary position.
- H. All music, bells, or any amplified sound shall not be extended or heard past 300 feet from the source of the sound.
- I. The exterior of the motorized food wagon shall be clean and in good repair, and not have any peeling, dents, rust, scratches or missing components which are discernible at a distance of five feet or more from the vehicle.
- J. A sign displaying the name of the business, the commissary address and the business phone number shall be displayed on the passenger side of the motorized food wagon and shall be clearly visible at a distance of 10 feet.
- K. No vendor shall dispense any merchandise not listed on the vendors permit.
- L. No vendor shall attach to or receive any utilities from private or public property without obtaining approval or permits from the city of Lathrop.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.100. Additional requirements for motorized food wagon.

- A. The motorized food wagon shall be entirely self-sufficient in regards to gas, water, and telecommunications. Should any utility hook-ups or connections to on-site utilities be required, the vendor and property owner shall be required to apply for all appropriate permits to ensure building, public safety and consistency with applicable building codes are met.
- B. All motorized food wagons shall operate out of a commissary pursuant to California Health and Safety Code Sections 114287 and 114295(d).

- C. A motorized food wagon shall comply with California Health and Safety Code Sections 114299.5 and 114315 regarding the availability of adequate toilet facilities for use by food service personnel if remaining at one location for more than one hour.
- D. Food and beverages are prepared and sold for off-site consumption.
(Ord. 09-295 § 2; Ord. 21- 418 § 4)

§ 8.27.110. Safety and security.

- A. No vending shall be permitted except after the motorized food wagon used for vending has been brought to a complete stop and parked in a lawful manner.
- B. The vendor shall install signage in a visible location, on the vehicle and property, indicating that loitering is not permitted and customers may only remain on the site for up to 15 minutes after receiving their food, foodstuffs, goods, wares or merchandise.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.120. Revocation of license/permit.

A license or permit issued pursuant to this chapter may be revoked upon proof that the applicant has been convicted during the term of such license or permit of a crime or civil violation prosecuted in the name of the people of the state of California, provided such conviction is related to the applicant's conduct of his or her business; or has made a false material statement in the application.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.130. Applicability of regulations to existing business.

The provisions of this chapter shall be applicable to all persons and businesses described herein whether the herein described activities were established before or after the effective date of the ordinance enacting this chapter into law.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.140. Appeal process.

If any permit or license is denied or revoked pertaining to this chapter, an appeal may be made to the city. All appeals must be made in writing stating the grounds for the appeal and filed with the city on or before the tenth day after the permit or license was denied or revoked. If the appeal is granted, normal administrative hearing procedures will proceed as stated in Chapter 1.12 of this code.
(Ord. 09-295 § 2; Ord. 21-418 § 4)

§ 8.27.150. General penalty.

- A. Any violation of this chapter not remedied immediately shall be declared a nuisance and procedures under the administrative enforcement procedures (Chapter 1.12 of this code) shall be followed to allow for correction of the violation.

- B. Any person violating any of the provisions or failing to comply with any of the mandatory requirements of the ordinances of the city shall be guilty of a misdemeanor; provided, however, that the city attorney shall have the discretion to elect to charge such violation of any provision of this code as an infraction.
1. Each person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this code is committed, continued or permitted by such person and shall be punishable accordingly.
 2. Each person shall be guilty of a separate offense for each and every day during the portion of which any violation of any provision of this code is committed, continued or permitted by such person and shall be punishable accordingly.
 3. Except in cases where a different punishment is prescribed by any ordinance of the city, any person convicted of a misdemeanor under the provision of this code shall be punishable by fine of not more than \$1,000 or imprisonment in the San Joaquin County Jail for a period of not more than six months, or by both such fine and imprisonment, for each offense.
 4. Any person convicted of an infraction for violation of an ordinance of the city under this code shall be punishable by a fine of not more than \$500 for each offense.
- C. Any failure to comply with the provisions of this chapter, including failure to obtain a license or permit, may be punishable by revocation of or issuance of, any license or permit to operate as a vendor.
- (Ord. 09-295 § 2; Ord. 21-418 § 4)

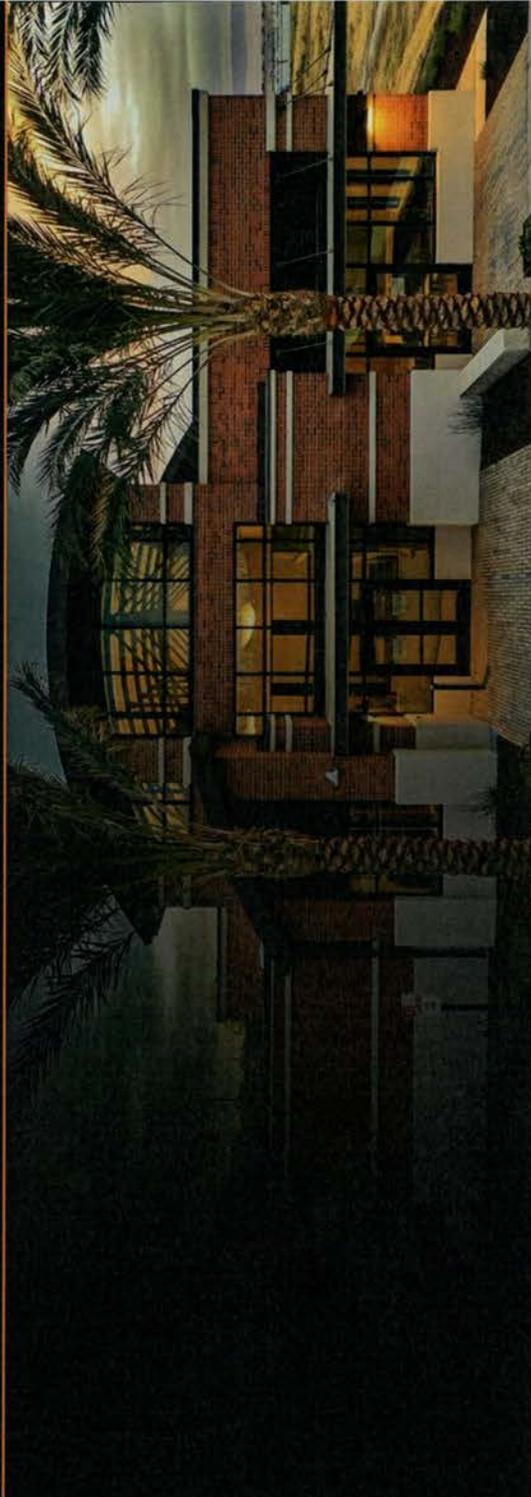
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ITEM 4.5

MONTHLY REPORT



FEBRUARY 2026





FEBRUARY 2026 GROUP A OFFENSES

NIBRS GROUP A OFFENSES			
OFFENSE TYPE	FEB 2025	FEB 2026	Percent Change
LARCENY/THEFT OFFENSES	31	35	12.9%
ASSAULT OFFENSES	19	32	68.4%
DRUG/NARCOTIC OFFENSES	4	21	425.0%
VANDALISM	11	15	36.4%
BURGLARY/BREAKING & ENTERING	3	10	233.3%
FRAUD OFFENSES	6	9	50.0%
WEAPON LAW VIOLATIONS	3	6	100.0%
KIDNAPPING/ABDUCTIONS	0	4	NC
STOLEN PROPERTY	2	2	0.0%
COUNTERFEIT/ FORGERY	0	2	NC
SEX OFFENSES	0	2	NC
MOTOR VEHICLE THEFT	3	1	-66.7%
PORNOGRAPHY/ OBSCENE MATERIAL	0	1	NC
ANIMAL CRUELTY	2	0	-100.0%
EXTORTION/ BLACKMAIL	1	0	-100.0%
ROBBERY	1	0	-100.0%
EMBEZZLEMENT	0	0	NC
TOTAL	86	140	62.8%

*NC = Non - Calculable

- Group A offenses are crimes tracked under the National Incident-Based Reporting System (NIBRS)
- Used to report detailed information about incidents
- Help standardize reporting across jurisdictions
- Assault offenses resulted in 13 arrest, and 9 cases referred to the DA's office.
- 16 of the assault cases involve domestic violence or child endangerment
- There have been 12 cases of Drug/narcotic offenses with 17 arrests.
- Burglary offense type only include residential and commercial.
- There have been 5 arrests for weapons violations

*Please note: There can be multiple offenses in the same case



GROUP A OFFENSES- COMPARISON BY MONTH

CRIMES AGAINST PERSON COMPARISON

JAN 2026 FEB 2026



CRIMES AGAINST SOCIETY COMPARISON

JAN 2026 FEB 2026



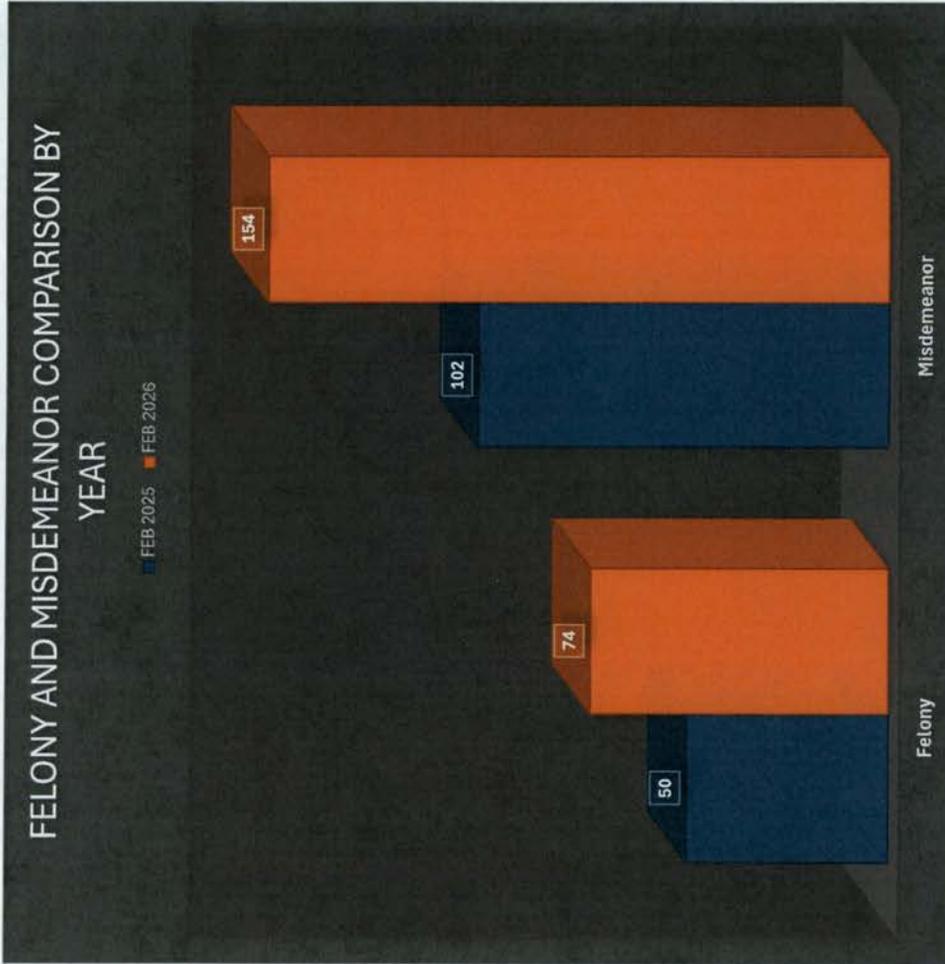
CRIMES AGAINST PROPERTY COMPARISON

JAN 2026 FEB 2026





FELONY AND MISDEMEANOR COMPARISONS

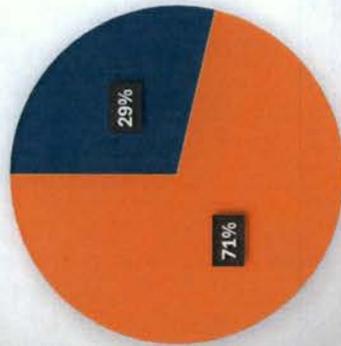


- A count of felonies and misdemeanors for February 2026 comparing to previous year February 2025.
- This February (2026) Misdemeanor count is 50.9% higher than last Februarys (2025) count
- This February (2026) Felony count is 48.0% higher than last Februarys (2025) count



INVESTIGATIONS – FEBRUARY 2026

CLEARANCE ACTIVITY – FEBRUARY 2026



- In 2026 investigations had a higher case load than the previous month by 50%

CLEARANCE	COUNT
CLOSED CASES	6
OPEN CASES	15
TOTAL CASES	21

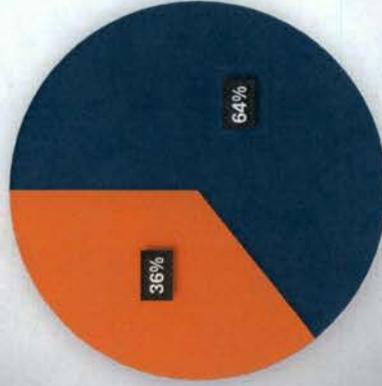
*Clearance Activity: Cases received or worked on in the month of February 2026 that have been solved or are still open.

*Clearance Status: Where the case stands in the investigation process or resulted in.

*Activity: Assigned cases are cases detectives take over and are the primary officer. Assisted cases are cases in which detectives aid the primary officer of the case.

CLEARANCE STATUS	COUNT
ARREST	5
PENDING	11
REFERRED TO DA	1
SUSPENDED	4

CLEARANCE ACTIVITY - JANUARY 2026



CLEARANCE	COUNT
CLOSED CASES	9
OPEN CASES	5
TOTAL	14

STATUS	COUNT
PENDING	3
SUSPENDED	2
WARRANT	8
ARREST	1



PATROL – FEBRUARY 2026



- February cases and arrests have increased compared to the year prior by nearly 50% and over
- February incidents have also shown an increase
- Incidents below are split into two categories: Calls for Service and Officer Initiated
 - Calls for Service: calls from the community to report incidents
 - Officer Initiated: incidents discovered through officer proactivity
- Both CFS and Officer Initiated events have also increased

TOP 10 CALL TYPES FOR FEBRUARY 2026 COMPARISON			
CALL TYPE	FEBRUARY 2025	FEBRUARY 2026	PERCENT CHANGE
Traffic Stop	252	423	67.9%
Security Check	550	377	-31.5%
Follow up	72	145	101.4%
Medical Aid	107	136	27.1%
911 Hang-up	173	118	-31.8%
Public Assist	88	99	12.5%
TRAFFIC ENFORCEMENT	68	97	42.6%
Disturbing the Peace	70	97	38.6%
CODE ENFORCEMENT	109	85	-22.0%
Suspicious Persons	71	75	5.6%
CASES	211	312	47.9%
ARREST/CITATION	59	94	59.3%



REPOSE TIME

AVERAGE RESPONSE TIME (MM:SS)



AVG. PRIORITY 1 RESPONSE TIME (MM:SS)

*2025 Year: Jan 1st, 2025 – Feb 28th, 2025

*2026 Year: Jan 1st, 2026 – Feb 28th, 2026

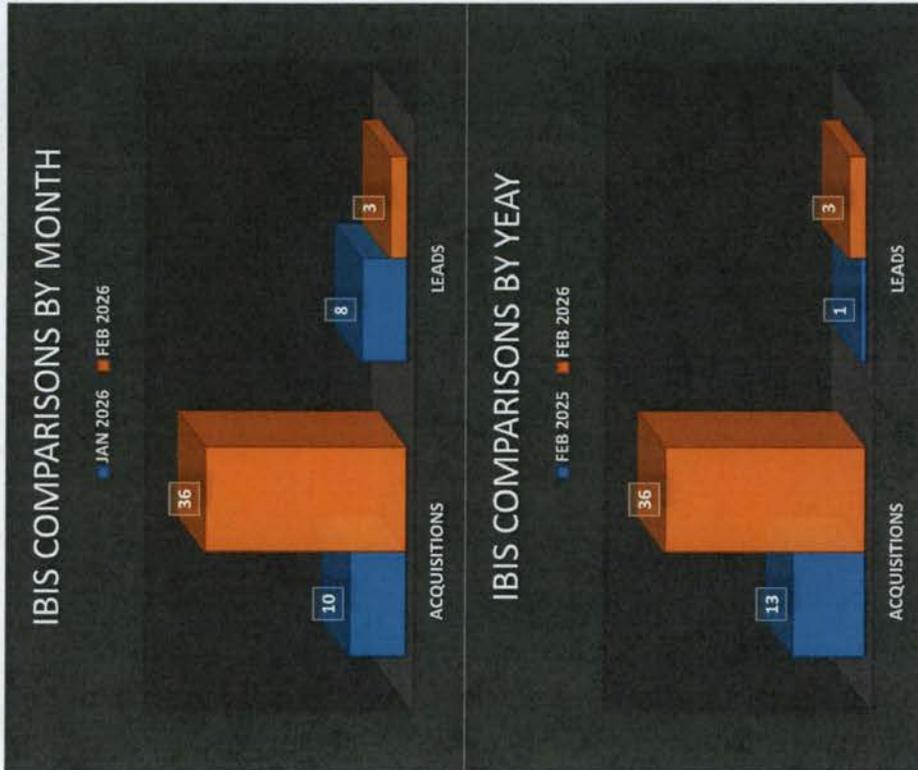
YEAR TO YEAR COMPARISON

- The data shows the beginning of year to end of month (January 1 – February 28) response times comparing the previous years (2025 vs 2026) response time within the same time frame.
- Response time is time of dispatch to on scene arrival
- Average response time includes all calls
- Priority 1 calls require an immediate response to life-threatening or potentially life-threatening incidents
 - In February 2026 there were 39 priority 1 calls compared to last year February's 26 priority 1 calls



PROPERTY AND EVIDENCE

IBIS Crime Gun Intelligence Center Stats (All Agencies)



• Stats includes entries from:

- Lathrop PD
- Tracy PD
- Manteca PD
- Ripon PD

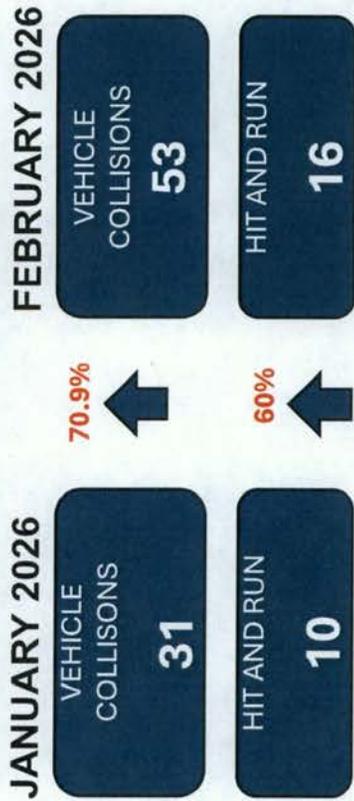
*All firearms that were entered into IBIS were seized by officers

*Acquisition – The digital imaging of various firearm related markings present on cartridge casings into NIBIN (National Integrated Ballistics Information Network).

*Lead – An unconfirmed, potential association between two or more pieces of firearm ballistic evidence based on a correlation review of the digital images in the NIBIN database by either a firearms examiner or trained NIBIN technician. A lead is intended to provide a lead for investigation purposes



TRAFFIC COLLISIONS



- Vehicle collisions and hit and run incidents are higher this February 2026 than the month prior January 2026. Total collisions are 68.3% higher.
- The object hit most in reported collision have been other vehicles, property and other objects are second, and the least hit in the month of February have been *bicyclists.
- There have been less injuries reported in February compared to previous month, with injuries only being minor.



*Please note bicyclists also include those on scooters

TRAFFIC INJURIES	JAN 2026	FEB 2026
Minor Injuries	10	7
Major Injuries	0	0
Fatal Injuries	0	0
TOTAL	10	7



TRAFFIC STOPS AND ENFORCEMENT

TRAFFIC CALLS	FEB 2025	FEB 2026	PERCENT CHANGE
TRAFFIC STOP	252	423	67.9%
TRAFFIC ENFORCEMENT	68	97	42.6%

VEHICLE CODE CITATIONS

FEBRUARY 2025
91

126.4%



FEBRUARY 2026
206



- Compared to last year for the month of February officer activity has significantly increased.
- Traffic enforcement is 42% higher
- Traffic stops have increased showing 67% higher.
- Vehicle citations have more than doubled with 126% more being issued.



PARKING ENFORCEMENT – FEBRUARY 2026

PATROL

**COMMUNITY SERVICE
OFFICERS**

**PARKING
CITATIONS**

29

13

- These numbers represent the total of how many parking citations each unit served in the month of February 2026



CODE ENFORCEMENT – FEBRUARY 2026

BREAKDOWN OF CODE ENFORCEMENT FEBRUARY 2025 vs 2026		
<i>Types of Code Enforcement Incidents</i>	2025	2026
72 hours	6	11
Basketball Hoop	0	2
Business License	1	1
Civil	0	0
Damaged Fence	0	2
Encroachments	6	12
Food Truck	2	2
Garbage Collection	14	5
Home Occupation	1	0
Noise Complaints	0	1
Nuisances Trash	39	25
Semi Truck parking	27	24
Short Term Rental	0	0
Storing Junk & Debris	0	8
Substandard Building	0	7
Unpermitted Vendor	0	0
Unpermitted Work	2	11
Vacant Properties	2	1
Vehicle Abatement	8	27
Water Efficiency	0	0
Water Softner	1	0
Weed Abatement	2	38
Zoning Landscaping	6	9
Zoning Signs	4	1
Unlawful Camping	6	0

FEBRUARY 2025 vs 2026		
	2025	2026
ANIMAL SERVICES	105	96
CODE ENFORCEMENT	115	84
COMMUNITY SERVICE	102	97
FOLLOW UP	26	42
PROACTIVE	4	78
TOTAL	352	397
TOTAL REPORTS	33	33
TOTAL GOV REQUEST OPEN/CLOSE	39/39	51/36
TOTAL CITATIONS	66	54
TOTAL INCIDENTS RESPONDED TO	352	397
TOTAL ANIMAL BITES CASES	4	3

- Incidents responded to by the Community Service Officers (CSOs)
- Compared to last year February CSOs have responded to more calls
 - While animal service calls and code enforcement calls have decreased, proactivity and follow ups for previous incidents have increased
 - Stats do not include admin citations
 - Process is being developed to include admin citations

SUPER BOWL SUNDAY DUI ARREST

- Lathrop Police Department, prior the incident, sent out a social media post informing the community of extra DUI Patrols on Super Bowl Sunday 02/08/2026

- Officers were alerted to an impaired driver who hit a curb in a local shopping center. Moments later the driver was involved in a head-on collision with another vehicle in the parking lot.

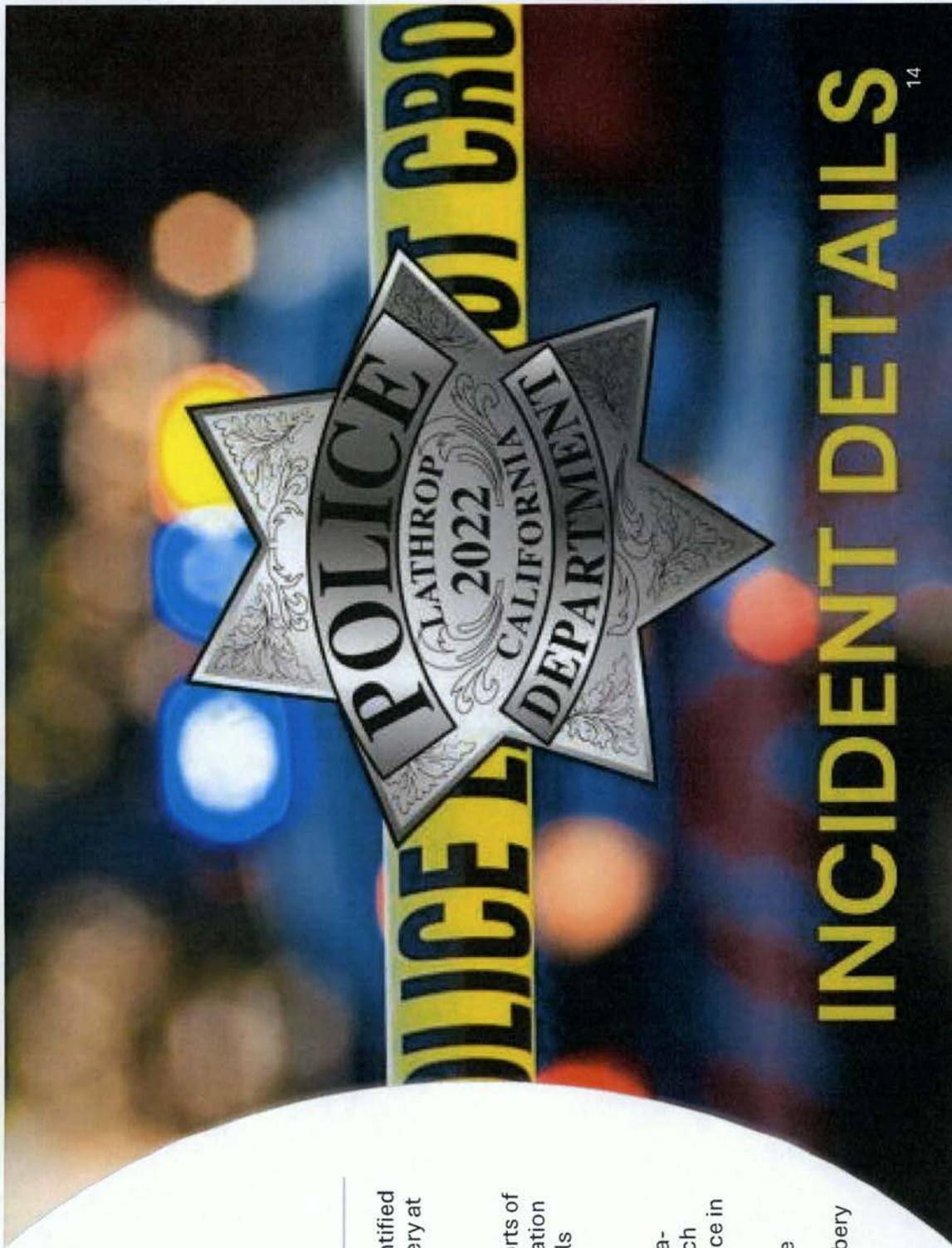
- No Injuries

- Driver was quickly arrested for DUI, records also showed that the driver was already on DUI probation and faced additional charges.



**Robbery Suspect Arrested
Following Ongoing LPD
Investigation**

- On December 5, 2025, Two unidentified suspects committed armed robbery at a business on the 14000 block of Harlan Road.
- Over the next two months the efforts of LPD detectives led to the identification of a suspect vehicle and individuals involved in the crime.
- On February 5, 2026, with the assistance of the regional Manteca-Ripon-Lathrop SWAT team, a search warrant was executed at a residence in Stockton
- Evidence linking the suspect to the robbery was recovered with the suspect being arrested for the robbery and outstanding warrants



INCIDENT DETAILS ¹⁴



*Mossdale Elementary bike safety presentation

STEP OPERATION RESULTS

02/25/26

- ✓ 123 Traffic Stops
- ✓ 115 Citations Issued
- ✓ 2 - 14601 CVC (Driving on a Suspended License)
- ✓ 4 - 12500 CVC (Unlicensed Driver)
- ✓ 7 Vehicles Towed
- ✓ 2 Arrests

Funding for this program is provided by a grant from the California Office of Traffic Safety, through the National

*STEP Operation

E-BIKE SAFETY

KNOW YOUR RIDE THE RULES

KNOW THE RULES

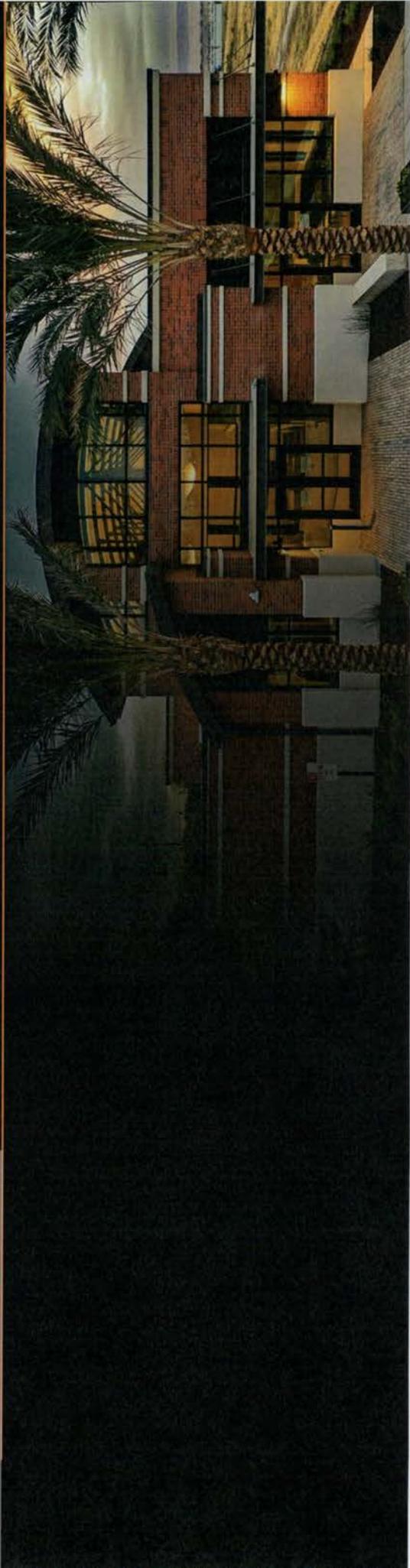
GO SAFELY ON E-SCOOTERS

*eBike Safety Fyler

SATURATION TRAFFIC ENFORCEMENT PROGRAM (STEP) OPERATION 02/25/2026



ACCOMPLISHED AND UPCOMING EVENTS



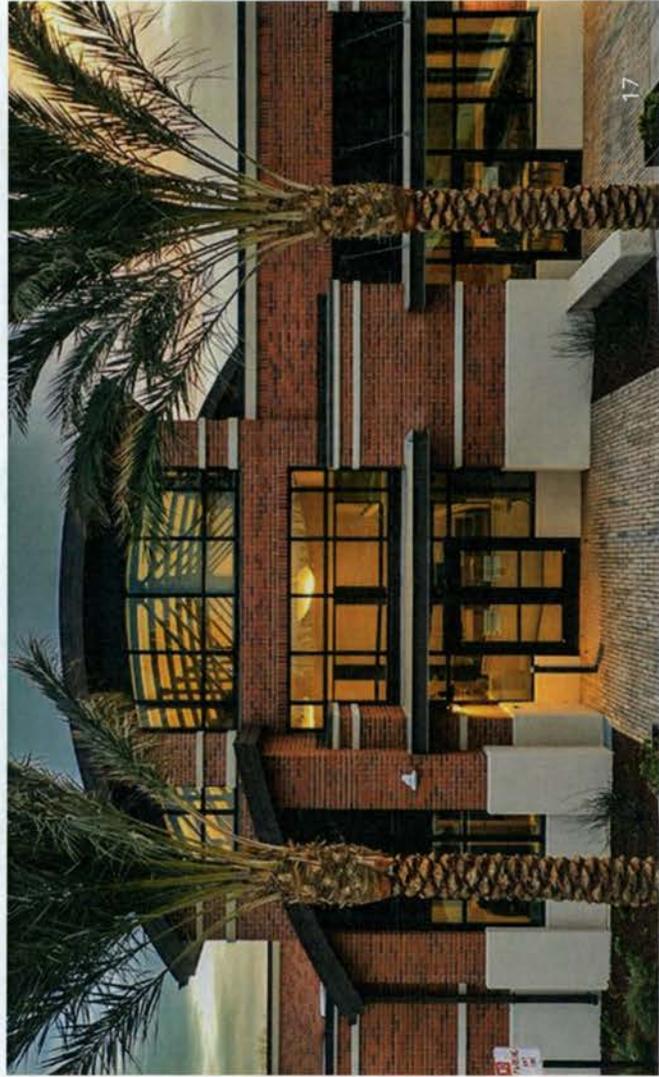
CHAT WITH THE CHIEF

Recent: February 18, 2026

Upcoming: March 25, 2026



Stephen Sealy
Chief of Police

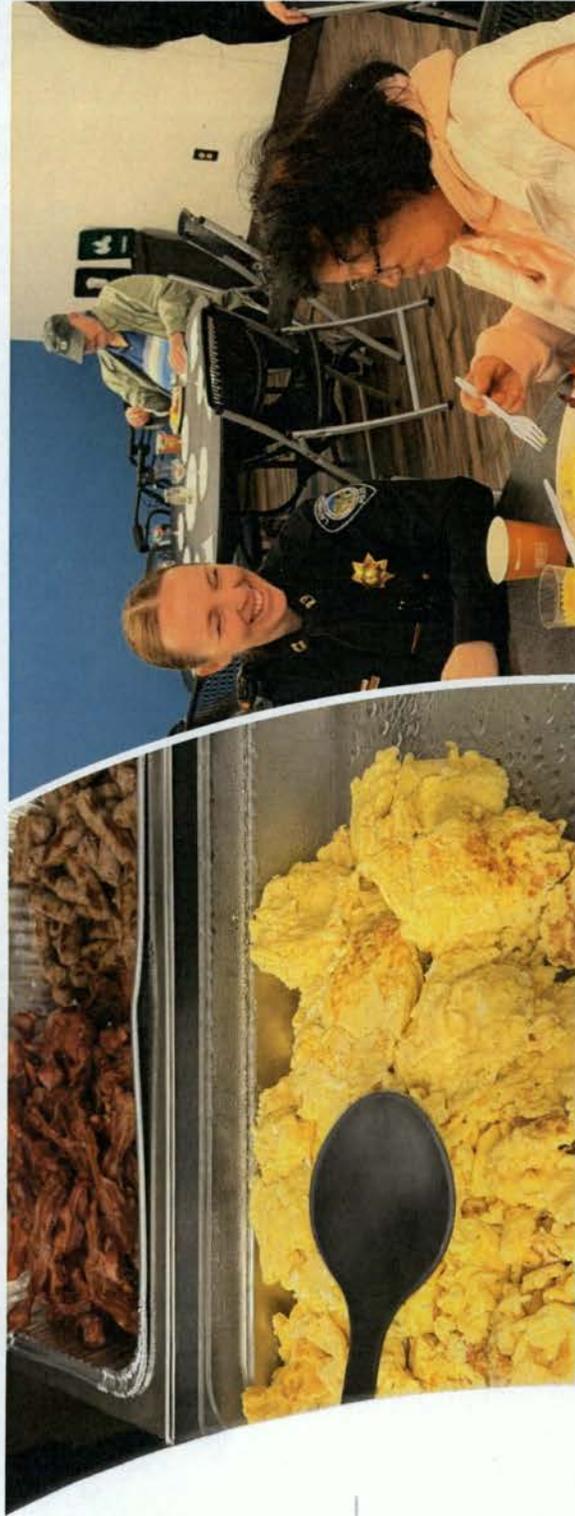


Senior Breakfast

February 26, 2026

Upcoming: March 6, 2026

Lathrop Senior Center –
08:30



NATIONAL NIGHT OUT

Save the Date: 08.04.2026



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**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**

ITEM 4.6

ITEM: APPROVE OUT OF STATE TRAVEL FOR THE MAYOR TO ATTEND THE 2026 AFRICAN AMERICAN MAYORS' ASSOCIATION ANNUAL CONFERENCE

RECOMMENDATION: Adopt Resolution Authorizing Out of State Travel for Mayor Akinjo to Attend the 2026 African American Mayors Association Annual Conference in Washington, DC, April 9 -10, 2026

SUMMARY:

The African American Mayors Association (AAMA) is a national organization representing African American Mayors throughout the states. The AAMA provides a variety of resources to assist local leaders in advancing their communities. The AAMA is also known to take positions on public policies that impact the vitality and sustainability of cities; providing elected leaders with leadership and management tools; and creating a forum for member mayors to share best practices related to municipal management.

The conference offers various innovation sessions designed for connection, creativity, and forward-thinking solutions. Presentations are intended to highlight how technology can be leveraged as a practical resource for municipalities to create immediate, real-world impact in city operations and community interactions. Attendees will have a chance to share proven strategies, explore innovative ideas and build powerful connections that highlight the transformative role of municipal leadership and collaboration in shaping the future of their cities.

City Council approval is requested for out-of-state travel for Mayor Akinjo to attend the 2026 African American Mayors Association Annual Conference, in Washington, DC, from April 9, 2026, to April 10, 2026. This includes travel the day before and after the conference. The estimated cost is approximately \$5,500, which includes actuals and estimates for the conference registration and hotel (total of \$2,345), airfare, airport parking, transportation, meals (not provided by the conference), and minor incidentals. The current City Council training and travel budget for FY 2025-26 has sufficient funds to cover this travel request.

FISCAL IMPACT:

There are sufficient funds in the adopted FY 25-26 City Council training and travel budget to cover the cost of the conference, estimated at \$5,500.

ATTACHMENTS:

- A. Resolution Approving Out of State Travel to the 2026 AAMA Annual Conference, in Washington, DC, from April 9, 2026, to April 10, 2026.
- B. 2026 AAMA Annual Conference Registration Information.

CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
2026 AFRICAN AMERICAN MAYORS ASSOCIATION ANNUAL CONFERENCE

APPROVALS:



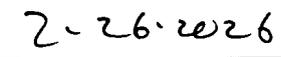
Teresa Vargas
Government Services Director
City Clerk



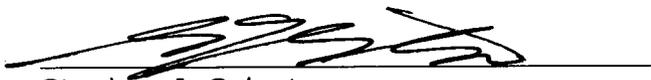
Date



Salvador Navarrete
City Attorney



Date



Stephen J. Salvatore
City Manager



Date

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP AUTHORIZING OUT OF STATE TRAVEL FOR MAYOR AKINJO TO ATTEND THE 2026 AFRICAN AMERICAN MAYORS' ASSOCIATION ANNUAL CONFERENCE IN WASHINGTON, DC, APRIL 9 – 10, 2026

WHEREAS, the 2026 African American Mayors Association is a national organization representing African American Mayors throughout the states. It provides a variety of resources to assist local leaders in advancing their communities; and

WHEREAS, the U.S Conference offers various innovative sessions designed for connection, creativity, and forward-thinking solutions. Presentations are intended to highlight how technology can be leveraged as a practical resource for municipalities to create immediate, real-world impact in city operations and community interactions; and

WHEREAS, out of state travel approval is required for the Mayor to attend the 2026 African American Mayors Association Annual Conference to be held in Washington, DC from April 9, 2026 through April 10, 2026; and

WHEREAS, the estimated cost is approximately \$5,500, which includes travel the day before and after the conference, registration, hotel, airfare, airport parking, transportation, mileage, meals not included in the conference, and any other minor incidentals; and

WHEREAS, the City Council training and travel budget for FY 25-26 has sufficient funds to cover the cost of the proposed travel.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop authorize the out of state travel for Mayor Akinjo to attend the 2026 African American Mayors Association Annual Conference to be held in Washington, DC from April 9, 2026 through April 10, 2026.

The foregoing resolution was passed and adopted this 9th day of March 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Paul Akinjo, Mayor

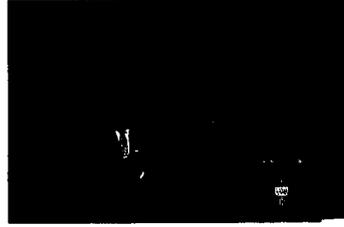
ATTEST:

Teresa Vargas, City Clerk

APPROVED AS TO FORM:



Salvador Navarrete, City Attorney



Hello Paul Akinjo,

You're invited to attend

2026 African American Mayors Association Annual Conference!

Thursday, April 9, 2026 - Friday, April 10, 2026
Ronald Reagan Building International Trade Center

Registration Now Open for the 2026 AAMA Annual Conference in Washington, DC!

We're thrilled to announce that registration is now open for the 2026 AAMA Annual Conference, taking place April 9-10 in Washington, DC!

This year's conference offers a fresh, reimagined experience designed to bring together mayors, public sector leaders, and key decision-makers. Attendees will have the chance to share proven strategies, explore innovative ideas, and build powerful connections that highlight the transformative role of municipal leadership and collaboration in shaping the future of our cities.

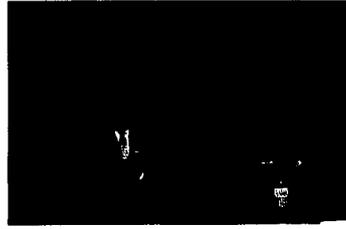
We look forward to welcoming you to Washington, DC!

If you have any questions, please don't hesitate to reach out.

[Register Now](#)

[Decline invitation](#)

We hope to see you there!



Paul Akinjo,

Your registration for 2026 African American Mayors Association Annual Conference is confirmed!

If you need to make any changes, use your confirmation number to [manage your registration](#).

Confirmation number: 24 [REDACTED]

Registration Summary

Paul Akinjo

Event Registration

Questions

Dietary Restrictions

None

Sessions

April 9, 2026

11:00 AM - 12:00 PM

2:00 PM - 3:00 PM

3:15 PM - 5:30 PM

7:00 PM - 9:00 PM

April 10, 2026

8:00 AM - 9:00 AM

11:00 AM - 1:00 PM

2:00 PM - 2:45 PM

3:50 PM - 5:00 PM

Transportation, Infrastructure, and Resiliency

Annual Meeting (All Mayors Attend)

Closed Session (Mayors Only)

Welcome Reception

Continental Breakfast

Federal Agency Office Hours

Innovation Center Expo & Mini Plenary Sessions

Mayors Only Session

See you at the event!

Sincerely,

Kimberlin Love

African American Mayors Association

conference@ourmayors.org

If you no longer want to receive emails from Kimberlin Love, please [Opt-Out](#).

Your payment for the 2026 African American Mayors Association Annual Conference event has been successfully processed. Please save this email for your records.

Transaction Information

Item	Price	Quantity	Payment Amount
Event Registration	\$1,100.00	1	\$1,100.00
		Payment Total	\$1,100.00

Registration Confirmation Number: 24NMBMFT6WN

[View your registration](#)

If you have any questions about this transaction or email, please contact Kimberlin Love directly at conference@ourmayors.org.



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ITEM 4.7

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: APPROVE TITLE VI PROGRAM FOR LATHROP TRANSIT

RECOMMENDATION: Resolution to Authorize the City Manager or Designee to Submit a Title VI Program for Lathrop Transit to the Federal Transit Administration

SUMMARY:

The City of Lathrop's transit system, Lathrop Transit, was launched in Quarter 2 of 2025 to improve mobility, accessibility, and transportation equity for residents throughout the City. One of the requirements of being a transit system that receives funds as a Federal Transit Administration (FTA) direct recipient is the submission of a Title VI Program.

BACKGROUND:

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal funds. Every three years, the Federal Transit Administration (FTA) requires an update of the Title VI Program. With the City of Lathrop starting public transit on April 1, 2025, this will be the first Title VI Program for Lathrop Transit to be submitted to the FTA.

The City, as an FTA recipient is required to adopt a Title VI Program to comply with 49 CFR Section 21.7(a). The purpose of Title VI is to prohibit discrimination on the basis of race, color, or national origin in programs and activities receiving federal funds. FTA Circular 4702.1B provide project evaluation guidance for transit agencies when they are considering changes in services and building new infrastructure.

As a result, the FTA requires all of its recipients to include in their Title VI Program:

- Title VI Notice to Public, Complaint Procedure, and Complaint Form
- Limited English Proficiency (LEP) Plan and a Public Involvement Program
- A list of investigations, lawsuits, and complaints
- Information regarding the location of fixed route facilities
- Table depicting racial composition of membership of non-elected bodies; and
- Adoption of service standards and policies.

After the City Council adopts the Title VI Program, all transit and contracted staff will be trained on the topic and the operations contractors will be informed of the Title VI Program. The Title VI Program will also be available to the public to review at Lathrop City Hall and online at www.lathroptransit.com. The policy outlining the procedures for filing a Title VI complaint will be posted in Lathrop Transit vehicles and included in printed materials, as well as made available at the same locations where the public

**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
LATHROP TRANSIT TITLE VI PROGRAM**

PAGE 2

may review the complete Title VI Program. The resolution approval reflects the City's commitment to compliance with Title VI.

REASON FOR RECOMMENDATION:

The City, as an FTA recipient is required to adopt a Title VI Program to comply with 49 CFR Section 21.7(a). The purpose of Title VI Program is to prohibit discrimination on the basis of race, color, or national origin in programs and activities receiving federal funds. FTA Circular 4702.1B provide project evaluation guidance for transit agencies when they are considering changes in services and building new infrastructure. The proposed Title VI Program will demonstrate compliance to the FTA.

FISCAL IMPACT:

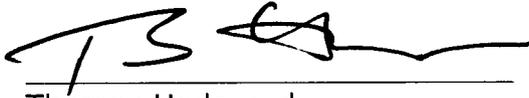
This item has no direct fiscal impact. Any costs associated with this action are limited to existing staff time and are absorbed within the Council adopted transit budget.

ATTACHMENTS:

- A. Resolution to Authorize the City Manager or Designee to Submit a Title VI Program for Lathrop Transit to the Federal Transit Administration
- B. Lathrop Transit Title VI Program

**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
LATHROP TRANSIT TITLE VI PROGRAM**

APPROVALS:



Thomas Hedegard
Deputy City Manager

3/2/2026

Date



Salvador Navarrete
City Attorney

3.3.2026

Date



Stephen J. Salvatore
City Manager

3.4.26

Date

RESOLUTION NO. 26-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO
AUTHORIZE THE CITY MANAGER OR DESIGNEE TO SUBMIT A TITLE VI
PROGRAM FOR LATHROP TRANSIT TO THE FEDERAL TRANSIT
ADMINISTRATION**

WHEREAS, the City of Lathrop's transit system, Lathrop Transit, was launched in Quarter 2 of 2025 to improve mobility, accessibility, and transportation equity for residents throughout the City. Lathrop Transit is funded through One of the requirements of being a transit system that receives funds as a Federal Transit Administration (FTA) direct recipient is the submission of a Title VI Program; and

WHEREAS, the City of Lathrop is a recipient of Federal Transit Administration (FTA) revenues and is required to meet federal regulatory requirements for the Title VI, established by 49 C.F.R. part 21.7; and

WHEREAS, the FTA requires that the City of Lathrop provide a Title VI Program and Limited English Proficiency Plan that ensures that no person or group of persons on the basis of race, color, or national origin is subjected to discrimination in the level and quality of transportation services and benefits and that steps are taken to ensure that persons with limited English proficiency are provided these rights; and

WHEREAS, the City developed a Title VI Program and accompanying Limited English Proficiency Plan based on best practices that meet FTA guidelines.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop authorizes the City Manager or Designee to Submit a Title VI Program for Lathrop Transit to the Federal Transit Administration.

The foregoing resolution was passed and adopted this 9th day of March 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney



Title VI Program

October 1, 2025 to September 3, 2028



October 2025

RECIPIENT INFORMATION

RECIPIENT: City of Lathrop on behalf of Lathrop Transit (Lathrop Transit)

SUBMITTAL DATE: March 10, 2026

PROGRAM UPDATE: October 1, 2025, for the incorporation of Federal Transit Administration policy and Governing Board adoption on a minimum three-year period.

EXPIRATION YEAR: 2028

CONTACT INFORMATION: John C. Andoh III, Transit Planning & Management Consultant
390 Towne Center Drive, Lathrop, CA 95330
Phone: 209.321.1334
transit@ci.lathrop.ca.us

PROVISION OF TITLE VI ASSURANCES

The City of Lathrop on behalf of Lathrop Transit (Lathrop Transit) hereby certifies that, in accordance with 49 CFR Section 21.7(a), it will ensure that:

1. Lathrop Transit shall submit, on an annual basis, its Title VI Assurances, as part of its annual Certification and Assurances submission to the FTA
2. No person, on the basis of race, color, or national origin, will be subjected to discrimination in the level and quality of transportation services and transit-related benefits
3. Lathrop Transit will compile, maintain, and submit in a timely manner, Title VI information required by FTA Circular 4702.1B
4. Lathrop Transit will make it known to the public that persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the FTA and/or the U.S. Department of Transportation (USDOT).

I. TITLE VI COMPLIANCE HISTORY

1. There are no outstanding lawsuits or complaints naming Lathrop Transit which allege discrimination on the basis of race, color or national origin with respect to service or other transit benefits.
2. During the course of the last three (3) years, there have not been any civil rights compliance review activities conducted with respect to Lathrop Transit and, to the best of our knowledge, there are not presently any ongoing civil rights compliance review activities being conducted with respect to Lathrop Transit.
3. There are currently no pending construction projects which would negatively impact minority communities being performed by Lathrop Transit.

II. INCORPORATION OF THE PROGRAM

The City of Lathrop on behalf of Lathrop Transit (hereinafter referred to as "Lathrop Transit" or "Recipient") hereby agrees that, as a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations"), and other pertinent directives. No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which Lathrop Transit receives Federal financial assistance from the Department of Transportation, including the Federal Transit Administration (FTA), and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) of the Regulations.

More specifically, and without limiting the above general assurance, Lathrop Transit hereby gives the following specific assurances with respect to its FTA program:

1. That Lathrop Transit agrees that each "program" and each "facility", as defined in subsections 21.23(e) and 21.23(b) of the Regulations will be (with regard to a "program") conducted or will be (with regard to a "facility") operated, in compliance with all requirements imposed by, or pursuant to, the Regulations.

2. That Lathrop Transit shall insert the following notification in solicitations for sealed bids and request for proposals for large procurements related to work or material subject to the Regulations and made in connection with all FTA programs and, in adapted form in all proposals or negotiated agreements:

The City of Lathrop on behalf of Lathrop Transit, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders/proposers that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to the invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

3. That Lathrop Transit shall insert the applicable clauses as per the most recent version of the FTA's Best Practices Procurement Manual in every contract subject to this Act and the Regulations.
4. That Lathrop Transit shall include the appropriate clauses as per the most recent version of the FTA's Best Practices Procurement Manual as a covenant running with the land, in any deed from the United States affecting a transfer of real property, structures, or improvements thereon, or interest herein.
5. That where Lathrop Transit receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
6. That where Lathrop Transit receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That Lathrop Transit shall include the appropriate clauses as per the most recent version of the FTA's Best Practices Procurement Manual as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by Lathrop Transit with other parties: (a) for the subsequent transfer of real property acquired or improved under FTA programs; and (b) for the construction or use of, or access to, space on, over, or under real property acquired, or improved under FTA programs.
8. That this assurance obligates Lathrop Transit for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates Lathrop Transit or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which Lathrop Transit retains ownership or possession of the property.
9. Lathrop Transit shall provide for such methods of administration for the programs as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.

10. Lathrop Transit agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.
11. Lathrop Transit assures that the level and quality of transit service and related benefits are provided in a manner consistent with the Title VI of the Civil Rights Act of 1964.
12. Lathrop Transit assures that the public will be given notice and engaged in a public hearing for service and fare adjustments in accordance with the adopted Lathrop Transit policy.

THESE ASSURANCES are given in consideration of, and for the purpose of, obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the City of Lathrop on behalf of Lathrop Transit by the United States Department of Transportation under the Federal Administration and is binding on it, other recipients, subgrantees, contractors, transferees, successors in interest and other participants in the FTA programs.

The person whose signature appears below is authorized to sign these assurances on behalf of Lathrop Transit.

Thomas Hedegard
Deputy City Manager

October 1, 2025
Date

GENERAL GUIDELINES/REQUIREMENTS

I. Annual Certification and Assurance

As stated in Section I, Lathrop Transit shall submit annually, its Title VI assurance, as part of its annual Certification and Assurance submission to the FTA. The most recent submission for Lathrop Transit was executed and submitted to the FTA on August 11, 2025.

II. Complaint Procedures

In compliance with 49 CFR Section 21.9(b), Lathrop Transit has developed procedures for investigating and tracking Title VI complaints filed against them. Such procedures shall be made available to the public upon request. Lathrop Transit's complaint procedures and complaint form are contained herein as **APPENDIX A**.

III. Record Title VI Activities

In compliance with 49 CFR Section 21.9(b), Lathrop Transit shall prepare and maintain a list of any active investigations conducted by entities other than the FTA, lawsuits, or complaints naming Lathrop Transit that allege discrimination on the basis of race, color, or nation origin. contained herein as **APPENDIX B**. Such list shall include:

1. Date the investigation, lawsuit, or complaint was filed
2. Summary of the allegation(s)
3. The status of the investigation, lawsuit, or complaint
4. Actions taken by Lathrop Transit in response to the investigation, lawsuit or complaint

IV. Access for LEP Persons

Lathrop Transit shall take steps to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who are Limited English Proficient (LEP). Lathrop Transit will assist persons with limited English proficiency to participate in the transportation planning process. Lathrop Transit Staff will make every effort to provide translators and document translation, where feasible, upon request. Lathrop Transit's LEP Plan is contained herein as **APPENDIX D**.

V. Public Notification

In compliance with 49 CFR Section 21.9(d), Lathrop Transit shall provide information to the public regarding its Title VI obligations and apprise members of the public of the protections against discrimination afforded to them by Title VI by the following notice:

NOTICE of RIGHTS UNDER TITLE VI

The City of Lathrop on behalf of Lathrop Transit (Lathrop Transit) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with Lathrop Transit. It is Lathrop Transit's objective to:

- **Ensure that the level and quality of transportation service is provided without regard to race, color, or national origin**

- Promote the full and fair participation of all affected populations in transportation decision-making
- Prevent the denial, reduction, or delay in benefits related to programs and activities that benefit minority populations or low-income populations
- Ensure meaningful access to programs and activities by persons with limited English proficiency

For more information Lathrop Transit's civil rights program and the procedures to file a complaint, call 209.941.7220; email: transit@ci.lathrop.ca.us; visit our website, www.lathroptransit.com; or visit our administrative office at 390 Towne Center Drive, Lathrop CA 95330. Any complaint must be in writing and submitted to the Lathrop Transit Manager (as the Title VI Coordinator) within one hundred eighty (180) days following the date of the alleged unlawful discriminatory practice.

A complainant may file a complaint directly with the Federal Transit Administration, Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

If information is needed in another language, contact 209.941.7220. Si necesita información en otro idioma, contacto 209.941.7220.

The Lathrop Transit Notice of Rights under Title VI to the public, shown above, is posted in the Lathrop Transit Administrative Offices and on buses, shown online at www.lathroptransit.com, and within the Lathrop Transit Rider's Guide.

VI. Additional Information

Lathrop Transit acknowledges that, at the discretion of the FTA, information other than that which is required by FTA C 4702.1B, may be requested in writing of Lathrop Transit, to investigate complaints of discrimination or to resolve concerns about possible noncompliance with Title VI.

VII. Timely Submission

Lathrop Transit acknowledges that its Title VI submissions and/or updates thereto, shall be supplied to its FTA Office of Civil Rights once every three (3) years. The submission shall include but is not limited to:

1. A summary of public outreach and involvement activities undertaken since the last submission and a description of any steps taken to ensure that minority and low-income people had meaningful access to these activities **APPENDIX C**
2. Lathrop Transit's process for persons with Limited English Proficiency (LEP)
3. Title VI complaint and Tracking procedures
4. A list of any Title VI investigations, complaints or lawsuits filed since the latest submission.
5. A copy of Lathrop Transit's public notice regarding Title VI compliance and public access and instructions to Lathrop Transit Title VI complaint procedures.

VIII. Environmental Analysis of Construction Projects

Lathrop Transit shall integrate an environmental justice analysis into its National Environmental Policy Act (NEPA) documentation of construction projects of which require NEPA. If a Categorical Exclusion (CE) is performed, Lathrop Transit shall complete the FTA's standard CE checklist which includes a section on community disruption and environmental justice. While preparing an Environmental Assessment (EA) or Environmental Impact Statement (EIS), Lathrop Transit shall integrate into its documents, the following:

1. A description of the low-income and minority population within the study area affected by the project, and a discussion of the method used to identify this population
2. A discussion of all adverse effects that would affect the identified minority and low-income population
3. A discussion of all positive effects that would affect the identified minority and low-income population
4. A description of all mitigation and environmental enhancement actions incorporated into the project to address the adverse effects, including, but not limited to, any special features of the relocation program that go beyond the requirements of the Uniform Relocation Act and address adverse community effects such as separation or cohesion issues, and the replacement of the community resources destroyed by the project.

And if applicable:

5. A discussion of the remaining effects, if any, and why further mitigation is not proposed
6. For projects that traverse predominantly minority and low-income and predominantly non-minority and non-low-income areas, a comparison will be completed of mitigation and environmental enhancement actions between the two stated areas. If there is no basis for such a comparison, Lathrop Transit shall describe why this is the case.

IX. Public Participation

Lathrop Transit shall seek out and consider viewpoints of minority, low-income and LEP populations in the course of conducting public outreach and involvement activities in regard to proposed transportation decisions. Lathrop Transit shall make every effort to include the following practices, consistent with the San Joaquin Council of Governments adopted Public Involvement Plan (available <https://www.sjocog.org/127/Public-Participation-Plan>); as well as the public participation plan adopted by the Lathrop City Council as part of this program:

1. Coordination with individuals, institutions, or organizations and implementing community-based public involvement strategies to reach out to members in the affected minority and/or low-income communities
2. Provision of opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments
3. Utilization of locations, facilities and meeting times that are convenient and accessible to low-income and minority communities
4. Utilization of different meeting sizes or formats, or varying the type and number of news media used to announce public participation opportunities
5. Implementation of USDOT's policy guidance regarding Lathrop Transit's responsibilities to LEP persons.

Since April 1, 2025 the public outreach activities occurred related to informing the community and other stakeholders about Lathrop Transit in an effort to build awareness and ridership. The City did have two workshops, one in-person and one online to-gather feedback on the development of a transit system in 2024, in conjunction with San Joaquin Regional Transit District. Lathrop Transit is the City's first transit system created since its incorporation in 1989.

When Lathrop Transit implements changes to its operations, public outreach activities will be designed and accomplished to ensure the public was aware of such changes. For service, fare and route adjustments, changes to service announcements were made 30 days prior to the adjustment to encourage feedback from passengers and a draft of the route schedule was posted to the website. A survey or communication channel was established for passengers to provide their feedback and then

those comments were analyzed and taken into consideration. The public was made aware of changes through various channels including public notice on website, notice in newspaper (as necessary), social media announcements, email announcements, text messages, signage at bus stops, and flyers on buses. Final adjustments were then prepared and, if necessary and required, presented to the Lathrop City Council to have a vote and establish the date the adjustments to become effective.

The City will encourage the public to attend any Lathrop City Council meeting. A two (2) to three (3) week period of time will be provided for passengers to see the final adjustments, ask questions, and understand the adjustments prior to it becoming effective. Announcements of final adjustments will be made through similar channels as the initial announcement to encourage passengers to review the adjustments.

See **APPENDIX C** for a summary list of dates over the past three (3) years that Lathrop Transit has adjusted routes or fares.

Public Participation Plan

Strategies and Desired Outcomes

To promote inclusive public participation, the Lathrop Transit will employ the following strategies, as appropriate:

- Provide for frequent and continuous engagement by the public
- Select varied meeting locations and times that are convenient and accessible for minority and Limited English Proficient (LEP) communities
- Coordinate with community organizations, educational institutions, and other organizations to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP populations
- Use media in addition to other resources as a way to gain public involvement to include publications, notifications, and invitations that serve LEP populations

Lathrop Transit is committed to informing and involving the public in the planning and delivery of public transportation services in its service area and will comply with state and federal laws and regulations including Title VI of the Civil Rights Act of 1964 which states that “no person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” Pursuant to the Federal Transportation Administration Title VI Circular FTA C 4702.1B, “Every Title VI program shall include an outreach plan to engage minority and limited English proficient populations, as well as a summary of outreach efforts made since the last Title VI submission.”

The City Council allows for public participation for all transit items that require the City Council approval which include: funding agreements, procurement of subcontractors, and purchase of service agreements. The City Council also allows public comment on all agenda items it considers. In addition, any member of the public may address the City Council on any non-agenda item, including transit, at any of its regular meetings. Meeting agendas are posted at least 72 hrs. in advance of the meeting and are available at www.ci.lathrop.ca.us.

The City actively participates in the committees and councils through the San Joaquin Council of Governments, which includes the Interagency Transit Committee, Technical Advisory Committee and the Social Services Transportation Advisory Council well as Access San Joaquin, the Consolidated Transportation Service Agency for San Joaquin County.

The City actively participates in the development of the Transportation Improvement Program (TIPs) administered by San Joaquin Council of Governments. TIP must include all major capital projects in order to receive federal funding. TIP meetings are open to the public with agendas posted 72 hours in advance and available on the SJCOG website at <http://www.sjco.org>.

The City conducts regular surveys of its ridership and maintains a record of all complaints. This information is reviewed and considered when relevant projects, service changes, or other operational issues are being planned or considered. The City has conducted transportation studies for transit service needs. All studies and any possible proposed service changes were discussed/presented in several stakeholder and public meetings to adequately obtain the public's input. Other methods of public outreach were done by press release and the use of social media outlets.

The City may also conduct public informational meetings to obtain public comment when it is considering fare changes, significant route alterations, major capital improvements, or other service or system changes for which the County believes public input is warranted. The City may also proactively schedule presentations before faith-based organizations, community organizations or at community gatherings where members of the public are likely to be in attendance and use Lathrop Transit services that may be affected by proposed changes.

In such cases, the following process will be utilized:

City of Lathrop Public Participation Process

- Outline project for which public participation process is sought
- Prepare/update mailing and email lists of key stakeholders and community interests
- Prepare/post/publish, as appropriate, notice of public participation opportunity which may take the form of surveys, public meetings, invitation for comment or other in-put mechanisms
- Develop and make available project outline and information materials along with relevant City standards/policies, project goals and objectives and how to provide input.
- Maintain a record of public input process, activities and input received.

Since the start of Lathrop Transit, the City has conducted regular community engagement and outreach via traditional media, social media, and through on-board customer service.

X. Public Hearing Process for Service and Fare Changes

The City will advertise in accordance with this policy regarding public participation to conduct any public hearing when considering proposed fare and major service changes. Public hearings are a key element of the decision-making process used by the Lathrop City Council to assess the potential impact proposals that may have on Lathrop Transit riders and residents.

Policy

Public hearings will be scheduled by the Lathrop City Council for fare and major service change proposals except as otherwise provided below.

Definitions

A major service or fare change is any change or series of changes that directly affect:

1. 25 percent or more reduction of transit route revenue hours of Lathrop Transit system-wide service.
2. 50 percent or more reduction of transit route revenue hours of a single Lathrop Transit route computed on an annual basis.
3. The implementation of a new transit route.
4. 25 percent or more on the implementation of a passenger fare adjustment on an annual basis.

Procedure

Proposed major service changes and fare and fare media pricing shall be evaluated for compliance with the FTA Office of Civil Rights guidance regarding potential discriminatory impacts on minority and low-income populations. The evaluation will include proposed actions the Lathrop Transit may apply to minimize, mitigate, or offset the adverse effects the changes could have on these populations, as described in FTA Circular 4702.1B, "Title VI and Title VI-Dependent Guidelines."

Prior to the institution of a fare change or major service change, a notice of intent to hold a public hearing will be published following the Lathrop City Council adopted public participation plan. The notice will also be published in newspapers oriented to specific groups or neighborhoods that may be affected.

The notice will be published at least 30 days prior to the hearing.

The notice will contain descriptions of the changes and the time and place of the hearing.

Lathrop Transit shall ensure that all programs, services, activities, and benefits are implemented without discrimination. Any person who believes that he or she, individually, or as a member of any specific class or persons, has been subjected to discrimination on the basis of race, color, national origin, or other protected class interests, may file a signed written complaint with Lathrop Transit or FTA at the addresses listed below:

- City of Lathrop on behalf of Lathrop Transit
390 Towne Center Drive
Lathrop, CA 95330
Email: transit@ci.lathrop.ca.us
- Federal Transit Administration Office of Civil Rights
Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

If you are unable or incapable of providing a written statement and desire Lathrop Transit or the FTA to investigate alleged discrimination, a verbal complaint of discrimination may be made. You may call Lathrop Transit at 209.941.7220. The complainant will be interviewed by City staff to receive complaints. If necessary, the official will assist the complainant in converting verbal complaints in writing. All Complaints must be signed by the complainant or his/her representative.

Exceptions

1. Changes in fares and fare media pricing are subject to public hearing requirements with the exception of the following:
 - Reduced fare for less than 180 days
 - Free-fare promotions.
2. Service changes are subject to public hearing requirements with the exception of the following:
 - Standard seasonal variations.
 - Changes instituted in response to an emergency situation in effect for 90 days or less.

- Experimental service changes are instituted for 180 days or less.

Nothing in this section precludes the Lathrop City Council from setting a public hearing on any matter associated with fares and service that it chooses.

Furthermore, all changes contemplated by Lathrop Transit will be reviewed by the Lathrop City Council.

XI. Plan Monitoring and Evaluation

Evaluation of the success of any involvement efforts must be result-oriented. It is never safe to assume that just because people don't come to an event that they are uninterested in the project. The goal is to educate and include the public at all levels of planning, not just to invite them. Evaluation, then, must be two-fold. The first part is to track what efforts are being made, and the results of those efforts, and the second part is to make regular assessments of the success of a technique within a given program, and to strategize for future successes.

Tracking Efforts and Success

In order to track our public participation efforts, it is necessary that the individuals involved record their efforts.

1. Lathrop Transit will keep records of outreach activities. See a summary in **APPENDIX C**.
2. Copies should be kept of any print ads, and transcripts of any public service announcements.
3. Notes should be made after meetings regarding the overall tone of the meetings and any ideas or observations made regarding the process.

Efforts of Monitoring and Evaluation of the LEP Plan

1. Provide day-to-day administration of Lathrop Transit's LEP Plan, ensuring compliance and correct implementation.
2. Seek feedback from LEP communities, including customers and community-based organizations, about the effectiveness of Lathrop Transit's LEP Plan.
3. Translate Lathrop Transit's Title VI complaint procedure and form in multiple languages.
4. Establish a Lathrop Transit procedure that requires all written translation requests be routed through and managed by the Title VI coordinator to ensure consistency.
5. Create one-stop LEP information center for Lathrop Transit riders.
6. Conduct an evaluation every three (3) years of Lathrop Transit's LEP Plan to gauge its effectiveness and determine if updates are needed. Lathrop Transit staff will lead the evaluation with the help of staff familiar with Title VI language access requirements and the LEP Plan. The evaluation may include the following:
 - Determine the number of LEP individuals in Lathrop Transit's service area.
 - Assess whether existing language assistance services are meeting the needs of LEP persons.
 - Assess whether staff members understand Lathrop Transit's LEP Plan, how to carry them out, and whether language assistance resources and arrangements for those resources are still current and accessible.

XI. Monitoring Subrecipients

Lathrop Transit does not have any sub-recipients. So, no oversight is needed in this area.

XII. Minority Representation on Planning and Advisory Bodies

Lathrop Transit does not have any planning and advisory bodies. So, no oversight is needed in this area.

XIII. Title VI Equity Analysis

Lathrop Transit has not constructed a facility such as a vehicle storage facility, maintenance facility, or operations center. Should this be constructed, an equity analysis will be prepared.

XIV. Service Standards

Vehicle Load Standard

Lathrop Transit operates local bus transportation services throughout the city limits of Lathrop. The average of all loads during the peak and off-peak operating periods should not exceed a load factor of 1.4. Refer to chart below for current standards:

Vehicle Type	Average Passenger Capacities			
	Seated	Standing	Total	Load Factor
Van	9	0	9	1.4
Cutaway	16	5	21	1.4

Vehicle Headways

Service	AM Peak	Midday	PM Peak	Evening
School Tripper	60 min	---	60 min	---

Peak 6 am – 9 am, 3 pm – 6 pm, Off-Peak 9 am – 3 pm, Evening 6 pm – 9:15 pm; “—” = no service.

On-Time Performance Standard

Lathrop Transit routes are to be considered on time if they are no more than “0” minute early and no more than “5.5” minutes late leaving a time-point on a scheduled trip. The on-time performance goal is set at 90% or greater. Lathrop Transit will continuously monitor the various routes throughout the system to maintain this standard.

Service Availability Standard

Lathrop Transit routes are designed to serve the city limits of Lathrop. Lathrop Transit provides access to major employment centers, central business districts, schools and hospitals. Connectivity is available to Altamont Corridor Express (ACE), San Joaquin Regional Transit District (RTD), Manteca Transit and Ride the S (Stanislaus County). Stops are generally spaced every ½ mile along the routes.

XV. Service Policies

Lathrop Transit Amenities Policy

Policy: In accordance with Title VI of the Civil Rights Act, as amended it shall be the policy of the City of Lathrop on behalf of Lathrop Transit to assign amenities without regard to race, color, ethnicity and national origin. Amenity assignment refers to the process of placing amenities along various routes within the Lathrop Transit system.

Procedures: The installation of transit amenities shall be primarily based on the number of passenger boarding's at bus stops and park & ride lots along the route. These amenities include but are not limited to the following: seating, benches, shelters, informational signs, maps and schedules, digital and electronic signs, solar lighting and waste receptacles. Additional requirements for placement include safety, proper zoning approval if necessary and meeting all applicable building and construction laws. Request for transit amenities can be submitted through the Lathrop Transit Call Center or at transit@ci.lathrop.ca.us. Each request will be reviewed in a timely manner.

Lathrop Transit Vehicle Assignment Policy

Policy: In accordance with Title VI of the Civil Rights Act, as amended it shall be the policy of the City of Lathrop on behalf of Lathrop Transit to assign vehicles without regard to race, color, ethnicity and national origin.

Procedures: All bus routes are ADA accessible and are equipped with a voice announcement stop announcement system, wheelchair ramps, bus kneeling feature, bicycle racks, air conditioning, heating and destination signage.

Bus assignments consider the operating characteristics such as length, width, height and the turning radius of the bus. The physical route requirements are taken into consideration when assigning buses.

Related Documents:

- FTA Circular 4702.1B, Title VI Requirements and Guidelines for FTA Recipients.

The person whose signature appears below is authorized to sign on behalf of Lathrop Transit.

Thomas Hedegard
Deputy City Manager

October 1, 2025
Date



APPENDIX A : TITLE VI COMPLAINT PROCEDURES

Title VI Information, Limited English Proficient (LEP) information and Complaint Process

(Printed materials, website, and other mediums upon request)

The City of Lathrop on behalf of Lathrop Transit grants all citizens equal access to all its transportation services. It is further the intent of Lathrop Transit that all citizens are aware of their rights to such access. This is designed to serve as an educational tool for citizens so that they may understand one of the civil rights laws that protect their benefits of Lathrop Transit's programs and services, specifically, as it relates to Title VI of the Civil Rights Act of 1964.

What is Title VI? Title VI is a section of the Civil Rights Act of 1964 requiring that "No person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." Note that Title VI does not address gender discrimination. It only covers race, color and national origin. Other Civil Rights laws prohibit gender discrimination.

What is LEP? As part of Title VI requirements, Lathrop Transit has developed a Limited English Proficiency (LEP) Plan to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to Lathrop Transit services as required by the FTA "Improving Access to Services for Persons with Limited English Proficiency." A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

Lathrop Transit's Complaint and Investigation Procedures These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, for alleged discrimination in any program or activity administered by Lathrop Transit. These procedures do not deny the right of the complainant to file formal complaints with other State or Federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to obtain early resolution of complaints at the lowest level possible. The option of informal mediation meeting(s) between the affected parties and Lathrop Transit may be utilized for resolution. Any individual, group of individuals or entity that believes they have been subjected to discrimination prohibited under Title VI and related statutes may file a complaint.

The following measures will be taken to resolve Title VI complaints:

Title VI Complaint Procedure

Title VI complaint forms may download from www.lathroptransit.com or requested from (Lathrop Transit).

The complainant may also submit a written statement that contains all the following information:

1. Name, address, and telephone number of the complainant.
2. The basis of the complaint (race, color, national origin).
3. The date or dates on which the alleged discriminatory event or events occurred.
4. The nature of the incident that led the complainant to feel discrimination was a factor.

5. Names, addresses and telephone numbers of persons who may have knowledge of the event.
6. Other agencies or courts where complaint may have been filed and a contact name.
7. Complainant's signature and date.

If the complainant is unable to write a complaint, Lathrop Transit staff will assist the complainant. If requested by complainant, Lathrop Transit will provide a language or sign interpreter.

Complainants have the right to complain directly to the appropriate federal agency. Complaints must be filed within one-hundred eighty (180) calendar days of the alleged incident.

Lathrop Transit will begin an investigation within fifteen (15) working days of receipt of a complaint.

Lathrop Transit will contact the complainant in writing no later than thirty (30) working days after receipt of complaint for additional information, if needed. If the complainant fails to provide the requested information in a timely basis, Lathrop Transit may administratively close the complaint.

Lathrop Transit will complete the investigation within ninety (90) days of receipt of the complaint. If additional time is needed for investigation, complainant will be contacted. A written investigation report will be prepared by the investigator. This report shall include a summary description of the incident, findings and recommended corrective action.

A closing letter will be provided to the complainant and the respondent or respondent department. Parties will have five (5) working days from receipt of the closing letter to appeal. If neither party appeals, the complaint will be closed.

If required, the investigation report will be forwarded to the appropriate federal agency.

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

FTA complaint procedures can also be found on the FTA web site at: www.fta.dot.gov. These procedures are also outlined in FTA Circular 4702.1B, Chapter IX.

A Title VI complaint must be submitted in writing. Lathrop Transit strongly encourages the use of the **Lathrop Transit Title VI Complaint Form** or sending an email when filing official complaints. Upon completion of a Lathrop Transit Title VI Complaint Form, send it to: **email transit@ci.lathrop.ca.us or by mail to: 390 Towne Centre Drive, Lathrop, CA 95330, Attn: Title VI Complaints.**



TITLE VI COMPLAINT FORM

The City of Lathrop on behalf of Lathrop Transit operates its programs and services without regard to race, color and national origin in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes that she or he has been aggrieved by any unlawful discriminatory practice under Title VI must file a complaint within 180 days of the alleged occurrence to any of the following by mail, in person, fax and/or email as explained at the end of the form.

Section I:		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Electronic Mail Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
<i>*If you answered "yes" to this question, go to Section III.</i>		
If not, please supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Section III:		
I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin <input type="checkbox"/> Disability
Date of Alleged Discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section VI:		
Have you previously filed a discrimination complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide any reference information regarding your previous complaint.		

Section V:	
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, check all that apply:	
<input type="checkbox"/> Federal Agency: _____	
<input type="checkbox"/> Federal Court: _____	<input type="checkbox"/> State Agency: _____
<input type="checkbox"/> State Court : _____	<input type="checkbox"/> Local Agency: _____
Please provide information about a contact person at the agency/court where the complaint was filed.	
Name: _____	
Title: _____	
Agency: _____	
Address: _____	
Telephone: _____	
Section VI:	
Name of agency complaint is against: _____	
Name of person complaint is against: _____	
Title: _____	
Location: _____	
Telephone Number (if available): _____	

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below

Signature

Date

Mail, fax, email or deliver completed form to:

- City of Lathrop, Attn: Title VI Complaints, 390 Towne Centre Drive, Lathrop, CA 95330, or email to: transit@ci.lathrop.ca.us.
- Federal Transit Administration (FTA), Office of Civil Rights, Attn: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave, SE, Washington, DC 20590.

If any transit related information is needed in an alternative language, contact the Lathrop Transit Manager at 390 Towne Centre Drive, Lathrop, CA 95330, call to: 209.941.7220 or email to: transit@ci.lathrop.ca.us.



CIUDAD DE LATHROP (LATHROP TRANSIT) TÍTULO VI FORMULARIO DE QUEJA

La Ciudad de Lathrop opera sus programas y servicios sin distinción de raza, color y origen nacional de acuerdo con el Título VI de la Ley de Derechos Civiles de 1964. Cualquier persona que crea que ha sido perjudicada por alguna práctica discriminatoria ilegal bajo el Título VI debe presentar una queja dentro de los 180 días de la supuesta ocurrencia a cualquiera de los siguientes por correo, en persona, fax y / o correo electrónico como se explica al final del formulario.

Sección I:		
Nombre:		
Teléfono (Casa):		
Telephone (Home):	Teléfono (Trabajo):	
Dirección de correo electrónico:		
Requisitos de formato accesible?	<input type="checkbox"/> Impresión grande	<input type="checkbox"/> Cinta de audio
	<input type="checkbox"/> TDD	<input type="checkbox"/> Otro
Sección II:		
¿Está presentando esta queja en su propio nombre?	<input type="checkbox"/> Sí *	<input type="checkbox"/> No
* Si respondió "sí" a esta pregunta, vaya a la Sección III.		
De lo contrario, proporcione el nombre y la relación de la persona por la que se queja.		
Explique por qué ha solicitado un tercero:		
Confirme que ha obtenido el permiso de la parte perjudicada si está presentando una demanda en nombre de un tercero	<input type="checkbox"/> Sí	<input type="checkbox"/> No
Sección III:		
Creo que la discriminación que experimenté se basó en (marque todo lo que corresponda):		
<input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> Origen nacional <input type="checkbox"/> Discapacidad		
Fecha de presunta discriminación (mes, día, año): _____		
Explique con la mayor claridad posible qué sucedió y por qué cree que fue discriminado. Describe a todas las personas que estuvieron involucradas. Incluya el nombre y la información de contacto de la persona (s) que lo discriminó (si lo conoce), así como los nombres y la información de contacto de los testigos. Si necesita más espacio, utilice la parte de atrás de este formulario.		

Sección VI:		
¿Ha presentado anteriormente una queja por discriminación con esta agencia?	<input type="checkbox"/> Sí	<input type="checkbox"/> No
En caso afirmativo, proporcione cualquier información de referencia con respecto a su queja anterior.		

Sección V:		
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?		
<input type="checkbox"/> Sí <input type="checkbox"/> No		
En caso afirmativo, <u>marque todo lo que corresponda</u> : <input type="checkbox"/> Tribunal Federal:		
<input type="checkbox"/> Tribunal Federal: _____	<input type="checkbox"/> Agencia Estatal: _____	
<input type="checkbox"/> Tribunal estatal: _____	<input type="checkbox"/> Agencia local: _____	

Proporcione información sobre una persona de contacto en la agencia / tribunal donde se presentó la queja.
Nombre:
Título:
Agencia:
Dirección:
Teléfono:
Sección VI:
El nombre de la queja de la agencia está en contra:
La queja del nombre de la persona es contra:
Título:
Ubicación:
Número de teléfono (si está disponible):

Puede adjuntar cualquier material escrito u otra información que considere relevante para su reclamo. Su firma y fecha son requeridas a continuación

Firma

Fecha

Envíe por correo, fax, correo electrónico o entregue el formulario completo a:

- City of Lathrop, Attn: Title VI Complaints, 390 Towne Centre Drive, Lathrop, CA 95330, or email to: transit@ci.lathrop.ca.us.
- Federal Transit Administration (FTA), Office of Civil Rights, Attn: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave, SE, Washington, DC 20590.

If any transit related information is needed in an alternative language, contact the Lathrop Transit Manager at 390 Towne Centre Drive, Lathrop, CA 95330, call to: 209.941.7220 or email to: transit@ci.lathrop.ca.us.

APPENDIX B: LIST OF INVESTIGATIONS, LAWSUITS AND COMPLAINTS

	<u>Date</u> <u>(Month,</u> <u>Day, Year)</u>	<u>Summary (include basis of</u> <u>complaint: race, color, or</u> <u>national origin)</u>	<u>Status</u>	<u>Action(s)</u> <u>Taken</u>
<u>Investigations</u>	None	None	None	None
<u>Lawsuits</u>	None	None	None	None
<u>Complaints</u>	None	None	None	None

APPENDIX C: SERVICE CHANGES AND OUTREACH SUMMARY

Fare and Service Changes:

- Services started on April 1, 2025.
- Fare free pilot for school tripper services started August 11, 2025.
- Fare free pilot for school tripper services extended to June 30, 2026 on December 8, 2025.
- Fare free pilot for microtransit services and school tripper services extended to June 30, 2027 on February 9, 2026.

Public Outreach:

Since April 1, 2025 the public outreach activities have occurred related to informing the community and other stakeholders about Lathrop Transit in an effort to build awareness and ridership. The City did have two workshops, one in-person and one online to gather feedback on the development of a transit system in 2024, in conjunction with San Joaquin Regional Transit District.

APPENDIX D: LIMITED ENGLISH PROFICIENCY (LEP) PLAN

Introduction

Lathrop Transit, operated by the City of Lathrop, understands that transportation is critically important to the daily lives of our community members. The purpose of this limited English proficiency plan is to comply with Lathrop Transit's responsibilities to limited English proficient (LEP) persons consistent with Title VI of the Civil Rights Act of 1964 and its implementing regulations. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., and its implementing regulations, provides that no person shall be subjected to discrimination on the basis of race, color or national origin under any program or activity that receives federal financial assistance.

Lathrop Transit provides services to connect residents and visitors to quality-of-life opportunities. Lathrop Transit is a direct recipient of Sections 5307 and 5339 funds in the Stockton Urbanized Area and fully implements the provisions of federal and state guidance to meet the requirements to provide public transit services. Lathrop Transit may also apply for discretionary funds via California Department of Transportation (Caltrans) processes for Section 5310 funds.

Purpose

The purpose of this policy plan is to ensure compliance with Title VI of the Civil Rights Act of 1964. "Improving Access to Services for Persons with Limited English Proficiency," reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that is subject to the requirements of Title VI to publish guidance for its respective recipients clarifying that obligation. Different treatment based upon a person's inability to speak, read, write, or understand English may be a type of national origin discrimination.

Applicability

All federal agencies and all programs and operations of entities that receive funding from the federal government, including state agencies, local agencies such as the City of Lathrop on behalf of Lathrop Transit, private and non-profit entities, and sub recipients.

Plan Summary

Lathrop Transit has developed this Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to Lathrop Transit services as required by the FTA. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

Definitions

Limited English Proficiency (LEP) individual – Any prospective, potential, or actual recipient of services from Lathrop Transit who cannot speak, read, write or understand the English language at a level that permits them to interact effectively with Lathrop Transit staff.

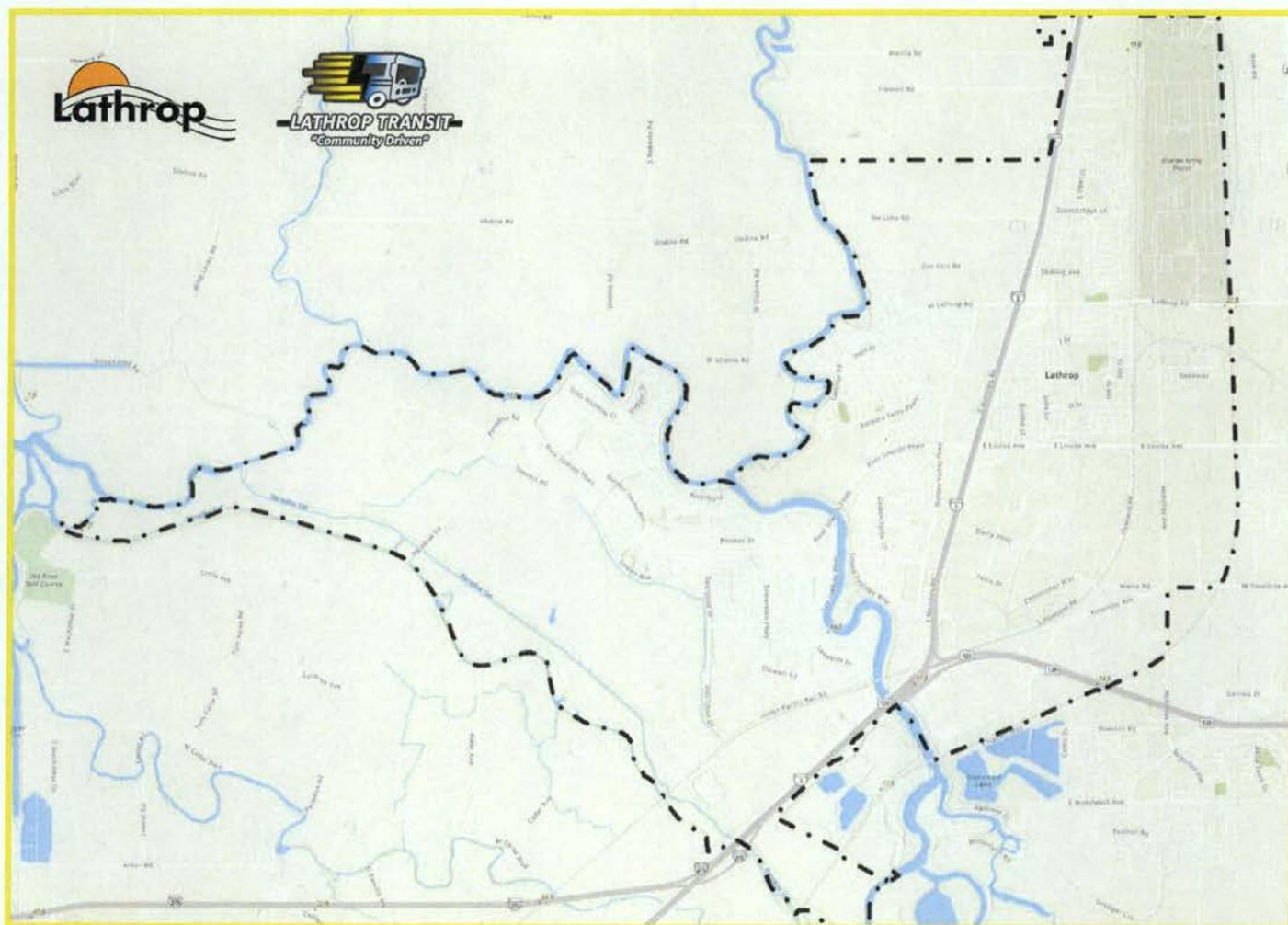
Vital Documents – Forms that include but are not limited to; applications consent forms, letters containing important information regarding participation in a program, notices pertaining to the reduction, denial, or termination of services, the right to appeal such actions, or that require a response from notices advising LEP persons of the availability of free language assistance, and other outreach materials.

Title VI Compliance Officer – The Lathrop Transit point of contact concerning Title VI related items, who is the Deputy City Manager or his designee.

Substantial number of LEP (Safe Harbor Threshold) – 5% or 1,000 people, whichever is smaller, are prospective, potential or actual recipients of service and speak a primary language other than English and have Limited English Proficiency or who cannot read, write or understand the English language at a level that permits them to interact effectively with English-only speaking members of Lathrop Transit staff.

Demography

The City of Lathrop on behalf of Lathrop Transit operates transit services within its city limits, which is within the Stockton Urbanized Area. The following information is based on 2020 US Census information. See below for the service area of Lathrop Transit. The overall square miles are 21.01 of the 92.5 square miles in the Stockton Urbanized Area. The data presented below relates to the City of Lathrop.



The Lathrop Transit service area (or ride-shed) has a population of 32,696 based on the U.S. Census Bureau, 2023 American Community Survey.

Racial Breakdown – 32% of the service area’s population is Asian, 7% is African American, 19% is White/Caucasian, 35% is Hispanic, and Two or more races at 5%.

Spoken Language – The following data includes the Lathrop Transit service area, those persons 5 years of age or older and both Native and Foreign-born persons (U.S. Census Bureau, 2023 American Community Survey). 53.7% of the population speaks only English, leaving 46.3% that can speak a language other than English. 19% of that number is Spanish speakers. Of that population 5.9% indicate that they speak English less than “very well.”

Looking only at all persons who speak English less than “very well”, Spanish speakers make up the largest group at 5.9%

Household Language by Linguistic Isolation – A “limited English-speaking household” is a household in which no household member 14 years old and older (1) speaks only English or (2) speaks a non- English language and speaks English “very well.” In other words, all members 14 years old and over have at least some difficulties speaking English. These residents have a particular challenge navigating American transit, and transit systems have a challenge providing a simple, no-hassle rider experience to members of these households.

Additional details on the demographics of the Lathrop Transit service area are shown below at the end of the LEP.

Action Steps

The following pages lists the details of implementing, maintaining, and monitoring Lathrop Transit’s LEP program plan to ensure federal compliance and meaningful service available to all non-English speakers using Lathrop Transit services.

Lathrop Transit will use the USDOT four factor LEP analysis to determine the LEP language groups present in the area and specific language services that are needed. The four factor analysis considers the following: 1) The number or proportion of LEP persons eligible in the Lathrop Transit service area who may be served or likely to encounter a Lathrop Transit program, activity, or service; 2) the frequency with which LEP individuals come in contact with a Lathrop Transit service; 3) the nature and importance of the program, activity or service provided by Lathrop Transit to the LEP population; and 4) the resources available to Lathrop Transit and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

Four Factor Analysis

- 1. The number or proportion of LEP persons eligible in Lathrop Transit service territory who may be served or likely to encounter a Lathrop Transit program, activity, or service.**

Lathrop Transit has examined American Community Survey data table C16001 from US Census to determine the demographic makeup of the community. To get specific data related to prospective, potential, or actual recipient of services from Lathrop Transit who cannot speak, read, write or understand the English language at a level that permits them to interact effectively with agency staff, Lathrop Transit has utilized the geographic area that constitutes its service area and 0.75-mile buffer on all other Lathrop Transit stops. The total area covered is 21.01 square miles with a total population of 32,696.

Based on review of the data and calculating the Safe Harbor Threshold, Lathrop Transit has identified the LEP population languages in the area as Spanish. There are over 1,778 individuals in the Lathrop Transit service area who speak English less than very well and are fluent in Spanish.

2. The frequency with which LEP individuals come in contact with a Lathrop Transit program, activity, or service.

While we understand anecdotally that LEP persons use Lathrop Transit services, the frequency is low. This is based on the low numbers of complaints, requests, and failed communication efforts experienced by the Lathrop Transit staff.

Language Spoken at Home for Those Who Speak English Less Than 'Very Well'.

Language	# Of Individuals
Spanish	1,778
French, Haitian, Cajun	10
German, West Germanic	0
Russian, Polish, Slavic	22
Other Indo-European	1,107
Korean	20
Chinese	332
Vietnamese	120
Tagalog, Filipino	889
Other Asian Pacific	663
Arabic	17
Other	16

U.S. Census Bureau, 2023 American Community Survey 1-Year Estimates (Table C16001)

Lathrop Transit will assess the frequency at which staff, Lathrop Transit drivers, and customer service employees have or could possibly have contact with LEP persons. This includes documenting phone inquiries and verbally surveying Lathrop Transit drivers. Lathrop Transit had no requests for interpreters, and no requests for translated documents in FFY 2025.

Survey Results – Lathrop Transit completed two surveys in 2024. 115 persons completed the survey regarding the development of transit services and 97 persons completed the survey regarding provision of school tripper service. While Lathrop Transit’s ridership has consistently been predominantly white and Asian, the percentages do vary. Lathrop Transit could infer a low percentage of LEP persons currently using the system. When compared to the entire service area, ridership does not closely match the demographics of the service area.

Due to the low impact from the Hispanic community, this presents a great opportunity for outreach to the LEP population. As our communities grow and interactions with LEP persons increases Lathrop Transit wishes to ensure appropriate measures are taken to communicate effectively with persons needing language assistance.

3. The nature and importance of the program, activity, or service provided by Lathrop Transit to the LEP community.

Lathrop Transit understands that transportation is critically important to the daily lives of our community members. Certain aspects of our services are of critical importance and this plan will be used to meet the needs of the LEP community. Lathrop Transit provides important transportation services to the public throughout its service area. Lathrop Transit connects the major cities and towns of the Lathrop-Graham Urbanized Area to quality-of-life opportunities. Lathrop Transit also provides services to connect to Amtrak station in Lathrop. Lathrop Transit riders utilize services to commute to work, going to school/universities, occasionally for special events and also in lieu of reliance on a personal automobile.

4. The resources available to Lathrop Transit and costs.

Lathrop Transit has identified in-house staff with language abilities apart from English, and this staff has some availability to assist with requests related to Lathrop Transit services, including transit. This is the case with the City of Lathrop and the Lathrop Transit contractor staff. Lathrop Transit has also identified some businesses and technological solutions that provide translation and interpretative services, these services would be utilized on as needed basis. To make public meetings available to LEP persons, volunteer translators are available through University of North Carolina - Greensboro (UNCG). This resource could also be used to provide translation for written materials in Spanish or other languages. Details on this program is here: <https://cnnc.uncg.edu/interpreter-access-project/>

Lathrop Transit website has the capability to translate all the information to multiple languages including Spanish through Google Translate.

Lathrop Transit used Language Line as an opportunity to provide additional verbal translation assistance to Lathrop Transit staff with the ability to translate over 135 different languages.

Based on the Four Factor Analysis, Lathrop Transit determined to have a Language Assistance Plan for the Spanish Population.

(Input Census Data from UZA Here)

LANGUAGE ASSISTANCE PLAN

Implementation Methods

How to Identify an LEP Person who Needs Language Assistance – These methods may be used to help identify persons who may need language assistance:

1. Communicate and coordinate with the San Joaquin Council of Governments.
2. Examine records requests for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings.
3. When public meetings are held, have a staff member greet and briefly speak to each attendee. To informally gauge the attendee's ability to speak and understand English, ask a question that requires a full sentence reply.

Language Assistance Measures - Lathrop Transit may implement the following LEP procedures as appropriate:

1. Lathrop Transit has identified in-house staff with other language abilities and this staff has some availability to assist with requests related to Lathrop Transit services, including transit.
2. Public notice, publications, and other material, including webpage content, may be made available in other languages.
3. Utilize translators at select public meetings; and
4. Use a telephone translation service such as Language Line, and web translation applications such as Google Translate.

Training – Lathrop Transit implements training for Lathrop Transit front-line contracted employees on Title VI and LEP considerations through the contractor. These training opportunities occur on planned schedules and include opportunities for virtual training seminars provided from the video session from LEP.gov. Front-line employees or contractors who come in contact with LEP individuals are Bus Operators, Customer Service Representatives and Road Supervisors. LEP training include understanding Title VI responsibilities, what procedures to follow when encountering an LEP person and how to potentially handle a Title VI complaint.

Outreach – Specific outreach efforts will be evaluated on a case-by-case basis. Some or all the following methods may be used:

1. Posters and brochures will be made available through City Hall and other locations.
2. Lathrop Transit website will indicate ways in which LEP persons can access information about our services.
3. The Lathrop Transit Notice of Rights under Title VI to the public is available at the Lathrop Transit office, on buses, online at www.lathroptransit.com, and within the Ride Guide.
4. If staff knows that they will be presenting a topic that could be of importance to an LEP individual or if staff will be hosting a meeting or a workshop in a geographic location with a known concentration of LEP persons, meeting notices, fliers, advertisements, and agendas will be available in an alternative language, based on known LEP population in the area.

Monitoring, Evaluating and Updating the LEP & LAP Plans

This plan is designed to be flexible and is one that can be easily updated. At a minimum, Lathrop Transit will follow the Title VI Program update schedule for the LEP plan. Future plan updates will include the most current data available. The results may change based on the timing of the plan update.

Each update will examine all plan components such as:

1. How many LEP persons were encountered?
2. Were their needs met?
3. What is the current LEP population in Lathrop Transit service area?
4. Has there been a change in the types of languages where translation services are needed?
5. Is there still a need for continued language assistance for any previously identified Lathrop Transit programs? Are there other programs that should be included?
6. Have Lathrop Transit's available resources, such as technology, staff, and financial costs changed?
7. Has Lathrop Transit fulfilled the goals of the LEP Plan?
8. Were any complaints received?

Dissemination of the LEP & LAP Plans

Copies of the LEP plan will be on file at the Lathrop Transit office. The LEP plan will be provided, on request, to any person(s) requesting the document via phone, in person, by mail or email. LEP persons may obtain copies/translations of the plan upon request. The plan will also be available on the Lathrop Transit website.

Any questions or comments regarding this plan should be directed to the City of Lathrop, Attn: Title VI Complaints, 390 Towne Centre Drive, Lathrop, CA 95330, or email to: transit@ci.lathrop.ca.us.

ITEM 4.8

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: **APPROVE THE SOFTWARE EXTENSION WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. FOR GEOGRAPHIC INFORMATION SYSTEMS SOFTWARE SUBSCRIPTION**

RECOMMENDATION: **Adopt a Resolution to Approve the Software Extension with Environmental Systems Research Institute, Inc. for Geographic Information Systems Software Subscription**

SUMMARY:

The Geographic Information Systems (GIS) software subscription approved by City Council for a three (3) year term in February 2023 is set to terminate in March 2026. Extension of this software subscription is required prior to the termination date of March 27, 2026 to ensure no disruption to the services utilized by City staff to perform daily functions.

GIS software supports the water, wastewater, recycled water, and storm drainage utilities and is required for regulatory compliance. This software is used by City staff to manage these utilities throughout the City.

Staff is requesting for City Council to approve a three (3) year extension of the software licensing for GIS with Environmental Systems Research Institute, Inc. (ESRI) for a sum not to exceed \$90,600. Sufficient funds for this expense are budgeted within the fiscal years 25-26 and 26-27.

BACKGROUND:

Since 2011 the City has used the Geographic Information Systems (GIS) software platform provided by ESRI to manage utilities throughout the City and to maintain regulatory compliance for water, wastewater, recycled water, and storm drainage utilities. Previously, City Council approved for a three (3) year term extension of this software subscription in February 2023. This term is set to terminate in March 2026. Extension of this software subscription is required prior to the termination date of March 27, 2026 to ensure no disruption to the services utilized by City staff to perform daily functions.

This extension is pursuant to Lathrop Municipal Code (LMC) 2.36.110(b) because ESRI is the sole provider of their GIS software and they do not sell through third party distributors.

MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

APPROVE THE SOFTWARE SUBSCRIPTION EXTENSIONS ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. FOR GEOGRAPHIC INFORMATION SYSTEMS SOFTWARE SUBSCRIPTION

Staff is requesting for City Council to approve a three (3) year extension of the software licensing for GIS with ESRI for a sum not to exceed \$90,600. Sufficient funds for this expense are budgeted within the fiscal years 25-26 and 26-27.

REASON FOR RECOMMENDATION:

To maintain effective management for utilities and ensure compliance with regulatory standards for potable water, storm drainage, wastewater and recycled water systems.

FISCAL IMPACT:

Sufficient funds have been included within the City Council approved budget for fiscal years 25-26 and 26-27.

ATTACHMENTS:

- A. Resolution to Approve the Software Extension with Environmental Systems Research Institute, Inc. for Geographic Information Systems Software Subscription.
- B. Redacted PO #2026-513 with Environmental Systems Research Institute, Inc. for Geographic Information Systems Software Subscription.

CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
APPROVE THE SOFTWARE SUBSCRIPTION EXTENSIONS ENVIRONMENTAL
SYSTEMS RESEARCH INSTITUTE, INC. FOR GEOGRAPHIC INFORMATION
SYSTEMS SOFTWARE SUBSCRIPTION

APPROVALS:



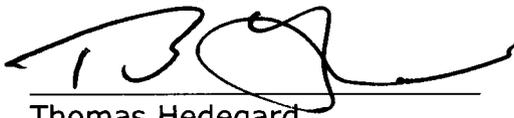
Tony Fernandes
Information Systems Director

2-18-2026
Date



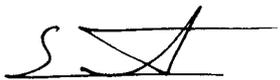
Cari James
Finance Director

2/19/2026
Date



Thomas Hedegard
Deputy City Manager

2/19/2026
Date



Salvador Navarrete
City Attorney

2-18-2026
Date



Stephen J. Salvatore
City Manager

2-26-26
Date

RESOLUTION NO. 26 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO APPROVE THE SOFTWARE EXTENSION WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. FOR GEOGRAPHIC INFORMATION SYSTEMS SOFTWARE SUBSCRIPTION

WHEREAS, the Geographic Information Systems (GIS) software subscription approved by City Council for a three (3)-year term in February 2023 is scheduled to expire on March 27, 2026; and

WHEREAS GIS software supports the City's water, wastewater, recycled water, and storm drainage utilities and is essential for regulatory compliance; and

WHEREAS, the system is utilized by multiple City departments, including Planning and Business Development, for mapping, land use analysis, infrastructure planning, development review, and data-driven decision-making; and

WHEREAS, staff is requesting City Council approval of a three (3)-year extension of the GIS software licensing agreement with Environmental Systems Research Institute, Inc. (ESRI), in an amount not to exceed \$90,600; and

WHEREAS, sufficient funds for this expense are budgeted in Fiscal Years 2025-26 and 2026-27

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lathrop does hereby approve for the City Manager to authorize the software extension with ESRI for GIS software subscription in the amount not to exceed \$90,600 for a three (3) year term.

The foregoing resolution was passed and adopted this 9th day of March, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

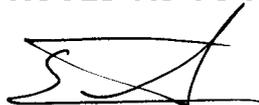
ABSTAIN:

Paul Akinjo, Mayor

ATTEST:

Teresa Vargas, City Clerk

APPROVED AS TO FORM:



Salvador Navarrete, City Attorney



Bill To 390 Towne Centre Dr
Lathrop, CA 95330

Purchase Order

No. 2026-00000513

Date 2/10/2026

Attachment B

The parties to this agreement are:

Vendor No. 513

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

DELIVER BY

Vendor ESRI
P.O. Box 741076
Los Angeles, CA 90074-1076

Ship To 390 Towne Centre Dr
Lathrop, CA 95330

SHIP VIA
FREIGHT TERMS
PAGE 1 of 3
ORIGINATOR Emily Malay

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.00	EACH	Year 1 - 3/27/26 - 3/26/27	\$30,200.0000	\$30,200.00
1.00	EACH	Year 2 - 3/27/27 - 3/28/28	\$30,200.0000	\$30,200.00
1.00	EACH	Year 3 - 3/27/28 - 3/26/29	\$30,200.0000	\$30,200.00

This order is subject to quotation # Q-564514 and Small Enterprise Agreement # 00349455.0, copies of both are attached hereto and incorporated herein by reference.

\$90,600.00

DocuSigned by:
Tony Fernandes 2/25/2026
1C20DE53101FA78

CITY OF LATHROP
RECOMMENDED FOR APPROVAL DATE

Signed by:
Annette Kazandjian 2/25/2026
556B03FE88E941D

VENDOR (Signature)
APPROVED BY DATE

Annette Kazandjian 2/25/2026

CITY OF LATHROP
APPROVED BY DATE

VENDOR (Print Name)
APPROVED BY DATE

Special Instructions

Software Subscription Extension for ESRI ArcGIS Software Platform Licensing. NWS Contract #26-205
Term: 3/27/26 - 3/28/29 Quote #Q-564514



Environmental Systems Research Institute, Inc.
 380 New York St
 Redlands, CA 92373-8100
 Phone: (909) 793-2853
 DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Quotation # Q-564514

Date: January 8, 2026

Customer # 431667 Contract #

City of Lathrop
 Utilities Dept
 390 Towne Centre Dr
 Lathrop, CA 95330-9358

ATTENTION: Tony Fernandes
 PHONE: (209) 941-7349
 EMAIL: tfernandes@ci.lathrop.ca.us

To expedite your order, please attach a copy of this quotation to your purchase order.
 Quote is valid from: 1/8/2026 To: 4/8/2026

Material	Qty	Term	Unit Price	Total
193204	1	Year 1	\$30,200.00	\$30,200.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
193204	1	Year 2	\$30,200.00	\$30,200.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				
193204	1	Year 3	\$30,200.00	\$30,200.00
Populations of 0 to 25,000 Small Government Enterprise Agreement Annual Subscription				

Subtotal:	\$90,600.00
Sales Tax:	\$0.00
Estimated Shipping and Handling (2 Day Delivery):	\$0.00
Contract Price Adjust:	\$0.00
Total:	\$90,600.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Jesse Gonzalez	Email: jesse_gonzalez@esri.com	Phone: (909) 793-2853 x1106
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The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <https://go.esri.com/MAPS> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance of a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <https://www.esri.com/en-us/legal/terms/state-supplemental> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

Esri Use Only:

Cust. Name _____
 Cust. # _____
 PO # _____
 Esri Agreement # **00349455.0**



**SMALL ENTERPRISE AGREEMENT
 COUNTY AND MUNICIPALITY GOVERNMENT
 (E214-1)**

This Agreement is by and between the organization identified in the Quotation (“Customer”) and **Environmental Systems Research Institute, Inc. (“Esri”).**

This Agreement sets forth the terms for Customer’s use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

**Table A
 List of Products**

Uncapped Quantities (annual subscription)

ArcGIS Enterprise Software and Extensions ArcGIS Enterprise (Advanced and Standard) ArcGIS Monitor ArcGIS Enterprise Extensions: ArcGIS 3D Analyst, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Data Reviewer	ArcGIS Enterprise Additional Capability Servers ArcGIS Image Server ArcGIS Online User Types ArcGIS Online Viewer User Type ArcGIS Enterprise User Types ArcGIS Enterprise Viewer User Type
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Capped Quantities (annual subscription)

ArcGIS Online User Types		ArcGIS Enterprise User Types	
ArcGIS Online Contributor User Type	15	ArcGIS Enterprise Contributor User Type	15
ArcGIS Online Mobile Worker User Type	100	ArcGIS Enterprise Mobile Worker User Type	100
ArcGIS Online Creator User Type	100	ArcGIS Enterprise Creator User Type	100
ArcGIS Online Professional User Type	20	ArcGIS Enterprise Professional User Type	20
ArcGIS Online Professional Plus User Type	20	ArcGIS Enterprise Professional Plus User Type	20
ArcGIS Pro (Add-on Apps) for ArcGIS Online Creator or Professional User Type		ArcGIS Pro (Add-on Apps) for ArcGIS Enterprise Creator or Professional User Type	
ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	20 each	ArcGIS 3D Analyst, ArcGIS Data Reviewer, ArcGIS Geostatistical Analyst, ArcGIS Network Analyst, ArcGIS Publisher, ArcGIS Spatial Analyst, ArcGIS Workflow Manager, ArcGIS Image Analyst	20 each
ArcGIS Online Apps and Other		ArcGIS Enterprise Apps and Other	
ArcGIS Location Sharing for ArcGIS Online	20	ArcGIS Location Sharing for ArcGIS Enterprise	20
ArcGIS Online Service Credits	50,000	ArcGIS Advanced Editing User Type Extension for ArcGIS Enterprise	15

Other Benefits

Number of Esri User Conference registrations provided annually	2
Number of Tier 1 Help Desk individuals authorized to call Esri	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside this Agreement	

Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement (“**Ordering Document**”). **ADDITIONAL OR CONFLICTING TERMS IN CUSTOMER’S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri’s receipt of an Ordering Document, unless otherwise agreed to by the parties (“**Effective Date**”).

Term of Agreement: Three (3) years

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

(Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

“Case” means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

“Deploy”, “Deployed” and “Deployment” mean to redistribute and install the Products and related Authorization Codes within Customer’s organization(s).

“Fee” means the fee set forth in the Quotation.

“Maintenance” means Tier 2 Support, Product updates, and Product patches provided to Customer during the Term of Agreement.

“Master Agreement” means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

“Product(s)” means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

“Quotation” means the offer letter and quotation provided separately to Customer.

“Technical Support” means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

“Tier 1 Help Desk” means Customer’s point of contact(s) to provide all Tier 1 Support within Customer’s organization(s).

“Tier 1 Support” means the Technical Support provided by the Tier 1 Help Desk.

“Tier 2 Support” means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy, and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer’s consultants or contractors to use the Products exclusively for Customer’s benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer’s benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-

owned entities, either party may terminate this Agreement before any subsequent year if Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of Products by providing written notice to Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other

than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to

supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.

4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Customer to download,

operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.

- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Customer interest at a monthly rate equal to the lesser of one percent (1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Customer of the past-due balance.
 - c. Esri's federal ID number is 95-2775-732.
 - d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Customer will pay any such sales or use tax associated with the receipt of tangible media.
- 8.2 Order Requirements.** Esri does not require Customer to issue a purchase order. Customer may submit a purchase order in accordance with its own process requirements, provided that if Customer issues a purchase order, Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.
- a. All orders pertaining to this Agreement will be processed through Customer's centralized point of contact.
 - b. The following information will be included in each Ordering Document:
 - (1) Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

- 9.1** If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.
- 9.2** If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will transfer the Products to Customer or uninstall, remove, and destroy all copies of the Products.
- 9.3** This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

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ITEM 4.9

CITY MANAGER'S REPORT MARCH 9, 2026, CITY COUNCIL REGULAR MEETING

ITEM: **CREATE CIP GG 26-29 SCHOOL SAFETY IMPROVEMENTS AND APPROVE RELATED BUDGET AMENDMENT**

RECOMMENDATION: **Adopt a Resolution to Create CIP GG 26-29 School Safety Improvements and Approve Related Budget Amendment**

SUMMARY:

This item is being presented pursuant to a prior City Council meeting referral from the Vice Mayor requesting staff evaluate the installation of surveillance cameras and Automated License Plate Reader (ALPR) technology in school zones to enhance student safety.

Staff recommend approval of a pilot program at two geographically distributed schools — STEAM Academy (West side) and Lathrop Elementary School (East side) consisting of limited fixed safety cameras and ALPR units installed within the public right-of-way near drop-off and crosswalk areas.

The pilot program is intended to enhance school-zone safety, provide law enforcement with improved situational awareness and investigative tools, and allow staff to evaluate operational and fiscal impacts prior to consideration of a potential citywide schools' rollout.

To implement the pilot program, staff is requesting the creation of Capital Improvement Project (CIP) GG 26-29 School Safety Improvements, with an initial Fiscal Year 2025–26 budget appropriation of \$85,000 to be funded by Measure C funds. The proposed funding would cover equipment procurement, installation, system configuration, integration, and related implementation costs necessary to launch and operate the pilot program.

BACKGROUND:

At a previous City Council meeting, the Vice Mayor requested that staff evaluate the potential use of fixed safety camera systems and Automated License Plate Reader (ALPR) technology within designated school zones to enhance student and pedestrian safety.

School arrival and dismissal periods generate concentrated pedestrian and vehicular traffic within defined geographic areas. These timeframes often present elevated safety risks associated with distracted driving, unsafe crosswalk movements, congestion, and other traffic-related hazards. In addition, school zones may require heightened situational awareness by law enforcement during these peak activity periods to ensure rapid response capability and improved investigative support when incidents occur.

Jurisdictions have implemented fixed camera systems and ALPR technology in school zones and other high-priority safety areas to support public safety objectives. These systems are commonly utilized to:

- Deter unsafe driving behavior through visible monitoring infrastructure;
- Enhance real-time situational awareness for law enforcement personnel;
- Preserve time-stamped video evidence to assist in investigations; and
- Identify vehicles associated with authorized public safety hotlists, including stolen vehicles, AMBER Alerts, missing persons alerts, and vehicles connected to active criminal investigations.

The focus is exclusively on public rights-of-way, including roadway segments and crosswalk approaches near designated school drop-off and pick-up areas.

Staff recommends implementation of a pilot program at two geographically distributed school sites: STEAM Academy (West side) and Lathrop Elementary School (East side). The pilot would consist of a limited number of fixed safety cameras and ALPR units strategically installed within the public right-of-way. The purpose of the pilot is to enhance school-zone safety, provide law enforcement with improved situational awareness and investigative capabilities, and allow the city to evaluate fiscal considerations prior to any potential broader deployment.

To support implementation, staff is requesting Council create a proposed Capital Improvement Project (CIP) GG 26-29 School Safety Improvements, with an initial Fiscal Year 2025–26 budget appropriation of \$85,000 funded by Measure C funds. The proposed funding would cover equipment procurement, installation, system configuration, integration, and related implementation costs necessary to launch and operate the pilot program.

REASON FOR RECOMMENDATION:

The surveillance system procured through ICU Technologies, Apex Site Solutions, St. Francis Electric and Motorola Solutions Inc. for this CIP GG 26-29 School Safety Improvements represents an effort to utilize technology enhance crime prevention, and public safety.

CITY MANAGER’S REPORT **PAGE 3**
MARCH 9, 2026, CITY COUNCIL REGULAR MEETING
CREATE CIP GG 26-29 SCHOOL SAFETY IMPROVEMENTS AND APPROVE
RELATED BUDGET AMENDMENT

FISCAL IMPACT:

Staff is requesting an allocation of funds from Measure C, subject to review by the Measure C Oversight Committee, to fund this public safety improvement as detailed below.

<u>Increase Transfer Out</u>		
1060-9900-990-9010		\$85,000
<u>Increase Transfer In</u>		
3010-9900-393-0000	GG 26-29	\$85,000
<u>Increase Appropriation</u>		
3010-8000-430-3700	GG 26-29	\$85,000

ATTACHMENT:

- A. Resolution of the City Council of the City of Lathrop to Create CIP GG 26-29 School Safety Improvements and Approve Related Budget Amendment.

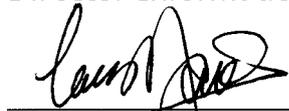
CITY MANAGER'S REPORT **PAGE 4**
MARCH 9, 2026, CITY COUNCIL REGULAR MEETING
CREATE CIP GG 26-29 SCHOOL SAFETY IMPROVEMENTS AND APPROVE
RELATED BUDGET AMENDMENT

APPROVALS:



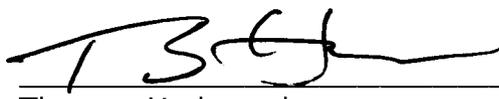
Tony Fernandes
Director Information Systems

3-3-2026
Date



Cari James
Director of Finance

3/3/2026
Date



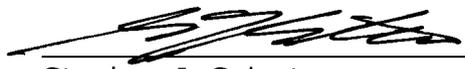
Thomas Hedegard
Deputy City Manager

3/3/2026
Date



Salvador Navarrete
City Attorney

3-3-2026
Date



Stephen J. Salvatore
City Manager

3.4.26
Date

RESOLUTION NO. 26 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO CREATE CIP PW 26-29 SCHOOL SAFETY IMPROVEMENTS AND APPROVE RELATED BUDGET AMENDMENT

WHEREAS, staff recommend approval of a pilot program at two geographically distributed schools — STEAM Academy (West side) and Lathrop Elementary School (East side) consisting of limited fixed safety cameras and ALPR units installed within the public right-of-way near drop-off and crosswalk areas; and

WHEREAS, the pilot is intended to enhance school-zone safety, provide law enforcement with improved situational awareness and investigative tools, and allow staff to evaluate operational and fiscal impacts prior to consideration of a potential citywide schools’ rollout; and

WHEREAS, to implement the pilot, staff is requesting the creation of Capital Improvement Project (CIP) GG 26-29 School Safety Improvements, with an initial Fiscal Year 2025–26 budget appropriation of \$85,000; and

WHEREAS, purchases of equipment and contracting of services with Motorola Solutions Inc., St. Francis Electrical, Apex Site Solutions and ICU Technologies Inc. are pursuant to Lathrop Municipal Code (LMC) 2.36.110(A) and LMC 2.36.110(c).

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lathrop does hereby create CIP PW 26-29 School Safety Improvements; and

LET IT BE FURTHER RESOLVED, the City Council of the City of Lathrop does hereby approve of the budget allocation from Measure C to fund this project as detailed below.

<u>Increase Transfer Out</u>		
1060-9900-990-9010		\$85,000
<u>Increase Transfer In</u>		
3010-9900-393-0000	GG 26-29	\$85,000
<u>Increase Appropriation</u>		
3010-8000-430-3700	GG 26-29	\$85,000

The foregoing resolution was passed and adopted this 9th day of March, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul Akinjo, Mayor

ATTEST:

Teresa Vargas, City Clerk

APPROVED AS TO FORM:



Salvador Navarrete, City Attorney

ITEM 4.10

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**

ITEM: CREATE CIP PW 26-30 WATER METER GATEWAY AND TOWER, APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA WIRELESS, INC TO INSTALL AN 80FT TOWER, AND APPROVE RELATED BUDGET AMENDMENT

RECOMMENDATION: Adopt a Resolution to Create CIP PW 26-30 Water Meter Gateway and Tower, Approve the Professional Services Agreement with Alpha Wireless, Inc. to Install an 80ft Tower, and Approve Related Budget Amendment

SUMMARY:

The Utilities Department automatically receives data remotely from water meter gateways located throughout the City, which collect information from water meters at properties where water service is provided. The western portion of the River Islands district has experienced significant growth, resulting in some water meters falling outside the coverage range of existing gateways. Consequently, staff must manually travel to the area to retrieve meter readings, increasing both time commitments and operational costs.

Installation of an 80-foot tower will enable the automatic transmission of water meter data, improve operational efficiency and reduce ongoing labor costs. Additionally, the tower could support future communications infrastructure to accommodate other functions within the area.

Pursuant to Lathrop Municipal Code (LMC) 2.36.110(A) this contract is exempt from formal bidding procedures as a professional service. Staff reached out to four (4) vendors capable of installing an 80ft tower, and Alpha Omega Wireless, Inc. presented the lowest proposal cost.

Staff is requesting that the City Council approve the creation of Capital Improvement Project (CIP) PW 26-30 Water Meter Gateway and Tower and authorize the City Manager to execute the Professional Services Agreement with Alpha Omega Wireless, Inc. for a sum of \$85,413 to install an 80ft tower. Staff is requesting to allocate an additional 10% contingency of \$8,541 for a project total of \$93,954. Approval is requested for a budget amendment in order to allocate funds from the Water System Operating Fund 5620 to the new CIP PW 26-30 Water Meter Gateway and Tower.

MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

CREATE CIP PW 26-30 WATER METER GATEWAY AND TOWER, APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA WIRELESS, INC TO INSTALL AN 80FT TOWER, AND APPROVE RELATED BUDGET AMENDMENT

BACKGROUND:

The Utilities Department relies on water meter gateways mounted on towers throughout the City to automatically collect and transmit water consumption data to City Hall for utility billing. These gateways communicate with nearby water meters and allow staff to efficiently retrieve meter readings remotely.

The River Islands district has experienced significant growth, particularly in the southern and western areas. As development has expanded, several water meters are now located beyond the coverage range of existing gateways. Consequently, staff must regularly travel to these areas to manually collect meter readings required for utility billing. This manual process is time-consuming, increases operational costs, and reduces overall efficiency.

Installation of an 80-foot communications tower in the affected area would restore automated data transmission capabilities for these water meters. This improvement would enhance operational efficiency, reduce ongoing labor expenses, and improve billing and timeliness. Additionally, the proposed tower could support future communications infrastructure to accommodate other municipal functions within the area, maximizing the long-term value of the investment.

Pursuant to Lathrop Municipal Code (LMC) 2.36.110(A) this contract is exempt from formal bidding procedures as a professional service. Staff reached out to four (4) vendors capable of installing an 80ft tower, and Alpha Omega Wireless, Inc. presented the lowest proposal.

Staff is requesting that the City Council approve the creation of Capital Improvement Project (CIP) PW 26-30 RI Water Meter Gateway and authorize the City Manager to execute the Professional Services Agreement with Alpha Omega Wireless, Inc. for a sum of \$85,413 to install an 80ft tower. Staff is requesting to allocate an additional 10% contingency of \$8,541 for a project total of \$93,954. Approval is requested for a budget amendment in order to allocate funds from the Water System Operating Fund 5620 to the new CIP PW 26-30 Water Meter Gateway and Tower.

REASON FOR RECOMMENDATION:

To eliminate the ongoing costs associated with manually retrieving water meter data by restoring automated transmission for utility billing purposes, while also providing infrastructure to support future communications needs within the River Islands area.

MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

CREATE CIP PW 26-30 WATER METER GATEWAY AND TOWER, APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA WIRELESS, INC TO INSTALL AN 80FT TOWER, AND APPROVE RELATED BUDGET AMENDMENT

FISCAL IMPACT:

A budget amendment of \$93,954 is requested from the Water System Capital Operating Fund 5620 to the new CIP PW 26-30 RI Water Meter Gateway to fund the expense as detailed below.

Increase Transfer Out

5620-9900-990-9010	Water System Operating Fund	\$93,954
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Increase Transfer In

5690-990-393-0000	PW 26-30 Water Meter Gateway and Tower	\$93,954
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Increase Appropriation

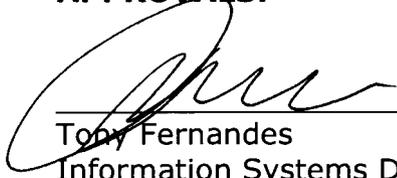
5690-8000-420-72-00	PW 26-30 Water Meter Gateway and Tower	\$93,954
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ATTACHMENTS:

- A. Resolution to Create CIP PW 26-30 Water Meter Gateway and Tower, Approve the Professional Services Agreement with Alpha Omega Wireless, Inc. to Install an 80ft Tower, and Approve Related Budget Amendment
- B. Professional Services Agreement with Alpha Omega Wireless, Inc. to Install 80ft Tower

CITY MANAGER'S REPORT **PAGE 4**
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
CREATE CIP PW 26-30 WATER METER GATEWAY AND TOWER, APPROVE THE
PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA
WIRELESS, INC TO INSTALL AN 80FT TOWER, AND APPROVE RELATED
BUDGET AMENDMENT

APPROVALS:



Tony Fernandes
Information Systems Director

3-4-2026
Date

 (FOR C.)

Cari James
Finance Director

3/4/2026
Date



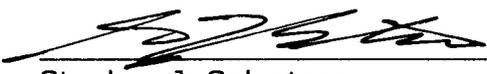
Thomas Hedegard
Deputy City Manager

3/4/2026
Date



Salvador Navarrete
City Attorney

3-4-2026
Date



Stephen J. Salvatore
City Manager

3-5-26
Date

RESOLUTION NO. 26 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO CREATE CIP PW 26-30 WATER METER GATEWAY AND TOWER, APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA WIRELESS, INC TO INSTALL AN 80FT TOWER, AND APPROVE RELATED BUDGET AMENDMENT

WHEREAS, the Utilities Department automatically receives data remotely from water meter gateways throughout the City; and

WHEREAS, the western portion of the River Islands district has experienced significant growth, resulting in water meters that are not within range of existing gateways; and

WHEREAS, installation of an 80ft tower will allow for the automatic transmission of water meter data, improving efficiency and reducing ongoing labor expenses; and

WHEREAS, pursuant to Lathrop Municipal Code (LMC) 2.36.110(A) this contract is exempt from formal bidding procedures as a professional service; and

WHEREAS, staff reached out to four (4) vendors capable of installing an 80ft tower, and Alpha Omega Wireless, Inc. presented the lowest cost proposal.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lathrop does hereby create CIP PW 26-30 Water Meter Gateway and Tower; and

LET IT BE FURTHER RESOLVED, the City Council of the City of Lathrop does hereby authorize the City Manager to execute the Professional Services Agreement with Alpha Omega Wireless for a sum not to exceed \$85,413 with a 10% contingency, and approve of the budget amendment to allocate funding to the CIP PW 26-30 as detailed below.

<u>Increase Transfer Out</u>		
5620-9900-990-9010	Water System Operating Fund	\$93,954
<u>Increase Transfer In</u>		
5690-990-393-0000	PW 26-30 Water Meter Gateway and Tower	\$93,954
<u>Increase Appropriation</u>		
5690-8000-420-72-00	PW 26-30 Water Meter Gateway and Tower	\$93,954

The foregoing resolution was passed and adopted this 9th day of March, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul Akinjo, Mayor

ATTEST:

Teresa Vargas, City Clerk

APPROVED AS TO FORM:



Salvador Navarrete, City Attorney

Attachment B

CITY OF LATHROP PROFESSIONAL SERVICES AGREEMENT WITH ALPHA OMEGA WIRELESS, INC TO INSTALL 80FT TOWER RELATED TO CIP PW 26-30

THIS PROFESSIONAL SERVICES AGREEMENT, dated for convenience this 9 day of March, 2026 is by and between Alpha Omega Wireless, Inc. ("CONSULTANT") and the CITY OF LATHROP, a California municipal corporation ("CITY");

RECITALS:

WHEREAS, CONSULTANT is specially trained, experienced, and competent to perform the installation of an eighty (80) foot tower, which are required by this agreement; and

WHEREAS, pursuant to Lathrop Municipal Code (LMC) 2.36.110(A) this contract is exempt from formal bidding procedures; and

WHEREAS, the CONSULTANT was selected because they provided the lowest of three proposals to install the 80ft tower; and

WHEREAS, CONSULTANT is willing to render such installation services, as hereinafter defined, on the following terms and conditions;

NOW, THEREFORE, CONSULTANT and the CITY agree as follows:

AGREEMENT

(1) **Scope of Service.**

CONSULTANT agrees to provide the equipment and services to install an eighty (80) foot tower, in accordance with the scope of work and fee proposal provided by CONSULTANT, attached hereto as Exhibit "A" and incorporated herein by reference. CONSULTANT agrees to diligently perform these services in accordance with the upmost standards of its profession and to CITY'S satisfaction.

(2) **Compensation.**

CITY hereby agrees to pay CONSULTANT a sum not to exceed **\$85,412.55** to provide the equipment and services as set forth in Exhibit "A".

CONSULTANT shall be paid within thirty (30) days of receipt of billings containing all information pursuant to Paragraph 5 below. In no event shall CONSULTANT be entitled to compensation for work not included in Exhibit "A", unless a written change order or authorization describing the extra work and payment terms has been executed by CITY's authorized representative prior to the commencement of the work.

(3) **Effective Date and Term.**

The effective date of this Agreement is March 9, 2026, and shall terminate no later

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

than September 30, 2026.

(4) Independent Contractor Status

It is expressly understood and agreed by both parties that CONSULTANT, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and not an employee of the CITY. As an independent contractor, CONSULTANT is responsible for controlling the means and methods to complete the scope of work described in Exhibit "A" to CITY's satisfaction. CONSULTANT expressly warrants not to represent, at any time or in any manner, that CONSULTANT is an employee of the CITY.

(5) Billings

CONSULTANT'S bills shall include a list of all tasks, a total amount due, the amounts previously billed, and the net amount due on the invoice. Except as specifically authorized by CITY, CONSULTANT shall not bill CITY for duplicate services performed by more than one person. In no event shall CONSULTANT submit any billing for an amount in excess of the rates or the maximum amount of compensation provided in section (2) for either task or for the entire Agreement, unless modified by a properly executed change order.

(6) Advice and Status Reporting

CONSULTANT shall provide the CITY with timely reports, orally or in writing, of all significant developments arising during performance of its services hereunder, and shall furnish to CITY such information as is necessary to enable CITY to monitor the performance of this Agreement.

(7) Assignment of Personnel

CONSULTANT shall assign only competent personnel to perform services pursuant to this Agreement. If CITY asks CONSULTANT to remove a person assigned to the work called for under this Agreement, CONSULTANT agrees to do so immediately, without requiring the CITY to process a reason or explanation for its request.

The services shall be performed by, or under the direct supervision, of CONSULTANT's Authorized Representative: Joe Wargo, President, CONSULTANT shall not replace its Authorized Representative without the prior written approval by the CITY.

(8) Assignment and Subcontracting

It is recognized by the parties hereto that a substantial inducement to CITY for entering into this Agreement was, and is, the professional reputation and competence of CONSULTANT. Neither this Agreement nor any interest therein

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

may be assigned by CONSULTANT without the prior written approval of CITY'S authorized representative. CONSULTANT shall not subcontract any portion of the performance contemplated and provided for herein, other than the subcontractors noted in the proposal, without prior written approval of the CITY'S authorized representative.

(9) Insurance

On or before beginning any of the services or work called for by any term of this Agreement, CONSULTANT, at its own cost and expense, shall carry, maintain for the duration of the Agreement, and provide proof thereof that is acceptable to the CITY the insurance specified in subsections (a) through (c) below with insurers and under forms of insurance satisfactory in all respects to the CITY. CONSULTANT shall not allow any subcontractor to commence work on any subcontract until all insurance required of the CONSULTANT has also been obtained for the subcontractor. Verification of this insurance shall be submitted and made part of this Agreement prior to execution.

- (a) Workers' Compensation. CONSULTANT shall, at CONSULTANT'S sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by CONSULTANT. Said Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than one million dollars. In the alternative, CONSULTANT may rely on a self-insurance program to meet these requirements provided that the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or the CONSULTANT, if a program of self-insurance is provided, shall waive all rights of subrogation against the CITY for loss arising from work performed under this Agreement.

- (b) Commercial General and Automobile Liability Insurance. CONSULTANT, at CONSULTANT'S own cost and expense, shall maintain commercial general and automobile liability insurance for the period covered by this Agreement in an amount not less than one million dollars per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

automobiles.

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (ed. 11/88) and Insurance Services Office Automobile Liability form CA 0001 (ed. 12/90) Code 1 (any auto).

Each of the following shall be included in the insurance coverage or added as an endorsement to the policy:

- (i) CITY, its officers, employees, agents, and volunteers are to be covered as insured with respect to each of the following: liability arising out of activities performed by or on behalf of CONSULTANT, including the insider's general supervision of CONSULTANT; products and completed operations of CONSULTANT; premises owned, occupied or used by CONSULTANT. The coverage shall contain no special limitations on the scope of protection afforded to CITY, its officers, employees, agents, or volunteers.
 - (ii) The insurance shall cover on an occurrence or an accident basis, and not on a claim made basis.
 - (iii) An endorsement must state that coverage is primary insurance and that no other insurance affected by the CITY will be called upon to contribute to a loss under the coverage.
 - (iv) Any failure of CONSULTANT to comply with reporting provisions of the policy shall not affect coverage provided to CITY and its officers, employees, agents, and volunteers.
 - (v) Insurance is to be placed with California-admitted insurers with a Best's rating of no less than A: VII.
 - (vi) Notice of cancellation or non-renewal must be received by CITY at least thirty days prior to such change.
- (c) **Professional Liability.** CONSULTANT, at CONSULTANT'S own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than One Million Dollars (\$1,000,000) per claim made and per policy aggregate covering the licensed professionals' errors and omissions, as follows:
- (i) Any deductible or self-insured retention shall not exceed \$150,000 per claim.

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

- (ii) Notice of cancellation, material change, or non-renewal must be received by the CITY at least thirty days prior to such change shall be included in the coverage or added as an endorsement to the policy.
- (iii) The policy must contain a cross liability or severability of interest clause.
- (iv) The following provisions shall apply if the professional liability coverages are written on a claims made form:
 - 1. The retroactive date of the policy must be shown and must be before the date of the Agreement.
 - 2. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
 - 3. If coverage is canceled or not renewed and it is not replaced with another claims made policy form with a retroactive date that precedes the date of this Agreement, CONSULTANT must provide extended reporting coverage for a minimum of five years after completion of the Agreement or the work. The CITY shall have the right to exercise at the CONSULTANT'S cost, any extended reporting provisions of the policy should the CONSULTANT cancel or not renew the coverage.
 - 4. A copy of the claim reporting requirements must be submitted to the CITY prior to the commencement of any work under this Agreement.
- (d) Deductibles and Self-Insured Retentions. CONSULTANT shall disclose the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement. During the period covered by this Agreement, upon express written authorization of the CITY's authorized representative, CONSULTANT may increase such deductibles or self-insured retentions with respect to CITY, its officers, employees, agents, and volunteers. The CITY's authorized representative may condition approval of an increase in deductible or self-insured retention levels upon a requirement that CONSULTANT procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

- (e) Notice of Reduction in Coverage. In the event that any coverage required under subsections (a), (b), or (c) of this section of the Agreement is reduced, limited, or materially affected in any other manner, CONSULTANT shall provide written notice to CITY at CONSULTANT'S earliest possible opportunity and in no case later than five days after CONSULTANT is notified of the change in coverage.
- (f) In addition to any other remedies CITY may have if CONSULTANT fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, CITY may, at its sole option:
 - (i) Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
 - (ii) Order CONSULTANT to stop work under this Agreement or withhold any payment which becomes due to CONSULTANT hereunder, or both stop work and withhold any payment, until CONSULTANT demonstrates compliance with the requirements hereof;
 - (iii) Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies CITY may have and is not the exclusive remedy for CONSULTANT'S breach.

(10) Indemnification - CONSULTANT'S Responsibility

As to the CONSULTANT'S work hereunder, it is understood and agreed that (a) CONSULTANT has the professional skills necessary to perform the work, (b) CITY relies upon the professional skills of CONSULTANT to perform the work in a skillful and professional manner, and (c) CONSULTANT thus agrees to so perform.

Acceptance by CITY of the work performed under this Agreement does not operate as a release of said CONSULTANT from such professional responsibility for the work performed. It is further understood and agreed that CONSULTANT is apprised of the scope of the work to be performed under this Agreement and CONSULTANT agrees that said work can and shall be performed in a fully competent manner in accordance with the standard of care applicable to CONSULTANT'S profession.

CONSULTANT shall indemnify, defend, and hold CITY, its officers, employees, agents, and volunteers harmless from and against any and all liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused by the willful misconduct or negligent acts or omissions of CONSULTANT, its employees, subcontractors,

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

or agents, or on account of the performance or character of this work, except for any such claim arising out of the negligence or willful misconduct of the CITY, its officers, employees, agents, or volunteers. It is understood that the duty of CONSULTANT to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance of insurance certificates and endorsements required under this Agreement does not relieve CONSULTANT from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

(11) Licenses

If a license of any kind, which term is intended to include evidence of registration, is required of CONSULTANT, its employees, agents, or subcontractors by federal or state law, CONSULTANT warrants that such license has been obtained, is valid and in good standing, and CONSULTANT shall keep it in effect at all times during the term of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.

(12) Business Licenses

CONSULTANT shall obtain and maintain a CITY of Lathrop Business License until all Agreement services are rendered and accepted by the CITY.

(13) Termination

Either CITY or CONSULTANT may cancel this Agreement upon 30 days written notification to the other party. In the event of termination, the CONSULTANT shall be entitled to compensation for services performed to the effective date of termination; provided, however, that the CITY may condition payment of such compensation upon CONSULTANT'S delivery to the CITY of any or all documents, photographs, computer software, video and audio tapes, and other materials provided to CONSULTANT or prepared by or for CONSULTANT or the CITY in connection with this Agreement.

(14) Funding

CONSULTANT agrees and understands that renewal of this agreement in subsequent years is contingent upon action by the City Council consistent with the appropriations limits of Article XIII (B) of the California Constitution and that the Council may determine not to fund this agreement in subsequent years.

(15) Notices

All contracts, appointments, approvals, authorizations, claims, demands, Change Orders, consents, designations, notices, offers, requests and statements given by either party to the other shall be in writing and shall be sufficiently given and

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

served upon the other party if (1) personally served, (2) sent by the United States mail, postage prepaid, (3) sent by private express delivery service, or (4) in the case of a facsimile transmission, if sent to the telephone FAX number set forth below during regular business hours of the receiving party and followed with two (2) Days by delivery of a hard copy of the material sent by facsimile transmission. Personal service shall include, without limitation, service by delivery and service by facsimile transmission.

To City: City of Lathrop
City Clerk
390 Towne Centre Drive
Lathrop, CA 95330

Copy to: City of Lathrop
Information Systems Department
390 Towne Centre Drive
Lathrop, CA 95330
Phone: (209) 941-7430
Fax: (209) 941-7449

To Consultant: Alpha Omega Wireless, Inc.
5710 Auburn Blvd. Suite 2
Sacramento, CA 95841
Phone: 800-997-9250

(16) Miscellaneous

- (a) Consent. Whenever in this Agreement the approval or consent of a party is required, such approval or consent shall be in writing and shall be executed by a person having the express authority to grant such approval or consent.
- (b) Controlling Law. The parties agree that this Agreement shall be governed and construed by and in accordance with the Laws of the State of California.
- (c) Definitions. The definitions and terms are as defined in these specifications.
- (d) Force Majeure. Neither party shall be deemed to be in default on account of any delay or failure to perform its obligations under this Agreement, which directly results from an Act of God or an act of a superior governmental authority.
- (e) Headings. The paragraph headings are not a part of this Agreement and shall have no effect upon the construction or interpretation of any part of this Agreement.

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

- (f) **Incorporation of Documents.** All documents constituting the Agreement documents described in Section 1 hereof and all documents which may, from time to time, be referred to in any duly executed amendment hereto are by such reference incorporated in the Agreement and shall be deemed to be part of this Agreement.
- (g) **Integration.** This Agreement and any amendments hereto between the parties constitute the entire Agreement between the parties concerning the Project and Work, and there are no other prior oral or written agreements between the parties that are not incorporated in this Agreement.
- (h) **Modification of Agreement.** This Agreement shall not be modified or be binding upon the parties unless such modification is agreed to in writing and signed by the parties.
- (i) **Provision.** Any agreement, covenant, condition, clause, qualification, restriction, reservation, term or other stipulation in the Agreement shall define or otherwise control, establish or limit the performance required or permitted or to be required of or permitted by either party. All provisions, whether covenants or conditions, shall be deemed to be both covenants and conditions.
- (j) **Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is void or unenforceable, the provisions of this Agreement not so affected shall remain in full force and effect.
- (k) **Status of CONSULTANT.** In the exercise of rights and obligations under this Agreement, CONSULTANT acts as an independent contractor and not as an agent or employee of CITY. CONSULTANT shall not be entitled to any rights and benefits accorded or accruing to the City Council members, officers or employees of CITY, and CONSULTANT expressly waives any and all claims to such right and benefits.
- (l) **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of, and shall apply to and bind, the successors and assigns of the parties.
- (m) **Time.** Time is of the essence of this Agreement and each of its provisions. In the calculation of time hereunder, the time in which an act is to be performed shall be computed by excluding the first Day and including the last. If the time in which an act is to be performed falls on a Saturday, Sunday or any Day observed as a legal holiday by CITY, the time for performance shall be extended to the following Business Day.
- (n) **Venue.** In the event that suit is brought by either party hereunder, the parties agree that trial of such action shall be vested exclusively

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

in the state courts of California in the County of San Joaquin or in the United States District Court for the Eastern District of California.

- (o) Recovery of Costs. The prevailing party in any action brought to enforce the terms of this Agreement or arising out of this Agreement may recover its reasonable costs, including reasonable attorney's fees, incurred or expended in connection with such action against the non-prevailing party.

(17) Notice to Proceed

Prior to commencing work under this agreement, CONSULTANT shall receive a written "Notice to Proceed" from CITY. A Notice to Proceed shall not be issued until all necessary bonds and insurances have been received. CITY shall not be obligated to pay CONSULTANT for any services prior to issuance of the Notice to Proceed.

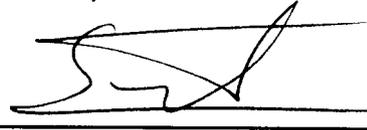
(18) Signatures

The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the CONSULTANT and the CITY. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

**CITY OF LATHROP – ALPHA OMEGA WIRELESS, INC
INSTALL 80FT TOWER**

Approved as to Form:

City of Lathrop

 3.2.2026

Salvador Navarrete
City Attorney

Date

Recommended for Approval:

City of Lathrop

DocuSigned by:
 2/27/2026

Tony Fernandes
Chief Information Officer

Date

Accepted By:

City of Lathrop
390 Towne Centre Drive
Lathrop, CA 95330

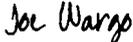
Resolution: _____

Stephen J. Salvatore
City Manager

Date

CONSULTANT:

Alpha Omega Wireless, Inc.
5710 Auburn Blvd. Suite 2
Sacramento, CA 95841
Fed ID # _____
Business License # _____
CA State License# 984515

DocuSigned by:
 2/25/2026

Joe Wargo, Owner

Date

DocuSigned by:
 2/27/2026

Gina Warg, CFO

Date

Exhibit "A"

Agreement for

City of Lathrop

CILATHROP2025C - 80ft Self Supporting Tower

1/7/2026

Presented by:



Alpha Omega Wireless, Inc.

5710 Auburn Blvd, Suite 2

Sacramento, CA 95841

800-997-9250 main

www.aowireless.com

info@aowireless.com

CA State License # 984515



This document contains strict, proprietary, and confidential information that has been developed and/or obtained by **Alpha Omega Wireless™**. The enclosed information in this document is an asset of **Alpha Omega Wireless™** which provides a significant competitive advantage, and requires protection from improper disclosure. No part of this document in any manner, either directly or indirectly, shall be disclosed, divulged, duplicated, or used, in whole or in part for any purpose outside of the Client mentioned with in this document, its employees, agents, and representatives other than for client evaluation.

CONFIDENTIAL



Product & Services Agreement

City of Lathrop
Attention: Tony Fernandez

Date
1/7/2026

Alpha Omega Wireless, Inc.
5710 Auburn Blvd, Suite 2
Sacramento, CA 95841
800-997-9250

Valid To
4/7/2026

Quote Number
CILATHROP2025C - 80ft Self
Supporting Tower

Alpha Omega Wireless is providing the following prices for product and/or services listed below as a budgetary statement. For a complete Statement of Work and complete build of materials list, a site survey must be performed.

Tasks	Time	Rate	Amount
Costs	Quantity	Rate	Amount
Tower - Sabre 1800 80ft	1.00	10,720.00	10,720.00
Tower - Foundation Design	1.00	780.00	780.00
Tower - Engineering	1.00	780.00	780.00
Tower - PE Stamped Tower Drawings	1.00	1,725.00	1,725.00
Tower - Freight Anchor Steel	1.00	750.00	750.00
Tower - Freight	1.00	3,239.60	3,239.60
Tower - Excavation & Foundation	1.00	16,975.00	16,975.00
Concrete Foundation Work (includes rebar)	1.00	5,200.00	5,200.00
Tower / Monopole - Foundation Drilling	1.00	9,760.00	9,760.00
Sabre - Tower - 10' anti-climb bolt on kit - 1800 SRWD 1 1/2" leg	1.00	1,490.14	1,490.14
Tower - Safety Cable Climb Kit	1.00	1,465.65	1,465.65
Civil - Asphalt Removal and Replacement	1.00	5,250.00	5,250.00
Grounding - Lightning Rod Kit - Air Terminal	1.00	64.48	64.48
Grounding - Tower Kit - Ground Ring System List - \$3,750 (TIPS - 15%)	1.00	3,187.50	3,187.50
Installation of Tower Cabinet - 2 Conduits to Bldg	1.00	1,976.00	1,976.00
Crane - Day Rate	1.00	3,588.00	3,588.00
Tower Installation - Tower Crew Tower Installation Crew (Certified Climbers / Erectors & Foreman)	1.00	13,750.00	13,750.00
Project Management	1.00	2,250.00	2,250.00
Sales tax (8.75%) Based on subtotal of \$28,127.77	1.00	2,461.18	2,461.18

Subtotal	85,412.55
Total	85,412.55

Options	Quantity	Rate	Amount
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CONFIDENTIAL

Annual Maintenance and Support

Alpha Omega Wireless offers to its clients an annual maintenance and support program at various levels to suit our clients' needs. This service is in addition to any Extended Warranty plans by the manufacture for equipment failure. This service includes on call support and annual recertification of each link.

Annual Support and Preventative Maintenance Plans



What is Included:	Silver Support	Gold Support
Support Services		
8 Hours of on-call annual support	X	
16 Hours of on-call annual support		X
Unlimited Hours of on-call annual support		
Technical Phone Support- 8AM to 5PM / Monday - Friday	X	
Technical Phone Support- 7AM to 7PM (7 days a week)		X
Respond within 1 hour by phone	X	X
Onsite visits for troubleshooting or repair*	X	X
Onsite visit by next business day AM Onsite next day if call received after 2:00 PM (excluding Sundays)	X	
		X
Perform Site Visit		
Test the stability of the wireless link	X	X
Test RSL's against bench marked standard	X	X
Test antenna alignment & performance	X	X
Test cabling for functionality and damage	X	X
Inspect weather proofing	X	X
Inspect power and connections	X	X
Inspect grounding and lightning protection	X	X
Update radio firmware	X	X
Verify throughput and system settings	X	X
Perform Spectrum Analysis	X	X
Serviceable Equipment Exchange		
Will handle RMA process	X	X
Will perform all services to de-install the failed system	X	X
Will re-install the replacement system	X	X
*Support and maintenance does not cover replacement of a failed radio or power supply hardware. Optional manufacture warranty should be purchased for hardware replacement.		
Note: Any physical work on rooftops or towers can only occur during daylight hours and weather permitting due to safety requirements. Physical work on rooftops and/or towers in winds greater than 20mph, rain, or snow/ice may be called off by technicians until work can safely be performed.		
Note: Preventative Maintenance must be performed within the first 6 months of the current term.		

Wireless Network Monitoring Services (WNMS)



	Bronze Support	Silver Support	Gold Support	Platinum Support
What is Included:				
<i>Support Services (per node)</i>				
Cloud Portal		x	x	x
Ping (reports availability, round trip, lost packets, etc.)	x	x	x	x
Radio bandwidth (interface statistics, packet loss, error packets)		x	x	x
RSL/RSSI, SNR, Frequency, Modulation		x	x	x
Alarms	x	x	x	x
Uptime		x	x	x
Ethernet Data (Packet loss, CRC, etc)			x	x
Utilization			x	x
Monitoring				x
Analysis				x
Optimization				x
<small>*WNMS requires a one time set up fee of \$900 for provisioning a Smart Node Device which will be placed on the clients network and must have internet connectivity.</small>				

Pricing and Contract Terms

1. AO Wireless will provide a 100% money back guarantee that the solution provided (*must be full turnkey by AO Wireless for design, engineering, product and installation*) will perform at the stated throughput and at >99.9% predictable reliability for a period of one year (*does not include an Act of God*). AO Wireless provides a 1-year guarantee for the installation and workmanship of all work performed for the services outlined in this agreement. AO Wireless is not responsible for the quality or functionality of any products not purchased by AO Wireless. AO Wireless is also not responsible for changes made to any work performed by AO Wireless by the client or any other party at any time. Any corrections that have to be made by AO Wireless will be considered billable.
2. AO Wireless does not guarantee the structural worthiness or against any damages caused by the failure of any such structure whether installed by AO Wireless, its subcontractor, or the use of any structure provided by the client. The Client is responsible for providing a proper dedicated earth ground that AO Wireless will use to ground the systems installed by AO Wireless.
3. The client is responsible for all costs for any local government permitting required and must notify AO Wireless if a permit is required.
4. The actual data rates and aggregate throughput of any devices installed or provided by AO Wireless can vary depending on each individual environmental condition. AO Wireless does not guaranty any specific data rate or throughput will be achieved.
5. AO Wireless does not guarantee against any future potential interference that can be encountered by the client from other competing RF signals. The use of any RF frequencies is governed under FCC rules and regulations. If interference occurs the client can request AO Wireless to work with the client to best of its ability to restore any wireless network system to the original engineered specifications. Any such work or troubleshooting will be considered billable.
6. A wireless link is considered to be successfully completed once the link has been tested for data transfer from one radio to the other radio on each end of the link as a standalone network (disconnected from Client's network) and the network is handed over to the Client. Once completed any additional work or technical issues will be considered warranty work. AO Wireless is only responsible for the wireless link from the point of wireless demarcation point on both sides of the link. The Client is responsible for the integrity, security, and configuration of their data/voice (LAN/WAN) network. AO Wireless will not make any alterations or changes to the Client's network outside of the requirements of the project listed in this document.
7. Prices are based on the client's current environment. Prices and times will be adjusted with any increase of variables in the client's environment that pertain to the scope of the services outlined in this document. Any such changes can be agreed upon in a change order document. All sales are final. Any items returned will incur a 25% restocking fee. AO Wireless will not except returned items past 30days from date of receipt. The client will be billed at the hourly rate of \$325.00, for any necessary calls or site visits that occur for services above and beyond the services outlined as part of this document. A minimum of four (4) hours will be billed. AO Wireless will not provide technical support for any product sold if not installed by AO Wireless. The client must call the product manufacture for support on any product purchased without services. For AO Support Agreements all Preventative Maintenance must be performed in the first 6 months of the term of the agreement. Otherwise any remaining PM's will be performed once the renewal is in place.
8. AO Wireless will invoice the client with progress billing for materials at time of order or invoice 50% of the project total costs up front for the services as outlined in this document due upon receipt. A final invoice will be issued the same day the project is completed. A penalty of 10% and a late fee of 1% monthly will be charged on the full invoiced amount for invoices that are past due more than seven (7) days. In the event legal action is instituted by AO Wireless for enforcement of claim or any terms of this agreement, Client agrees to pay all collection agency and/or attorneys' fees and costs. (*Note: payment of invoices related to the services as stated in this document signifies all services performed were completed satisfactory*).
9. The client must provide AO Wireless with any Purchase Orders and/or any specific billing requirements prior to services being performed, otherwise this signed document is considered all that is necessary for invoicing and payment to AO Wireless. A Purchase Order provided by the Client signifies the Client's agreement to these terms and conditions. AO Wireless' expenses, if incurred, will be billed to the client at reasonable and actual rates.
10. Client will indemnify and hold AO Wireless harmless from and against any and all costs, claims, expenses, or damages for any claims arising from any circumstances outside of the services performed as stated in this document. AO Wireless makes no guarantee and does not warrant that any of AO Wireless' employees will produce any particular result or solution to the Clients particular needs. AO Wireless will not be responsible for any disaster recovery after a natural disaster, fire, lightning, etc., modifications made by anyone other than AO Wireless, or other circumstance outside of AO Wireless' control.
11. AO Wireless reserves the right to extend the terms and conditions of this contract and/or agreement to any and all other agencies within the United States that require these commodities and/or services. A copy of the contract pricing and the bid requirements incorporated in this contract will be supplied to requesting agencies. This shall include all schools, colleges, cities, counties, state agencies, and/or utilities (both public and private). Each participating organization or agency shall enter into its own contract with AO Wireless and this contract shall be binding only upon the principals signing such an agreement. AO Wireless does not assume any responsibility other than to obtain pricing for the specifications provided.
12. Price valid for 90 days

By signing below, the Client and Alpha Omega Wireless agree upon the terms and the information, services, and/or deliverables as outlined in this document.

ACCEPTED BY:
City of Lathrop

ACCEPTED BY:
Alpha Omega Wireless

Name: _____
(Please Print)

Name: Joe Wargo

(Please Print)

Title: _____
(Please Print)

Title: President

(Please Print)

Signature _____



Signature

Date: _____

Date: 1/7/2026

If you have any questions concerning this agreement, please contact:

Joe Wargo
512-966-8770 (direct)
wargo@aowireless.com



THANK YOU FOR YOUR BUSINESS!

ITEM 4.11

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: **ACCEPT PUBLIC IMPROVEMENTS CONSTRUCTED BY FRONTLINE GENERAL ENGINEERING CONSTRUCTION, INC. FOR THE GATEWAY ARCHES ASSOCIATED WITH HISTORIC LATHROP BEAUTIFICATION, CIP GG 24-23**

RECOMMENDATION: **Adopt Resolution to Accept Public Improvements Constructed by Frontline General Engineering Construction, Inc. for the Gateway Arches associated with Historic Lathrop Beautification, CIP GG 24-23 and Authorize the Filing of a Notice of Completion, Release of Contract Retention, and Release of Performance and Payment Bonds**

SUMMARY:

Frontline General Engineering Construction, Inc. (Frontline) has completed construction of the Gateway Arches associated with Historic Lathrop Beautification, CIP GG 24-23, (Project). Staff inspected the improvements and they have been deemed complete and in accordance with the approved plans and specifications by the City Engineer.

Frontline has submitted lien releases confirming all subcontractors and suppliers have been paid in full and provided a one-year warranty bond (based on 10% of the construction contract) for the improvements to be accepted.

Staff request that City Council accept the completed improvements constructed by Frontline for the Project. Staff also request City Council authorize the filing of a Notice of Completion with the San Joaquin County Clerk, the release of contract retention to Frontline of \$51,432 within forty-five (45) days after recording the Notice of Completion, and the release of performance and payment bonds.

BACKGROUND:

On September 9, 2024, City Council awarded a construction contract to Frontline for the construction of the Project in the amount of \$938,490 and approved a 15% construction contingency of \$140,774, and authorized staff to spend up to the amount of the contingency as necessary to achieve the goals of the Project. The Project scope included construction of two gateway truss arches with electrical components, removing and replacing sidewalk, landscaping and installing a new irrigation system

Six (6) contract change orders totaling \$90,452 were issued during construction, for a total construction contract price of \$1,028,942.

MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**ACCEPT PUBLIC IMPROVEMENTS CONSTRUCTED BY FRONTLINE GENERAL ENGINEERING CONSTRUCTION, INC. FOR THE GATEWAY ARCHES ASSOCIATED WITH HISTORIC LATHROP BEAUTIFICATION, CIP GG 24-23**

Upon acceptance of the improvements, the performance bond and payment bond (Bond No. GRCA67133, \$938,490) will be released and replaced with the one-year warranty bond (Bond No. GRCA67133, \$93,849). The one-year warranty bond covers any repairs or replacements that may become necessary during the one-year period beginning with this acceptance due to any defective materials or workmanship in connection with the completed improvements. Frontline has also provided the necessary lien releases for the materials supplied and completed work.

REASON FOR RECOMMENDATION:

Frontline has completed the Project pursuant to the contract documents dated September 9, 2024. Staff inspected the improvements and they have been deemed complete and in accordance with the approved plans and specifications by the City Engineer.

Frontline has submitted a one-year warranty bond for the improvements to be accepted (based on 10% of the construction contract) and lien releases confirming all sub-contractors and suppliers have been paid in full. The warranty bond covers any repairs or replacements that become necessary during the one-year period, beginning with this acceptance, due to defective materials or workmanship in connection with the completed improvements.

The performance bond and payment bond will be released and replaced with the one-year warranty bond upon City Council's acceptance of the improvements.

FISCAL IMPACT:

The final construction contract amount with Frontline for the Project is \$1,028,942.

Adequate funds have been allocated in the adopted FY 2025-26 budget to close out the Project. Following Project acceptance, staff request that unused funds be transferred back to the original funding source, Measure C (1060) Fund.

ATTACHMENTS:

- A. Resolution to Accept Public Improvements Constructed by Frontline General Engineering Construction, Inc. for Gateway Arches associated with Historic Lathrop Beautification, CIP GG 24-23 and Authorize the Filing of a Notice of Completion, Release of Contract Retention, and Release of Performance and Payment Bonds
- B. Notice of Completion – Gateway Arches associated with Historic Lathrop Beautification, CIP GG 24-23

CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
ACCEPT PUBLIC IMPROVEMENTS CONSTRUCTED BY FRONTLINE GENERAL
ENGINEERING CONSTRUCTION, INC. FOR THE GATEWAY ARCHES
ASSOCIATED WITH HISTORIC LATHROP BEAUTIFICATION, CIP GG 24-23

APPROVALS:



Steven Hollenbeak
Assistant Engineer

2.26.26
Date



Brad Taylor
City Engineer

2/26/2026
Date



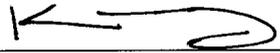
Cari James
Finance Director

3/3/2026
Date



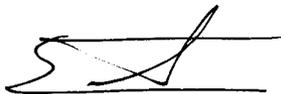
Thomas Hedegard
Deputy City Manager

3/3/2026
Date



Michael King
Assistant City Manager

3.2.2026
Date



Salvador Navarrete
City Attorney

3.2.2026
Date



Stephen J. Salvatore
City Manager

3.4.26
Date

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO ACCEPT PUBLIC IMPROVEMENTS CONSTRUCTED BY FRONTLINE GENERAL ENGINEERING CONSTRUCTION, INC. FOR THE GATEWAY ARCHES ASSOCIATED WITH HISTORIC LATHROP BEAUTIFICATION, CIP GG 24-23 AND AUTHORIZE THE FILING OF A NOTICE OF COMPLETION, RELEASE OF CONTRACT RETENTION, AND RELEASE OF PERFORMANCE AND PAYMENT BONDS

WHEREAS, on September 9, 2024, City Council awarded a contract to Frontline General Engineering Construction, Inc. (Frontline) for construction of Gateway Arches Associated with Historic Lathrop Beautification, CIP GG 24-23 (Project) in the amount of \$938,490, approved a 15% construction contingency of \$140,774 and authorized staff to spend up to the amount of the contingency as necessary to achieve the goals of the Project; and

WHEREAS, the scope of work consisted of constructing two gateway truss arches with electrical components, removing and replacing sidewalk, landscaping and installing a new irrigation system; and

WHEREAS, staff inspected the improvements and the City Engineer deemed the improvements complete and in accordance with the approved plans and specifications; and

WHEREAS, six (6) contract change orders totaling \$90,452 were issued during construction, for a total construction contract price of \$1,028,942; and

WHEREAS, Frontline has provided the necessary lien releases for the materials supplied and completed work and a one-year warranty bond (based on 10% of total Project cost) for the improvements being accepted; and

WHEREAS, the performance bond and payment bond (Bond No. GRCA67133, \$938,490) will be released and replaced with the one-year warranty bond (Bond No. GRCA67133, \$93,849) upon City Council's acceptance of the improvements; and

WHEREAS, the one-year warranty bond covers any repairs or replacements that may become necessary during the one-year period beginning with this acceptance, due to defective materials or workmanship in connection with the completed improvements; and

WHEREAS, staff request that City Council accept the public improvements constructed by Frontline General Engineering Construction for Gateway Arches Associated with Historic Lathrop Beautification, CIP GG 24-23; and

WHEREAS, staff request that City Council authorize the filing of a Notice of Completion with the San Joaquin County Clerk, the release of contract retention to Frontline in the amount of \$51,432 within forty-five (45) days after the recording of the Notice of Completion, and the release of performance and payment bonds; and

WHEREAS, adequate funds have been allocated in the adopted FY 2025-26 budget to CIP GG 24-23 to close out the Project. Following acceptance of the Project, staff request that unused funds be transferred back to the original funding source, Measure C (1060) fund.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop does hereby accept the completed public improvements constructed by Frontline General Engineering Construction for Gateway Arches Associated with Historic Lathrop Beautification, CIP GG 24-23 pursuant to the contract documents dated September 9, 2024; and

BE IT FURTHER RESOLVED, that the City Council of the City of Lathrop does hereby authorize the filing of the Notice of Completion with the San Joaquin County Clerk and the release of the contract retention to Frontline in the amount of \$51,432 within forty-five (45) days after the recording of the Notice of Completion, and authorizes the release of the performance and payment bonds; and

BE IT FURTHER RESOLVED, that the City Council of the City of Lathrop does hereby approve the transfer of unused funds back to the original funding source.

The foregoing resolution was passed and adopted this 9th day of March 2026 by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the NOTICE OF COMPLETION dated **March 9, 2026** by **Frontline General Engineering Construction, Inc.** to the **City of Lathrop**, a political corporation and/or governmental agency, is hereby accepted by the undersigned officer or agent on behalf of the City Council pursuant to authority conferred by resolution of the City Council adopted on **March 9, 2026**, and the grantee consents to recordation thereof by its duly authorized officer.

Dated _____

By _____
Stephen J. Salvatore, City Manager

ITEM 4.12

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: APPROVE THE PRECISE PLAN FOR CAMBAY PARKWAY FROM CALLERTON AVENUE TO GOLDEN VALLEY PARKWAY LOCATED IN RIVER ISLANDS PHASE 2

RECOMMENDATION: Adopt Resolution to Approve the Precise Plan for Cambay Parkway from Callerton Avenue to Golden Valley Parkway Located in River Islands Phase 2

SUMMARY:

The proposed Precise Plan establishes the right-of-way alignment, widths, lane configuration, and cross-sections for Cambay Parkway from Callerton Avenue to Golden Valley Parkway, located within River Islands Phase 2. Adoption of the Precise Plan is necessary for the City to accept dedication of the right-of-way and associated roadway improvements.

Staff recommend that the City Council adopt the Precise Plan for the segment of Cambay Parkway extending from Callerton Avenue to Golden Valley Parkway (Attachment B).

BACKGROUND:

On June 14, 2021, the City Council approved the Vesting Tentative Subdivision Map (VTM) Tract 6716 for Phase 2 of the River Islands Project, along with the associated Conditions of Approval (COA). Prior to approval of a Neighborhood Design Plan (NDP), the COAs associated with VTM Tract 6716 require the approval of a Precise Plan for any adjacent arterial roadway. In addition, Section 12.12.120 of the Lathrop Municipal Code requires that a Precise Plan be approved prior to the dedication of land for street purposes and prior to the issuance of building permits within an adjacent neighborhood. The portion of Cambay Parkway included in this Precise Plan is adjacent to the West Village NDP.

Staff recommend City Council approval of the Precise Plan for the segment of Cambay Parkway from Callerton Avenue to Golden Valley Parkway.

CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
APPROVE THE PRECISE PLAN FOR CAMBAY PARKWAY FROM CALLERTON
AVENUE TO GOLDEN VALLEY PARKWAY LOCATED IN RIVER ISLANDS
PHASE 2

Page 2

REASON FOR RECOMMENDATION:

River Islands Development (RID) has submitted the proposed Precise Plan for the portion of Cambay Parkway from Callerton Avenue to Golden Valley Parkway. The plan is consistent with the approved Phase 2 VTM Tract 6716 and the revised Preliminary Development Plan. Approval of this Precise Plan will establish the final right-of-way for this major arterial street and enable orderly vehicular access through key portions of the Phase 2 area.

FISCAL IMPACT:

There is no budget impact to the City. RID is providing funds necessary to defray any staff time required to process their request.

ATTACHMENTS:

- A. Resolution to Approve the Precise Plan for Cambay Parkway from Callerton Avenue to Golden Valley Parkway Located in River Islands Phase 2
- B. Cambay Parkway Precise Plan

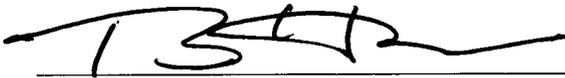
CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
APPROVE THE PRECISE PLAN FOR CAMBAY PARKWAY FROM CALLERTON
AVENUE TO GOLDEN VALLEY PARKWAY LOCATED IN RIVER ISLANDS
PHASE 2

APPROVALS



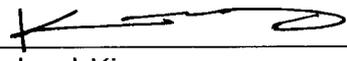
Brad Taylor
City Engineer

2/27/2026
Date



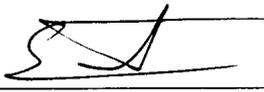
Thomas Hedegard
Deputy City Manager

2/27/2026
Date



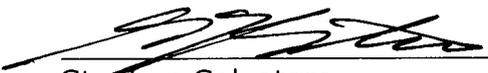
Michael King
Assistant City Manager

3.2.2026
Date



Salvador Navarrete
City Attorney

3.3.2026
Date



Stephen Salvatore
City Manager

3.4.26
Date

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO APPROVE THE PRECISE PLAN FOR CAMBAY PARKWAY FROM CALLERTON AVENUE TO GOLDEN VALLEY PARKWAY LOCATED IN RIVER ISLANDS PHASE 2

WHEREAS, on June 14, 2021, the City Council approved the Vesting Tentative Subdivision Map (VTM) Tract 6716 for Phase 2 of the River Islands Project, along with the associated Conditions of Approval (COA); and

WHEREAS, prior to approval of a Neighborhood Design Plan (NDP), the COAs associated with VTM Tract 6716 require the approval of a Precise Plan for any adjacent arterial roadway. In addition, Section 12.12.120 of the Lathrop Municipal Code requires that a Precise Plan be approved prior to the dedication of land for street purposes and prior to the issuance of building permits within an adjacent neighborhood; and

WHEREAS, the portion of Cambay Parkway included in this Precise Plan is adjacent to the West Village NDP; and

WHEREAS, the proposed Precise Plan establishes the right-of-way alignment, widths, lane configuration, and cross-sections for Cambay Parkway from Callerton Avenue to Golden Valley Parkway, located within River Islands Phase 2. Adoption of the Precise Plan is necessary for the City to accept dedication of the right-of-way and associated roadway improvements; and

WHEREAS, staff recommend City Council approval of the Precise Plan for the segment of Cambay Parkway from Callerton Avenue to Golden Valley Parkway.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Lathrop does hereby approve the Precise Plan for the segment of Cambay Parkway from Callerton Avenue to Golden Valley Parkway.

The foregoing resolution was passed and adopted this 9th day of March, 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:



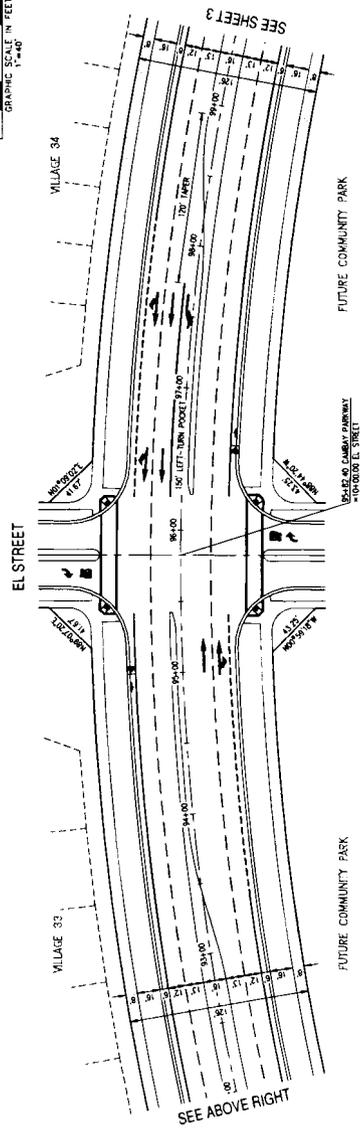
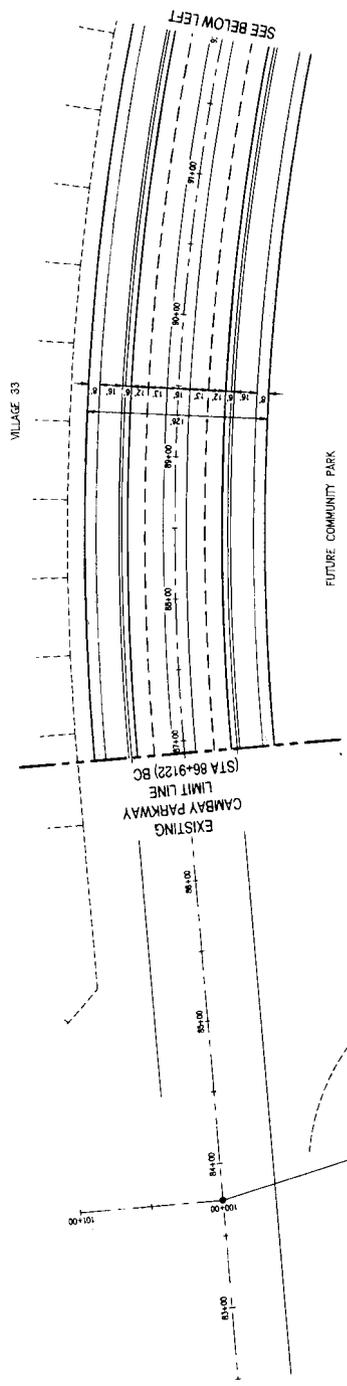
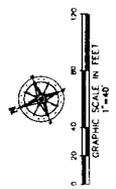
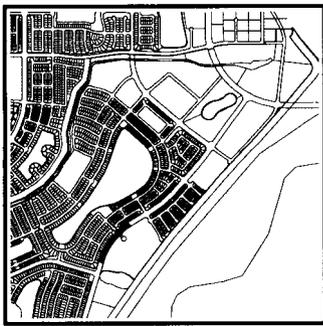
Teresa Vargas, City Clerk

Salvador Navarrete, City Attorney

NO.	DESCRIPTION	DATE	BY

RIVER ISLANDS
CAMBAY PARKWAY PRECISE PLANS
CAMBAY PARKWAY (STA 86+91.22 TO STA 99+50)

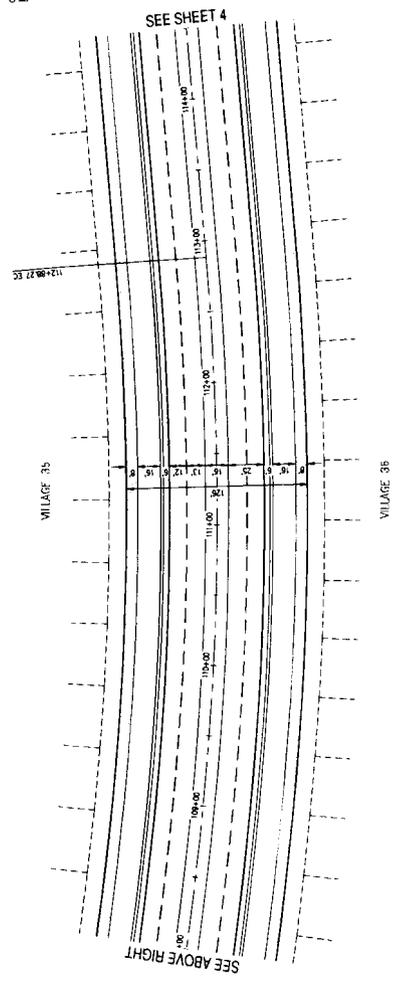
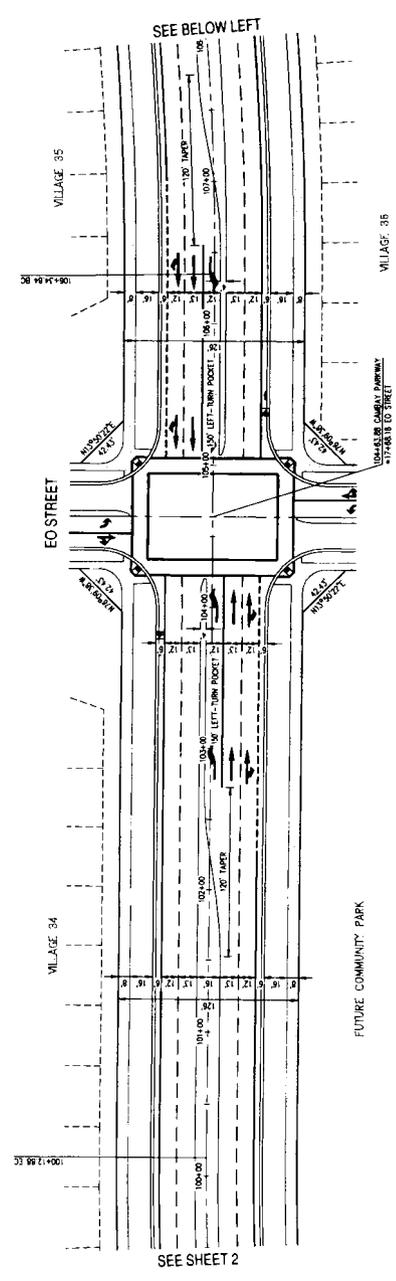
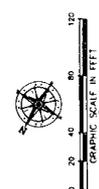
DATE:	01-02-2008
DRAWN BY:	AL
DESIGNED BY:	AL
CHECKED BY:	NC
PROJECT NO.:	25506



NO.	DESCRIPTION	DATE	BY	APP.

RIVER ISLANDS
CAMBAY PARKWAY PRECISE PLANS
CAMBAY PARKWAY (STA 99+50 TO STA 114+50)

DATE	01-02-2008
DRAWN BY	JPI
CHECKED BY	AL
PROJECT NO.	25506



ITEM 4.13

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: **APPROVE OFFSITE IMPROVEMENT AGREEMENT WITH CALIFIA, LLC FOR HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS WITHIN PHASE 2 OF RIVER ISLANDS**

RECOMMENDATION: **Adopt Resolution to Approve an Offsite Improvement Agreement with Califia, LLC for Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks within Phase 2 of River Islands**

SUMMARY:

An Offsite Improvement Agreement (OIA) with Califia, LLC (River Islands) is needed for the construction and bonding of public improvements associated with Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks (Projects) within Phase 2 of the River Islands development. Heritage Park (N5) improvements include typical neighborhood park facilities (landscaping, playground equipment, paths, irrigation, utilities, and related public improvements), and the Phase 2 Booster Pump Station and Storage Tanks improvements include the booster pump station, water storage tanks, mechanical and electrical systems, site work, and related public improvements including streets, sidewalks, streetlights, and utilities.

The OIA recognizes total project estimates of \$3,422,033 for Heritage Park (N5) and \$17,593,047 for the Phase 2 Booster Pump Station and Storage Tanks, as detailed in Exhibit "C". Performance and labor & materials securities have been provided for each facility and warranty bonds equal to ten percent (10%) of the GASB 34 Report cost of the improvements for each project will be provided prior to acceptance to secure a one-year warranty period. Staff recommends approval of the OIA by Resolution, included as Attachment "A".

BACKGROUND:

On June 14, 2021, City Council adopted resolutions and ordinances approving the River Islands modified Phase 2 Project and Vesting Tentative Subdivision Map (VTM) 6716, including environmental review, General Plan amendments, Specific Plan and zoning amendments, a Preliminary Development Plan, amendments to the Development Agreement, and the Phase 2 Parks and Open Space Master Plan. These actions established the framework for Phase 2 neighborhoods, parks, and backbone infrastructure.

MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

APPROVE OFFSITE IMPROVEMENT AGREEMENT WITH CALIFIA, LLC FOR HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS WITHIN PHASE 2 OF RIVER ISLANDS

On November 14, 2022, City Council approved Large Lot Final Map Tract 4149 in the West Village District, creating 34 undevelopable parcels, including the parcel for the Phase 2 Booster Pump Station and Storage Tanks. On March 25, 2024, City Council approved Large Lot Final Map Tract 4205 in the Woodlands East District, creating 23 undevelopable parcels, including the parcel for Heritage Park (N5).

As required by Lathrop Municipal Code Chapter 16.16, prior subdivision approvals included subdivision improvement agreements and associated securities for backbone and tract-level improvements, such as roads and utilities. The proposed OIA does not modify any existing subdivision improvements agreements and separately secures completion of the park and water facilities on parcels already created by Tracts 4149 and 4205.

Under the OIA, River Islands must construct the Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks improvements at its sole cost and expense, in accordance with City-approved plans and specifications, by March 9, 2027. Section 8 of the OIA requires River Islands to post performance and labor & materials bonds for each facility to guarantee the improvements. The performance and labor & materials bonds have been provided in the amounts shown in Table 1 below.

Table 1 - Bond Values

Heritage Park (N5)

Description	Amount
Total Project Estimate	\$3,422,033
Unfinished Improvement Total	\$3,422,033
Performance Security (110% of Unfinished Improvements) Bond	\$3,764,236
Labor & Materials Security (50% of Performance Security) Bond	\$1,882,118

MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

APPROVE OFFSITE IMPROVEMENT AGREEMENT WITH CALIFIA, LLC FOR HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS WITHIN PHASE 2 OF RIVER ISLANDS

Phase 2 Booster Pump Station and Storage Tanks

Description	Amount
Total Project Estimate	\$17,593,047
Unfinished Improvement Total	\$16,300,000
Performance Security (110% of Unfinished Improvements) Bond	\$17,930,000
Labor & Materials Security (50% of Performance Security) Bond	\$8,965,000

The OIA includes standard City provisions for inspection rights, default and City remedies (including use of securities to complete or repair improvements), indemnification and defense, insurance requirements (as set forth in Exhibit “B” of the OIA), non-assignment without City consent, and compliance with all applicable laws. Section 14 acknowledges that Community Facilities Districts (CFD No. 2023-1, RD 2062, and RIPFA) have been formed to finance maintenance and improvements.

REASON FOR RECOMMENDATION:

The OIA is consistent with the previously approved River Islands modified Phase 2 Project, VTM 6716, the Phase 2 Parks and Open Space Master Plan, and the Council-approved Large Lot Final Maps for Tracts 4149 and 4205 that created the parcels for Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks. Providing a separate OIA for these facilities ensures there is clear security for completion of the park and water infrastructure that serves the Phase 2 neighborhoods.

FISCAL IMPACT:

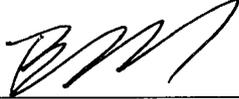
There is no fiscal impact to the City as all costs are covered by River Islands. Any shortfalls in the City's maintenance and operating costs are covered by the CFDs.

ATTACHMENTS:

- A. Resolution to Approve an Offsite Improvement Agreement between the City of Lathrop and Califia, LLC for Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks within Phase 2 of River Islands
- B. Vicinity Map – Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks
- C. Offsite Improvement Agreement between the City of Lathrop and Califia, LLC for Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
APPROVE OFFSITE IMPROVEMENT AGREEMENT WITH CALIFIA, LLC FOR
HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE
TANKS WITHIN PHASE 2 OF RIVER ISLANDS

APPROVALS



Bellal Nabizadah
Assistant Engineer

3/3/26

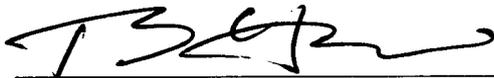
Date



Brad Taylor
City Engineer

3/3/2026

Date



Thomas Hedegard
Deputy City Manager

3/4/2026

Date



Michael King
Assistant City Manager

3.4.2026

Date



Salvador Navarrete
City Attorney

3-4-2026

Date



Stephen Salvatore
City Manager

3.5.26

Date

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO APPROVE AN OFFSITE IMPROVEMENT AGREEMENT WITH CALIFIA, LLC FOR HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS WITHIN PHASE 2 OF RIVER ISLANDS

WHEREAS, on June 14, 2021, City Council adopted resolutions and ordinances approving the River Islands modified Phase 2 Project and Vesting Tentative Subdivision Map (VTM) 6716, including approval of the Phase 2 Parks and Open Space Master Plan; and

WHEREAS, on November 14, 2022, City Council approved Large Lot Final Map Tract 4149 in the West Village District, creating 34 undevelopable parcels, including the parcel for the Phase 2 Booster Pump Station and Storage Tanks; and

WHEREAS, on March 25, 2024, City Council approved Large Lot Final Map Tract 4205 in the Woodlands East District, creating 23 undevelopable parcels, including the parcel for Heritage Park (N5); and

WHEREAS, as required by Lathrop Municipal Code Chapter 16.16, prior subdivision approvals included subdivision improvement agreements and associated securities for backbone and tract-level improvements, such as roads and utilities; and

WHEREAS, Califia, LLC (River Islands) is required to construct public improvements for Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks within Phase 2 of the River Islands development; and

WHEREAS, the Offsite Improvement Agreement (OIA) requires River Islands to construct the Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks improvements at its sole cost and expense, in accordance with City-approved plans and specifications, by March 9, 2027; and

WHEREAS, the proposed OIA does not modify any existing subdivision improvements agreements and separately secures completion of the park and water facilities on parcels already created by Tracts 4149 and 4205; and

WHEREAS, the OIA recognizes total project estimates of \$3,422,033 for Heritage Park (N5) and \$17,593,047 for the Phase 2 Booster Pump Station and Storage Tanks, as detailed in Exhibit "D" to the Offsite Improvement Agreement; and

WHEREAS, Section 8 of the OIA requires River Islands to post performance and labor & materials bonds for each facility, and Section 6 requires warranty bonds equal to ten percent (10%) of the GASB 34 Report cost of the improvements for each project prior to acceptance. River Islands has provided performance and labor & materials bonds and their values are outlined in Table 1 below:

Table 1 - Bond Values

Heritage Park (N5)

Description	Amount
Total Project Estimate	\$3,422,033
Unfinished Improvement Total	\$3,422,033
Performance Security (110% of Unfinished Improvements) Bond	\$3,764,236
Labor & Materials Security (50% of Performance Security) Bond	\$1,882,118

Phase 2 Booster Pump Station and Storage Tanks

Description	Amount
Total Project Estimate	\$17,593,047
Unfinished Improvement Total	\$16,300,000
Performance Security (110% of Unfinished Improvements) Bond	\$17,930,000
Labor & Materials Security (50% of Performance Security) Bond	\$8,965,000

; and

WHEREAS, the OIA includes standard City provisions for inspection rights, default and City remedies (including use of securities to complete or repair improvements), indemnification and defense, insurance requirements (as set forth in Exhibit "B" of the OIA), non-assignment without City consent, and compliance with all applicable laws. Section 14 acknowledges that Community Facilities Districts (CFD No. 2023-1, RD 2062, and RIPFA) have been formed to finance maintenance and improvements; and

WHEREAS, potential acceptance of the public Improvements will be processed by staff at a later date when the Improvements are completed; and

WHEREAS, prior to acceptance, River Islands will be required to provide warranty bonds pursuant to Section 6 of the OIA equal to ten percent (10%) of the GASB 34 Report cost of the Improvements for each project to secure the one (1) year warranty period.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lathrop that the following actions are hereby approved:

1. The Offsite Improvement Agreement between the City of Lathrop and Califia, LLC, a California limited liability company, for Heritage Park (N5) and the Phase 2 Booster Pump Station and Storage Tanks within Phase 2 of River Islands, in substantially the form attached to the March 9, 2026 City Manager's Report.

2. The City Manager, or their designee, is authorized to execute the Offsite Improvement Agreement on behalf of the City of Lathrop, including any non-substantive and administrative changes as approved by the City Attorney.

PASSED AND ADOPTED by the City Council of the City of Lathrop this 9th day of March 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Paul Akinjo, Mayor

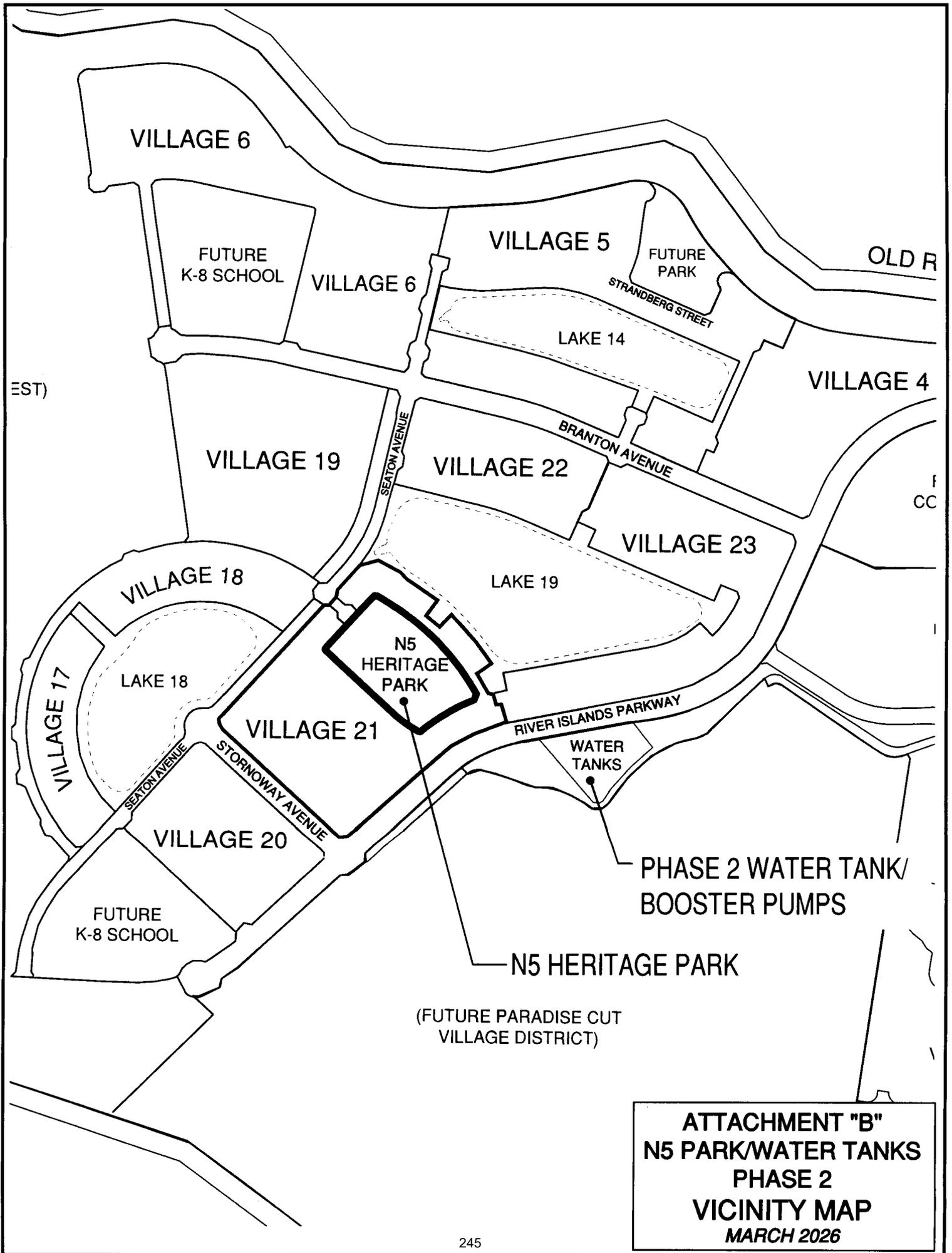
ATTEST:

APPROVED AS TO FORM:

Teresa Vargas
City Clerk



Salvador Navarrete
City Attorney



OFFSITE IMPROVEMENT AGREEMENT

BY AND BETWEEN THE CITY OF LATHROP AND CALIFIA, LLC,

FOR HERITAGE PARK (N5) AND

PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS

RECITALS

A. This Agreement is made and entered into this **9th day of March 2026**, by and between the **CITY OF LATHROP**, a municipal corporation of the State of California (hereinafter "CITY") and **CALIFIA, LLC**, a California limited liability company, (hereinafter "DEVELOPER").

B. DEVELOPER is required to construct public improvements for Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks within Phase 2 of the River Islands development (hereinafter "Projects"). Performance and Labor & Material securities have been provided by DEVELOPER that guarantee the improvements for the Projects, in the amounts shown in Section 8 of this Agreement.

C. Improvement plans for Heritage Park (N5) are near approval and improvement plans for Phase 2 Booster Pump Station and Storage Tanks have been approved by the CITY. The improvements for Heritage Park (N5) include typical neighborhood park improvements such as landscaping, playground equipment, pathways, irrigation systems, site utilities, and related public improvements. The Improvements for Phase 2 Booster Pump Station and Storage Tanks include pump station facilities, water storage tanks, mechanical and electrical systems, site work, and related public improvements including streets, sidewalks, streetlights, and utilities. Collectively, these improvements are hereinafter referred to as "Improvements".

NOW THEREFORE in consideration of CITY's pending approval and acceptance of the Improvements upon their satisfactory completion, and in consideration of DEVELOPER's construction of Improvements in strict accordance with the terms of this Agreement, all applicable laws, statutes, ordinances, rules and regulations currently in force and effect in CITY, the terms and conditions of which are incorporated herein by this reference, the parties hereto mutually covenant and agree as follows:

1. DEVELOPER shall complete construction of, or cause construction to be completed at its sole cost and expense, the Improvements for Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks. A Vicinity Map is included as Exhibit "A".

All Improvements shall be constructed to the satisfaction and approval of the City Engineer, in a good and workmanlike manner in accordance with the above-referenced improvement plans and specifications, the improvement standards and specifications of the CITY's Department of Public Works, and the applicable Ordinances of the City of Lathrop.

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

2. DEVELOPER shall complete the Improvements, including all deferred and unfinished improvements as defined in this Agreement by **March 9, 2027**.
3. CITY, or its agent(s), shall, at any time during the progress of the Improvements, have free access thereto and shall be allowed to examine the same and all materials to be used therein. If the Improvements or any part thereof are not completed in strict compliance with the standards set forth in Section 1 above, CITY may refuse to accept and may reject the defective Improvements and/or materials therein.
4. DEVELOPER shall secure the services of skilled personnel necessary to construct the Improvements. CITY is not skilled in these matters and relies upon the skill of the DEVELOPER to ensure that the construction of the Improvements is in the most skillful and durable manner.
5. CITY's acceptance of the Improvements does not operate as a release of DEVELOPER from any guarantee hereunder.
6. DEVELOPER guarantees and warrants that the Improvements shall be constructed in compliance with the standards set forth in Section 1 above, free from any defects in work or labor done and from any defects in materials furnished. Further, DEVELOPER shall repair and maintain the Improvements in good condition and in accordance with CITY specifications for one (1) year after CITY's acceptance of the Improvements. As required by this Agreement, prior to acceptance of the Improvements, DEVELOPER shall deposit with the City Engineer Warranty Bonds equal to 10% of the GASB 34 Report cost of the Improvements for each project to ensure DEVELOPER's repair and warranty of the Improvements in accordance with the terms of this Agreement.

The Warranty Bonds shall be released at the end of the one-year guarantee period, provided there are no claims against them then outstanding.

7. If DEVELOPER, in whole or in part, abandons the Improvements, or unnecessarily or unreasonably delays construction of the Improvements, or fails to complete construction of the Improvements within the time specified in this Agreement, or fails to repair, replace, or reconstruct any defects as set forth in Section 6 above, CITY may, but is not required to, proceed to complete and/or repair, replace, or reconstruct the Improvements, either by itself or by contract for such service, and CITY may cause to be forfeited such portion of any security deposited therein as is necessary to cover the costs of completion, repair, replacement, or reconstruction incurred by CITY.

Once action is taken by CITY to complete, repair, replace, and/or reconstruct the Improvements, DEVELOPER shall be responsible for all costs incurred by CITY, even if DEVELOPER subsequently completes the work.

The CITY shall have recourse against DEVELOPER for any and all amounts necessary to complete the obligations of DEVELOPER in the event the security (including but not limited to any Letter of Guarantee, Certificate of Deposit, cash, bond for performance, labor and materials and repair and maintenance, letter of credit, or cash deposit) therefore is insufficient to pay such

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

amounts. All administrative costs, including reasonable attorney's fees pursuant to Government Code Section 66499.4, incurred by the CITY in addition to the costs of the Improvements shall be a proper charge against the security and DEVELOPER. In the event it becomes necessary for CITY to bring an action to compel performance of this Agreement or to recover costs of completing such Improvements, DEVELOPER shall pay reasonable attorney's fees, costs of suit, and all other expenses of litigation incurred by CITY in connection therewith.

8. The DEVELOPER is required to post Performance and Labor & Materials bonds to guarantee the improvements associated with the Projects as included and described in Exhibit "C" of this Agreement. Performance and Labor & Material securities have been provided in the amounts shown in Table 1 below. DEVELOPER shall maintain all required securities in effect until the Improvements are completed and accepted by CITY. DEVELOPER shall also comply with CITY'S insurance requirements set forth on Exhibit "B" attached hereto and incorporated herein.

Table 1 – Bond Values

Heritage Park (N5)

Total Project Estimate	\$3,422,033
Unfinished Improvement Total	\$3,422,033
Performance Security (110% of Unfinished Improvements) Bond	\$3,764,236
Labor & Materials Security (50% of Performance Security) Bond	\$1,882,118

Phase 2 Booster Pump Station and Storage Tanks

Total Project Estimate	\$17,593,047
Unfinished Improvement Total	\$16,300,000
Performance Security (110% of Unfinished Improvements) Bond	\$17,930,000
Labor & Materials Security (50% of Performance Security) Bond	\$8,965,000

9. Any alteration(s) made to the plans and specifications which are a part of this Agreement, or any provision of this Agreement, shall not operate to release any surety or sureties from liability on any bond or bonds attached hereto and made a part thereof. The above-referenced sureties hereby consent to such alterations and waive the provisions of California Civil Code Section 2819.

10. Neither the CITY nor any of its officers, employees, or agents shall be liable to DEVELOPER and/or DEVELOPER's agents, contractors, or subcontractors for any error or omission arising out of or in connection with any work to be performed under this Agreement.

11. Neither the CITY nor any of its officers, employees, or agents shall be liable to the DEVELOPER or to any person, entity, or organization for any injury or damage that may result to any person or property by or from any cause in, on, or about the project sites or all or any part of the land covered by this Agreement.

12. DEVELOPER hereby agrees to and shall hold CITY, its elective and appointive boards, commissions, officers, agents, and employees (collectively, "Indemnitees") harmless from any liability for damage or claims which may arise from DEVELOPER and/or DEVELOPER's

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

contractors, subcontractors, agents, or employees' operations under this Agreement, whether such operations be by DEVELOPER or by any DEVELOPER contractors, subcontractors, or by any one or more persons directly or indirectly employed by or acting as agent for DEVELOPER or any of DEVELOPER's contractors or subcontractors. DEVELOPER shall, at its own cost and expense, defend any and all actions, suits, or legal proceedings of any type that may be brought or instituted against CITY and the Indemnitees on any claim or demand of any nature whatsoever and pay or satisfy any judgment that may be rendered against CITY and the Indemnitees in any such action, suit, or legal proceeding resulting from or alleged to have resulted from DEVELOPER's performance or non-performance of its duties and obligations under this Agreement, or from the negligent act or omission of itself, its agents, contractors, representatives, servants, or employees. The promise and Agreement to indemnify and hold harmless set forth in this section is not conditioned or dependent on whether or not any indemnity has prepared, supplied, or approved any plan or specification in connection with this work or project, whether or not any such indemnity has insurance or indemnification covering any of these matters. CITY does not and shall not waive any rights against DEVELOPER which it may have by reason of the aforesaid hold harmless Agreement because of the acceptance by CITY of any deposit with CITY by DEVELOPER. The aforesaid hold harmless Agreement by DEVELOPER shall apply to all damages and claims for damages of every kind suffered or alleged to have been suffered by reason of any of the aforesaid operations referred to in this paragraph, regardless of whether or not CITY has prepared, supplied, or approved plans and/or specifications for the project.

13. Neither DEVELOPER nor any of DEVELOPER's agents, contractors, or subcontractors are or shall be considered to be agents of CITY in connection with the performance of DEVELOPER's obligations under this Agreement.

14. Prior to acceptance of the Improvements by the City Council, the DEVELOPER shall be solely responsible for maintaining the quality of the Improvements and maintaining safety at the project sites. The DEVELOPER's obligation to provide the Improvements shall not be satisfied until after the City Engineer has made a written determination that all obligations of the Agreement have been satisfied and all outstanding fees and charges have been paid, and the City Council has accepted the Improvements as complete. The CITY and DEVELOPER have formed Community Facilities Districts (CFD No. 2023-1, RD 2062, and RIPFA) to finance maintenance and improvements. The CITY expects to preserve the ability to use future special taxes of the CFD for payment of the cost of acquisition of the Improvements, which may require that acceptance of improvements by CITY be subject to the provisions of an acquisition Agreement to be entered into by the CITY and DEVELOPER providing that CITY expects to be paid or reimbursed acquisition costs through future CFD special taxes. DEVELOPER shall cooperate to facilitate such method of acquisition.

15. DEVELOPER shall pay service fees for utility services from the time the Improvements are accepted by the CITY to the end of the fiscal year, or up to a one (1) year period, whichever is needed to ensure an opportunity for the Improvements to be included in the next fiscal year annual assessment.

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

16. DEVELOPER shall sweep streets within the project sites every two weeks as directed by the City Engineer on all streets where facilities are occupied and all streets providing access to occupied facilities until the Improvements are accepted by the CITY.

17. DEVELOPER shall not assign this Agreement without the prior written consent of CITY. If such consent is given, the terms of this Agreement shall apply to and bind the heirs, successors, executors, administrators, and assignees of DEVELOPER, and any heirs, successors, executors, administrators, and assignees of the DEVELOPER and shall be jointly and severally liable hereunder.

18. The DEVELOPER shall, at the DEVELOPER's expense, obtain and maintain all necessary permits and licenses for construction of the Improvements. Prior to the commencement of Improvement construction, the DEVELOPER shall obtain a City of Lathrop Business License. The DEVELOPER shall comply with all local, state, and federal laws, whether or not said laws are expressly stated in this Agreement.

19. This Agreement and any amendments hereto comprise the entire understanding and Agreement between the parties regarding the Improvements to be constructed for Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks.

20. The following miscellaneous provisions are applicable to this Agreement:

- a. Controlling Law. The parties agree that this Agreement shall be governed and construed by and in accordance with the laws of the State of California.
- b. Definitions. The definitions and terms are as defined in this Agreement.
- c. Force Majeure. Neither party shall be deemed to be in default on account of any delay or failure to perform its obligations under this Agreement, which directly results from an Act of God or an act of a superior governmental authority.
- d. Headings. The paragraph headings are not a part of this Agreement and shall have no effect upon the construction or interpretation of any part of this Agreement.
- e. Incorporation of Documents. All documents referred to herein and all documents which may, from time to time, be referred to in any duly executed amendment hereto are by such reference incorporated herein and shall be deemed to be part of this Agreement.
- f. Modification of Agreement. This Agreement shall not be modified or be binding upon the parties unless such modification is agreed to in writing and signed by the parties.
- g. Severability. If a court of competent jurisdiction finds or rules that any provision of this Agreement is void or unenforceable, the provisions of this Agreement not so affected shall remain in full force and effect.

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

- h. Successors and Assigns. Except as otherwise expressly provided herein, the provisions of this Agreement shall inure to the benefit of, and shall apply to and bind, the successors and assigns of the parties.
- i. Time of the Essence. Time is of the essence of this Agreement and each of its provisions. In the calculation of time hereunder, the time in which an act is to be performed shall be computed by excluding the first Day and including the last. If the time in which an act is to be performed falls on a Saturday, Sunday or any Day observed as a legal holiday by CITY, the time for performance shall be extended to the following Business Day.
- j. Venue. In the event either party brings that suit hereunder, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of San Joaquin.

ATTACHMENTS:

- EXHIBIT A PROJECT VICINITY MAP
- EXHIBIT B CITY INSURANCE REQUIREMENTS
- EXHIBIT C HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE TANKS IMPROVEMENTS COST ESTIMATE

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this 9th day of March 2026, at Lathrop, California.

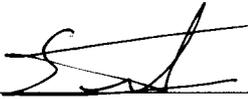
ATTEST: TERESA VARGAS
City Clerk of and for the City
of Lathrop, State of California

CITY OF LATHROP, a
municipal corporation of the
State of California

BY: _____
Teresa Vargas Date
City Clerk

BY: _____
Stephen J. Salvatore Date
City Manager

APPROVED AS TO FORM BY THE CITY OF LATHROP CITY ATTORNEY

BY:  3-4-2026
Salvador Navarrete Date
City Attorney

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

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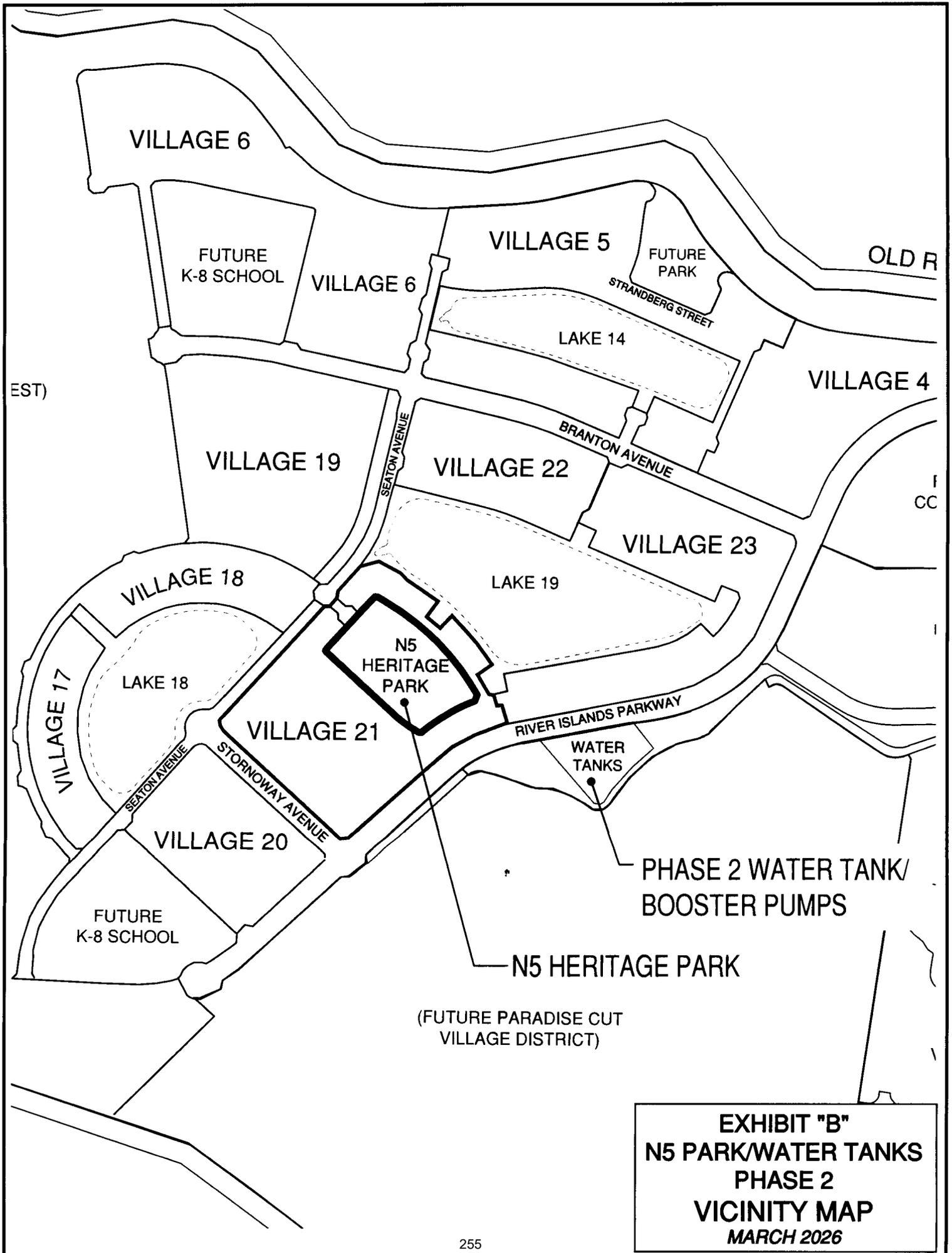
Califia, LLC,
a California limited liability company

BY: _____
Susan Dell'Osso
President

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

EXHIBIT "A"

VICINITY MAP



EST)

VILLAGE 6

FUTURE
K-8 SCHOOL

VILLAGE 6

VILLAGE 5

FUTURE
PARK

OLD R

STRANDBERG STREET

LAKE 14

VILLAGE 4

SEATON AVENUE

VILLAGE 19

VILLAGE 22

BRANTON AVENUE

VILLAGE 23

LAKE 19

VILLAGE 18

LAKE 18

N5
HERITAGE
PARK

VILLAGE 21

RIVER ISLANDS PARKWAY

WATER
TANKS

PHASE 2 WATER TANK/
BOOSTER PUMPS

FUTURE
K-8 SCHOOL

VILLAGE 20

STORNOWAY AVENUE

N5 HERITAGE PARK

(FUTURE PARADISE CUT
VILLAGE DISTRICT)

EXHIBIT "B"
N5 PARK/WATER TANKS
PHASE 2
VICINITY MAP
MARCH 2026

EXHIBIT "B"

CITY INSURANCE REQUIREMENTS

1. The Subdivider shall obtain commercial general liability insurance companies licensed to do business in the State of California with an A.M. Best Company rating Insurance rating of no less than A:VII which provides coverage for bodily injury, personal injury and property damage liability in the amount of at least \$1,000,000 for each occurrence and \$2,000,000 in the aggregate. Said insurance coverage shall be evidenced by a certificate of insurance with policy endorsements, executed by an authorized official of the insurer(s). All parties to the Offsite Improvement Agreement must be named insured on the policy. The policy endorsements to be attached to the certificate must provide all the following:

a. Name the City of Lathrop, its officers, City Council, boards and commissions, and members thereof, its employees and agents as additional insured as respects to any liability arising out of the activities of the named insured. A CG 2010 or CG 2026 endorsement form or the equivalent is the appropriate form.

b. State that “the insurance coverage afforded by this policy shall be primary insurance as respects to the City of Lathrop, its officers, employees and agents. Any insurance or self-insurance maintained by the City of Lathrop, its officers, employees, or agents shall be in excess of the insurance afforded to the named insured by this policy and shall not contribute to any loss.

c. Include a statement that, “the insurer will provide to the City at least thirty (30) days prior notice of cancellation or material change in coverage.” The above language can be included on the additional insured endorsement form or on a separate endorsement form.

d. The policy must contain a cross liability or severability of interest clause.

e. Insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.



ADDITIONAL REMARKS SCHEDULE

AGENCY Los Angeles-Alliant Insurance Services, Inc.		License # 0C36861	NAMED INSURED Califia, LLC 73 W. Stewart Rd. Lathrop, CA 95330
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
respects to General Liability. General Liability shall be Primary and Non-Contributory with any other insurance in force for or which may be purchased by City of Lathrop, its officers, employees and agents. 30 days advanced written notice to Certificate Holder in the event of cancellation, except 10 days for non-payment of premium.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART
SCHEDULE**

<p>State Or Governmental Agency Or Subdivision Or Political Subdivision: City of Lathrop its officers, City Council, boards and commissions and members thereof, its employees and agents 390 Towne Centre Drive Lathrop, CA 95330</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Policy: ATN2418343P

UNITED SPECIALTY INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

VEN 064 00 (01/15)

THIRD PARTY CANCELLATION NOTICE ENDORSEMENT

This endorsement modifies the Conditions provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

If we cancel this policy for any reason other than nonpayment of premium, we will mail notification to the persons or organizations shown in the schedule below (according to the number of days listed below) once the Named Insured has been notified.

If we cancel this coverage for nonpayment of premium, we will mail a copy of such written notice of cancellation to the name and address below at least 10 days prior to the effective date of such cancellation.

Our failure to provide such advance notification will not extend the policy cancellation date nor negate cancellation of the policy.

SCHEDULE

Name and Address of Other Person/Organization

Number of Days Notice

**City of Lathrop, its officers, City Council,
boards and commissions and members thereof,
its employees and agents
390 Towne Centre Drive
Lathrop, CA 95330**

30

All other terms, conditions and exclusions under this policy are applicable to this Endorsement and remain unchanged.

United Specialty Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

VEN 051 00 (02/20)

PRIMARY AND NON-CONTRIBUTING INSURANCE ENDORSEMENT

This endorsement modifies the Conditions provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

The following is added to **SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS** of the **COMMERCIAL GENERAL LIABILITY COVERAGE PART**, and supersedes any provision to the contrary:

Primary and Non-Contributory Insurance

Any coverage provided to an Additional Insured under this policy shall be excess over any other valid and collectible insurance available to such Additional Insured whether primary, excess, contingent or on any other basis unless:

- a. (1) The Additional Insured is a Named Insured under such other insurance;
and
 - (2) A fully written contract fully executed prior to the Named Insured's commencement of work for such Additional Insured for the specific project that is the subject of the claim, "suit," or "occurrence" expressly requires that this insurance:
 - (i) apply on a primary and non-contributory basis;
and
 - (ii) would not seek contribution from any other insurance available to the additional insured.
- or
- b. Prior to a loss, you request in writing and we agree in writing that this insurance shall apply on a primary and non-contributory basis.

Name Of Person(s) Or Organization(s)
As Required By Written Contract, Fully Executed Prior To The Named Insured's Work.

All other terms, conditions and exclusions under this policy are applicable to this Endorsement and remain unchanged.

Offsite Improvement Agreement (Califia, LLC)
Heritage Park (N5) and Phase 2 Booster Pump Station and Storage Tanks

EXHIBIT "C"

**HERITAGE PARK (N5) AND PHASE 2 BOOSTER PUMP STATION AND STORAGE
TANKS IMPROVEMENTS COST ESTIMATE**

Westwood

OPINION OF PROBABLE COST

River Islands - Phase 2 Neighborhood Park N5- 8.5 Acres

Lathrop, CA

100% Submittal

1/29/2026

A. Site Preparation/Utilities

1	Site Grading (Rough/Fine)	SF	369,545	\$	0.90	\$	332,590.50
2	Erosion Control	SF	369,545	\$	0.10	\$	36,954.50
3	Storm Drain Inlet Tie-In	EA	10	\$	1,500.00	\$	15,000.00
4	Storm Drain Inlet	EA	20	\$	2,000.00	\$	40,000.00
5	8" Storm Drain Line	LF	730	\$	40.00	\$	29,200.00
6	6" Storm Drain Line	LF	1,194	\$	38.00	\$	45,372.00
7	Potable Water Tie-In	EA	1	\$	2,000.00	\$	2,000.00
8	12" Existing Catch Basin Grade Ring	EA	9	\$	1,000.00	\$	9,000.00
9	6" Existing Catch Basin Grade Ring	EA	1	\$	750.00	\$	750.00
10	1" Potable Water Meter	EA	1	\$	5,000.00	\$	5,000.00
11	1" Backflow w/ Enclosure and Weather Blanket	EA	1	\$	3,000.00	\$	3,000.00
12	1-1/2" Potable Water Line to Drinking Fountain	LF	399	\$	15.00	\$	5,985.00

SUB-TOTAL \$ 524,852.00

B. Flatwork / Surfacing

1	Natural colored 6" Conc. Flatwork (Site Finishes "A&C")	SF	30,700	\$	13.00	\$	399,100.00
2	Playground Safety Surfacing - Rubberized Play Surface (Site Finishes "F-R")	SF	5,162	\$	33.00	\$	170,346.00
3	12" Wide, 6" Deep Concrete Mow Curb (Site Feature "11")	LF	1,256	\$	22.00	\$	27,632.00
4	12" Wide, 12" Deep Concrete Curb at Playground (Site Feature "12")	LF	174	\$	55.00	\$	9,570.00
5	Thickened Edge at Playground (Site Feature "13")	LF	125	\$	30.00	\$	3,750.00
6	Cobble (Site Finishes "D")	SF	11,636	\$	7.00	\$	81,452.00
7	Basketball Court Surfacing (Site Finishes "E")	SF	5,089	\$	10.00	\$	50,890.00
8	Asphalt at Basketball Court (Site Finishes "E")	SF	5,089	\$	10.00	\$	50,890.00
9	Flared Accessible Curb Ramp at Corners (Site Feature "18")	EA	4	\$	3,000.00	\$	12,000.00
10	Accessible Curb Ramp (Site Feature "17")	EA	6	\$	2,000.00	\$	12,000.00

SUB-TOTAL \$ 817,630.00

C. Furnishings / Equipment / Structures

1	Benches (Site Feature "1")	EA	12	\$	2,329.33	\$	27,951.96
2	Trash Receptacles (Site Feature "4")	EA	2	\$	1,191.50	\$	2,383.00
3	Recycling Receptacles (Site Feature "5")	EA	2	\$	1,191.50	\$	2,383.00
4	Picnic Table (Site Feature "2")	EA	6	\$	2,347.83	\$	14,086.98
5	BBQ - Group (Site Feature "3")	EA	2	\$	4,834.63	\$	9,669.26
6	Bike Racks (Site Feature "15")	EA	3	\$	225.00	\$	675.00
7	Shade Structure (Site Feature "6")	EA	1	\$	85,000.00	\$	85,000.00
8	10' Basketball hoop/backboard/goal/net (Site Feature "20")	EA	2	\$	6,800.00	\$	13,600.00
9	Drinking Fountain w/ Dog Bowl (Site Feature "14")	EA	1	\$	12,500.00	\$	12,500.00
10	Pedestrian Protection Barrier (Site Feature "10")	EA	2	\$	1,500.00	\$	3,000.00
11	Dog Waste Station (Site Feature "16")	EA	7	\$	1,200.00	\$	8,400.00

SUB-TOTAL \$ 179,649.20

D. Playground Equipment

1	Play Equipment (5-12) (Playground Feature "1-11")	LS	1	\$	145,350.00	\$	145,350.00
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SUB-TOTAL \$ 145,350.00

E. Playground Installation

1	Installation (5-12 Playground Equipment) (Playground Feature "1-11")	LS	1	\$	58,140.00	\$	58,140.00
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SUB-TOTAL \$ 58,140.00

F. Signage

1	City of Lathrop Park Rules Sign (Site Feature "9")	EA	7	\$	500.00	\$	3,500.00
2	Park Entry Sign (w/Footing) (Site Feature "8")	EA	1	\$	15,800.00	\$	15,800.00
3	5-12 Play Sign	EA	1	\$	500.00	\$	500.00

				SUB-TOTAL	\$	19,800.00
G. Electrical/Lighting						
1	Electrical Pedestal	EA	1	\$ 20,000.00	\$	20,000.00
2	Park Sign Light	EA	1	\$ 4,000.00	\$	4,000.00
3	Park Sign & Conduit & Wire	LS	1	\$ 7,000.00	\$	7,000.00
4	Path Lights	EA	6	\$ 8,500.00	\$	51,000.00
5	Path Light Conduit & Pull Boxes	LS	1	\$ 11,000.00	\$	11,000.00
				SUB-TOTAL	\$	93,000.00
H. Planting						
1	Soil Conditioning & Amendments	SF	311,618	\$ 0.55	\$	171,389.90
2	Drill Seed Lawn	SF	289,681	\$ 0.15	\$	43,452.15
3	1 Gallon Shrubs	EA	1,795	\$ 15.00	\$	26,925.00
4	15 Gallon Trees	EA	121	\$ 200.00	\$	24,200.00
5	Bark in Planting Area	SF	22,360	\$ 0.85	\$	19,006.00
6	Root Barrier	LF	2,664	\$ 12.00	\$	31,968.00
				SUB-TOTAL	\$	\$316,941.05
I. Irrigation Controls & Distribution						
1	18" o.c. In-line Drip Tubing Irrigation System	LF	15,156			
2	6" Pop-Up Rotors	EA	174			
3	Pipe Transition Point	EA	22			
4	Flush cap & Valve Box	EA	34			
5	Operation Indicator	EA	34			
6	Tree RWS System	EA	242			
7	Sch 40 Ball Valve	EA	22			
8	QF Header (10-18/10-12)	LF	237			
9	Lateral Line	LF	23,330			
10	4" Main Line	LF	2,521			
11	1" Conduit - 2-Wire Path	LF	2,542			
12	1" Valves, Boxes & Decoders	EA	12			
13	1-1/2" Valves, Boxes & Decoders	EA	55			
14	1-1/2" Gate Valve	EA	1			
15	4" Gate Valve	EA	4			
16	3/4" Quick Couplers	EA	16			
17	3" Master Valve	EA	1			
18	3" Flow Sensor	EA	1			
19	Irrigation Controller	EA	1			
20	Irrigation System	SF	311,618	\$ 2.25	\$	701,140.50
				SUB-TOTAL	\$	\$701,140.50
J. Miscellaneous						
1	Maintenance (60 Day Establishment)	SF	311,618	\$ 0.12	\$	37,394.16
2	Mobilization & De-Mobilization (NTE 5%)	LS	1	\$ 144,694.85	\$	144,694.85
3	Bonding (NTE 2.5%)	LS	1	\$ 72,347.42	\$	72,347.42
				SUB-TOTAL	\$	254,436.43
				SUB-TOTAL	\$	\$3,110,939.18
				10% Contingency	\$	311,093.92
				Construction Total	\$	\$3,422,033.10
K. City Reimbursed Components						
1	2" Conduit	LF	2,426	\$ 5.00		\$12,130.00
2	Cabinet Enclosure	LS	1	\$ 5,000.00		\$5,000.00

SUB-TOTAL

\$17,130.00

NOTES:

1. Items not included as a part of this estimate:

A. Permits

B. Utility Fees

C. City fees, City bond fees

D. Engineering/design fees

E. Soils engineering cost

F. Landscaping Fees

G. Joint trench

H. Easement acquisitions

I. Power Pole Relocation

2. This is a preliminary estimate only and not to be used as a bidding quantity sheet

3. Estimates are derived from most recent market conditions / bids in the region.

4. Estimates do not reflect changes in inflation/deflation of future costs

Engineer's Opinion of Probable Construction Costs									
River Islands Phase II Potable Water Booster Pump Station and Tank Site									
AAACE Opinion of Probable Construction Costs Class 3 (-20% to +30%)									
Item	Quantity	Units	Materials		Installation		Total		Total
			\$/Unit	Total	\$/Unit	Total			
Civil/Structural									
Excavation	7,000	cu yard	\$ -	\$ -	\$ -	\$ 6	\$ 42,721	\$ -	\$ 42,721
Hauling	1,040	cu yard	\$ -	\$ -	\$ -	\$ 12	\$ 12,688	\$ -	\$ 12,688
Fill	8,460	cu yard	\$ -	\$ -	\$ -	\$ 7	\$ 61,955	\$ -	\$ 61,955
AC Pavement	26,269	sq. ft	\$ 10	\$ 262,691	\$ -	\$ 4	\$ 105,076	\$ -	\$ 367,767
Gravel Cover	4,000	sq. ft	\$ 6	\$ 24,000	\$ -	\$ 5	\$ 20,000	\$ -	\$ 44,000
Misc. Civil Work (Includes concrete equipment pads and curb and gutters)	1	LS	\$ 110,000	\$ 110,000	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ 165,000
Yard Piping	1	LS	\$ 718,163	\$ 718,163	\$ -	\$ 239,388	\$ 239,388	\$ -	\$ 957,550
Electrical and Equipment Building	1	LS	\$ 541,938	\$ 541,938	\$ -	\$ 291,813	\$ 291,813	\$ -	\$ 833,750
Mechanical									
Above Ground Piping, Valves, and Fittings	1	LS	\$ 505,000	\$ 505,000	\$ -	\$ 51,200	\$ 51,200	\$ -	\$ 556,200
2 x 1.9 MG Welded Steel Tanks	1	LS	\$ 5,049,000	\$ 5,049,000	\$ -	\$ 561,000	\$ 561,000	\$ -	\$ 5,610,000
Booster Pumps	1	LS	\$ 337,500	\$ 337,500	\$ -	\$ 25,600	\$ 25,600	\$ -	\$ 363,100
Hydro-Pneumatic Tank System	1	LS	\$ 184,800	\$ 184,800	\$ -	\$ 46,200	\$ 46,200	\$ -	\$ 231,000
Tank Mixing System	1	LS	\$ 360,000	\$ 360,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 400,000
Misc. Mechanical Work (includes pipe supports)	1	LS	\$ 10,000	\$ 10,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 15,000
Electrical and Controls									
Electrical and Control Panels (Includes MCC, Control Panels, and DSB)	1	LS	\$ 508,300	\$ 508,300	\$ -	\$ 53,900	\$ 53,900	\$ -	\$ 562,200
Standby Generator	1	LS	\$ 484,000	\$ 484,000	\$ -	\$ 25,600	\$ 25,600	\$ -	\$ 509,600
Misc Electrical (Includes Instruments conductors and conduit)	1	LS	\$ 110,000	\$ 110,000	\$ -	\$ 165,000	\$ 165,000	\$ -	\$ 275,000
Integration and Programming Work	1	LS	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 40,000
Subtotal				\$ 9,205,391			\$ 1,842,151		\$ 11,047,542
General Item (Mobilization, Demobilization, & Permitting)	@	7.5%		\$ 690,404					\$ 690,404
Taxes	@	7.75%		\$ 713,418					\$ 713,418
Contractor OH&P	@	20%		\$ 1,841,078					\$ 3,682,156
Estimated Construction Costs				\$ 12,450,291			\$ 2,210,581		\$ 14,660,872
Contractor Contingency									\$ 2,932,174
Estimated Bid Costs									\$ 17,593,047
Completed Work to Date (March 3, 2026)									\$ -
Unfinished Work Estimate (March 3, 2026)									\$ 16,300,000



ITEM: PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAM ALLOCATIONS FOR FISCAL YEAR 2026/2027

RECOMMENDATION: Council to Consider the Following:
1. Hold a Public Hearing; and
2. Adopt Resolution to Recommend the Allocation of the CDBG and HOME Funds for FY 2026/2027 to San Joaquin County and the US Department of Housing and Urban Development (HUD) pursuant to Budget Amendments

SUMMARY:

Each year the City of Lathrop (City) receives an allocation of Community Development Block Grant (CDBG) and HOME Investment Partnership Act (HOME) funds. Both programs are funded by the U.S. Department of Housing and Urban Development (HUD), and administered by San Joaquin County (COUNTY), under an Urban Cooperative Agreement between San Joaquin County and the cities of Escalon, Lathrop, Manteca, Ripon, and Tracy.

The County guidelines are in place to help meet the needs of the community and the requirements set forth by HUD. The important highlights of these guidelines are as follows:

- Multi-entitlement agencies must apply directly to San Joaquin County for both County and City funding.
- The minimum award for public service grant requests should be at least \$5,000.00, unless prior approval received from San Joaquin County.
- Cities will be recommending the local allocation of funds for final approval by the San Joaquin County Board of Supervisors and HUD.

For fiscal year 2026/2027, the City of Lathrop anticipates an allocation of \$97,150 in CDBG funds and \$25,739 in HOME funds. Final allocation numbers are determined upon Federal Budget approvals, which will be proportionally increased or decreased from the estimated funding levels to match the actual allocation amounts.

No more than fifteen percent (15%) of the allocated CDBG funds may be designated toward Public Service organizations with the remaining eighty-five percent (85%) designated toward Public Facility/Improvement projects. HOME funds may be allocated to eligible program(s) administered by the County.

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PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER CDBG AND HOME
FUNDING ALLOCATIONS FOR FISCAL YEAR 2026/2027

Per HUD guidelines, a minimum of two (2) public meetings allowing public participation must be held prior to finalizing funding recommendations of local CDBG and HOME funding allocations. In compliance with these requirements, staff held a pre-application public workshop on January 6, 2026 and the public hearing held tonight to consider funding recommendations to San Joaquin County.

There will also be one more public hearing to be held at the San Joaquin County Board of Supervisor’s meeting tentatively scheduled for May 12, 2026, in which the public may also provide comment on the funding recommendations.

Multi-entitlement agencies serve residents of multiple cities throughout the County; therefore, these agencies are required to submit one application to San Joaquin County for individual local agency funding requests.

There were four (4) multi-entitlement agency applications submitted for CDBG Public Service’s funding and three (3) applications received for Public Services grants, zero (0) applications received for Public Facilities/Improvements grants, and zero (0) applications received for HOME funds. One (1) application submitted for the Public Services grant was deemed ineligible due the submittal being incomplete.

The three-step process for allocating funds to identified local activities is referenced below:

- STEP 1. Allocate funding for the CDBG Public Service Organizations.
- STEP 2. Allocate funding for the CDBG Public Facility/Improvements Projects.
- STEP 3. Allocate HOME funds to an eligible program administered by the County.

Staff recommend that the City Council consider the information provided at the public hearing, during staff’s presentation, and by the Lathrop Scoring Committee. City Council maintains sole discretion to accept staff’s recommendations or propose recommended funding allocations toward eligible applicant projects or services they deem in the best interest to meet community and resident needs.

BACKGROUND:

The City of Lathrop, in accordance with the Urban Cooperative Agreement with San Joaquin County, will make recommendations to allocate the anticipated amount of CDBG funds to Public Service organization(s), Public Facility/Improvement project(s), and HOME funds as follows:

<u>CDBG</u>	
Public Service Awards (15%):	\$14,573
Public Facility/Improvement Projects (85%):	<u>\$82,577</u>
Total anticipated CDBG Allocation:	<u>\$97,150</u>

HOME Funds
 Total anticipated HOME Funds \$25,739

STEP 1: Allocate funds to Public Service Organizations

Multi-Entitlement Agencies via County Application:

Multi-entitlement agency applicants include San Joaquin County-Human Services Agency-Aging & Community Services, Emergency Food Bank of Stockton/San Joaquin, San Joaquin Fair Housing Foundation, Inc., and Give Every Child a Chance (GECAC). Each of these organizations provide services within multiple cities throughout San Joaquin County and have applied directly to the County through the one application process to request funding from the County and Cities for which they provide services.

The following summary describes the services provided to Lathrop residents by each of the multi-entitlement agency applicants and the amount requested by each organization:

Emergency Food Bank – Mobile Farmer’s Market **\$1,300**

The Emergency Food Bank of Stockton/San Joaquin is requesting funding for its “Mobile Farmers Market” program, which distributes to more than 80 sites throughout the county. Each site is visited monthly, with a goal of providing nutritional education, increasing access to fresh produce, promoting healthy lifestyles and decreasing the prevalence of disease/chronic health conditions and food insecurities to the most vulnerable populations. There are two Mobile Farmer’s Market sites serving Lathrop for one day each month—Lathrop Elementary School, and Walnut Capk. The program expects to serve 842 residents of Lathrop.

San Joaquin Fair Housing Foundation, Inc. **\$1,305**

HUD mandates that CDBG grantees develop viable communities by providing decent housing and suitable living environments for low-to-moderate income people. San Joaquin Fair Housing accomplishes this goal by educating tenants and owners on all the Federal and State Fair Housing laws to ensure understanding of their individual rights and responsibilities. As a HUD mandated program, each jurisdiction is responsible for providing their proportionate share of the anticipated expenditures by San Joaquin Fair Housing for the fiscal year. The program expects to benefit approximately 1,761 Lathrop residents.

SJC, HSA, Aging & Community Services – Meals on Wheels **\$1,785**

The San Joaquin County Human Services Agency’s Department of Aging & Community Services is requesting funding for its Meals on Wheels Program, which delivers five nutritious meals once a week to homebound seniors who lack

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transportation and have little or no social support. The program's objective is to promote better health through improved nutrition. The program expects to benefit four (4) senior residents of Lathrop.

Give Every Child a Chance – Before/After School Programs **\$5,671**

Give Every Child a Chance (GECAC) provides free and reduced cost programs to youth in San Joaquin County. Free mentor/tutoring to students in TK-12th grade is provided through programs called TEACH, ASP, and BHS. In addition, bi-monthly food, activity kit distributions, and a Summer Supplemental Program (Day Camp) are provided. The programs expect to benefit approximately 575 youth in Lathrop.

City of Lathrop (PRD – Activity Fee Assistance) **\$5,000**

The City of Lathrop's Parks & Recreation Department (PRD) offers an Activity Assistance Program designed to provide financial assistance to eligible low-income families and individuals who wish to participate in recreation services and activities. PRD services and activities may include before and after school programs, day camps, sports programs, and classes. Eligible individuals may use up to \$250 annually, but only 50% of the fees may be covered through the Activity Assistance Program. The program anticipated assisting 35 Lathrop residents.

City of Lathrop (PRD – Senior Special Event Funding) **\$24,300**

The City of Lathrop has an extremely active Senior Center with multiple programs running daily, including nine-year special events. Over the last few years, attendance at these special events has tripled in participation. These special events offer seniors an opportunity to socialize through themed activities, entertainment and lunch. The City is committed to keeping the cost low at \$7 per registration entry fee to ensure affordability for all. Low-income seniors can apply for the Recreation Fee Assistance, which brings the cost to \$1.75. The average cost of food per participant ranges between \$18 - \$22, and the CDBG funding would help to offset the cost. Program anticipates serving 150+ seniors at each of these special events.

City of Lathrop (PRD – Joyce Gatto Art Show) **\$5,000**

The Joyce Gatto Art Show is a long-standing City of Lathrop program supporting local artists. Funding would support the Art Show reception event where more than 200 local artists are recognized for their participation throughout the program's 32-year history. This program application was deemed incomplete by the review committee and was not evaluated for funding.

The Lathrop Ranking and Scoring Committee reviewed the applications and recommend funding each organization as follows:

PUBLIC SERVICE ORGANIZATIONS ALLOTMENT SUMMARY

Organization	Requested Amounts for FY 25/26	Recommended Allotment for FY 25/26
Emergency Food Bank (Mobile Farmers Market)	\$1,300	\$1,300
San Joaquin Fair Housing	\$1,305	\$1,305
SJC Dept of Aging (Meals on Wheels)	\$1,785	\$1,785
Give Every Child a Chance (GECAC)	\$5,671	\$5,671
City of Lathrop (Senior Special Event Funding)	\$24,300	\$4,512
TOTAL FUNDS	\$34,361	\$14,573

STEP 2: Allocate Funds for Public Facility/Improvement Project(s)

The City of Lathrop anticipates \$82,577 of CDBG funds to be available for eligible public facility/improvement projects.

There were no applications submitted requesting Public Facility/Improvement grant funding. However, as a previously approved and underfunded project, the City of Lathrop's Park Architectural Barrier Removal would qualify for additional funding. Details of the project are below:

City of Lathrop – (PW - Park Architectural Barrier Removal) \$335,000

CDBG Public Facilities/Improvements grant funding has previously been awarded to this project to assist with funding the removal of architectural barriers at East Lathrop Public Parks to meet ADA compliance and allow access for all visitors. Per the engineer's estimate created by City staff, the CDBG funds awarded in the previous 2 years are insufficient to address the listed architectural barriers across the six (6) parks. The project sites include Apolinar Sangalang Park, Woodfield Park, Valverde Park, Thomson Park, Armstrong Park, and Libby Park. The additional funding will provide the ability to develop a scope of work that will address most of the necessary improvements and ensure accessibility for all community members.

STEP 3: Allocate Home Funds

The estimated HOME fund allocation for FY 2026-27 is \$25,739. The City of Lathrop participates in two eligible HOME loan programs—the Homebuyer Down-Payment Assistance (GAP) and the Lathrop Housing Rehabilitation Program. Both programs provide low-interest loans for qualified low-income households. The City advertises these programs through the City website, Newsletters, and through flyers distributed at City Hall, Community Center, Senior Center, and the library.

The Neighborhood Preservation Division of San Joaquin County administers the HOME grant applications, contracts, and program disbursements. As of February 27, 2026,

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San Joaquin County confirmed the current balance in the Lathrop Housing Rehabilitation Program as \$179,483 and the Down Payment Assistance (GAP) Program balance as \$30,755.

The Homebuyer Down Payment Assistance Program (GAP) has not been utilized for more than ten (10) years. Due to the rising cost of housing and interest rates, residents who qualify under HUDs low-income requirements often are unable to also qualify for a home purchase. The County also confirmed that they still have not received any qualified applications for this program.

Additionally, the County reported that the Lathrop Housing Rehabilitation program has been underutilized due to a lack of qualified applicants and there have been no loans completed in several years.

In the event market conditions change, staff is recommending that \$10,000 of the HOME Funds be allocated to the GAP program, bringing the balance up to \$50,000, with the remaining \$15,739 being allocated to the Lathrop Housing Rehabilitation Program.

RECOMMENDATION:

Staff recommend that the City Council consider the information given at the public hearing and during the staff presentation to make a funding recommendation to allocate the 2026/2027 fiscal year CDBG and HOME program funds pursuant to budget amendments as follows:

- Step 1: Allocate CDBG funds to Public Service Organizations (\$14,573) as indicated on the Lathrop Scoring and Ranking Committee Recommendations (Attachment B).
- Step 2: Allocate CDBG Public/Capital Facility funds (\$82,577) to the City of Lathrop's East Lathrop Public Park Architectural Barrier Removal Project.
- Step 3: Allocate HOME funds (\$25,739) to the GAP program and Housing Rehabilitation Programs administered by the County as indicated on the Lathrop Scoring & Ranking Committee Recommendations (Attachment B).

FISCAL IMPACT:

Staff time to review the applications, prepare this report, presentation, audit, and administer the program.

Staff requests the following budget amendments to accommodate the CDBG FY 2026/2027 allocations for Public Service and Public Facility/Improvement Grants:

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<u>Increase Revenues</u>		
2650-1130-333-01-00	Intergov. Federal - CDBG CC	\$87,089
<u>Increase Transfer Out</u>		
2650-9900-990-90-10	CDBG Fund Transfer Out – Public Agency	\$87,089
<u>Increase Transfers In</u>		
3010-9900-393-00-00	Increase Transfer CIP GG 25-02	\$82,577
1010-9900-393-00-00	Increase Transfer - Senior Events Program	\$ 4,512
<u>Increase Expenses</u>		
3010-8000-420-12-00	Increase Expense CIP GG 25-02	\$82,577
1010-3021-430-20-00	Increase Expense - Senior Events Program	\$ 4,512

ATTACHMENTS:

- A) Resolution Recommending the Allocation of the Community Development Block Grant and Home Investment Program Funds for FY 2026/2027.
- B) FY 2026/2027 – CDBG/HOME Grant Applications, Scoring and Ranking Committee Recommendations

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FUNDING ALLOCATIONS FOR FISCAL YEAR 2026/2027

APPROVALS:



Barbara Harb
Economic Development Administrator

2/27/2026
Date



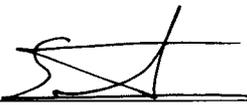
Cari James
Finance Director

3/2/2026
Date



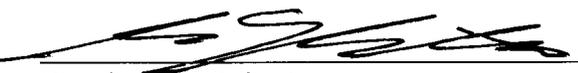
Thomas Hedegard
Deputy City Manager

3/2/2026
Date



Salvador Navarrete
City Attorney

3-2-2026
Date



Stephen J. Salvatore
City Manager

3.2.26
Date

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP RECOMMENDING THE ALLOCATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PROGRAM FUNDS FOR FISCAL YEAR 2026/2027 PURSUANT TO BUDGET AMENDMENTS

WHEREAS, the City anticipates it will receive an estimated allocation of \$97,150 for Community Development Block Grant (CDBG) and \$25,739 for the HOME Investment Program (HOME) for Fiscal Year (FY) 2026-2027; and

WHEREAS, the City of Lathrop has properly published a 30-day public notice of availability of funds for the programs in accordance with HUD regulations; and

WHEREAS, the City Council has determined in accordance with the California Environmental Quality Act, Article 18, Section 15273, that this item is statutorily exempt because CEQA does not apply to the establishment or modification of HUD funding programs to public agencies which are to meet community needs; and

WHEREAS, the City Council conducted a duly noticed public hearing on March 9, 2026, to consider applications for CDBG and HOME Funds for FY 2026-2027, has considered the information given at the public hearing and during the staff presentation, and determines that the recommended allocations represent the community needs in Lathrop; and

WHEREAS, the recipients of CDBG funding are required to enter into an agreement with the City to ensure that funds are spent in accordance with HUD regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lathrop, does hereby recommend the following public service agencies and allocated amounts for funding in the Fiscal Year 2026/2027 for the CDBG program:

Public Service Organizations	Allocations
Give Every Child a Chance (GECAC)	\$ 5,671
San Joaquin Fair Housing	\$ 1,305
Stockton/San Joaquin Emergency Food Bank (Mobile Farmers Market)	\$ 1,300
SJC Dept. of Aging (Meals on Wheel)	\$ 1,785
City of Lathrop (PR&D – Senior Special Event Funding)	\$ 4,512
Total Allocation (15% of \$98,536)	<u>\$ 14,573</u>

BE IT FURTHER RESOLVED that the City does hereby recommend allocating \$82,577 of the Public Facility/Improvement funds to the City of Lathrop's East Lathrop Public Parks Removal of Architectural Barriers project CIP GG 25-02; and

BE IT FURTHER RESOLVED that the City does hereby recommend allocating \$15,739 of the HOME Program funds to the Lathrop Property Rehabilitation Loan Program and \$10,000 to the GAP Loan Program for down payment assistance.

BE IT FURTHER RESOLVED that the City Council authorizes CDBG and HOME fund allocations pursuant to the following budget amendments for FY 2026/2027.

Increase Revenues

2650-1130-333-01-00	Intergov. Federal - CDBG CC	\$87,089
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Increase Transfer Out

2650-9900-990-90-10	CDBG Fund Transfer Out – Public Agency	\$87,089
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Increase Transfers In

3010-9900-393-00-00	Increase Transfer CIP GG 25-02	\$82,577
---------------------	--------------------------------	----------

1010-9900-393-00-00	Increase Transfer - Senior Events Program	\$ 4,512
---------------------	---	----------

Increase Expenses

3010-8000-420-12-00	Increase Expense CIP GG 25-02	\$82,577
---------------------	-------------------------------	----------

1010-3021-430-20-00	Increase Expense - Senior Events Program	\$ 4,512
---------------------	--	----------

PASSED AND ADOPTED this 10th day of March 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paul Akinjo, MAYOR

ATTEST:

Teresa Vargas, City Clerk

APPROVED AS TO FORM:



Salvador Navarrete, City Attorney

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ITEM 5.2

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: **PUBLIC HEARING (PUBLISHED NOTICE) TO UPDATE THE PUBLIC SAFETY SECTION OF THE CITY OF LATHROP'S MASTER FEE SCHEDULE TO INCORPORATE NEW FEES RELATED TO CONCEALED WEAPON PERMITS**

RECOMMENDATION: **Council to Consider the Following:**

- 1. Hold a Public Hearing; and**
- 2. Adopt Resolution to Approve an Update to the Public Safety Section of the City of Lathrop's Master Fee Schedule to Incorporate New Fees Related to Concealed Weapon Permits**

SUMMARY:

The Lathrop Police Department (LPD) took over law enforcement services from the San Joaquin County Sheriff's office in June 2022. Currently, the San Joaquin County Sheriff's Department processes new and renewal applications for Concealed Carry Weapons (CCW) permits for San Joaquin County residents, including those residing within City of Lathrop City limits. Penal Code Sections 26150 – 26230 govern CCW license issuance and renewal. Section 26155 allows for the Chief of Police, or other head of a municipal police department of a city or county to issue or renew CCW licenses.

Many local jurisdictions within San Joaquin County have implemented their own CCW Program. The City of Lathrop Police Department wishes to implement a CCW Permit Program to serve the residents of the City of Lathrop that desire to apply for a CCW permit.

Additionally, the City of Lathrop Police Department is proposing fees related to the CCW Program. These fees have been calculated based on anticipated costs to the Police Department to process CCW permit applications, Costs include Department of Justice fee, filling fee, and expected rates for application management, software, and staff time, per application. No additional revenue above actual costs is expected.

The proposed new fees to be added to the Public Safety section of the adopted Master Fee Schedule are outlined in the table below:

Account Number	Description	Proposed Fee
1010-40-50-341-03-12	CCW Initial Fee	\$285.00
1010-40-50-341-03-12	CCW Issuance Fee	\$172.00
1010-40-50-341-03-12	CCW Modification/Duplication Fee	\$25.00

CITY MANAGER’S REPORT **PAGE 2**
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING (PUBLISHED NOTICE) TO UPDATE THE PUBLIC SAFETY
SECTION OF THE CITY OF LATHROP’S MASTER FEE SCHEDULE TO
INCORPORATE NEW FEES RELATED TO CONCEALED WEAPON PERMITS

BACKGROUND:

The San Joaquin County Sheriff’s Department has the ability to issue and renew CCW permits for residents within San Joaquin County. Additionally, cities within a County also have the ability to implement a CCW Permit Program to process applications for residents of that City.

City staff has reviewed the San Joaquin County Sheriff’s Department CCW Permit Program, as well as the cities within San Joaquin County that are currently processing CCW permit applications and renewals. Although the fees vary by jurisdiction, the processes are very similar because the Penal Code (Sections 26150-26230) govern the process. Fees vary based on the number of applications and the amount of staff time required to process applications. A cost comparison of cities within San Joaquin County is included as Exhibit C.

Penal Code Section 26190 authorizes jurisdictions to charge up to fifty (50) percent of the total local fee plus, which consists of reasonable costs for processing the application, upon submission of the application. In addition to the local fee, the initial fee can include actual costs for Department of Justice fees and the filling fee. The remaining fifty (50) percent of the local fee is collected upon issuance of the CCW permit, if approved. The local fee consists of an amount equal to reasonable costs for processing the application for a new license or a license renewal. Additionally, the applicant is responsible for fees associated with requirements for training, background investigation, and psychological evaluations. These fees, if required, are payable by the applicant directly to the vendor.

Lathrop Police Department proposes the following fees:

Permit	Standard 2-Year
Initial Fee	\$ 285.00
Issuance Fee	\$ 172.00
Mod/Dup Fee	\$ 25.00

Staff is currently not proposing fees for renewal applications. Due to the lack of access to original applications for current CCW Permit holders, held by San Joaquin County Sheriff’s office, any application accepted by the Lathrop Police Department will be considered a new application. A standard CCW permit is active for a two (2) year term. Any renewals processed by Lathrop Police Department will be after the initial two-year time period lapses. Fees for renewals will be determined based on actual costs at that time.

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MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING (PUBLISHED NOTICE) TO UPDATE THE PUBLIC SAFETY
SECTION OF THE CITY OF LATHROP'S MASTER FEE SCHEDULE TO
INCORPORATE NEW FEES RELATED TO CONCEALED WEAPON PERMITS

REASON FOR RECOMMENDATION:

Lathrop Police Department is able to provide CCW Permit processing to City of Lathrop residents at little to no net cost to the City. All expenses are expected to be borne by the applicant.

FISCAL IMPACT:

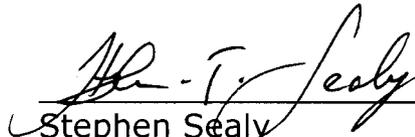
Fees associated with CCW permit applications will be collected from applicants with no expected, unrecovered cost to the City. Fees are structured to account for Department of Justice fees, filing fees, management fees, software costs, and administrative costs.

ATTACHMENTS:

- A. Resolution to Approve an Update to the Public Safety Section of the City of Lathrop's Master Fee Schedule to Incorporate New Fees Related to Concealed Weapon Permits
- B. Cost Comparison Worksheet of Surrounding Law Enforcement Agencies

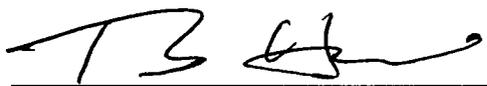
CITY MANAGER'S REPORT **PAGE 4**
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING (PUBLISHED NOTICE) TO UPDATE THE PUBLIC SAFETY
SECTION OF THE CITY OF LATHROP'S MASTER FEE SCHEDULE TO
INCORPORATE NEW FEES RELATED TO CONCEALED WEAPON PERMITS

APPROVALS:



Stephen Sealy
Chief of Police

3/4/2026
Date

 FOR(C.I.)

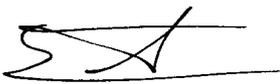
Cari James
Finance Director

3/4/2026
Date



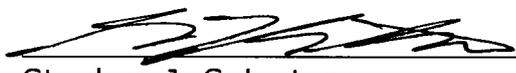
Thomas Hedegard
Deputy City Manager

3/4/2026
Date



Salvador Navarrete
City Attorney

3-4-2026
Date



Stephen J. Salvatore
City Manager

3-5-26
Date

RESOLUTION NO. 26 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO UPDATE THE PUBLIC SAFETY SECTION OF THE CITY OF LATHROP'S MASTER FEE SCHEDULE TO INCORPORATE NEW FEES RELATED TO CONCEALED WEAPON PERMITS

WHEREAS, the City fees are designed to cover the costs of providing services to individuals, groups, and business entities; and

WHEREAS, the Lathrop City Council wishes to update the public safety section of the city of Lathrop's Master Fee Schedule to incorporate new fees related to concealed weapon permits.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop does hereby update the Public Safety Section of the Master Fee Schedule to incorporate the following new fees:

Concealed Carry Weapon Permit Application Fees:
Initial Fee \$ 285.00
Issuance Fee \$172.00
Modification/Duplication Fee \$25.00

The foregoing resolution was passed and adopted this 9th day of March 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

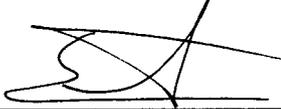
ABSTAIN:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

Attachment B

**CCW Permit Program
Fee Comparison**

City	City of Ripon			City of Lodi			City of Stockton			San Joaquin County		
	Standard 2-Year	Judicial 3-Year		Standard 2-Year	Judicial 3-Year		Standard 2-Year	Judicial 3-Year		Standard 2-Year	Judicial 3-Year	
Permit												
Initial Fee	\$ 113.00	\$ 115.00		\$ 133.00	\$ 155.00		\$ 153.50			\$ 153.00	\$ 175.00	
Issuance Fee	\$ 80.00	\$ -		\$ 80.00	\$ 80.00		\$ 135.25			\$ 80.00	\$ 80.00	
Other Fees		\$ 20.00								\$ 100.00	\$ 100.00	
Total Permit Fee	\$ 193.00	\$ 135.00		\$ 213.00	\$ 235.00		\$ 288.75	\$ -		\$ 333.00	\$ 355.00	
Renewal Fee	\$ 77.00	\$ 77.00		\$ 122.00	\$ 144.00		\$ 168.75			\$ 77.00	\$ 77.00	
Mod/Dup Fee	\$ 10.00	\$ 10.00		\$ 10.00	\$ 10.00		\$ -			\$ 10.00	\$ 10.00	
	Other fee (\$20) is Livescan fee for renewals. Ripon also offers Custodial 4-Year and Reserve 4-Year permits.											
Notes:	Initial fee includes filing fee (\$20), DOJ livescan (\$93), and fingerprint fee (\$20). Renewal Fee includes state fee (\$52). Initial Fee includes DOJ Livescan fee (\$27.50) and PD Fee (\$126). Renewal Fee includes State fee (\$118), PD Fee (\$33.50), and Card											

City	City of Tracy			City of Manteca			City of Mountain House			City of Lathrop		
	Standard 2-Year	Judicial 3-Year		Standard 2-Year	Judicial 3-Year		Standard 2-Year	Judicial 3-Year		Standard 2-Year	Judicial 3-Year	
Permit												
Initial Fee	\$ 296.50									\$ 285.00		
Issuance Fee	\$ 166.50									\$ 172.00		
Other Fees												
Total Permit Fee	\$ 463.00	\$ -		\$ -	\$ -		\$ -	\$ -		\$ 457.00	\$ -	
Renewal Fee	\$ 79.00											
Mod/Dup Fee	\$ 10.00									\$ 25.00		
	Initial fee includes DOJ Fee (\$93), Rolling Fee (\$30), and PD Processing Fee. Renewal fee includes DOJ Fee (\$52) and PD processing fee. Must											
Notes:												

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**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**

ITEM: PUBLIC HEARING (PUBLISHED NOTICE) TO CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP TO UPDATE THE POLICY FOR THE USE OF MILITARY EQUIPMENT BY THE LATHROP POLICE DEPARTMENT, IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7070-7075, ASSEMBLY BILL 481

RECOMMENDATION: The Council to Consider the Following Items:

1. Hold a Public Hearing; and
2. First Reading and Introduction of an Ordinance to Amend Chapter 9.20 Titled "Military Equipment Use Policy", of Title 9 "Public Peace and Welfare" of the Lathrop Municipal Code by Amending Section 9.20.010 titled "Definitions" and Section 9.20.050 titled "Active Policies" to Update Existing Military Use Policy No. 706, and revise Section 706.1.1 - Definitions; and
3. Adopt Resolution to Accept Annual Military Equipment Report

SUMMARY:

California Assembly Bill 481 (AB 481), codified in California Government Code sections 7070-7075, requires local Police Departments to update or add to an existing military equipment use policy via ordinance.

Tonight, the Police Department is requesting that the City Council hold a public hearing to consider an ordinance amending Chapter 9.20 Titled "Military Equipment Use Policy", of Title 9 "Public Peace and Welfare" of the Lathrop Municipal Code by Amending Section 9.20.010 titled "Definitions" and Section 9.20.050 titled "Active Policies" and update the existing Military Equipment Policy No. 706 by revising Section 706.1.1 - Definitions, in compliance with California Government Code Sections 7070-7075.

Additionally, staff requests that the City Council adopt a resolution to accept the Annual Military Equipment Report, summarizing the equipment use and funding from January 2025 through December 2025.

BACKGROUND:

Assembly Bill 481 Background

On September 30, 2021, Governor Newsom signed into law seven (7) major peace officer reform bills, including AB 481, authored by Assembly Member David Chieu to address the funding, acquisition and use of items lawmakers deem to be considered military equipment. This bill requires law enforcement agencies to obtain approval of

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING TO CONSIDER AN ORDINANCE FOR USE OF MILITARY
EQUIPMENT BY THE LATHROP POLICE DEPARTMENT**

the applicable governing body, by adoption of a military equipment use policy, as specified, by ordinance at a regular meeting held pursuant to specified open meeting laws, prior to taking certain actions relating to the funding, acquisition, or use of military equipment, as defined.

AB 481, codified in California Government Code Sections 7070-7075, required each law enforcement agency’s governing body to adopt a written military equipment use policy by ordinance in a public forum by April 30, 2022, to continue using this previously acquired military equipment, effective May 1, 2022. During that time the City of Lathrop was under the jurisdiction of the San Joaquin County Sheriff’s office, while working to transition into its own Police Department by July 1, 2022.

In preparation of the transition, on June 13, 2022, the City Council adopted Ordinance 22-436, amending Title 9 “Public Peace and Welfare” of the Lathrop Municipal Code (LMC) by adding Chapter 9.20 titled “Military Equipment Use Policy”. Ordinance 22-436 authorized the new Lathrop Police Department to fund, acquire, and use thirty-five 5.56mm semiautomatic rifles and ammo, and eight 40mm launchers and rounds. Additionally, on December 12, 2022, the City Council adopted Ordinance 22-441, amending Chapter 9.20 titled “Military Equipment Use Policy”, of title 9 “Public Peace and Welfare” of the Lathrop Municipal Code by adding Section 9.20.050 titled “Active Policies” to incorporate new Lathrop Police Department Policy No. 606, regulating “Unmanned Aerial System (UAS) Operations”, and formally codifying previously approved Military Equipment Use Policy No. 706.

Overview of Requirements of AB 481

Assembly Bill (AB) 481 requires each law enforcement agency's governing body to adopt a written military use policy by ordinance in addition to other requirements by the bill.

- Publish the draft military equipment use policy to the Police Department’s website 30 days ahead of a public hearing to approve the policy.
- Obtain approval by the applicable governing body (Mayor and City Council), by adoption of a military equipment use policy prior to taking certain actions relating to the funding, acquisition, or use of military equipment, as defined. (See definitions below).
- Publish an annual report by the law enforcement agency to include each type of military equipment approved by the governing body.
- Annual review of the military equipment use ordinance by the governing body, and option to either disapprove a renewal of a type of military equipment or amend the military equipment use policy if it determines that the military equipment does not comply with standards for approval.

- Hold at least one well publicized and conveniently located community engagement meeting within 30 days of submitting and publicly releasing the annual military equipment report.

Definition of Military Equipment (Government Code 7070)

AB 481 designates the following categories of items as military equipment:

- (1) Unmanned, remotely piloted, powered aerial or ground vehicles.
- (2) Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
- (3) High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
- (4) Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
- (5) Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- (6) Weaponized aircraft, vessels, or vehicles of any kind.
- (7) Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
- (8) Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
- (9) Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
- (10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less

**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
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than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.

(11) Any firearm or firearm accessory that is designed to launch explosive projectiles.

(12) "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.

(13) Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices, acoustic hailing devices, and sound cannons.

(14) The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.

(15) Any other equipment as determined by a governing body or a state agency to require additional oversight.

(16) Notwithstanding paragraphs (1) through (15), "military equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

Following the passage of California Assembly Bill 2546, these definitions were updated effective January 2025, to replace certain devices referred to in the definitions by specific trade names with a general description of those devices. This includes area denial electroshock devices (formerly referred to as Taser Shockwave) and long-range acoustic devices, acoustic hailing devices, and sound cannons (formerly referred to as LRAD). Complete changes to Policy No. 706, Section 706.1.1 – Definitions, are shown in Attachment C. Additionally, the corresponding changes to the Lathrop Municipal Code, Section 9.20.010, titled Definitions, are shown in Attachment D.

As mentioned under "Requirements of AB 481", the ordinance(s) and policies are subject to annual City Council review to determine whether, based on an annual military equipment report, the standards set forth in the approving ordinance have been met. The City Council may renew authorization for previously approved military equipment items, disapprove authorization for particular military equipment where standards have not been met, or require modifications to the military equipment use procedure to address any noncompliance with standards.

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
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EQUIPMENT BY THE LATHROP POLICE DEPARTMENT**

Finally, the bill requires publication of this, and any approved, military equipment use policy, and the annual military equipment report on the Department's website. The military equipment use policy must be posted on the City website at least 30 days prior to the Council meeting. On February 6, 2026, the City published the revised Military Equipment List for Military Equipment Policy No. 706 and the Annual Military Equipment Report on the dedicated Police Department AB 481 website under Assembly Bill (AB) 481 - Military Equipment Funding, Acquisition and Use Policy | City of Lathrop CA. A Public Hearing Notice was published with the Manteca Bulletin on February 6, 2026.

Previously approved Military Equipment List:

Equipment Name	Quantity Owned	Quantity Approved	Policy No.
SWAT Quick Response Vehicle (QRV)	1	1	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
Command and Control Vehicle for Mobile Command Post	0	1	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
Command and Control Vehicle for Crime Scene Investigations	0	1	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
Lenco Bearcat or Similar Armored Rescue Vehicle	0	1	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
Proforce MPX Submachine Guns with Suppressors	0	6	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
LWRC Sniper Rifle with Suppressor	0	1	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
5.56mm Colt Semiautomatic Rifles (16") and Ammunition	35	35	Policy No. 706; approved with Ordinance No. 22-436 (June 2022)
5.56mm Daniel Defense	21	21	Policy No. 706; approved with

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING TO CONSIDER AN ORDINANCE FOR USE OF MILITARY
EQUIPMENT BY THE LATHROP POLICE DEPARTMENT**

Semiautomatic Rifles (11.5”) and Ammunition			Ordinance No. 25-463 (March 2025) and Ordinance No. 24-453 (January 2024)
40 mm Launchers and rounds	16	36	Policy No. 706; approved with Ordinance No. 25-463 (March 2025) and Ordinance No. 22-436 (June 2022)
Remington 870 Less Lethal Launcher – Drag Stabilized 12-Gauge Bean Bag Round	8	8	Policy No. 706; approved with Ordinance 24-453 (January 2024)
Super-sock Bean Bag Ammunition	250	250	Policy No. 706; approved with Ordinance 24-453 (January 2024)
5.56mm &9mm Specialty Impact Munitions	3,000	3,000	Policy No. 706; approved with Ordinance 24-453 (January 2024)
CTS 40mm Frangible Impact Rounds	0	96	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
CTS 7290M Tactical Flash Bang	0	24	Policy No. 706; approved with Ordinance No. 25-463 (March 2025)
Unmanned Aircraft System (UAS)	4	4	Policy No. 606; approved with Ordinance 22-41 (December 2022)

Ordinance 25-463 approved the acquisition by the Lathrop Police Department of four vehicles: one SWAT Quick Response vehicle, one Mobile Command Post, one CSI Response vehicle, and an armored rescue vehicle (LENCO BearCat or similar). That ordinance also approved acquisition of six submachine guns, a sniper rifle, and specialty munitions to be used by Lathrop officers assigned to the regional SWAT Team. Finally, Ordinance 25-463 approved acquisition of ten additional 5.56mm rifles and 20 additional 40mm launchers to be issued to incoming officers and equip patrol vehicles as part of the Department standard equipment package.

**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
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EQUIPMENT BY THE LATHROP POLICE DEPARTMENT**

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Funding was secured for the SWAT Quick Response vehicle and ten 5.56 rifles. Upfitting for the SWAT vehicle was completed, and it has since been deployed by our SWAT Team members. The rifles were purchased, inventoried, and have been issued to incoming personnel upon completion of new hire training.

The remaining approved equipment items, including specialty munitions, the sniper rifle, submachine guns, and the remaining vehicles will be purchased as additional funding is secured.

No additional military equipment items are requested for this calendar year, as staff continue acquisition of previously approved items in alignment with budgeting priorities.

2025 Annual Report:

The annual report contains descriptions of each equipment item and documents all deployments or complaints received regarding the deployment of that specific item.

The Lathrop Police Department deployed a 40mm launcher twice in the City of Lathrop during this reporting period. Lathrop Police also deployed Unmanned Aircraft Systems (UAS) six times during this reporting period. No complaints were received associated with these deployments, and no policy violations were observed during review.

Mutual Aid SWAT Officers deployed "flashbang" distraction devices three times and an armored rescue vehicle four times within the City during the reporting period. No complaints were received associated with these deployments, and no policy violations were observed during review.

FISCAL IMPACT:

There is no fiscal impact resulting from this item as no additional equipment is being requested and approval of this item does not approve any funding for previously approved equipment.

REASON FOR RECOMMENDATION:

Staff requests City Council approval of the proposed Ordinance and the updated Military Equipment Policy No. 706 to incorporate the revised Military Equipment definitions as proscribed by California Assembly Bill 2546 and to provide continued authorization for the previously approved Military Equipment List. Staff additionally requests City Council approval of the proposed resolution to accept the 2025 Annual Military Equipment Report, documenting approved and owned military equipment items, and summarizing all deployments of military equipment in compliance with

**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING TO CONSIDER AN ORDINANCE FOR USE OF MILITARY
EQUIPMENT BY THE LATHROP POLICE DEPARTMENT**

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California Assembly Bill 481, codified in California Government Code sections 7070-7075.

ATTACHMENTS:

- A. Ordinance Amending Lathrop Municipal Code Chapter 9.20 titled "Military Equipment Use Policy", of Title 9 "Public Peace and Welfare" by Amending Section 9.20.010 titled "Definitions" and Section 9.20.050 titled "Active Policies" to Update Existing Military Use Policy No. 706 to revise Section 706.1.1 - Definitions, in compliance with California Government Code Sections 7070-7075, Assembly Bill 481 (Chieu).
- B. Resolution to Accept Annual Military Equipment Report
- C. Complete revisions to Policy No. 706, Section 706.1.1 – Definitions
- D. Complete revisions to Lathrop Municipal Code, Section 9.20.010, titled Definitions
- E. Amended Military Equipment List for Policy No. 706
- F. 2025 Annual Military Equipment Report

**CITY MANAGER'S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING
PUBLIC HEARING TO CONSIDER AN ORDINANCE FOR USE OF MILITARY
EQUIPMENT BY THE LATHROP POLICE DEPARTMENT**

APPROVALS:



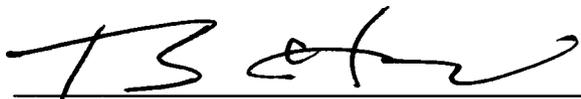
Stephen Sealy
Chief of Police

3/4/2026
Date



Cari James
Finance Director

3/4/2026
Date



Thomas Hedegard
Deputy City Manager

3/4/2026
Date



Salvador Navarrete
City Attorney

3-4-2026
Date



Stephen J. Salvatore
City Manager

3.5.26
Date

ORDINANCE NO. 26-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LATHROP AMENDING LATHROP MUNICIPAL CODE CHAPTER 9.20 TITLED "MILITARY EQUIPMENT USE POLICY", OF TITLE 9 "PUBLIC PEACE AND WELFARE" BY AMENDING SECTION 9.20.010 TITLED "DEFINITIONS" AND SECTION 9.20.050 TITLED "ACTIVE POLICIES" TO UPDATE EXISTING MILITARY USE POLICY NO. 706 TO REVISE SECTION 706.1.1 - DEFINITIONS, IN COMPLIANCE WITH CALIFORNIA GOVERNMENT CODE SECTIONS 7070-7075, ASSEMBLY BILL 481 (CHIEU)

WHEREAS, on September 30, 2021, Governor Newsom signed into law seven (7) major peace officer reform bills, including Assembly Bill (AB) 481 (codified in California Government Code Sections 7070- 7075), authored by Assembly Member David Chieu to address the funding, acquisition and use of items lawmakers deem to be considered military equipment; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, AB 481 required each law enforcement agency' s governing body to adopt a written military equipment use policy by ordinance in a public forum by April 30, 2022, to continue using this previously acquired military equipment, effective May 1, 2022; and

WHEREAS, during that time the City of Lathrop was under the jurisdiction of the San Joaquin County Sheriff's office, while working to transition into its own Police Department by July 1, 2022; and

WHEREAS, in preparation for the transition, on June 13, 2022, the City Council adopted Ordinance 22-436, to amend Title 9 "Public Peace and Welfare" of the Lathrop Municipal Code (LMC) by adding Chapter 9.20 titled "Military Equipment Use Policy" to establish a policy for the proper use, funding and acquisition of military style equipment as set forth by AB 481 in compliance with California Government Code Section 7071; and

WHEREAS, Policy No. 706 authorized the new Lathrop Police Department to fund, acquire, and use thirty-five 5.56mm semiautomatic rifles and ammo, and eight 40mm launchers and rounds; and

WHEREAS, on December 12, 2022, the City Council adopted Ordinance 22-441, to amend Chapter 9.20 titled "Military Equipment Use Policy", by adding Section 9.20.050 titled "Active Policies" to incorporate new Lathrop Police Department Policy No. 606, regulating "Unmanned Aerial System (UAS) Operations", and formally codifying previously approved Military Equipment Use Policy No. 706, in the Lathrop Municipal Code, in compliance with California Government Code Section 7071; and

WHEREAS, Policy No. 606 authorized the new Lathrop Police Department to fund, acquire, and use four (4) unmanned aerial systems (known as drones); and

WHEREAS, on January 8, 2024, the City Council adopted Ordinance 24-453, to amend Chapter 9.20 titled "Military Equipment Use Policy", to amend Section 9.20.050 titled "Active Policies" to update the existing Military Equipment List for Military Equipment Use Policy No. 706, by incorporating funding, acquisition, and use of new military equipment for the Lathrop Police Department, in compliance with California Government Code Sections 707-7075, Assembly Bill 481 (Chieu); and

WHEREAS, on March 10, 2025, the City Council adopted Ordinance 25-463, to amend Chapter 9.20 title "Military Equipment Use Policy", of Title 9 "Public Peace and Welfare" by amending Section 9.20.050 titled "Active Policies" to update existing military equipment lists for Military Equipment Use Policy No. 706, by incorporating funding, acquisition, and use of new military equipment for the Lathrop Police Department, in compliance with California Government Code Sections 7070-7075, Assembly Bill 481 (Chieu); and

WHEREAS, staff requests that the City Council hold a public hearing to consider this proposed Ordinance to amend Lathrop Municipal Code Chapter 9.20 titled "Military Equipment Use Policy", of Title 9 "Public Peace and Welfare" by Amending Section 9.20.010 titled "Definitions" and Section 9.20.050 titled "Active Policies" to Update Existing Military Use Policy No. 706 to revise Section 706.1.1 - Definitions, in compliance with California Government Code Sections 7070-7075, Assembly Bill 481 (Chieu); and

WHEREAS, the City Council of the City of Lathrop, having received the information required under AB 481 regarding the proposed use of military equipment as defined in said law, deems it to be in the best interest of the City to approve and adopt the amended Military Equipment List for Military Equipment Use Policy No. 706; and

WHEREAS, the amended Section 706.1.1 – Definitions will be incorporated by reference in LMC Section 9.20.0100 titled "Definitions"; and

WHEREAS, the amended Military Equipment List for Military Equipment Use Policy No. 706 will be incorporated by reference in LMC Section 9.20.050 titled "Active Policies".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LATHROP DOES HEREBY ORDAIN AS FOLLOWS:

Section 1.

That the amended Lathrop Police Department Military Equipment List for Military Equipment Use Policy No. 706, on file with the Lathrop Police Department and attached as Attachment D to the City Manager's Report that accompanied this

Ordinance, is hereby updated and adopted and will be incorporated by reference in Section 9.20.050.

Title 9 of the Lathrop Municipal Code, titled "Public Peace and Welfare" is hereby amended by adding new military equipment to Section 9.20.010 titled "Definitions", to incorporate revised definitions, to read in its entirety as follows:

AB 481 designates the following 16 categories of items as military equipment:

- (1) Unmanned, remotely piloted, powered aerial or ground vehicles.
- (2) Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
- (3) High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
- (4) Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
- (5) Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- (6) Weaponized aircraft, vessels, or vehicles of any kind.
- (7) Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
- (8) Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
- (9) Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
- (10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.

(11) Any firearm or firearm accessory that is designed to launch explosive projectiles.

(12) "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.

(13) Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices, acoustic hailing devices, and sound cannons.

(14) The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.

(15) Any other equipment as determined by a governing body or a state agency to require additional oversight.

(16) Notwithstanding paragraphs (1) through (15), "military equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

Title 9 of the Lathrop Municipal Code, titled "Public Peace and Welfare" is hereby amended by adding new military equipment to Section 9.20.050 titled "Active Policies", to incorporate new military equipment categories to Military Equipment Use Policy No. 706, to read in its entirety as follows:

CHAPTER 9.20 MILITARY EQUIPMENT USE POLICY

9.20.050 Active Policies

The Lathrop police department has obtained approval of the city council, by ordinance adopting the following military equipment use policies, incorporated here by reference:

- A. Military Equipment Use Policy No. 706, adopted by Ordinance 22-436, for the funding, acquisition and use of thirty-five 5.56mm semiautomatic rifles and ammo, and eight 40mm launchers and rounds.
- B. Military Equipment Use Policy No. 606, adopted by Ordinance 22-441, fund, acquire, and use of unmanned aerial system (known as drones).
- C. Military Equipment Use Policy No. 706, amended by Ordinance 24-453, to add the funding, acquisition and use of 11 5.56mm semiautomatic rifles and ammo, eight Remington 870 less lethal launchers - drag stabilized 12-gauge bean bag rounds, 50 sets of five units of super-sock bean bags ammunitions, and 3,000 5.56mm and 9mm specialty impact munitions.

D. Military Equipment Use Policy No. 706, amended by Ordinance 25-463, to add the funding, acquisition and use of 10 additional 5.56mm semiautomatic rifles and ammunition, 20 additional 40mm launchers and 96 40mm frangible impact rounds, 5 command and control vehicles, 24 tactical flash bangs, 1 sniper rifle with suppressor, and 6 submachine guns with suppressors.

Section 2. Duty of Care. This ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the city or any officer or employee thereof a mandatory duty of care toward persons and property within or without the city so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

Section 3. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance, including the application of such part or provision to other persons or circumstances shall not be affected thereby and shall continue in full force and effect. To this end, provisions of this Ordinance are severable. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be held unconstitutional, invalid, or unenforceable.

Section 4. Effective Date. This Ordinance shall become effective 30 days after adoption.

Section 5. Publication. The City Clerk shall certify to the introduction of this ordinance and shall publish a summary thereof and post a certified copy of the full ordinance in the office of the City Clerk at least five days prior to the adoption of the proposed ordinance; and within fifteen days after adoption, the City Clerk shall publish a summary of the ordinance with the names of the members of the City of Lathrop City Council voting for and against the same.

THIS ORDINANCE was introduced at a regular meeting of the City Council of the City of Lathrop on the 9th day of March 2026, and was **PASSED AND ADOPTED** by the City Council of the City of Lathrop on this ___ day of ____, 2026, by the following vote, to wit:

AYES:

NOES:

ABSENT:

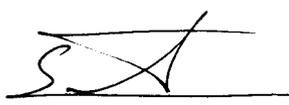
ABSTAIN:

PAUL AKINJO, MAYOR

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

RESOLUTION NO. 26-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO ACCEPT THE ANNUAL MILITARY EQUIPMENT REPORT PURSUANT TO CALIFORNIA ASSEMBLY BILL 481 (CHIEU), CODIFIED IN GOVERNMENT CODE SECTIONS 707-7075

WHEREAS, California Assembly Bill 481 (AB 481), codified in California Government Code sections 7070- 7075, requires local Police Departments to implement a new, update, or add to an existing military equipment use policy via ordinance; and

WHEREAS, AB 481 requires each law enforcement agency to prepare and publish an annual report to include each type of military equipment approved by the governing body; and

WHEREAS, under AB 481, the ordinance(s) and policies are subject to annual City Council review to determine whether, based on an annual military equipment report, the standards set forth in the approving ordinance have been met; and

WHEREAS, the City Council may renew the authorizing ordinance, disapprove authorization for particular military equipment where standards have not been met, or require modifications to this military equipment use procedure to address any non-compliance with standards; and

WHEREAS, the City Council must hold at least one well publicized and conveniently located community engagement meeting within 30 days of submitting and publicly releasing the annual military equipment report; and

WHEREAS, staff requests that the City Council hold a Public Hearing to hear public testimony to consider accepting the Annual Military Equipment Report, summarizing the equipment use and funding from January 2025 - December 2025.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lathrop does hereby accept the Annual Military Equipment Report, summarizing the equipment use and funding from January 2025 - December 2025.

The foregoing resolution was passed and adopted this 9th day of March 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

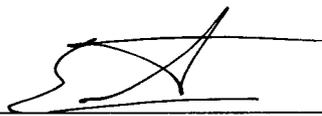
ABSTAIN:

PAUL AKINJO, MAYOR

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

Policy No. 706, Section 706.1.1 – Definitions

Definition of Military Equipment (Government Code 7070)

AB 481 designates the following ~~±5~~ categories of items as military equipment:

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected vehicles (-MRAP) or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.
7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
8. Firearms of .50 caliber or greater, ~~excluding~~ However, standard issue shotguns are specifically excluded from this subdivision.
9. Ammunition of .50 caliber or greater, ~~excluding~~ However, standard issue shotgun ammunition is specifically excluded from this subdivision.
10. Specialized firearms and ammunition of less than .50 caliber, including ~~firearms and accessories identified as assault weapons as defined in Sections 30510 and 30515 of the Penal Code, §30510 and Penal Code §30515,~~ with the exception of standard-issue ~~handguns/service~~ weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
11. Any firearm or firearm accessory that is designed to launch explosive projectiles.

12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
13. ~~Taser Shockwave~~ Area denial electroshock devices, microwave weapons, water cannons, and ~~the Long-Range Acoustic Devices (LRAD),~~ acoustic hailing devices, and sound cannons.
14. The following Pprojectile launch platforms and their associated munitions: including 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
- ~~15.~~ 16. Notwithstanding paragraphs (1) through (15), "military equipment" does not include general equipment not designated as prohibited or controlled by federal Defense Logistics Agency.

Lathrop Municipal Code, Section 9.20.010
Definitions

"Military equipment" includes all of the following (per Government Code Section 7070):

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.
7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
8. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
9. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
11. Any firearm or firearm accessory that is designed to launch explosive projectiles.
12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
13. ~~Taser shockwave~~ Area denial electroshock devices, microwave weapons, water cannons, and the long range acoustic devices (LRAD), acoustic hailing devices, and sound cannons.
14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.

15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
16. Notwithstanding paragraphs (1) through (15), "military equipment" does not include general equipment not designated as prohibited or controlled by the Federal



LATHROP POLICE DEPARTMENT EQUIPMENT LIST

SECTION ONE: Qualifying Equipment Owned/Utilized by the Lathrop Police Department

1. Equipment Name: 5.56 mm Colt Semiautomatic Rifles and Ammunition - CA Gov't Code §7070(c)(10)

Quantity Owned/Sought: 35 owned (16")

Lifespan: 15 years

Equipment Capabilities: The Colt M4 semiautomatic rifle is capable of firing 5.56 mm projectile bullet.

SPEER GOLD DOT .223 CALIBER 62 GRAIN RIFLE ROUND, cost: \$260 per case of 500, quantity: 1700 rounds. Remington ammunition made by Speer is reloadable, features nickel-plated brass cases and Boxer primers, and this is a non-corrosive round. The Gold Dot LE ammunition goes through a process of joining the jacket and core one molecule at a time, thanks to this, Speer eradicates the potential for the leading cause of bullet failure (jacket/core separation). This process will guarantee extraordinary weight retention through barriers as strong as auto-glass. In addition to its remarkable strength, Gold Dot rifle ammunition asserts remarkable accuracy. With exact tolerances and unparalleled bullet uniformity of jacket thickness.

Manufacturer Product Description: Colt MLOK 5.56 CR6920-EPR RIFLE REPL CR6933-EPR W/16" Barrel

- Action: Gas Operated Semi-Auto
- Caliber: 223 Remington/5.56 NATO
- Barrel Length: 16.1"
- Capacity: 30+1
- Trigger: Standard
- Safety: Reversible Safety Selector
- OAL: 35.5"
- Weight: 6.95 lbs
- Stock: Black 4-Position Collapsible
- Metal Finish: Black
- Muzzle: A2 Flash Hider
- Receiver Material: 7075-T6 Aluminum
- Sights: A2 Front, Magpul Rear
- Barrel Description: Chrome-Lined
- Twist: 1:7"
- Purpose: Duty \ Range

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



Throughout the world today, Colt's reliability, performance, and accuracy provide our Armed Forces the confidence required to accomplish any mission. Colt's CR6920 EPR series shares many features of its combat-proven brother, the Colt AR15.

(Description source: LC Action Police Supply | Colt CR6920 Law Enforcement M4 Carbine AR15 (Formerly LE6920) Purpose/Authorized Uses:

Members may deploy the patrol rifle in any circumstance where the member can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include but are not limited to: (a) situations where the member reasonably anticipates an armed encounter, (b) when a member is faced with a situation that may require accurate and effective fire at long range, (c) situations where a member reasonably expects the need to meet or exceed a suspect's firepower, (d) when a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage, (e) when a member reasonably believes that a suspect may be wearing body armor, (f) when authorized or requested by a supervisor, and (g) when needed to euthanize an animal.

Fiscal Impacts: The initial cost of equipment was approximately \$43,124.81. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Firearms.

Training Required: Officers must successfully complete a CA POST certified 16-hour patrol rifle course as well as regular department firearms training and qualifications as required by law and policy.

2. Equipment Name: 40mm Launchers and Rounds

Quantity Owned/Sought: 16 owned, 20 additional sought

Lifespan: 20 years

Equipment Capabilities: 40mm Launchers are utilized by department personnel as a less lethal tool to launch less lethal impact rounds. The 40mm Less Lethal Launcher is capable of firing 40mm Kinetic Energy Munitions, which are essentially rubber projectiles.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



Manufacturer Product Description: Defense Technologies 40mm launcher, cost \$872.40 ea. Manufactured exclusively for Defense Technology®, the 40LMT is a tactical single shot launcher with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two-point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.

- i. Direct Impact 40mm reloadable training Sponge Round – Model 6530 Defense Technology. Approx. 26 rounds. 6530LE-50 40mm Reloadable Training Round provides the same point of impact accuracy as the 40mm munitions it simulates and is the most cost effective way to conduct training. Reloading the munitions takes seconds and one hex key. Product for use on inanimate targets.
- ii. 40mm sponge, smokeless, spin stabilized/Combined Systems. Approx. 29 rounds. Sponge Baton is a spin-stabilized projectile delivering blunt trauma effect. Although it is extremely accurate and consistent, accuracy is dependent on the launcher, using open sights vs. an improved sight, environmental conditions, and the operator. Effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts. The 40mm Less Lethal Launchers and Kinetic Energy Munitions are intended for use as a less lethal use of force option. To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use may include, but are not limited to: (a) self-destructive, dangerous, and/or combative individuals; (b) barricaded suspects; and (c) training exercises.

Fiscal Impacts: The initial cost of this equipment was approximately \$6,979.20. Projected costs for 20 additional launchers is approximately \$24,060. The ongoing costs for munitions will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Crowd Control.

Training Required: Officers must complete a department certified 40mm course as well as regular training and qualifications as required by law and policy.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



3. Equipment Name: 5.56 mm Daniel Defense Semiautomatic Rifles and Ammunition - CA Gov't Code §7070(c)(10)

Quantity Owned/Sought: 21 owned (11.5")

Lifespan: 15 years

Equipment Capabilities:

SPEER GOLD DOT .223 CALIBER 62 GRAIN RIFLE ROUND, cost: \$260 per case of 500, quantity: 1700 rounds. Remington ammunition made by Speer is reloadable, features nickel-plated brass cases and Boxer primers, and this is a non-corrosive round. The Gold Dot LE ammunition goes through a process of joining the jacket and core one molecule at a time, thanks to this, Speer eradicates the potential for the leading cause of bullet failure (jacket/core separation). This process will guarantee extraordinary weight retention through barriers as strong as auto-glass. In addition to its remarkable strength, Gold Dot rifle ammunition asserts remarkable accuracy. With exact tolerances and unparalleled bullet uniformity of jacket thickness.

Manufacturer Product Description: Short Barrel Daniel Defense Rifles w/ Suppressors

- Action: Gas Operated Semi-Auto
- Caliber: 223 Remington/5.56 NATO
- Barrel Length: 11.5"
- Capacity: 30+1
- Trigger: Standard
- Safety: Reversible Safety Selector
- Stock: 4-Position Collapsible
- Receiver Material: 7075-T6 Aluminum
- Sights: A2 Front, Magpul Rear
- Barrel Description: Chrome-Lined
- Purpose: Duty \ Range

Members may deploy the patrol rifle in any circumstance where the member can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the patrol rifle may include but are not limited to: (a) situations where the member reasonably anticipates an armed encounter, (b) when a member is faced with a situation that may require accurate and effective fire at long range, (c) situations where a member reasonably expects the need to meet or exceed a suspect's firepower, (d) when a member reasonably believes that there may be a need to fire on a barricaded person or a person with a hostage, (e) when a member reasonably believes that a suspect may be

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



wearing body armor, (f) when authorized or requested by a supervisor, and (g) when needed to euthanize an animal.

Fiscal Impacts: The initial cost of equipment was approximately \$2,010.08 ea. (\$22,110.88). The cost for purchasing an additional 10 rifles was \$15,225 plus \$18,193.88 for the standard issue accessories, including slings, optics, rail system, and flash suppressor. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Firearms.

Training Required: Officers must successfully complete a CA POST certified 16-hour patrol rifle course as well as regular department firearms training and qualifications as required by law and policy.

4. Equipment Name: Remington 870 Less Lethal Launcher/ Drag Stabilized 12- Gauge Bean Bag Round

Quantity Owned/Sought: 8 owned

Lifespan: 15 years

Equipment Capabilities/Manufacturer Product Description: Less Lethal Shotgun is used to deploy the less lethal 12-gauge Drag Stabilized Beanbag

Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation. The 12-Gauge Drag Stabilized round is comprised of a translucent 12-Gauge shell loaded with a 40 gram, tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four (4) stabilizing tails. The 12-Gauge drag stabilized round utilizes smokeless powder as the propellant. Drag Stabilized rounds are discharged from a dedicated 12-gauge shotgun that is distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the

Fiscal Impacts: The initial cost of equipment was approximately \$1,074.22 each (\$8,593.75). The ongoing costs for ammunition will vary; maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Firearms.

Training Required: Officers must complete a department certified less lethal course as well as regular training and qualifications as required by law and policy.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



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5. Equipment Name: A Super-Sock Bean Bag Ammunition – Model 2581

Quantity Sought: 250 owned

Cost: \$7.50/per 5 units

Lifespan: 15 years

Equipment Capabilities/Manufacturer Product Description: The Model 2581 Super-Sock is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to “unfold” or “stabilize.” The Super-Sock is an aerodynamic projectile and its accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock is first in its class providing the point control accuracy and consistent energy to momentarily incapacitate.

Fiscal Impacts: The initial cost of equipment was approximately \$375.00. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Firearms.

Training Required: Officers must complete a department certified less lethal course as well as regular training and qualifications as required by law and policy.

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LATHROP POLICE DEPARTMENT EQUIPMENT LIST



6. Equipment Name: 5.56 & 9mm Specialty Impact Munitions

Quantity Owned: 3,000

Lifespan: UTM 5.56 mm Man Marker Rounds (MMR) -18 month limited warranty. Shelf life six (6) years.

Force on Force 9mm Simunition Rounds – Shelf life five (5) years.

UTM M16/M4 Rifle Bolt Carrier Assembly (Blue Bolt) – 24 month limited warranty. No lifespan indicated by manufacturer. Lifespan varies on operational usage and wear.

Simunition Conversion Barrels and Slide Assemblies – 24 month limited warranty. No lifespan indicated by manufacturer. Lifespan varies on operational usage and wear.

Equipment Capabilities/Manufacturer Product Description: A non-lethal training ammunition used by law enforcement agencies and militaries worldwide to deliver more realistic close-range firearms training. They consist of low energy, non-lethal cartridges, typically manufactured with a water-soluble color marking compound. These rounds allow for shooters to obtain a visual assessment of round placement in live person training environments. When utilized with a training munition bolt carrier group in a 5.56mm rifle platform, SIM's have an effective range of approximately 27 yards. When utilized in a pistol caliber barrel training platform (9mm), SIMs have an effective range of 25 feet.

Fiscal Impacts: The initial cost of equipment was approximately \$3,000.00. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police training. Various Lathrop Police Department Policies on Firearms.

Training Required: Officers use these munitions during training scenarios involving the use of SIM's. Additionally, Officers use SIM's during scenario-based training on a regular basis.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



FUTURE CONSIDERATIONS:

1. Equipment Name: Command and Control Vehicles used to facilitate the operational control and direction of public safety units – CA Gov't Code §7071(c)(4)

Quantity Owned/Sought: One

Lifespan: Unknown.

Purpose/Capabilities/Description: Command vehicles are built in various platforms to include ½ ton pickup chassis, vans, trailers, and RV style configurations. Vehicles are built to better assist in command and control during law enforcement operations, natural disasters, and public safety issues. Vehicles are designed with additional communication abilities, computers, white boards, lightening, generators, and mission essential supplies.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law.

Equipment Name: SWAT Quick Response Vehicle (QRV) – Mercedes Sprinter Van

Quantity Owned/Sought: One owned

Lifespan: Dependent on operational usage.

Fiscal Impact: Upfitting equipment \$66,547; annual maintenance \$3,500

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law.

Training Required: Valid California Drivers License required per operator.

2. Equipment Name: Command and Control Vehicles used to facilitate the operational control and direction of public safety units – CA Gov't Code §7071(c)(4) Mobile Command Post – Model based on availability

Purpose/Capabilities/Description: Command vehicles are built in various platforms to include ½ ton pickup chassis, vans, trailers, and RV style configurations. Vehicles are built to better assist in command and control during law enforcement operations, natural disasters, and public safety issues. Vehicles are designed with additional communication abilities, computers, white boards, lighting, generators, and mission essential supplies.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



Quantity Owned/Sought: One sought.

Lifespan: Dependent on operational usage.

Fiscal Impact: Vehicle to be sourced through the Law Enforcement Support Office (military surplus equipment program) at no cost to agency; upfitting equipment estimated at \$40,000; annual maintenance \$3,500.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law.

Training Required: Valid California Drivers License required per operator.

3. Equipment Name: Command and Control Vehicles used to facilitate the operational control and direction of public safety units – CA Gov't Code §7071(c)(4) Crime Scene Investigation Vehicle – Model based on availability

Purpose/Capabilities/Description: Command vehicles are built in various platforms to include ½ ton pickup chassis, vans, trailers, and RV style configurations. Vehicles are built to better assist in command and control during law enforcement operations, natural disasters, and public safety issues. Vehicles are designed with additional communication abilities, computers, white boards, lighting, generators, and mission essential supplies.

Quantity Owned/Sought: One sought.

Lifespan: Dependent on operational usage.

Fiscal Impact: Vehicle to be sourced through the Law Enforcement Support Office (military surplus equipment program) at no cost to agency; upfitting equipment estimated at \$25,000; annual maintenance \$3,500.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law.

Training Required: Valid California Drivers License required per operator.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



4. Equipment Name: Command and Control Vehicles used to facilitate the operational control and direction of public safety units – CA Gov't Code §7071(c)(4) Lenco Bearcat G3 – 4 Door Model with CBRNE capability or similar

Purpose/Capabilities/Description: Command vehicles are built in various platforms to include ½ ton pickup chassis, vans, trailers, and RV style configurations. Vehicles are built to better assist in command and control during law enforcement operations, natural disasters, and public safety issues. Vehicles are designed with additional communication abilities, computers, white boards, lighting, generators, and mission essential supplies.

Manufacturer Description: The BearCat G3 provides Lenco's proven armor system in a ruggedized off-road platform. The G3 utilizes the same body design, interior features and tactical options as the G2, but it comes standard with a heavier duty upgraded suspension and off-road tires, rims & run flats to provide enhanced off-road performance. The increased ground clearance and robust suspension allows for emergency response in rural regions and natural disaster scenarios where standard armored SWAT vehicles would experience challenges.

Quantity Owned/Sought: One sought

Lifespan: Dependent on operational usage.

Fiscal Impact: LDV USA Custom Build \$369,045 using grant from Office of Homeland Security, \$100,000 COPS grant; annual maintenance \$3,500.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law.

Training Required: Valid California License per operator.

5. Equipment Name: CTS 40mm Frangible Impact Rounds

Equipment Capabilities/Manufacturer Product Description: This specialty munition is utilized by LPD SWAT members. These munitions include crush tip marking rounds ideal for breaking automotive glass or marking agitators during incidents of civil unrest.

Quantity Sought: 96 sought

Lifespan: Dependent on operational usage.

Fiscal Impacts: The projected cost for this equipment item is approximately \$10,129. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Firearms.

Training Required: Officers must complete a department certified less lethal course as well as regular training and qualifications as required by law and policy.

6. Equipment Name: CTS 7290M Tactical Flash Bang

Equipment Capabilities/Manufacturer Product Description: This specialty munition is utilized by LPD sworn staff to produce atmospheric over-pressure and bright light to cause short-term (6 - 8 seconds) sensory deprivation to give officers a tactical advantage by distracting dangerous suspects during assaults, hostage rescue, room entry, or other high-risk arrest situations.

Quantity Sought: 24 sought

Lifespan: Dependent on operational usage.

Fiscal Impacts: The projected cost for this equipment item is approximately \$1,483. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: All applicable State, Federal and Local laws governing police use of force. Various Lathrop Police Department Policies on Use of Force and Firearms.

Training Required: Officers must complete a department certified less lethal course as well as regular training and qualifications as required by law and policy.

7. Equipment Name: LWRC Sniper Rifle or comparable model with suppressor

Purpose/Capabilities/Description: To be used as precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

Quantity Owned/Sought: 1 sought

Lifespan: Variable dependent on deployment.

Fiscal Impacts: The projected cost for this equipment item is approximately \$5,899. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: Officers must complete a department certified rifle course as well as regular training and qualifications as required by law and policy.

8. Equipment Name: Proforce MPX Submachine gun or comparable model with suppressor and light

Purpose/Capabilities/Description: To be used by LPD SWAT personnel during Special Operations including hostage rescue, room entries, or other high-risk arrest situations.

Quantity Owned/Sought: 6 sought

Lifespan: Variable dependent on deployment.

Fiscal Impacts: The projected cost for this equipment item is approximately \$12,049. The ongoing costs for ammunition will vary and maintenance is conducted by departmental staff.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: Officers must complete a department certified rifle course as well as regular training and qualifications as required by law and policy.



LATHROP POLICE DEPARTMENT EQUIPMENT LIST

SECTION TWO: Specialized Equipment Inventory known to be owned and/or utilized by law enforcement agencies with which the Lathrop Police Department collaborates with and/or may require assistance from, in a mutual-aid situation for law enforcement services.

1. Defense Technology 12-Gram Reload Distraction Device

Quantity Owned/Sought: None

Lifespan: Unknown

Purpose/Capabilities/Description: To produce atmospheric over-pressure and brilliant white light and, as a result, can cause short-term (6 - 8 seconds) physiological/psychological sensory deprivation to give officers a tactical advantage. A non-bursting, non-fragmenting distraction device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspect during assaults, hostage rescue, room entry, or other high-risk arrest situations. The distraction device produces 175 dB of sound output at 5 feet and 6-8 million candelas for 10 milliseconds.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: The equipment is utilized for official law enforcement purposes and pursuant to State and Federal law.

Training Required: None, Equipment owned, maintained, and operated by another agency.

2. iCore Mini Robots

Quantity Owned/Sought: None

Lifespan: Unknown

Purpose/Capabilities/Description: The iCore Mini is an unmanned machine, which operates on the ground utilized to enhance the safety to the community and officers. The iCore Mini can be hand carried or transported inside a rucksack, and can be remotely operated from many hundreds of meters away, providing protection and safety to their operators. To be used to remotely gain visual/audio data, deliver HNT phone, open doors, disrupt packages, and clear buildings.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: The equipment is utilized for official law enforcement purposes and pursuant to State and Federal law.

Training Required: None. Equipment owned, maintained, and operated by another agency.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



3. Non-handheld battering rams, slugs and breaching equipment apparatuses that are explosive in nature - CA Gov't Code §7071(c)(7)

Quantity Owned/Sought: None

Lifespan: Unknown

Purpose/Capabilities/Description: Explosive breaching tools are used to breach fortified structures to establish a point of entry. Explosive charges are fashioned to produce little to no fragmentation at the time of detonation. Explosive breaching effectively reduces the time spent overcoming a fortified door or structure. The reduction in time mitigating a hardened structure increasing officer safety and the element of surprise. Blast injuries are reduced by using low yield explosives that mechanically overcome doorframes and locking mechanisms. Explosive breaching mandates extensive schooling and certification processes.

Avon frangible shotgun ammunition, Detonating Cords, and Blasting Caps are used to breach doors and points of entry on fortified doors or structures. The equipment is used to safely gain entry into a structure.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: The equipment is utilized for official law enforcement purposes and pursuant to State and Federal law.

Training Required: None. Equipment owned, maintained, and operated by another agency.

4. Command and Control Vehicles used to facilitate the operational control and direction of public safety units – CA Gov't Code §7071(c)(4)

Quantity Owned/Sought: None

Lifespan: Unknown.

Purpose/Capabilities/Description: Command vehicles are built in various platforms to include ½ ton pickup chassis, vans, trailers, and RV style configurations. Vehicles are built to better assist in command and control during law enforcement operations, natural disasters, and public safety issues. Vehicles are designed with additional communication abilities, computers, white boards, lightening, generators, and mission essential supplies.

Fiscal Impact: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law.

Training Required: None, Equipment owned, maintained, and operated by another agency.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



5. Unmanned Aircraft System (UAS)

Quantity Owned/Sought: None.

Lifespan: Unknown

Purpose/Capabilities/Description:

- Major collision investigation, search for missing persons, natural disasters
- Vehicles are capable of being remotely navigated to provide scene information and intelligence in the form of video and still images transmitted to first responders.
- Gain visual/audio data and remotely clear buildings and structure
- Unmanned robotics have numerous applications and are used instead of personnel in high-risk environments to increase safety for law enforcement

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal law regarding the operation of UAS vehicles, and in a manner, that respects the privacy of our community.

Training Required: None. Equipment owned and, operated by another agency.

6. The Armored Group, Ballistic Armored Tactical Transport (BATT)

Quantity Owned/Sought: None.

Cost: None.

Lifespan: Approximately 25 years.

Purpose/Capabilities/Description:

To be used in response to critical incidents to enhance officer and community safety, improve scene containment and stabilization, and assist in resolving critical incidents. The BATT, is an armored vehicle that seats 10-12 personnel with an open floor plan that allows for rescue of down personnel. It can stop various projectiles, which provides greater safety to citizens and officers beyond the protection level of shield and personal body armor.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: None. Equipment owned and, operated by another agency.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



7. Remington 870 Less Lethal Launcher/ Drag Stabilized 12- Gauge Bean Bag Round

Quantity Owned/Sought: None.

Cost: None.

Lifespan: Approximately 25 years.

Purpose/Capabilities/Description:

Less Lethal Shotgun is used to deploy the less lethal 12-gauge Drag Stabilized Beanbag Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation.

The 12-Gauge Drag Stabilized round is comprised of a translucent 12-Gauge shell loaded with a 40 gram, tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four (4) stabilizing tails. The 12-Gauge drag stabilized round utilizes smokeless powder as the propellant. Drag Stabilized rounds are discharged from a dedicated 12-gauge shotgun that is distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the approved distance of not fewer than 20 feet. The maximum effective range of this munition is up to 75 feet from the target. This less lethal weapon is used to limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: None. Equipment owned and, operated by another agency.

8. Remington 700 .308 Caliber Rifle, PWS MK111 Mod 1-M Rifle, .223 Caliber Rifle, Hornady Tap Urban, .223 Caliber, 60 Grain Rifle Round, Hornady Match Tap Precision .308 Caliber, 155 Gr. ELD Rifle Round, Hornady Tap Urban .308 Caliber, 110 Gr. Rifle Round, Hornady Tap Heavy Barrier .308 165 Gr. Barrier Rifle Round.

Quantity Owned/Sought: None.

Cost: None.

Lifespan: Unknown.

Purpose/Capabilities/Description: To be used as precision weapons to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: None. Equipment owned and, operated by another agency.

9. Defense Technology, Riot Control Continuous Discharge Grenade, CS #1082

Quantity Owned/Sought: None.

Cost: None.

Lifespan: Unknown.

Purpose/Capabilities/Description: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to:

- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: None. Equipment owned and, operated by another agency.

10. Defense Technology, Flameless Tri-Chamber CS Grenade, #1032

Quantity Owned/Sought: None.

Cost: None.

Lifespan: Unknown.

Purpose/Capabilities/Description:

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Situations for use of the less lethal weapon systems may include, but are not limited to:

- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

LATHROP POLICE DEPARTMENT EQUIPMENT LIST



11. PepperBall Full Tactical Carbine (FTC)

Quantity Owned/Sought: None.

Cost: None.

Lifespan: Unknown.

Purpose/Capabilities/Description:

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Situations for use of the less lethal weapon systems may include but, are not limited to:

- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

Fiscal Impacts: None. Equipment owned, maintained, and operated by another agency.

Legal/Procedural Rules Governing Use: Use shall be in accordance with California State and Federal.

Training Required: None. Equipment owned and, operated by another agency.

MAINTENANCE OF MILITARY USE SUPPLY LEVELS:

When stocks of military equipment have reached significantly low levels or have been exhausted, the Department may order up to 10% of stock in a calendar year without City Council approval to maintain essential availability for the Department's needs.



CITY OF LATHROP POLICE DEPARTMENT

ANNUAL MILITARY EQUIPMENT REPORT FOR YEAR 2025



Lathrop Police Department
940 River Islands Parkway
Lathrop, CA 95330
(209) 647-6400 – [AB 481 Compliance Webpage](#)



CITY OF LATHROP POLICE DEPARTMENT

PREFACE

The Lathrop Police Department presents the Annual Military Equipment Report. This report covers activity from January 2025 through December 2025. The Lathrop Police Department is committed to maintaining public safety by providing the highest quality police services to our city. We have undertaken an obligation to serve and protect our residents, businesses, and neighboring communities. We are committed to an enforcement posture that does not allow for crime and violence to thrive. We are thankful for the resources and equipment available to the Department, and for the support of our community. Continued access to funding and the approval to acquire, train on, and deploy equipment ensures we are capable of confronting and resolving any threat of violence in our community. As always, the brave men and women of the Lathrop Police Department continue to stand ready to fulfill our duty to serve and protect.

Respectfully,

A handwritten signature in cursive script that reads "Stephen T. Sealy".

Stephen Sealy, Chief of Police

HISTORICAL BACKGROUND

On September 30, 2021, Governor Newsom signed seven major peace officer reform bills into law, including Assembly Bill 481 (AB 481). AB 481 authored by Assembly Member David Chieu (D-San Francisco) addressed requirements for the funding, acquisition, and use of items considered to be "military equipment." Effective January 1, 2022, AB 481 required law enforcement agencies to obtain approval of their respective governing bodies (the Lathrop City Council), by adoption of a Military Equipment Use policy prior to taking certain actions relating to the funding, acquisition, or use of military equipment. The full text of AB 481 is available here: https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB481

During the passage of this new law, the City of Lathrop was working on transitioning to its own Police Department, with a commission start date of July 1, 2022. To comply with new state requirements for all California law enforcement agencies, the new Lathrop Police Department diligently prepared a policy for the funding, acquisition, and use of designated "military equipment," along with a list of equipment to be used by the new Lathrop Police Department in accordance with AB 481. The Lathrop City Council adopted Ordinance Nos. 22-433, 22-436, and 22-441, related to this matter.



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REQUIREMENTS OF AB 481 - FUNDING, ACQUISITION, AND USE OF MILITARY EQUIPMENT

Assembly Bill (AB) 481 requires each law enforcement agency's governing body to adopt a written military use policy by ordinance in addition to other requirements by the bill. The following are required:

- Publish the draft Military Equipment Use policy to the Police Department's website 30 days ahead of a public hearing to approve the policy.
- Obtain approval by the applicable governing body (Lathrop City Council), by adoption of a Military Equipment Use policy prior to taking certain actions relating to the funding, acquisition, or use of military equipment, as defined (See definitions below).
- Publish an annual report by the law enforcement agency to include each type of military equipment approved by the governing body.
- Annual review of the Military Equipment Use Ordinance by the governing body, and option to either disapprove a renewal of a type of military equipment or amend the Military Equipment Use policy if it determines that the military equipment does not comply with standards for approval.
- Hold at least one well publicized and conveniently located community engagement meeting within 30 days of submitting and publicly releasing the annual Military Equipment Report.

DEFINITION OF MILITARY EQUIPMENT (GOVERNMENT CODE 7070)

AB 481 designates the following 15 categories of items as military equipment:

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected vehicles (MRAP) or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.



CITY OF LATHROP POLICE DEPARTMENT

7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
8. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
9. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
11. Any firearm or firearm accessory that is designed to launch explosive projectiles.
12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
13. Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices, acoustic hailing devices, and sound cannons.
14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
16. Notwithstanding paragraphs (1) through (15), "military equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

MILITARY EQUIPMENT USE POLICY

"Military equipment use policy" means a publicly released, written document governing the use of military equipment by a law enforcement agency or a state agency that addresses, at a minimum, all of the following:

- (1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment.



CITY OF LATHROP POLICE DEPARTMENT

- (2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment.
- (3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
- (4) The legal and procedural rules that govern each authorized use.
- (5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy.
- (6) The mechanisms to ensure compliance with the military equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
- (7) For a law enforcement agency, the procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of military equipment, and how the law enforcement agency will ensure that each complaint, concern, or question receives a response in a timely manner.

CITY OF LATHROP POLICE DEPARTMENT APPROVED MILITARY EQUIPMENT USE POLICIES

- Lathrop Police Department Policy No. 606 (Revision 10/16/24)
- Lathrop Police Department Policy No. 706 (Revision 10/16/2024)
- AB 481 Updated Equipment List

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CITY OF LATHROP POLICE DEPARTMENT

LATHROP POLICE DEPARTMENT MILITARY EQUIPMENT OWNED - SUMMARY

Equipment Name: RIFLES & AMMUNITION – Colt 5.56 mm semiautomatic rifles and ammunition - CA Govt Code §7070(c)(10)

Description: Colt M4 MLOK 5.56 CR6920-EPR RIFLE REPL CR6933-EPR W/16" Barrel:

- Action: Gas Operated Semi-Auto
- Caliber: .223 Remington/5.56 NATO
- Barrel Length: 16.1"
- Capacity: 30+1
- Trigger: Standard
- Safety: Reversible Safety Selector
- OAL: 35.5"
- Weight: 6.95 lbs
- Stock: Black 4-Position Collapsible
- Metal Finish: Black
- Muzzle: A2 Flash Hider
- Receiver Material: 7075-T6 Aluminum
- Sights: A2 Front, Magpul Rear
- Barrel Description: Chrome-Lined
- Twist: 1:7"
- Purpose: Duty \ Range

Summary of how equipment was used & purpose:

The purpose of the rifle is to address a threat with more precision and/or at greater distances than with a handgun, when present and feasible, and this is the manner in which it was deployed, including training.

Neither Lathrop City Police Department or Mutual Aid SWAT used this equipment in the City of Lathrop during the reporting period.

Where was equipment used:

During training only at an approved training facility.

Possessed by:

Lathrop Police Department Sworn Officers; Mutual Aid SWAT

Summary of complaints:

None.

Results of internal audits or violations of Military Equipment Use Policy:

Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.



CITY OF LATHROP POLICE DEPARTMENT

Acquisition Costs: Initial cost \$43,124.81

Annual or Maintenance Costs: None at this time; maintenance will be conducted by police department staff.

Funding Source: General Fund

Quantity Owned: 35 owned (16")

Intent to Acquire Future Military Equipment of this Category in the Current or Next Fiscal Year: Yes, as Lathrop Police sworn staffing expands. Effective use of the rifle requires each individual user to refine and adjust sighting to account for physiological differences. To ensure availability of a rifle when needed, each sworn member will be issued one as part of the standard equipment and be directed to carry the rifle while on duty upon completion of a POST approved training course.

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706

Equipment Name: RIFLES & AMMUNITION - 5.56 mm Daniel Defense semiautomatic rifles and ammunition - CA Govt Code §7070(c)(10)

Description: Short Barrel Daniel Defense Rifles w/ Suppressors

- Action: Gas Operated Semi-Auto
- Caliber: 223 Remington/5.56 NATO
- Barrel Length: 11.5"
- Capacity: 30+1
- Trigger: Standard
- Safety: Reversible Safety Selector
- Stock: 4-Position Collapsible
- Receiver Material: 7075-T6 Aluminum
- Sights: A2 Front, Magpul Rear
- Barrel Description: Chrome-Lined
- Purpose: Duty \ Range



CITY OF LATHROP POLICE DEPARTMENT

Summary of how equipment was used & purpose:

The purpose of the rifle is to address a threat with more precision and/or at greater distances than with a handgun, when present and feasible, and this is the manner in which it was deployed, including training.

Neither Lathrop City Police Department or Mutual Aid SWAT used this equipment in the City of Lathrop during the reporting period.

Where was equipment used:

During training only at an approved training facility.

Possessed by:

Lathrop Police Department Sworn Officers; Mutual Aid SWAT

Summary of complaints:

None.

Results of internal audits or violations of Military Equipment Use Policy:

Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs:

Initial cost \$22,110.88

Annual or Maintenance Costs:

None at this time; maintenance will be conducted by police department staff.

Funding Source:

General Fund

Quantity Owned:

21 owned (11.5")

Intent to Acquire Future Military Equipment of this Category in the Current or Next Fiscal Year:

Yes, as Lathrop Police sworn staffing expands. Effective use of the rifle requires each individual user to refine and adjust sighting to account for physiological differences. To ensure availability of a rifle when needed, each sworn member will be issued one as part of the standard equipment and be directed to carry the rifle while on duty upon completion of a POST approved training course.



CITY OF LATHROP POLICE DEPARTMENT

Approved by
Ordinance

Lathrop Ordinance 22-436; Policy No. 706 and Lathrop Ordinance 25-463; Policy No. 706

Equipment Name: 40mm LAUNCHERS AND ROUNDS

Description: Manufactured exclusively for Defense Technology®, the 40LMT is a tactical single shot launcher with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two-point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.

The purpose of the 40mm launcher is to limit the escalation of conflict where employment of lethal force is prohibited or undesirable such as self-destructive, dangerous, and/or combative individuals; barricaded suspects; riot/crowd control and civil unrest incidents; and training exercises.

Summary of how equipment was used & purpose: Lathrop Police Department deployed this equipment twice in the City of Lathrop during this reporting period. The first deployment occurred while disabling an external surveillance camera on a high risk probation search and the second occurred while detaining a felony vandalism suspect who refused to take his hands out of his pockets when contacted by officers.

Where was equipment used: Both were used at private residences. One while conducting a high-risk probation search, and the other while arresting a felony vandalism suspect.

Possessed by: Lathrop Police Department Sworn Officers

Summary of complaints: None



CITY OF LATHROP POLICE DEPARTMENT

Results of internal audits or violations of Military Equipment Use Policy:

Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs:

Initial quote cost \$13,958.40 (with taxes \$15,927.08); final cost \$22,816.44.

Annual or Maintenance Costs:

None at this time; maintenance will be conducted by police department staff.

Funding Source:

General Fund

Quantity Owned:

16

Intent to Acquire Future Military Equipment of this Category in the Current or Next Fiscal Year:

Yes, as Lathrop Police sworn staffing expands.

Approved by Ordinance

Lathrop Ordinance 22-436; Policy No. 706 and Lathrop Ordinance 25-463; Policy No. 706

Equipment Name: UNMANNED AIRCRAFT SYSTEM (UAS)

Description:

Unmanned Aircraft Systems (UAS) are battery-powered, remote-operated unmanned aerial devices and the equipment used to control it. Remote control capabilities allow the operator to pilot UAS and view a live video feed from UAS mounted cameras.

Summary of how equipment was used & purpose:

UAS are deployed during major collision investigations and at crime scenes to capture video and still photo evidence, to search for missing persons, and during natural disasters. UAS are capable of being remotely navigated to provide scene information and intelligence in the form of video and still images transmitted to first responders. The use



CITY OF LATHROP POLICE DEPARTMENT

of UAS allows first responders to gain visual/audio data and remotely clear buildings, structures, and rural areas, reducing risk to personnel and the public at large.

Lathrop Police Department deployed this equipment on six occasions during this reporting period. One deployment was done while serving a high-risk probation search, one was used following a collision while looking for the rider of a crashed motorcycle found in a drainage ditch, two were used to conduct surveillance on Lathrop residences prior to executing search warrants, and two were used to monitor large crowds during large scale community events (July 1st and Christmas Parade).

Where was
equipment used:

Various locations within the City of Lathrop.

Possessed by:

Lathrop Police Department Sworn Officers & Mutual Aid SWAT

Summary of
complaints:

None

Results of internal
audits or violations
of Military
Equipment Use
Policy:

Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs:

Initial quote cost \$38,485.08; after taxes \$41,852.52 each

Annual or
Maintenance Costs:

None at this time; maintenance will be conducted by police department staff.

Funding Source:

General Fund

Quantity Owned:

4

Intent to Acquire
Future Military
Equipment of this
Category in the
Current or Next
Fiscal Year:

Yes, as Lathrop Police sworn staffing expands.



CITY OF LATHROP POLICE DEPARTMENT

Approved by
Ordinance

Lathrop Ordinance 22-441; Policy No. 606



CITY OF LATHROP POLICE DEPARTMENT

MILITARY EQUIPMENT USED UNDER MUTUAL AID AGREEMENT - SUMMARY

Equipment Name: **DISTRACTION DEVICES - Defense Technology 12-Gram Reload Distraction Device**

Description: Distraction devices are deployed to distract dangerous suspects to allow tactical teams to complete a dangerous mission or task. Distraction devices are only used during high-risk situations where their use would enhance officer safety; and during training exercises.

Summary of how equipment was used & purpose: Mutual Aid SWAT deployed "flashbang" Distraction Devices in the city of Lathrop on three separate occasions. All three were used as distraction techniques while executing warrants at Lathrop residential structures.

Where was equipment used: All three deployments of Flashbangs were at residential structures within the city of Lathrop.

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706



CITY OF LATHROP POLICE DEPARTMENT

Equipment Name: **ROBOTS - ICore Mini Robots**

Description: Robots are utilized to remotely gain visual/audio intelligence, deliver equipment, open doors, and clear buildings ahead of a search team, for official law enforcement purposes, including search and rescue; suspect apprehension; tactical operations; scene security; hazard monitoring, identification and mitigation; response to emergency calls; crisis communications; and legally authorized surveillance.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706



CITY OF LATHROP POLICE DEPARTMENT

Equipment Name: **EXPLOSIVE BREACHING TOOLS - Non-handheld battering rams, slugs and breaching equipment apparatuses that are explosive in nature**

Description: The purpose of explosive breaching tools is to safely create a positive breach and enter structures for official law enforcement purposes and in accordance with State and Federal Law; and during training exercises.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706



CITY OF LATHROP POLICE DEPARTMENT

Equipment Name: **COMMAND AND CONTROL VEHICLES used to facilitate the operational control and direction of public safety units**

Description: The equipment is utilized as a mobile command post during any incidents that required command and control beyond a static dispatch center and included official law enforcement purposes, pre-planned events and training exercises.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706



CITY OF LATHROP POLICE DEPARTMENT

Equipment Name: **ARMORED VEHICLES - The Armored Group, Ballistic Armored Tactical Transport (BATT)**

Description: The purpose of the armored vehicle is to provide for the safe transport, security, and rescue of agency personnel and citizens in high-risk incidents, and the equipment was used in this manner, for law enforcement purposes.

Summary of how equipment was used & purpose: Mutual Aid SWAT deployed this vehicle four times during this reporting period. Once was while executing a high-risk probation search and three were while serving warrants.

Where was equipment used: All deployments were outside private residences within the city of Lathrop.

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706



CITY OF LATHROP POLICE DEPARTMENT

Equipment Name: **EXPLOSIVE BREACHING TOOLS - Remington 870 Less Lethal Launcher/Drag Stabilized 12- Gauge Bean Bag Round**

Description: The purpose of the equipment is to safely create a positive breach and enter structures for official law enforcement purposes and in accordance with State and Federal law, and during training exercises.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706



CITY OF LATHROP POLICE DEPARTMENT

Equipment Name: RIFLES & AMMUNITION - Remington 700 .308 Caliber Rifle, PWS MK111 Mod 1-M Rifle, .223 Caliber Rifle, Hornady Tap Urban, .223 Caliber, 60 Grain Rifle Round, Hornady Match Tap Precision .308 Caliber, 155 Gr. ELD Rifle Round, Hornady Tap Urban .308 Caliber, 110 Gr. Rifle Round, Hornady Tap Heavy Barrier .308 165 Gr. Barrier Rifle Round.

Description: The purpose of equipment is to address a threat with more precision and/or greater distances than a handgun, if present and feasible, and this is the manner in which it was deployed, including training.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A



CITY OF LATHROP POLICE DEPARTMENT

Approved by Ordinance Lathrop Ordinance 22-436; Policy No. 706

Equipment Name: DISTRACTION DEVICES - Defense Technology, Riot Control Continuous Discharge Grenade, CS #1082

Description: The purpose of equipment is to limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include but are not limited to:

- i. Self-destructive, dangerous and/or combative individuals.
- ii. Riot/crowd control and civil unrest incidents.
- iii. Circumstances where a tactical advantage can be obtained.
- iv. Potentially vicious animals.
- v. Training exercises or approved demonstrations.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A



CITY OF LATHROP POLICE DEPARTMENT

Quantity Owned: N/A

Intent to Acquire N/A
Future Military
Equipment of this
Category:

Approved by Lathrop Ordinance 22-436; Policy No. 706
Ordinance

Equipment Name: DISTRACTION DEVICES - Defense Technology, Flameless Tri-Chamber CS Grenade, #1032

Description: The purpose of equipment is to limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include but are not limited to:

- vi. Self-destructive, dangerous and/or combative individuals.
- vii. Riot/crowd control and civil unrest incidents.
- viii. Circumstances where a tactical advantage can be obtained.
- ix. Potentially vicious animals.
- x. Training exercises or approved demonstrations.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None

Results of internal audits or violations of Military Equip. Use Policy: Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.



CITY OF LATHROP POLICE DEPARTMENT

Acquisition Costs: N/A

Annual or Maintenance Costs: N/A; Maintained and operated by another agency

Funding Source: N/A

Quantity Owned: N/A

Intent to Acquire Future Military Equipment of this Category: N/A

Approved by Ordinance: Lathrop Ordinance 22-436; Policy No. 706

Equipment Name: AMMUNITION - PepperBall Full Tactical Carbine (FTC)

Description: The purpose of equipment is to limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include but are not limited to:

- xi. Self-destructive, dangerous and/or combative individuals.
- xii. Riot/crowd control and civil unrest incidents.
- xiii. Circumstances where a tactical advantage can be obtained.
- xiv. Potentially vicious animals.
- xv. Training exercises or approved demonstrations.

Summary of how equipment was used & purpose: Mutual Aid SWAT did not deploy this equipment in the City of Lathrop during this reporting period.

Where was equipment used: N/A

Possessed by: Mutual Aid SWAT Sworn Officers

Summary of complaints: None



CITY OF LATHROP POLICE DEPARTMENT

Results of internal audits or violations of Military Equip. Use Policy:

Our policy is to assess and monitor after any deployment or use of equipment to ensure the equipment is being utilized in a manner which is consistent with Department Policy. There were no violations found for this reporting period.

Acquisition Costs:

N/A

Annual or Maintenance Costs:

N/A; Maintained and operated by another agency

Funding Source:

N/A

Quantity Owned:

N/A

Intent to Acquire Future Military Equipment of this Category:

N/A

Approved by Ordinance

Lathrop Ordinance 22-436; Policy No. 706

END OF REPORT.

**CITY MANAGER’S REPORT
MARCH 9, 2026 CITY COUNCIL REGULAR MEETING**

**ITEM: BIENNIAL BUDGET FISCAL YEAR (FY) 2025 – 2026
MID-YEAR REPORT**

RECOMMENDATION: Adopt a Resolution to Approve the Mid-Year Budget Report for Year 1 of the Biennial Budget FY 2026 and FY 2027 and Related Budget and Position Requests

SUMMARY:

As part of the Biennial Budget process, a mid-cycle review has been conducted on the first year’s programmed allocations (Year 1 or FY 2026). The financial review as of December 31, 2025, provides a mid-year budget update to the City Council for the current fiscal year. Analysis of the actual revenues collected and all expenditures measures the budget’s adherence to the Adopted Budget through December 31, 2025. The primary focus of the report is on the General Fund, which accounts for a majority of the City’s discretionary expenditures.

Pursuant to the Adopted Budget, the General Fund balance at June 30, 2026, was projected to be \$9.1 million. With Council authorized budget amendments year to date and the proposed mid-year adjustments, the estimated fund balance on June 30, 2026, will be amended to \$9.2 million.

General Fund revenues are projected to finish the year at \$44.3 million. Current revenue trends in property tax are better than projected; therefore, staff is recommending increasing property tax revenue estimates by \$300 thousand. Staff will continue to evaluate revenues at the end of Year 1 (FY 2026) to recommend additional adjustments to projections, if needed.

At mid-year, a \$206 thousand appropriation adjustment is being proposed for the General Fund to align the City’s expenses with its current operating needs. The increased expenditures include additional funding for salaries, software, equipment, and vehicles in the amount of \$206 thousand, \$68 thousand will be offset in program revenues and \$90 thousand will be offset from the Equipment Replacement and Street Reserve accounts.

The City Manager has implemented a department reporting reorganization that is included as part of the midyear budget update to Council. The departmental reorganization is intended to improve operational efficiency, clarify reporting relationships, and support Lathrop’s rapid growth through a smart strategy that allows staff to meet increasing service demands while minimizing increases to Full-Time Equivalent (FTE) positions. By realigning departments and delegating more day-to-day operational oversight to senior leadership, the structure enables the City Manager to focus on regional initiatives, strategic priorities, public safety, and critical business matters while maintaining final authority over major staff level decisions.

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The mid-year report includes one staff reclassification in the Public Works Department and an update to the job description and the addition of 1.35 full time equivalents (FTE) in the Parks and Recreation Department to transition from using contract officiating services to utilizing part-time City staff. These requests ensure the city has qualified and experienced staff in place. The table below is a summary of the proposed reclassifications and new position.

Budget Increases	FY 25/26 Expense	FY 26/27 Expense	FTE
Reclassification			
Public Works			
Reclass City Engineer to Public Works Director/City Engineer	\$6,000	\$19,000	
New Positions			
Parks and Recreation			
Recreation Leader	\$0	\$0	1.35

Staff requests that the City Council take the following actions:

1. Adopt the proposed resolution to approve the Mid-Year Budget Report for Year 1 of the Biennial Budget FY 2026 and FY 2027 and Related Budget and Position Control Request (Attachment A)
2. Approve the Recommended Budget Amendments for Year 1 of Biennial Budget FY 2026 (Attachment B)
3. Approve Public Works Director/City Engineer Job Description (Attachment C)
4. Amend the City’s Grade Step Table (Attachment D)
5. Amend the City’s Position Control Roster (Attachment E)

BACKGROUND:

As part of the Biennial Budget process approved by Council in June 2025, a mid-cycle review has been conducted on the first year’s programmed allocations (Year 1 or FY 2026). The mid-cycle financial review (as of December 31, 2025) provides a budget update to the City Council for the current fiscal year. Analysis of the revenues collected and all expenditures through December 31, 2025, measures the budget’s adherence to the Adopted Budget. During the mid-year review, budget actions are recommended in this report to address unforeseen events at the time the budget document was produced and adopted.

The Mid-Year Budget Report for FY 2026 is summarized in the following categories:

- **General Fund Mid-Year Status:** provides an overview of the general fund revenue, expenditures, and fund balance performance compared to the fiscal plan.

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BIENNIAL BUDGET FISCAL YEAR 2025 – 2026 MIDYEAR REPORT (YEAR 1)

- **Mid-Year Requests:** summarizes the City Manager’s reorganizational structure and recommends amendments to the fiscal plan to address program needs or perform technical adjustments.

General Fund Mid-Year Status

The General Fund supports most of the City’s discretionary expenditures. After six months of progress in Year 1 of the Biennial Budget, Council is being presented with General Fund budget amendments of \$458 thousand in revenue and \$206 thousand in expenditures resulting in a General Fund Balance Reserves ending with a projected balance of \$9.2 million on June 30, 2026.

Revenues

Overall, staff is projecting General Fund revenues to finish the year at \$44.3 million. Current revenue trends in property tax are better than projected; therefore, staff is recommending increasing property tax revenue by \$300 thousand. Staff will continue to evaluate revenues at the end of Year 1 (FY 2026) to recommend additional adjustments to projections if needed.

Expenditures

General Fund expenditures are more than the amended budget level with an increase of \$206 thousand. The expense increase will be offset by program revenue increases of \$68 thousand and transfers of \$90 thousand from the Equipment Replacement and Street Reserve accounts.

GF Reserves/Fund Balance

The City’s General Fund Reserve provides some flexibility to address one-time priority programs, smooth out economic downturns, buffer the potential loss of state or federal revenues, and temporarily support City operations in the event of a catastrophic event (such as an earthquake, flood or fire). The proposed FY 2026 Adopted budget projected a General Fund Reserves balance of \$9.1 million at June 30, 2026. With the Council approved amendments to FY 2026 Budget, staff is projecting a General Fund Reserves balance of \$9.2 million at the end of FY 2026.

Mid-Year Requests

As part of the Biennial Budget process approved by the Council in June 2025, a mid-cycle review is conducted on the first year’s programmed allocations (Year 1 or FY 2026). The Mid-Year Budget Report includes budget amendments reflecting changes to revenues and expenses in the first six months of Year 1 (FY 2026). Adjustments to the fiscal plan are grouped by Staffing and Program/Project Requests.

Staffing

Due to increased responsibilities and the constant search for workflow efficiencies, departments have had the opportunity to review their staffing needs and recommend the following actions:

Part-Time (Hourly) Staffing Request

Parks and Recreation Department: Due to new insurance requirements in California related to youth sports officiating, the Parks and Recreation Department must transition from using contracted officiating services to utilizing part-time City staff to support these programs. To meet this requirement, the Department is requesting authorization for part-time staffing hours equivalent to 1.35 Full-Time Equivalents (FTE) to provide sports officiating for City recreation leagues. This change is budget neutral, as the positions will be funded using the same funds previously allocated for contracted officiating services. Authorizing these hours will allow the City to maintain current youth sports programming while ensuring compliance with updated insurance requirements and maintaining safe, well-managed recreational activities for the community.

Salary Adjustments/Reclassifications

Public Works Department: Reclass the City Engineer (Grade 86) to Public Works Director/City Engineer (Grade 89) - The proposed reclassification of the City Engineer position to Public Works Director / City Engineer is justified by the significant growth of the City, the increasing complexity of infrastructure systems and regulatory requirements, and the expanded scope of responsibilities now encompassing engineering, utilities, maintenance, and development functions. The position has evolved beyond traditional engineering duties to include strategic planning, capital improvement program oversight, utility operations management, asset management, budget administration, personnel supervision, and executive-level coordination with the City's executive leadership team. Consolidating Public Works, Utilities, Maintenance, and Engineering under a single department head improves organizational efficiency, streamlines decision-making, strengthens coordination between development and infrastructure capacity, enhances emergency response and long-term planning, and ensures clear accountability for service delivery. This reclassification accurately reflects the operational, managerial, and strategic leadership responsibilities required to effectively support the City's continued growth and infrastructure demands.

Department Reporting Reorganization

The reorganization of City departments is designed to strengthen operational efficiency, improve reporting clarity, and support Lathrop's continued growth through a smart and strategic approach. As the City experiences rapid development, staff has continued to expand in order to keep pace with increasing service demands. This restructuring reflects the City's commitment to managing growth through smart strategy, thus allowing staff to operate at higher performance levels and improving coordination across departments without significantly increasing Full-Time Equivalent (FTE) positions. Under the new structure, several reporting relationships are aligned to better group related functions and streamline decision-making. The Animal Center and Information Systems will report to Government Services; Building and Community Development will report to the Assistant City Manager to strengthen

coordination of development-related services. Parks and Recreation and Lathrop Transit will report to the Deputy City Manager, with Lathrop Transit established as an official division within that office. Additionally, the City Engineer position would be combined with the Public Works Director position to enhance alignment between engineering, infrastructure planning, and public works maintenance and operations.

This restructuring ensures the organization remains adaptable as the City continues to grow and take on increasingly complex regional initiatives. The City Manager is actively engaged in regional projects that have significant impact on Lathrop and remains involved in key operational decisions. By designating senior staff to manage more day-to-day operational matters, the City Manager will be better positioned to focus on strategic priorities, regional coordination, the Police Department, and critical business negotiations. All major decisions will continue to remain with the City Manager, including approval of contracts and procurement matters. The new Department reporting structure leverages existing expertise to foster specialization and skill development, creates clearer reporting lines and communication pathways, and ensures a continuous flow of information to the City Manager on critical matters. It also supports long-term succession planning by creating a more efficient and responsive organization capable of meeting the evolving needs of the community.

General Fund Program/Project Requests

The following program/project requests require additional funding from the General Fund to address a specific need, some items have been approved through prior Council action with fiscal formalization through this action:

1. City Manager: The City Council has prior authorized \$9,300 as part of the annual review.
2. City Attorney: The City Council has prior authorized \$8,700 as part of the annual review.
3. Central Services: Increase auto repairs in the amount of \$4,656. Three police vehicles were involved in an accident that needed repair.
4. Information Technology: Increase for the purchase of a Vehicle in the amount of \$48,000. This expense will be offset by a transfer from the Equipment Replacement Reserve account.
5. Parks and Recreation: Miscellaneous Expenses: An increase of \$39,000 for the replacement of the Community Center marquee. This expenditure will be fully offset by a transfer from the Equipment Replacement Reserve account. Fleet Maintenance: An increase of \$6,800 due to rising maintenance costs and an expanded vehicle fleet. Program Expenditures: An increase of \$60,000, to be offset by additional program participation revenue. Equipment Rentals (City Events): An increase of \$10,000 to cover rental costs associated with City-sponsored events. These adjustments ensure continued operational efficiency and program delivery while maintaining appropriate budget offsets where

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BIENNIAL BUDGET FISCAL YEAR 2025 – 2026 MIDYEAR REPORT (YEAR 1)

applicable.

6. Public Safety: The City Council has prior authorized \$8,300 as part of the Chief’s annual review. Professional Services: An increase of \$11,533 for \$3,500 of Vet care for K9 and \$8,033 for Dell’Osso Farms services that will be offset by revenue for services provided.
7. Capital Improvements: The City is authorized to receive \$26,243 thousand in additional federal funding for Project PS26-25 Lathrop Rd and Harland Pavement Rehabilitation. This project requires local match of 11.47%, therefore, \$3,397 this will be covered by the General Fund Streets Reserve. The transfer has been included in the mid-year adjustments for Council consideration.

GENERAL FUND MID-YEAR REQUESTS SUMMARY		
<i>(in millions)</i>	FY 2026 Adopted Budget	FY 2026 Mid-Year
Beginning Fund Balance	\$8.7	\$8.9
Revenue	\$43.8	\$44.4
Expenditures	\$43.4	\$44.1
Ending Fund Balance	\$9.1	\$9.2

Non-General Fund Adjustments

The budget augmentations that are being proposed by staff for funds outside of the General Fund have been summarized in the table below:

MID-YEAR 2025/26		
REVENUE – BUDGET AMENDMENTS [Increase/(Decrease)]		
Source	GL Account	Amount
FEDERAL FUNDS - CIP PS26-25	2150-80-00-333-05-00	26,243
Revenue Grand Total:		\$26,243
EXPENDITURE – BUDGET AMENDMENTS [Increase/(Decrease)]		
Source	GL Account	Amount
BUILDING FUND - Public Works - Fixed Charges	2015-50-30-440-10-00	140,000
STREETS CIP-PS26-35- Lathrop Rd & Harlan Rd	3310-80-00-420-12-00	29,640
WATER FUND - Public Works - Fixed Charges	5620-50-50-440-10-00	95,500
MWQCF SEWER FUND - Public Works - Fixed Charges	6010-50-30-440-10-00	47,750

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CTF SEWER FUND - Public Works - Fixed Charges	6080-50-34-440-10-00	47,750
Expenditure Grand Total:		\$360,640
TRANSFER IN – BUDGET AMENDMENTS [Increase/(Decrease)]		
<u>Source</u>	<u>GL Account</u>	<u>Amount</u>
STREETS CIP - PS26-25-Lathrop Rd & Harlan Rd – From Federal Funds	3310-9900-393-00-00	26,243
Transfer In Total:		\$26,243
TRANSFER OUT – BUDGET AMENDMENTS [Increase/(Decrease)]		
<u>Source</u>	<u>GL Account</u>	<u>Amount</u>
FEDERAL FUND - PS26-25 Lathrop Rd & Harlan Rd Pavement Rehabilitation	2150-99-00-990-90-10	26,243
Transfer Out Total:		\$26,243

REASON FOR RECOMMENDATION:

The mid-year budget review process provides the City Council with an opportunity to review the General Fund, make the needed course corrections to achieve a more accurate budget for the current fiscal year (resulting in greater budget transparency), and help shape the development of the next budget cycle. The Mid-Year Budget cycle review provides an opportunity to adjust City operations to align with current City needs by projecting from the prior six months of actual revenue and expenditures.

FISCAL IMPACT:

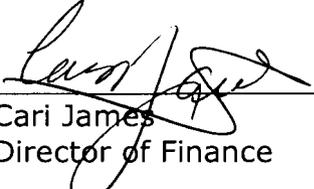
The Mid-Year Budget Report provides the City Council with a periodic update on the City’s Biennial Budget. Overall, the General Fund is balanced with estimated revenues of \$44.4 million and estimated expenses of \$44.1 million, and an ending fund balance of \$9.2 million (21% of operating expenditures).

ATTACHMENTS:

- A. Resolution of the City Council of the City of Lathrop Approving the Mid-Year Budget Report for Year 1 of the Biennial Budget FY 2026 and FY 2027 and Related Budget and Position Control Request
- B. Recommended Budget Amendments for Year 1 of Biennial Budget FY 2026
- C. Job Description: Public Works Director/City Engineer
- D. Grade Step Table
- E. Position Control Roster

CITY MANAGER'S REPORT
MARCH 9, 2026, CITY COUNCIL REGULAR MEETING
BIENNIAL BUDGET FISCAL YEAR 2025 – 2026 MIDYEAR REPORT (YEAR 1)

APPROVALS:



Cari James
Director of Finance

3/5/2026
Date



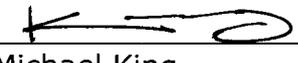
Juliana Burns
Director of Human Resources

3/4/2026
Date



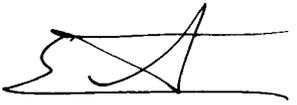
Thomas Hedegard
Deputy City Manager

3/4/2026
Date



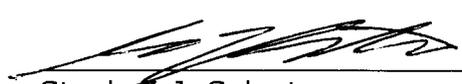
Michael King
Assistant City Manager

3.5.2026
Date



Salvador Navarrete
City Attorney

3.5.2026
Date



Stephen J. Salvatore
City Manager

3.5.26
Date

RESOLUTION NO. 26-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LATHROP TO APPROVE THE MID-YEAR BUDGET REPORT FOR YEAR 1 OF THE BIENNIAL BUDGET FY 2026 AND FY 2027 AND RELATED BUDGET AND POSITION CONTROL REQUESTS

WHEREAS, the City Council of the City of Lathrop adopted the Biennial Budget for Fiscal Year 2025/26 and 2026/27 on June 23, 2025 by Resolution No. 25-5840; and

WHEREAS, as part of the Biennial Budget process, a mid-cycle review is conducted on the first year’s programmed allocations (Year 1 or FY 2026). The financial review as of December 31, 2025, provides a mid-year budget update to the City Council for the current fiscal year; and

WHEREAS, at mid-year, a \$206 thousand appropriation adjustment is proposed for the General Fund to align the City’s expenditures with its current operating needs; and

WHEREAS, in addition, current revenue trends in property taxes are better than projected; therefore, staff recommends an increase of estimated property tax revenue by \$300 thousand; and

WHEREAS, the proposed Mid-Year Report recommends approval of the amended Grade Step Table and amending the Position Control roster to reclass, and add the following positions:

Depart	From	To	Annual Cost	FTE
Reclass				
Public Works				
	City Engineer Grade 86	Public Works Director/City Engineer Grade 89	\$19,000	
New Position				
Parks and Recreation				
	Recreation Leader			1.35

WHEREAS, the proposed Mid-Year Report recommends Council approval of the following new job description:

- Public Works Director/City Engineer Grade 89 (Attachment C); and

WHEREAS, the proposed Mid-Year Report recommends amendment to other City funds based on changes in revenue and expenditure projections as shown in Attachment B of the staff report and adjustments recommended therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lathrop does hereby approve the Mid-Year Budget Report for Year 1 of the Biennial Budget FY 2026 and FY 2027 and related budget and position control requests; and

BE IT FURTHER RESOLVED, that these new or revised salary adjustments shall be effective the first full pay period after Council adoption.

The foregoing resolution was passed and adopted this 9th day of March, 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSTAIN:

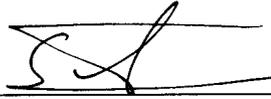
ABSENT:

Paul Akinjo, Mayor

ATTEST:

APPROVED AS TO FORM:

Teresa Vargas, City Clerk



Salvador Navarrete, City Attorney

ATTACHMENT "B"

MID-YEAR 2025/26

REVENUE – BUDGET AMENDMENTS [Increase/(Decrease)]

Source	GL Account	Amount
GENERAL FUND - Property Tax	1010-15-10-311-01-00	\$ 300,000
GENERAL FUND - Leisure Programs	1010-30-30-341-01-04	60,000
GENERAL FUND - Police Safety	1010-40-30-341-01-00	8,033
GENERAL FUND - Equipment Reserves	1010-243-00-00	87,000
GENERAL FUND - Steet Reserves - CIP PS26-25	1010-251-03-00	3,397
FEDERAL FUNDS - CIP PS26-25	2150-80-00-333-05-00	26,243
Revenue Grand Total:		\$ 484,673

EXPENDITURE – BUDGET AMENDMENTS [Increase/(Decrease)]

Source	GL Account	Amount
GENERAL FUND - City Manager - Bonus	1010-11-20-410-11-50	\$ 9,300
GENERAL FUND - City Attorney - Bonus	1010-13-10-410-11-50	8,700
GENERAL FUND - Central Services - Auto Repair	1010-14-40-420-70-01	4,656
GENERAL FUND - Information Systems - Vehicle	1010-17-20-450-30-00	48,000
GENERAL FUND - Parks & Recreation - Misc. Equipment	1010-30-01-430-37-00	39,000
GENERAL FUND - Fleet Maintenance - Computer Technical Support	1010-30-10-420-58-00	2,800
GENERAL FUND - Fleet Maintenance - Misc. Equipment	1010-30-10-430-37-00	4,000
GENERAL FUND - Parks & Recreation - Leisure Programs	1010-30-30-420-03-00	60,000
GENERAL FUND - Parks & Recreation - Special Events	1010-30-32-420-01-00	10,000
GENERAL FUND - Public Safety - Professional Services	1010-40-30-420-01-00	11,533
GENERAL FUND - Public Safety - Bonus	1010-40-50-410-11-50	8,300
BUILDING SAFETY & INSPECTION FUND - Public Works - Fixed Charges	2015-50-30-440-10-00	140,000
STREETS CIP - PS26-25 - Lathrop Rd & Harlan Rd	3310-80-00-420-12-00	29,640
WATER FUND - Public Works - Fixed Charges	5620-50-50-440-10-00	95,500
MWQCF SEWER FUND - Public Works - Fixed Charges	6010-50-30-440-10-00	47,750
CTF SEWER FUND - Public Works - Fixed Charges	6080-50-34-440-10-00	47,750
Expenditure Grand Total:		\$ 566,929

TRANSFER IN – BUDGET AMENDMENTS [Increase/(Decrease)]

Source	GL Account	Amount
STREETS CIP - PS26-25-Lathrop Rd & Harlan Rd - Frm GF St. Reserves	3310-9900-393-00-00	3,397
STREETS CIP - PS26-25-Lathrop Rd & Harlan Rd - Frm Federal Funds	3310-9900-393-00-00	26,243
Transfer In Total:		\$ 29,640

TRANSFER OUT – BUDGET AMENDMENTS [Increase/(Decrease)]

Source	GL Account	Amount
GENERAL FUND - PS26-25 Lathrop Rd & Harlan Rd Pavement Rehabilitation	1010-9900-990-90-10	3,397
FEDERAL FUND - PS26-25 Lathrop Rd & Harlan Rd Pavement Rehabilitation	2150-99-00-990-90-10	26,243
Transfer Out Total:		\$ 29,640

CITY OF LATHROP

PUBLIC WORKS DIRECTOR / CITY ENGINEER

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

DEFINITION:

Under administrative direction from the City Manager and/or Assistant City Manager, plans, organizes, manages, and directs the activities and operations of the Public Works and Engineering Department, including development engineering, capital improvement programs, infrastructure design and construction inspection, street maintenance, parks and facilities maintenance, utilities maintenance, and related public works functions.

Serves as the City Engineer as required by State law. Provides complex professional and support to the City Council, City Manager, Assistant City Manager, and Planning Commission. Coordinates activities with other City departments, outside agencies, contractors, developers, and the public. Performs other related duties as required.

DISTINGUISHING CHARACTERISTICS:

The **Public Works Director/City Engineer** is the Department Head level position responsible for the overall leadership, administration, and management of the Public Works and Engineering functions, including the operations of land development and engineering services related to current, planned and future development, infrastructure planning, construction inspection, and utility operations and maintenance, and street, parks and facilities maintenance.

This position combines statutory responsibilities of the City Engineer with executive oversight of the Public Works Department. This position is distinguished from the next higher classification of Assistant City Manager in that the latter provides broader executive oversight of multiple City departments and assists the City Manager with broader executive oversight of multiple City departments and assists with overall municipal operations.

SUPERVISION RECEIVED AND EXERCISED:

Receives direction from the City Manager and or Assistant City Manager. Exercises direct and indirect supervision over management, supervisory, professional, technical, field, and administrative support staff, including engineering, operations, maintenance, and capital project personnel and contractors.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

- Accepts full responsibility for all Public Works and Engineering activities, services, and programs, including the management of streets, parks, buildings, grounds, utilities, and regulatory programs.
- Develops, implements and maintains departmental goals, objectives, policies and procedures; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services and meeting goals; ensures that goals are achieved.

- Performs and oversees a broad range of design activities on a variety of complex engineering related projects, including streets, storm drain facilities, sanitary sewer facilities, lighting, landscaping, parks, water production and distribution facilities and buildings; performs field inspections; develops design procedures; prepares plans, specifications, project budget and cost estimates; interprets the application of design criteria; checks plans and specifications for accuracy of design and completeness; makes recommendations for the Engineering Division budget and monitors the approved budget services.
- Develops, reviews, approves and implements the City's Capital Improvements Program and budgets; directs the preparation of plans, specifications, cost estimates and contract documents; oversees the administration of contracts; visits construction sites to ensure conformance of plans, or to identify design elements; reviews and approves all payments and billings for contract services.
- Coordinates and oversees activities in development engineering services, including developers and consultants, focusing on land development, traffic, assistance with capital improvement projects, construction management/inspections and assistance with general program management of the more complex engineering and infrastructure projects. Oversees and directs construction management and inspections activities, and assistance with general program management of the more complex engineering and infrastructure projects.
- Coordinates and oversees operations and maintenance of streets, parks, buildings, water, sewer, storm drainage systems, and related infrastructure. Ensures effective and efficient utility service delivery, implements preventative maintenance, repair, and replacement programs. Evaluates operational performance and implements improvements in productivity and service quality.
- Monitors the condition of the City's infrastructure, including streets, sidewalks, curbs, gutters, buildings, parks, trees, storm drains, and other related facilities and equipment for maintenance, repair and replacement.
- Plans, directs, and coordinates work plans; assigns work activities and responsibilities to appropriate department personnel; reviews and evaluates work methods and procedures; identifies and resolves problems and/or issues.
- Reviews and approves draft department budgets and staffing requests and submits to City Manager and or Assistant City Manager for review and approval; prepares forecasts of necessary funds for staffing, materials and supplies; presents, justifies and defends programs, operations and activities; monitors and approves expenditures; discusses and resolves budget issues with appropriate staff; implements adjustments as necessary.
- Serves as liaison with various Federal, State, regional, county, City and special district agencies on City planning related matters; provides responsible and complex staff support to the City Council, City Manager, Assistant City Manager, Deputy City Manager, and Planning Commission; develops recommendations for policies, laws, ordinances, resolutions, and programs related to Public Works and Engineering activities.
- Attends and participates in professional and community meetings; stays current on issues related to the field of planning and land use development, civil, traffic and utilities engineering and relative service delivery responsibilities; responds to and resolves sensitive and complex community and organizational inquiries, issues and complaints; establishes and maintains a customer service orientation within the Department.
- Establishes positive working relationships with representatives of community organizations, state/local agencies and associations, City management and staff and the public.

PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS:

Position requires prolonged sitting, standing, walking on slippery, level and uneven surfaces, kneeling, squatting and stooping in the performance of daily activities. The position also requires repetitive hand movement and fine coordination in preparing reports using a computer keyboard. The position also requires both near and far vision in reading written reports and work related documents. Acute hearing is required when providing phone and personal service. The nature of the work also requires the incumbent to drive motorized vehicles. The need to lift, drag and push files, paper and documents weighing up to 25 pounds is also required.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

QUALIFICATIONS: *(The following are minimal qualifications necessary for entry into the classification.)*

Education and/or Experience:

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Public Works Director / City Engineer**. A typical way of obtaining the required qualifications is to possess the equivalent of six years of increasingly responsible experience in civil and/or development engineering, including three years in a supervisory or management capacity, and a bachelor's degree in civil engineering, structural, transportation or related engineering field or equivalent.

License/Certificate:

Possession of, or the ability to obtain, a valid California Class C driver's license.

Possession of Professional Civil Engineer License, issued by the California State Board of Professional Engineers, Land Surveyors, and Geologists.

Possession of, or ability to obtain, a Professional Traffic Engineer License, issued by the California State Board of Professional Engineers, Land Surveyors, and Geologists, *is highly desirable*.

KNOWLEDGE/ABILITIES/SKILLS: *(The following are a representative sample of the KAS's necessary to perform essential duties of the position.)*

Knowledge of:

Modern principles, procedures, practices and standards of public works administration, public utilities, municipal civil engineering; surveying methods and techniques; principles and practices of Capital Improvement Project construction project management; including the planning, design, construction, contract management and inspection of municipal public works; strength of materials and stress analysis; engineering project inspection methods; contract administration; principles and practices of program and budget development, administration and evaluation; principles and practices of street and parks maintenance, equipment maintenance, storm drain systems maintenance, water system maintenance, wastewater treatment plant maintenance, facilities maintenance, and public utilities; methods and techniques of supervision, training and motivation;

basic principles of mathematics; applicable federal, state and local laws, codes and regulations; methods and techniques of scheduling work assignments; standard office procedures, practices and equipment; modern office practices, methods and equipment, including a computer and applicable software; methods and techniques for record keeping and report preparation and writing; proper English, spelling and grammar; occupational hazards and standard safety practices.

Ability to:

Plan, organize, direct and evaluate the work of subordinate staff; make adjustments to standard operation procedures as necessary to improve organizational effectiveness; coordinate the project management of multiple Capital Improvement Projects; prepare and administer a division budget; negotiate and manage construction contracts; plan, organize, train, evaluate and direct work of assigned staff; perform mathematical calculations quickly and accurately; interpret, explain and apply applicable laws, codes and regulations; read, interpret and record data accurately; organize,

prioritize and follow-up on work assignments; work independently and as part of a team; make sound decisions within established guidelines; analyze a complex issue, and develop and implement an appropriate response; follow written and oral directions; observe safety principles and work in a safe manner; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

Skill to:

Operate an office computer and a variety of word processing and software applications; safely and effectively operate engineering tools and equipment.

OTHER INFORMATION:

Disaster Service Worker

All City of Lathrop employees are, by State and Federal law, Disaster Service Workers. The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code. In the event of a declaration of emergency, any employee of the City may be assigned to perform activities which promote the protection of public health and safety or the preservation of lives and property. Such assignments may require service at locations, times, and under conditions that are significantly different than the normal work assignments and may continue into the recovery phase of the emergency. If a "Local Emergency" is declared during the employee's shift, employees will be expected to remain at work to respond to the emergency needs of the community. If a "Local Emergency" is declared outside of the employee's shift, employees must make every effort to contact their direct supervisor or department head to obtain reporting instructions as Disaster Service Workers.

Historical Data

Position Created: March 9, 2026, Resolution 26-____
FSLA Status: Exempt, At-will

**CITY OF LATHROP
GRADE-STEP TABLE
Eff. 03/09/2026**

Adopted by Resolution No. 26-_____

*FOR REFERENCE USE ONLY

GRADE	CLASSIFICATION	UNIT		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
20			hourly	\$ 17.0784	\$ 17.9324	\$ 18.8291	\$ 19.7705	\$ 20.7590
			bi-weekly	1,366	1,435	1,506	1,582	1,661
			monthly	2,960	3,108	3,264	3,427	3,598
			annual	35,523	37,299	39,165	41,123	43,179
21			hourly	\$ 17.5054	\$ 18.3809	\$ 19.2996	\$ 20.2646	\$ 21.2780
			bi-weekly	1,400	1,470	1,544	1,621	1,702
			monthly	3,034	3,186	3,345	3,513	3,688
			annual	36,411	38,232	40,143	42,150	44,258
22			hourly	\$ 17.9425	\$ 18.8398	\$ 19.7816	\$ 20.7707	\$ 21.8090
			bi-weekly	1,435	1,507	1,583	1,662	1,745
			monthly	3,110	3,266	3,429	3,600	3,780
			annual	37,320	39,187	41,146	43,203	45,363
23			hourly	\$ 18.3916	\$ 19.3112	\$ 20.2768	\$ 21.2909	\$ 22.3549
			bi-weekly	1,471	1,545	1,622	1,703	1,788
			monthly	3,188	3,347	3,515	3,690	3,875
			annual	38,254	40,167	42,176	44,285	46,498
24			hourly	\$ 18.8517	\$ 19.7942	\$ 20.7836	\$ 21.8228	\$ 22.9139
			bi-weekly	1,508	1,584	1,663	1,746	1,833
			monthly	3,268	3,431	3,602	3,783	3,972
			annual	39,211	41,172	43,230	45,392	47,661
25			hourly	\$ 19.3229	\$ 20.2886	\$ 21.3030	\$ 22.3684	\$ 23.4870
			bi-weekly	1,546	1,623	1,704	1,789	1,879
			monthly	3,349	3,517	3,693	3,877	4,071
			annual	40,192	42,200	44,310	46,526	48,853
26			hourly	\$ 19.8059	\$ 20.7962	\$ 21.8358	\$ 22.9275	\$ 24.0739
			bi-weekly	1,584	1,664	1,747	1,834	1,926
			monthly	3,433	3,605	3,785	3,974	4,173
			annual	41,196	43,256	45,418	47,689	50,074
27	RECREATION LEADER FLEET ATTENDANT	UNREP UNREP	hourly	\$ 20.3009	\$ 21.3159	\$ 22.3820	\$ 23.5012	\$ 24.6761
			bi-weekly	1,624	1,705	1,791	1,880	1,974
			monthly	3,519	3,695	3,880	4,074	4,277
			annual	42,226	44,337	46,555	48,883	51,326
28			hourly	\$ 20.8083	\$ 21.8487	\$ 22.9413	\$ 24.0883	\$ 25.2930
			bi-weekly	1,665	1,748	1,835	1,927	2,023
			monthly	3,607	3,787	3,976	4,175	4,384
			annual	43,281	45,445	47,718	50,104	52,609
29			hourly	\$ 21.3287	\$ 22.3952	\$ 23.5148	\$ 24.6905	\$ 25.9252
			bi-weekly	1,706	1,792	1,881	1,975	2,074
			monthly	3,697	3,882	4,076	4,280	4,494
			annual	44,364	46,582	48,911	51,356	53,924
30			hourly	\$ 21.8618	\$ 22.9549	\$ 24.1026	\$ 25.3077	\$ 26.5731
			bi-weekly	1,749	1,836	1,928	2,025	2,126
			monthly	3,789	3,979	4,178	4,387	4,606
			annual	45,473	47,746	50,133	52,640	55,272
31			hourly	\$ 22.4085	\$ 23.5286	\$ 24.7053	\$ 25.9403	\$ 27.2375
			bi-weekly	1,793	1,882	1,976	2,075	2,179
			monthly	3,884	4,078	4,282	4,496	4,721
			annual	46,610	48,939	51,387	53,956	56,654
32	OFFICE ASSISTANT I SENIOR RECREATION LEADER	SEIU SEIU	hourly	\$ 22.9686	\$ 24.1169	\$ 25.3230	\$ 26.5886	\$ 27.9184
			bi-weekly	1,837	1,929	2,026	2,127	2,233
			monthly	3,981	4,180	4,389	4,609	4,839
			annual	47,775	50,163	52,672	55,304	58,070
33			hourly	\$ 23.5428	\$ 24.7199	\$ 25.9558	\$ 27.2538	\$ 28.6164
			bi-weekly	1,883	1,978	2,076	2,180	2,289
			monthly	4,081	4,285	4,499	4,724	4,960
			annual	48,969	51,417	53,988	56,688	59,522
34			hourly	\$ 24.1313	\$ 25.3381	\$ 26.6051	\$ 27.9354	\$ 29.3318
			bi-weekly	1,931	2,027	2,128	2,235	2,347
			monthly	4,183	4,392	4,612	4,842	5,084
			annual	50,193	52,703	55,339	58,106	61,010
35	OFFICE ASSISTANT II	SEIU	hourly	\$ 24.7349	\$ 25.9713	\$ 27.2698	\$ 28.6332	\$ 30.0650
			bi-weekly	1,979	2,078	2,182	2,291	2,405
			monthly	4,287	4,502	4,727	4,963	5,211
			annual	51,449	54,020	56,721	59,557	62,535

**CITY OF LATHROP
GRADE-STEP TABLE
Eff. 03/09/2026**

Adopted by Resolution No. 26-_____

*FOR REFERENCE USE ONLY

GRADE	CLASSIFICATION	UNIT		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
36			hourly	\$ 25.3532	\$ 26.6206	\$ 27.9519	\$ 29.3492	\$ 30.8168
			bi-weekly	2,028	2,130	2,236	2,348	2,465
			monthly	4,395	4,614	4,845	5,087	5,342
			annual	52,735	55,371	58,140	61,046	64,099
37	SPECIAL ASSISTANT ANIMAL CENTER ASSISTANT	SEIU	hourly	\$ 25.9867	\$ 27.2860	\$ 28.6504	\$ 30.0831	\$ 31.5870
			bi-weekly	2,079	2,183	2,292	2,407	2,527
		SEIU	monthly	4,504	4,730	4,966	5,214	5,475
			annual	54,052	56,755	59,593	62,573	65,701
38			hourly	\$ 26.6368	\$ 27.9684	\$ 29.3666	\$ 30.8349	\$ 32.3769
			bi-weekly	2,131	2,237	2,349	2,467	2,590
			monthly	4,617	4,848	5,090	5,345	5,612
			annual	55,405	58,174	61,082	64,137	67,344
39			hourly	\$ 27.3025	\$ 28.6677	\$ 30.1008	\$ 31.6061	\$ 33.1860
			bi-weekly	2,184	2,293	2,408	2,528	2,655
			monthly	4,732	4,969	5,217	5,478	5,752
			annual	56,789	59,629	62,610	65,741	69,027
40			hourly	\$ 27.9854	\$ 29.3846	\$ 30.8537	\$ 32.3962	\$ 34.0159
			bi-weekly	2,239	2,351	2,468	2,592	2,721
			monthly	4,851	5,093	5,348	5,615	5,896
			annual	58,210	61,120	64,176	67,384	70,753
41	ADMINISTRATIVE ASSISTANT I MAINTENANCE WORKER I WATER METER READER I RECREATION COORDINATOR I	SEIU	hourly	\$ 28.6847	\$ 30.1189	\$ 31.6249	\$ 33.2061	\$ 34.8662
			bi-weekly	2,295	2,410	2,530	2,656	2,789
		SEIU	monthly	4,972	5,221	5,482	5,756	6,043
			annual	59,664	62,647	65,780	69,069	72,522
42	CUSTOMER SERVICE REPRESENTATIVE I	SEIU	hourly	\$ 29.4016	\$ 30.8718	\$ 32.4158	\$ 34.0363	\$ 35.7385
			bi-weekly	2,352	2,470	2,593	2,723	2,859
			monthly	5,096	5,351	5,619	5,900	6,195
			annual	61,155	64,213	67,425	70,795	74,336
43	POLICE OFFICER TRAINEE POLICE RECORDS ASSISTANT I	NON-SWORN	hourly	\$ 30.1364	\$ 31.6438	\$ 33.2258	\$ 34.8871	\$ 36.6313
			bi-weekly	2,411	2,532	2,658	2,791	2,931
		SEIU	monthly	5,224	5,485	5,759	6,047	6,349
			annual	62,684	65,819	69,110	72,565	76,193
44	INFORMATION SYSTEMS TECHNICIAN	SEIU	hourly	\$ 30.8901	\$ 32.4348	\$ 34.0566	\$ 35.7594	\$ 37.5474
			bi-weekly	2,471	2,595	2,725	2,861	3,004
			monthly	5,354	5,622	5,903	6,198	6,508
			annual	64,251	67,464	70,838	74,379	78,099
45	ADMINISTRATIVE ASSISTANT II MAINTENANCE WORKER II RECREATION COORDINATOR II WATER METER READER II	SEIU	hourly	\$ 31.6623	\$ 33.2455	\$ 34.9079	\$ 36.6533	\$ 38.4860
			bi-weekly	2,533	2,660	2,793	2,932	3,079
		SEIU	monthly	5,488	5,763	6,051	6,353	6,671
			annual	65,858	69,151	72,608	76,239	80,051
46	POLICE RECORDS ASSISTANT II	SEIU	hourly	\$ 32.4542	\$ 34.0767	\$ 35.7804	\$ 37.5698	\$ 39.4480
			bi-weekly	2,596	2,726	2,862	3,006	3,156
			monthly	5,625	5,907	6,202	6,512	6,838
			annual	67,505	70,879	74,423	78,145	82,052
47	ADMINISTRATIVE ASSISTANT III ADMINISTRATIVE TECHNICIAN I HUMAN RESOURCES TECHNICIAN PERMIT TECHNICIAN I	SEIU	hourly	\$ 33.2651	\$ 34.9288	\$ 36.6750	\$ 38.5086	\$ 40.4341
			bi-weekly	2,661	2,794	2,934	3,081	3,235
		SEIU	monthly	5,766	6,054	6,357	6,675	7,009
			annual	69,191	72,652	76,284	80,098	84,103
48	MAINTENANCE WORKER III SOLID WASTE & RESOURCE CONSERVATION COORDINATOR	SEIU	hourly	\$ 34.0971	\$ 35.8021	\$ 37.5918	\$ 39.4713	\$ 41.4452
			bi-weekly	2,728	2,864	3,007	3,158	3,316
		SEIU	monthly	5,910	6,206	6,516	6,842	7,184
			annual	70,922	74,468	78,191	82,100	86,206
49	CUSTOMER SERVICE REPRESENTATIVE II PROPERTY AND EVIDENCE TECHNICIAN	SEIU	hourly	\$ 34.9494	\$ 36.6968	\$ 38.5320	\$ 40.4587	\$ 42.4815
			bi-weekly	2,796	2,936	3,083	3,237	3,399
		SEIU	monthly	6,058	6,361	6,679	7,013	7,363
			annual	72,695	76,329	80,147	84,154	88,361
50	ENGINEERING TECHNICIAN I PLANNING TECHNICIAN I	SEIU	hourly	\$ 35.8231	\$ 37.6143	\$ 39.4951	\$ 41.4697	\$ 43.5433
			bi-weekly	2,866	3,009	3,160	3,318	3,483
		SEIU	monthly	6,209	6,520	6,846	7,188	7,548
			annual	74,512	78,238	82,150	86,257	90,570
51	ADMINISTRATIVE TECHNICIAN II PERMIT TECHNICIAN II SENIOR ADMINISTRATIVE ASSISTANT SENIOR CUSTOMER SERVICE REP	SEIU	hourly	\$ 36.7189	\$ 38.5552	\$ 40.4826	\$ 42.5069	\$ 44.6320
			bi-weekly	2,938	3,084	3,239	3,401	3,571
		LMCEA	monthly	6,365	6,683	7,017	7,368	7,736
			annual	76,375	80,195	84,204	88,414	92,835

**CITY OF LATHROP
GRADE-STEP TABLE
Eff. 03/09/2026**

Adopted by Resolution No. 26-_____

*FOR REFERENCE USE ONLY

GRADE	CLASSIFICATION	UNIT		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
52	ACCOUNTANT I	SEIU	hourly	\$ 37,6367	\$ 39,5183	\$ 41,4944	\$ 43,5690	\$ 45,7475
	BUILDING INSPECTOR I	SEIU	bi-weekly	3,011	3,161	3,320	3,486	3,660
	COMMUNITY SERVICE OFFICER I	SEIU	monthly	6,524	6,850	7,192	7,552	7,930
	HR ANALYST I	LMCEA	annual	78,284	82,198	86,308	90,624	95,155
	UTILITY OPERATOR I	SEIU						
53	CONSTRUCTION INSPECTOR I	SEIU	hourly	\$ 38.5778	\$ 40.5062	\$ 42.5315	\$ 44.6583	\$ 46.8915
	POLICE RECORDS SUPERVISOR	LMCEA	bi-weekly	3,086	3,240	3,403	3,573	3,751
	LEGAL SECRETARY	LMCEA	monthly annual	6,687 80,242	7,021 84,253	7,372 88,465	7,741 92,889	8,128 97,534
54	ENGINEERING TECHNICIAN II	SEIU	hourly	\$ 39.5420	\$ 41.5192	\$ 43.5949	\$ 45.7749	\$ 48.0637
	EXECUTIVE ASSISTANT	LMCEA	bi-weekly	3,163	3,322	3,488	3,662	3,845
	PLANNING TECHNICIAN II	SEIU	monthly annual	6,854 82,247	7,197 86,360	7,556 90,677	7,934 95,212	8,331 99,972
55	BUILDING INSPECTOR II	SEIU	hourly	\$ 40.5307	\$ 42.5572	\$ 44.6851	\$ 46.9191	\$ 49.2651
	COMMUNITY SERVICE OFFICER II	SEIU	bi-weekly	3,242	3,405	3,575	3,754	3,941
	PERMIT TECHNICIAN III	SEIU	monthly	7,025	7,377	7,745	8,133	8,539
	PLANS EXAMINER I SENIOR ACCOUNTING TECHNICIAN	SEIU	annual	84,304	88,519	92,945	97,592	102,471
56	ACCOUNTANT II	SEIU	hourly	\$ 41.5440	\$ 43.6210	\$ 45.8022	\$ 48.0925	\$ 50.4968
	CRIME & INTELLIGENCE ANALYST	SEIU	bi-weekly	3,324	3,490	3,664	3,847	4,040
	CROSS CONNECTION CONTROL SPECIALIST	SEIU	monthly	7,201	7,561	7,939	8,336	8,753
	DEPUTY CITY CLERK	LMCEA	annual	86,412	90,732	95,269	100,032	105,033
	HR ANALYST II	LMCEA						
	MANAGEMENT ANALYST I (CONFIDENTIAL) UTILITY OPERATOR II	LMCEA SEIU						
57	CONSTRUCTION INSPECTOR II	SEIU	hourly	\$ 42.5824	\$ 44.7115	\$ 46.9473	\$ 49.2943	\$ 51.7593
	CUSTOMER SERVICE SUPERVISOR	LMCEA	bi-weekly	3,407	3,577	3,756	3,944	4,141
	LEGAL ASSISTANT	LMCEA	monthly	7,381	7,750	8,138	8,544	8,972
	PARKS & RECREATION SUPERVISOR	LMCEA	annual	88,571	93,000	97,650	102,532	107,659
58	ASSISTANT PLANNER	SEIU	hourly	\$ 43.6470	\$ 45.8294	\$ 48.1209	\$ 50.5266	\$ 53.0533
	JUNIOR ENGINEER	SEIU	bi-weekly	3,492	3,666	3,850	4,042	4,244
	SENIOR ENGINEERING TECHNICIAN	SEIU	monthly	7,565	7,944	8,341	8,758	9,196
	ELECTRICIAN / INSTRUMENT TECH	SEIU	annual	90,786	95,325	100,091	105,095	110,351
59	BUILDING INSPECTOR III	SEIU	hourly	\$ 44.7382	\$ 46.9751	\$ 49.3238	\$ 51.7897	\$ 54.3796
	CHIEF UTILITY OPERATOR	SEIU	bi-weekly	3,579	3,758	3,946	4,143	4,350
	COMMUNITY SERVICE OFFICER III	SEIU	monthly	7,755	8,142	8,549	8,977	9,426
	LANDSCAPE & IRRIGATION SPECIALIST	LMCEA	annual	93,055	97,708	102,593	107,722	113,110
	MAINTENANCE SERVICES SUPERVISOR PLANS EXAMINER II	LMCEA SEIU						
60	EXECUTIVE ASSIST TO THE CHIEF OF POLICE	LMCEA	hourly	\$ 45.8569	\$ 48.1497	\$ 50.5571	\$ 53.0850	\$ 55.7391
	EXECUTIVE ASSIST TO THE CITY MANAGER	LMCEA	bi-weekly	3,669	3,852	4,045	4,247	4,459
	GIS/CAD ENGINEERING TECHNICIAN	SEIU	monthly	7,949	8,346	8,763	9,201	9,661
	INFORMATION SYSTEMS ENGINEER I MANAGEMENT ANALYST II (CONFIDENTIAL)	LMCEA LMCEA	annual	95,382	100,151	105,159	110,417	115,937
61	CONSTRUCTION INSPECTOR III	SEIU	hourly	\$ 47.0030	\$ 49.3534	\$ 51.8207	\$ 54.4119	\$ 57.1325
	POLICE SERVICES MANAGER	LMCEA	bi-weekly	3,760	3,948	4,146	4,353	4,571
			monthly	8,147	8,555	8,982	9,431	9,903
			annual	97,766	102,655	107,787	113,177	118,836
62	WW TREATMENT PLANT SUPERVISOR	LMCEA	hourly	\$ 48.1781	\$ 50.5872	\$ 53.1163	\$ 55.7724	\$ 58.5607
			bi-weekly	3,854	4,047	4,249	4,462	4,685
			monthly	8,351	8,768	9,207	9,667	10,151
			annual	100,210	105,221	110,482	116,007	121,806

**CITY OF LATHROP
GRADE-STEP TABLE
Eff. 03/09/2026**

Adopted by Resolution No. 26-_____

**FOR REFERENCE USE ONLY*

GRADE	CLASSIFICATION	UNIT		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
63	ASSOCIATE PLANNER	SEIU	hourly	\$ 49,3827	\$ 51,8518	\$ 54,4445	\$ 57,1663	\$ 60,0246
	SENIOR BUILDING INSPECTOR	SEIU	bi-weekly	3,951	4,148	4,356	4,573	4,802
	UTILITY OPERATOR III	SEIU	monthly	8,560	8,988	9,437	9,909	10,404
			annual	102,716	107,852	113,244	118,906	124,851
64	ASSISTANT ENGINEER	SEIU	hourly	\$ 50,6170	\$ 53,1477	\$ 55,8054	\$ 58,5959	\$ 61,5254
	ANIMAL CENTER MANAGER	LMCEA	bi-weekly	4,049	4,252	4,464	4,688	4,922
	COMPLIANCE ENGINEER	SEIU	monthly	8,774	9,212	9,673	10,157	10,664
	PROPERTY AND EVIDENCE MANAGER	LMCEA	annual	105,283	110,547	116,075	121,879	127,973
	STREETS AND OPERATIONS MANAGER	LMCEA						
UTILITY & REVENUE SERVICES MANAGER	LMCEA							
65	BUDGET MANAGER	LMCEA	hourly	\$ 51,8826	\$ 54,4770	\$ 57,2005	\$ 60,0606	\$ 63,0638
	POLICE OFFICER	SWORN	bi-weekly	4,151	4,358	4,576	4,805	5,045
	SENIOR ACCOUNTANT	LMCEA	monthly	8,993	9,443	9,915	10,411	10,931
			annual	107,916	113,312	118,977	124,926	131,173
66			hourly	\$ 53,1797	\$ 55,8385	\$ 58,6306	\$ 61,5620	\$ 64,6406
			bi-weekly	4,254	4,467	4,690	4,925	5,171
			monthly	9,218	9,679	10,163	10,671	11,204
			annual	110,614	116,144	121,952	128,049	134,452
67	COMMUNITY SERVICES SUPERVISOR	LMCEA	hourly	\$ 54,5091	\$ 57,2348	\$ 60,0963	\$ 63,1016	\$ 66,2561
	CYBER SECURITY OFFICER	LMCEA	bi-weekly	4,361	4,579	4,808	5,048	5,300
	GIS ADMINISTRATIVE ENGINEER	LMCEA	monthly	9,448	9,921	10,417	10,938	11,484
	HUMAN RESOURCES MANAGER	EXEMPT	annual	113,379	119,048	125,000	131,251	137,813
	INFORMATION SYSTEMS ENGINEER II PARKS AND RECREATION MANAGER SENIOR MANAGEMENT ANALYST SPECIAL DISTRICTS MANAGER	LMCEA LMCEA LMCEA LMCEA						
68	PERMIT AND PLAN CHECK SUPERVISOR	LMCEA	hourly	\$ 55,8717	\$ 58,6656	\$ 61,5987	\$ 64,6787	\$ 67,9128
	POLICE CORPORAL	SWORN	bi-weekly	4,470	4,693	4,928	5,174	5,433
			monthly	9,684	10,169	10,677	11,211	11,772
			annual	116,213	122,024	128,125	134,532	141,259
69	SENIOR PLANNER	LMCEA	hourly	\$ 57,2686	\$ 60,1321	\$ 63,1389	\$ 66,2957	\$ 69,6103
	UTILITY PLANT SUPERVISOR	LMCEA	bi-weekly	4,581	4,811	5,051	5,304	5,569
	UTILITY MAINTENANCE SUPERVISOR	LMCEA	monthly	9,927	10,423	10,944	11,491	12,066
		annual	119,119	125,075	131,329	137,895	144,789	
70	ASSOCIATE ENGINEER	SEIU	hourly	\$ 58,7006	\$ 61,6357	\$ 64,7171	\$ 67,9532	\$ 71,3507
			bi-weekly	4,696	4,931	5,177	5,436	5,708
			monthly	10,175	10,684	11,218	11,779	12,367
			annual	122,097	128,202	134,612	141,343	148,409
71	INFORMATION SYSTEMS ENGINEER III	LMCEA	hourly	\$ 60,1683	\$ 63,1763	\$ 66,3352	\$ 69,6517	\$ 73,1344
	PARKS AND REC SUPERINTENDENT	LMCEA	bi-weekly	4,813	5,054	5,307	5,572	5,851
			monthly	10,429	10,951	11,498	12,073	12,677
			annual	125,150	131,407	137,977	144,875	152,120
72	POLICE SERGEANT	SWORN	hourly	\$ 61,6723	\$ 64,7558	\$ 67,9937	\$ 71,3932	\$ 74,9629
	PARKS, STREETS & FACILITIES MAINTENANCE SUPERINTENDENT	LMCEA	bi-weekly	4,934	5,180	5,439	5,711	5,997
			monthly	10,690	11,224	11,786	12,375	12,994
			annual	128,278	134,692	141,427	148,498	155,923
73	ASSISTANT CHIEF BUILDING OFFICIAL	LMCEA	hourly	\$ 63,2138	\$ 66,3746	\$ 69,6935	\$ 73,1780	\$ 76,8369
			bi-weekly	5,057	5,310	5,575	5,854	6,147
			monthly	10,957	11,505	12,080	12,684	13,318
			annual	131,485	138,059	144,963	152,210	159,821
74	ACCOUNTING MANAGER	LMCEA	hourly	\$ 64,7945	\$ 68,0341	\$ 71,4354	\$ 75,0074	\$ 78,7576
	CITY CLERK	EXEMPT	bi-weekly	5,184	5,443	5,715	6,001	6,301
	PRINCIPAL PLANNER	LMCEA	monthly	11,231	11,793	12,382	13,001	13,651
	SENIOR CIVIL ENGINEER	LMCEA	annual	134,773	141,511	148,586	156,015	163,816
75			hourly	\$ 66,4145	\$ 69,7350	\$ 73,2214	\$ 76,8827	\$ 80,7267
			bi-weekly	5,313	5,579	5,858	6,151	6,458
			monthly	11,512	12,087	12,692	13,326	13,993
			annual	138,142	145,049	152,300	159,916	167,912

**CITY OF LATHROP
GRADE-STEP TABLE
Eff. 03/09/2026**

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GRADE	CLASSIFICATION	UNIT		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
76	CONSTRUCTION SUPERINTENDENT	LMCEA	hourly	\$ 68.0744	\$ 71.4784	\$ 75.0520	\$ 78.8048	\$ 82.7449
	DEPUTY DIRECTOR OF PARKS, REC & MAINT SERVICES	LMCEA	bi-weekly	5,446	5,718	6,004	6,304	6,620
	FINANCE MANAGER	LMCEA	monthly	11,800	12,390	13,009	13,659	14,342
	PROJECT MANAGER	LMCEA	annual	141,595	148,675	156,108	163,914	172,109
	UTILITY OPERATIONS SUPERINTENDENT	LMCEA						
77	ASSISTANT CITY ATTORNEY	EXEMPT	hourly	\$ 69.7761	\$ 73.2652	\$ 76.9284	\$ 80.7746	\$ 84.8136
			bi-weekly	5,582	5,861	6,154	6,462	6,785
			monthly	12,095	12,699	13,334	14,001	14,701
			annual	145,134	152,392	160,011	168,011	176,412
78	DEPUTY FINANCE DIRECTOR	LMCEA	hourly	\$ 71.5210	\$ 75.0966	\$ 78.8517	\$ 82.7941	\$ 86.9341
			bi-weekly	5,722	6,008	6,308	6,624	6,955
			monthly	12,397	13,017	13,668	14,351	15,069
			annual	148,764	156,201	164,012	172,212	180,823
79	ECONOMIC DEV ADMINISTRATOR	LMCEA	hourly	\$ 73.3089	\$ 76.9740	\$ 80.8233	\$ 84.8642	\$ 89.1073
	LAND DEVELOPMENT MANAGER	LMCEA	bi-weekly	5,865	6,158	6,466	6,789	7,129
			monthly	12,707	13,342	14,009	14,710	15,445
			annual	152,482	160,106	168,112	176,517	185,343

2026 Compensation Limits for Classic and PEPRAs Members | CalPERS

80	ASSISTANT COM DEV DIRECTOR	LMCEA	hourly	\$ 75.1414	\$ 78.8986	\$ 82.8435	\$ 86.9856	\$ 91.3350
	CHIEF PLANNING OFFICIAL	LMCEA	bi-weekly	6,011	6,312	6,627	6,959	7,307
	PRINCIPAL ENGINEER	LMCEA	monthly	13,025	13,676	14,360	15,078	15,831
			annual	156,294	164,109	172,314	180,930	189,977
81	CHIEF BUILDING OFFICIAL	EXEMPT	hourly	\$ 77.0203	\$ 80.8713	\$ 84.9153	\$ 89.1608	\$ 93.6186
	CHIEF INFORMATION OFFICER	EXEMPT	bi-weekly	6,162	6,470	6,793	7,133	7,489
	POLICE LIEUTENANT	SWORN	monthly	13,350	14,018	14,719	15,455	16,227
			annual	160,202	168,212	176,624	185,454	194,727
82	ASSISTANT PUBLIC WORKS DIRECTOR	LMCEA	hourly	\$ 78.9456	\$ 82.8933	\$ 87.0375	\$ 91.3893	\$ 95.9592
			bi-weekly	6,316	6,631	6,963	7,311	7,677
			monthly	13,684	14,368	15,087	15,841	16,633
			annual	164,207	172,418	181,038	190,090	199,595
83	SENIOR CONSTRUCTION MANAGER	LMCEA	hourly	\$ 80.9194	\$ 84.9651	\$ 89.2135	\$ 93.6737	\$ 98.3577
			bi-weekly	6,474	6,797	7,137	7,494	7,869
			monthly	14,026	14,727	15,464	16,237	17,049
			annual	168,312	176,727	185,564	194,841	204,584
84	POLICE CAPTAIN	SWORN	hourly	\$ 82.9421	\$ 87.0895	\$ 91.4437	\$ 96.0157	\$ 100.8170
			bi-weekly	6,635	6,967	7,315	7,681	8,065
			monthly	14,377	15,096	15,850	16,643	17,475
			annual	172,520	181,146	190,203	199,713	209,699
85	DIRECTOR OF GOV'T SERV/CITY CLERK	EXEMPT	hourly	\$ 85.0156	\$ 89.2666	\$ 93.7299	\$ 98.4164	\$ 103.3371
	DIRECTOR OF HUMAN RESOURCES	EXEMPT	bi-weekly	6,801	7,141	7,498	7,873	8,267
	DIRECTOR OF INFORMATION SYSTEMS	EXEMPT	monthly	14,736	15,473	16,247	17,059	17,912
	DIRECTOR OF PARKS, REC & MAINT SERV	EXEMPT	annual	176,833	185,675	194,958	204,706	214,941
86	CITY ENGINEER	EXEMPT	hourly	\$ 87.1410	\$ 91.4983	\$ 96.0730	\$ 100.8767	\$ 105.9206
			bi-weekly	6,971	7,320	7,686	8,070	8,474
			monthly	15,104	15,860	16,653	17,485	18,360
			annual	181,253	190,317	199,832	209,824	220,315
87	DIRECTOR OF FINANCE	EXEMPT	hourly	\$ 89.3197	\$ 93.7857	\$ 98.4751	\$ 103.3986	\$ 108.5687
			bi-weekly	7,146	7,503	7,878	8,272	8,685
			monthly	15,482	16,256	17,069	17,922	18,819
			annual	185,785	195,074	204,828	215,069	225,823
88	DIRECTOR OF COMMUNITY DEVELOPMENT	EXEMPT	hourly	\$ 91.5527	\$ 96.1302	\$ 100.9367	\$ 105.9836	\$ 111.2828
	DIRECTOR OF PUBLIC WORKS	EXEMPT	bi-weekly	7,324	7,690	8,075	8,479	8,903
			monthly	15,869	16,663	17,496	18,370	19,289
			annual	190,430	199,951	209,948	220,446	231,468
89	Public Works Director/City Engineer	EXEMPT	hourly	\$ 93.8416	\$ 98.5336	\$ 103.4604	\$ 108.6335	\$ 114.0649
			bi-weekly	7,507	7,883	8,277	8,691	9,125
			monthly	16,266	17,079	17,933	18,830	19,771
			annual	195,191	204,950	215,198	225,958	237,255

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90	DEPUTY CITY MANAGER	EXEMPT	hourly	\$ 96,187	\$ 100,996	\$ 106,047	\$ 111,349	\$ 116,916
			bi-weekly	7,695	8,080	8,484	8,908	9,353
			monthly	16,673	17,506	18,381	19,301	20,266
			annual	200,070	210,073	220,577	231,606	243,187
91	ASSISTANT CITY MANAGER	EXEMPT	hourly	\$ 98,592	\$ 103,521	\$ 108,698	\$ 114,133	\$ 119,839
			bi-weekly	7,887	8,282	8,696	9,131	9,587
			monthly	17,089	17,944	18,841	19,783	20,772
			annual	205,072	215,325	226,092	237,397	249,267
92			hourly	\$ 101,064	\$ 106,117	\$ 111,417	\$ 116,985	\$ 122,835
			bi-weekly	8,085	8,489	8,913	9,359	9,827
			monthly	17,518	18,394	19,312	20,278	21,291
			annual	210,213	220,725	231,748	243,331	255,497
93			hourly	\$ 103,591	\$ 108,761	\$ 114,201	\$ 119,910	\$ 125,919
			bi-weekly	8,287	8,701	9,136	9,593	10,073
			monthly	17,956	18,852	19,795	20,784	21,825
			annual	215,469	226,225	237,539	249,414	261,897
94			hourly	\$ 106,176	\$ 111,487	\$ 117,056	\$ 122,917	\$ 129,058
			bi-weekly	8,494	8,919	9,364	9,833	10,325
			monthly	18,404	19,325	20,290	21,306	22,370
			annual	220,847	231,894	243,477	255,667	268,442
95			hourly	\$ 108,820	\$ 114,260	\$ 119,980	\$ 125,970	\$ 132,275
			bi-weekly	8,706	9,141	9,598	10,078	10,582
			monthly	18,862	19,805	20,797	21,835	22,928
			annual	226,346	237,661	249,560	262,019	275,134
96			hourly	\$ 111,546	\$ 117,126	\$ 122,975	\$ 129,129	\$ 135,586
			bi-weekly	8,924	9,370	9,838	10,330	10,847
			monthly	19,335	20,302	21,316	22,382	23,502
			annual	232,016	243,623	255,789	268,588	282,020

CONTRACT								
	POLICE CHIEF	EXEMPT	annual	\$ 276,495				
	CITY ATTORNEY	EXEMPT	annual	\$ 287,595				
	CITY MANAGER	EXEMPT	annual	\$ 308,616				

Changes

Add:
Public Works Director/City Engineer - Grade 89

Change:

AUTHORIZED POSITIONS BY DEPARTMENT

Summary by Department

	2024/25 Adopted	2024/25 Amended	2025/26 Budget	2025/26 09/08/2025	2025/26 03/09/2026	2026/27 Amended
CITY MANAGER						
City Manager						
Assistant City Manager	0.25	0.25	0.00	0.00	0.00	0.00
Deputy City Manager	0.00	1.00	1.00	1.00	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00	1.00
Director of Government Services/City Clerk	0.50	0.50	0.50	0.50	0.50	0.50
Economic Development Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Economic Development Administrator (Over-hire through 7/25)	0.00	1.00	1.00	1.00	0.00	0.00
Total	2.75	4.75	4.50	4.50	3.50	3.50
CITY MANAGER - Total	2.75	4.75	4.50	4.50	3.50	3.50
GOVERNMENT SERVICES						
City Clerk						
Administrative Technician I/II	0.00	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Director of Government Services/City Clerk	0.50	0.50	0.50	0.50	0.50	0.50
Total	1.50	2.50	2.50	2.50	2.50	2.50
Animal Center						
Animal Center Assistant	0.00	0.00	0.00	0.00	5.00	5.00
Animal Center Manager	0.00	0.00	0.00	0.00	1.00	1.00
Recreation Leaders	0.00	0.00	0.00	0.00	0.89	0.89
Total	0.00	0.00	0.00	0.00	6.89	6.89
GOVERNMENT SERVICES - Total	1.50	2.50	2.50	2.50	9.39	9.39
CITY ATTORNEY						
City Attorney						
Administrative Assistant I/II/III	1.00	0.00	0.00	0.00	0.00	0.00
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00
Legal Assistant	0.00	1.00	1.00	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00	3.00	3.00
CITY ATTORNEY - Total	3.00	3.00	3.00	3.00	3.00	3.00
HUMAN RESOURCES						
Human Resources						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	0.00	0.00	0.00	0.00
HR Analyst I/II	1.00	1.00	3.00	3.00	3.00	3.00
HR Technician	1.00	1.00	0.00	0.00	0.00	0.00
Total	4.00	4.00	4.00	4.00	4.00	4.00
HUMAN RESOURCES - Total	4.00	4.00	4.00	4.00	4.00	4.00

AUTHORIZED POSITIONS BY DEPARTMENT

Summary by Department

	2024/25 Adopted	2024/25 Amended	2025/26 Budget	2025/26 09/08/2025	2025/26 03/09/2026	2026/27 Amended
FINANCE						
Finance						
Accountant I/II	0.00	1.00	3.00	3.00	3.00	3.00
Accounting Manager	0.00	0.00	1.00	1.00	1.00	1.00
Administrative Technician I/II	1.00	1.00	0.00	0.00	0.00	0.00
Customer Service Representatives I/II	5.00	4.00	4.00	4.00	4.00	4.00
Customer Service Supervisor	1.00	1.00	0.00	0.00	0.00	0.00
Deputy Finance Director	1.00	0.00	0.00	0.00	0.00	0.00
Director of Finance	1.00	1.00	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	2.00	2.00	1.00	1.00	1.00	1.00
Senior Customer Service Representative	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	0.00	0.00	0.00	0.00
Utility and Revenue Services Manager	0.00	0.00	1.00	1.00	1.00	1.00
Total	15.00	14.00	14.00	14.00	14.00	14.00
FINANCE - Total	15.00	14.00	14.00	14.00	14.00	14.00
INFORMATION SYSTEMS						
Information Systems						
Director of Information Systems	1.00	1.00	1.00	1.00	1.00	1.00
Chief Information Officer	1.00	0.00	0.00	0.00	0.00	0.00
Cyber Security Officer	0.00	0.00	1.00	1.00	1.00	1.00
GIS Administrative Engineer	0.00	0.00	1.00	1.00	1.00	1.00
Information Systems Technician	0.00	1.00	1.00	1.00	1.00	1.00
Information Systems Engineer I/II/III	6.00	7.00	6.00	6.00	6.00	6.00
Management Analyst I/II	1.00	1.00	1.00	1.00	1.00	1.00
Total	9.00	10.00	11.00	11.00	11.00	11.00
INFORMATION SYSTEMS - Total	9.00	10.00	11.00	11.00	11.00	11.00
COMMUNITY DEVELOPMENT						
Planning						
Administrative Assistant I/II/III	0.10	0.10	0.00	0.00	0.00	0.00
Associate Planner	1.00	1.00	1.00	1.00	1.00	1.00
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Planning Technician I/II	0.00	0.00	0.00	0.00	0.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00	1.00
Total	4.10	4.10	4.00	4.00	4.00	5.00
COMMUNITY DEVELOPMENT - Total	4.10	4.10	4.00	4.00	4.00	5.00

AUTHORIZED POSITIONS BY DEPARTMENT

Summary by Department

	2024/25 Adopted	2024/25 Amended	2025/26 Budget	2025/26 09/08/2025	2025/26 03/09/2026	2026/27 Amended
PUBLIC SAFETY						
Police						
Sworn						
Police Captain	0.00	2.00	2.00	2.00	2.00	2.00
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00
Police Corporal	0.00	5.00	5.00	5.00	5.00	5.00
Police Commander	2.00	0.00	0.00	0.00	0.00	0.00
Police Lieutenant	1.00	2.00	2.00	2.00	2.00	2.00
Police Officer	34.00	30.00	30.00	30.00	30.00	30.00
Police Officer (Over Hire Allocation)	0.00	2.00	2.00	2.00	2.00	2.00
Police Sergeant	6.00	6.00	6.00	6.00	6.00	6.00
Total	44.00	48.00	48.00	48.00	48.00	48.00
Non-Sworn						
Police Crime and Intelligence Analyst I/II	0.00	1.00	1.00	1.00	1.00	1.00
Police Records Assistant I/II	2.00	2.00	3.00	3.00	3.00	3.00
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Property & Evidence Manager	0.00	1.00	1.00	1.00	1.00	1.00
Property & Evidence Technician	1.00	2.00	1.00	1.00	1.00	1.00
Total	4.00	7.00	7.00	7.00	7.00	7.00
Administration						
Management Analyst I/II	1.00	1.00	0.00	0.00	0.00	0.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the Chief of Police	0.00	0.00	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00	2.00	2.00
Community Services Division						
Community Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Community Services Officer I/II/III	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Assistant I/II/III	1.00	1.00	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00	7.00	7.00
Animal Center						
Animal Center Assistant	1.00	4.00	5.00	5.00	0.00	0.00
Animal Center Manager	0.00	1.00	1.00	1.00	0.00	0.00
Animal Shelter Supervisor	1.00	0.00	0.00	0.00	0.00	0.00
Recreation Leaders	0.00	0.00	0.89	0.89	0.00	0.00
Total	2.00	5.00	6.89	6.89	0.00	0.00
PUBLIC SAFETY - Total	59.00	69.00	70.89	70.89	64.00	64.00
PARKS AND RECREATION						
Parks and Recreation						
Administrative Assistant I/II/III	3.00	1.00	1.00	1.00	1.00	1.00
Director of Parks and Recreation	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Attendant	0.00	0.45	0.45	0.45	0.45	0.45
Maintenance Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	1.00	1.00	1.00	1.00	1.00	1.00

AUTHORIZED POSITIONS BY DEPARTMENT

Summary by Department

	2024/25 Adopted	2024/25 Amended	2025/26 Budget	2025/26 09/08/2025	2025/26 03/09/2026	2026/27 Amended
Parks and Recreation Manager	0.00	1.00	1.00	1.00	1.00	1.00
Parks and Recreation Supervisor	1.00	1.00	0.00	0.00	0.00	0.00
Recreation Coordinator	3.00	4.00	4.00	4.00	4.00	4.00
Recreation Leaders	9.45	9.00	8.11	8.11	9.46	9.46
Recreation Manager	1.00	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Senior Recreation Leaders	5.00	4.00	4.00	4.00	4.00	4.00
Total	28.45	26.45	24.56	24.56	25.91	25.91
PARKS AND RECREATION - Total	28.45	26.45	24.56	24.56	25.91	25.91
BUILDING SAFETY AND INSPECTIONS						
Building						
Administrative Assistant I/II/III	0.60	0.60	0.40	0.40	0.40	0.40
Assistant City Manager	0.32	0.32	0.32	0.32	0.32	0.32
Building Inspector I/II/III	3.00	3.00	2.00	2.00	2.00	2.00
Chief Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Management Analyst I/II	1.00	1.00	1.00	1.00	1.00	1.00
Permit and Plan Check Supervisor	1.00	1.00	0.00	0.00	0.00	0.00
Permit Technician I/II/III	3.00	3.00	3.00	3.00	3.00	3.00
Plans Examiner I/II	0.00	0.00	1.00	1.00	1.00	1.00
Senior Building Inspector	0.00	0.00	1.00	1.00	1.00	1.00
Total	9.92	9.92	9.72	9.72	9.72	9.72
BUILDING SAFETY AND INSPECTIONS - Total	9.92	9.92	9.72	9.72	9.72	9.72
Public Works						
Administrative Assistant I/II/III	3.30	3.30	2.60	2.60	2.60	2.60
Assistant City Manager	0.43	0.43	0.68	0.68	0.68	0.68
Assistant/Associate Engineer	4.00	4.00	3.00	3.00	3.00	3.00
City Engineer	1.00	1.00	1.00	1.00	0.00	0.00
Compliance Engineer	1.00	1.00	1.00	1.00	1.00	1.00
Construction Inspector I/II/III	3.00	3.00	2.00	2.00	2.00	2.00
Construction Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Cross Connection Control Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Electrician / Instrument Technician	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	0.00	0.00	0.00	0.00
GIS/CAD Engineering Technician	0.00	1.00	1.00	1.00	1.00	1.00
Junior Engineer	0.00	0.00	1.00	1.00	1.00	1.00
Landscape and Irrigation Specialist	1.00	0.00	0.00	0.00	0.00	0.00
Maintenance Services Supervisor	0.00	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I/II/III	8.00	8.00	13.00	13.00	13.00	15.00
Management Analyst I/II	1.00	1.00	2.00	2.00	2.00	2.00
Meter Reader I/II	2.00	2.00	2.00	2.00	2.00	2.00

AUTHORIZED POSITIONS BY DEPARTMENT

Summary by Department

	2024/25 Adopted	2024/25 Amended	2025/26 Budget	2025/26 09/08/2025	2025/26 03/09/2026	2026/27 Amended
Parks, Streets & Facilities Maintenance Superintendent	0.00	1.00	1.00	1.00	1.00	1.00
Principal Engineer	0.00	1.00	0.00	0.00	0.00	0.00
Project Manager	0.00	1.00	2.00	2.00	2.00	2.00
Public Works Director/City Engineer	0.00	0.00	0.00	0.00	1.00	1.00
Senior Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00
Senior Civil Engineer	2.00	1.00	1.00	1.00	1.00	1.00
Senior Construction Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Recreation Leaders	2.00	2.00	0.00	0.00	0.00	0.00
Streets and Maintenance Operation Manager	1.00	0.00	0.00	0.00	0.00	0.00
Utility Maintenance Supervisor	0.00	0.00	0.00	1.00	1.00	1.00
Utility Operations Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Utility Operator I/II/III	7.00	7.00	7.00	7.00	7.00	7.00
Utility Plant Supervisor	1.00	1.00	1.00	0.00	0.00	0.00
Total	42.73	44.73	48.28	48.28	48.28	50.28
PUBLIC WORKS - Total	42.73	44.73	48.28	48.28	48.28	50.28
Grand Total	179.45	192.45	196.45	196.45	196.80	199.80

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ITEM 6.1

CITY MANAGER'S REPORT MARCH 9, 2026 CITY COUNCIL REGULAR MEETING

ITEM: MAYOR'S REFERRAL

RECOMMENDATION: Set Application Deadline for One (1) Member to the Planning Commission, with Term Ending June 30, 2030, due to Unexpired Term Vacancy

PLANNING COMMISSION – LMC CHAPTER 2.12

The Planning Committee has one (1) available vacancy:

- One (1) seat is available due to an unscheduled vacancy with existing term ending June 30, 2030.

Existing Commissioner(s)	Date of Appointment	Reappointment Date	Term Expiration Date
Susan Zaca <i>*Resignation commences 3/22/2026</i>	7/14/2025 <i>(Filled unscheduled vacancy ending 6/30/2026)</i>	n/a	6/30/2030

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