

**City of Lathrop Planning Division
Discretionary Application Form**

For Office Use Only

Application Number:	Receipt Number:
Application Date:	Project Planner:

THIS FORM TO BE COMPLETED BY THE APPLICANT PRIOR TO FILING

Type of Application:

Owner/Applicant Information

Owner's Name					
Address/City/State/Zip					
Email		Phone		Fax	
Applicant's Name					
Business Name (DBA)					
Address/City/State/Zip					
Contact Person					
Email		Phone		Fax	

Property Information

Site Address	
Assessor's Parcel Numbers (APNs)	
Project Name	
General Plan Designation	
Zoning Designation	
Structure Size (Sq.Ft.)	
Property Size (Ac./Sq.Ft.)	

Project Description

Please describe the project, including number and size of proposed lots (use additional sheets if necessary)

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Materials/Equipment Information

Please describe the equipment proposed to be used during construction of the project:

Please describe the materials, produced, stored or used for the project, including any hazardous materials:

Buildings and Structures

The following information shall be shown on the required site plan. Please indicate all existing and proposed dwellings, buildings, and structures and their sizes:

Bldg. No.	Proposed or Existing Structure (Please Indicate)	Floor Area	No. of Floors	Overall Height

Sewer/Water/Storm Drainage

Sewer Provider		Distance to Public Connection	
Water Provider		Distance to Public Connection	
Storm Drainage Provider		Distance to Public Connection	

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If on-site services are to be utilized, please indicate the type, location and whether the service is existing or proposed:

Utilities

Electricity Provider		Distance to Public Connection	
Natural Gas Provider		Distance to Public Connection	
Telephone Provider		Distance to Public Connection	

Existing Roads

Road Name	Right of Way Width	Pavement Width	Frontage Improvements

Parking

No. of Full Sized Spaces	No. of Compact Spaces	No. of Handicap Spaces	No. of RV/Truck Spaces	No. of Total Spaces

Landscaping

Landscaped Area (Total Sq. Ft.)	Percent of Project Landscaped	Type of Street Trees	No. of Street Trees	Type of Irrigation

Other Information

Please provide any additional information you may feel is helpful to staff in processing your application:

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Certifications and Signatures

1. Is the project site included on the "Hazardous Waste and Substance Sites List" or other similar list?

2. Is the proposal an application for a development permit as defined by State law?

(If you're not sure how to answer these questions, please ask a staff member for assistance)

I, the undersigned, do hereby certify that I have read and understand the attached cover sheet(s) and that the facts and information contained in this application are true and correct, to the best of my knowledge.

Signature of Applicant/Agent	Signature of Owner(s)*
Please print signed name here	Please print signed name here
Date	Date

*Property Owner uses this sheet; multiple owners use Agent Authorization Form.

Environmental Assessment Form

This Form is to be Filled Out by the Applicant Prior to Filing

General Information

1. Name and address of developer/project sponsor:

2. Address and assessor's parcel number (APN) of project site:

3. Name, address and telephone number of contact person for this project:

4. Project Application or Permit Number as assigned by City:

5. Please list and describe any other related permits or approvals required for this project, including those required by City, regional, State or Federal agencies:

6. Existing land use designation (general plan) and zoning district:

7. Proposed use of site (project for which this form is being filed):

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Environmental Assessment Form

Project Description

8. Site size:

9. Number and size of proposed and existing structures:

10. Number of floors of construction:

11. Amount of off-street parking provided:

12. Amount and type of landscaping provided:

13. Proposed Construction Schedule:

14. Associated Projects:

15. Anticipated Incremental Development (phasing of project):

16. If your project is residential, list the number of units, schedule of unit sizes, range of sales prices or rents and the type of household size expected:

17. If your project is commercial, indicate the type of use, whether the project is neighborhood, community or regionally oriented, the square footage of sales area and type of loading facilities:

18. If your project is industrial, please indicate type of use, estimated employees pershift and type of loading facilities

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19. If your project is institutional, indicate the major function of the use, estimated employees per shift and type of loading facilities:

20. If the project involves a variance, conditional use permit or rezoning, please state which application is being applied for and indicate clearly why the application is required:

21. Are the following items applicable to the project or its potential effects? Please indicate below or on a separate sheet for all items that are circled "yes."

Yes	No	21. Change in existing features or any bays, tidelands, beaches, lakes or hills, or substantial alteration of ground contours.
Yes	No	22. Change in scenic views or vistas from existing residential areas or public lands or roads.
Yes	No	23. Change in pattern, scale or character of general area of project.
Yes	No	24. Significant amounts of solid waste or litter.
Yes	No	25. Change in dust, ash, smoke, fumes or odors in the vicinity.
Yes	No	26. Change in ocean, bay, lake, stream, creek or ground water quality or quantity or alteration of drainage patterns.
Yes	No	27. Substantial change in existing noise or vibration levels in the vicinity.
Yes	No	28. Site on filled land or on slope of 10 percent or more.
Yes	No	29. Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives.
Yes	No	30. Substantial change in demand for municipal services (police, fire, water, sewer, etc.)
Yes	No	31. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)
Yes	No	32. Relationship to a larger project or series of projects.

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33. Please describe your project in detail, including any known potential environmental effects:

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Environmental Setting

34. Describe the project site as it exists before the project, including information on topography, soils stability, plants and animals, any cultural, historical or scenic aspects. Photographs of the subject site are helpful – please attach if applicable.

35. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, industrial, etc.), intensity of land use (one-family, apartments, shops, etc.) and scale of development (height, frontage, setbacks for each yard, etc.). Photographs of the surrounding area are helpful – please attach if applicable.

Certification

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Signature and Printed Name

DATE

For

Attach Agent Authorization Form (if applicable)

Agent Authorization Form

_____ is
the owner of the subject property for which the following application(s) have been
submitted:

Application Name and
Number(s): _____

The subject properties are located at:

APNs:

The Agent for this project is:

Name: _____

Address: _____

Telephone: _____

Fax Number: _____

Signatures of Owners

Type or Print Name: _____

Signature of owner: _____

Type or Print Name: _____

Signature of owner: _____

Note: Owner of record should be as shown on the latest equalized rolls of San Joaquin County – an option to purchase does not constitute ownership. If ownership has recently been transferred, a copy of recorded deed or similar instrument must accompany this form.