



Public Works Department

390 Towne Centre Dr. - Lathrop, CA 95330
Phone (209) 941-7290 - Fax (209) 941-7268
www.ci.lathrop.ca.us

September 4, 2019

On January 1, 2020 the newly adopted 2019 California Codes along with the City adopted amendments to the codes will go into effect. All plan review and permit applications submitted after December 31, 2019 will be required to comply with the new 2019 California Codes.

If you currently have master plans approved by the City of Lathrop and plan on continuing to use these plans, please take note of the following:

Currently Approved Master Plans: Any currently approved master plans that will be used for permits after December 31, 2019 are required to be updated to meet the newly adopted 2019 California Codes. Plan updates will only be allowed for plans that are substantially in conformance with the original exterior elevations, foot prints, options, and floor plans. These updated plans need to be submitted to the City of Lathrop along with a new set of plans.

Please note that all subsequent permits issued from these updated master plans will require full payment of permit and plan review fees as indicated in the adopted Master Fee Schedule.

Permits applied for prior to January 1, 2020 will remain under the current codes but are required to be issued within 180 days of the application date. In the event these permits are not issued in 180 days, the application and plan review expires. Once expired, plans will need to be updated to comply with the 2019 California Codes and resubmitted to the city for a full plan review along with full payment.

***Warning:** Submitting at or near the end of the 2019 year will hinder the ability of the City to process the permits in a timely manner due to a possible large surge of workload. We encourage that the 2016 permits be submitted as early as possible in a phased batch method. No more than 10 permits submitted per week spread over a three-month period starting in October 2019. This would be very helpful to smooth out the workload and provide time to process and validate the applications for the applicant. Furthermore, please refer to the City's closure days during the holidays posted on the City's website. Inspections will not be able to be provided on the days designated for closure.*

If you have any questions regarding the new codes or require further information please contact the City of Lathrop, Public Works Department at (209) 941-7273 and speak with the Chief Building Official, Ed Short.

Regards,

Ed Short, P.E., CBO, CFM
Chief Building Official