

**CITY OF LATHROP  
YOUTH ADVISORY COMMISSION REGULAR MEETING  
WEDNESDAY, October 4, 2023  
6:00P.M.  
COUNCIL CHAMBER, CITY HALL  
390 Towne Centre Drive  
Lathrop, CA 95330**

**MINUTES**

**1. PRELIMINARY**

1.1 CALL TO ORDER - Vice Chair Kaur- Bains called the meeting to order at 6:10 p.m.

1.2 ROLL CALL Present: Commissioners Brar, G Singh, Kaur, Kaur-Bains, Sidhu, Kadiyala, Payopay, Ahmad, and Nand

Absent: Commissioners Michelucci, Cadiente, Folkes-Williams, T Singh, and Ugbiyobo

1.3 PLEDGE OF ALLEGIANCE: Vice Chair Kaur-Bains led the pledge of allegiance.

1.4 ANNOUNCEMENT(S) BY CITY STAFF

Recreation Supervisor Bree Nuss made an announcement introducing the new Management Analyst for Parks and Recreation Sydney Foster. Staff requested that commissioners state their names when voting and staff provided an update of past events including a Teen Bowling Night and an Air Hockey Tournament. Staff reminded commissioners of an upcoming volunteer opportunity to assist with the American Heart Association Walk.

**2. PRESENTATIONS** – None

**3. CITIZEN’S FORUM**

Rhea Wartak (in person speaker), Lathrop Resident, provided an overview recommending the Youth Advisory Commission introduce a youth grant program similar to those in surrounding cities. Commissioner Kadiyala asked about the proposed application process and an example of a proposed project

and its benefits. Recreation Supervisor Bree Nuss requested that Rhea Wartak provide a more in depth presentation at a future Youth Advisory Commission meeting.

#### **4. CONSENT CALENDAR**

##### **4.1 APPROVAL OF MINUTES FOR THE YOUTH ADVISORY COMMISSION SPECIAL MEETING AUGUST 23, 2023**

On a motion made by Vice Chair Kaur-Bains, seconded by Commissioner Sidhu, the Youth Advisory Commission accepted the August 23, 2023, Youth Advisory Special Meeting Minutes. Motion passed 7-0.

Ayes: Brar, G Singh, Kaur, Kaur- Bains, Sidhu,  
Payopay, and Ahmadi  
Noes: None  
Absent: Michelucci, Cadiente, Babagay, Folkes-Williams, T Singh,  
and Ugbiyobo  
Abstain: None

##### **4.2 APPROVAL OF YOUTH ADVISORY COMMISSION FUND BALANCE**

On a motion made by Vice Chair Kaur-Bains, seconded by Commissioner Sidhu, the Youth Advisory Commission accepted the Fund Balance of \$8,590.65. Motion passed 7-0.

Ayes: Brar, G Singh, Kaur, Kaur- Bains, Sidhu,  
Payopay, and Ahmadi  
Noes: None  
Absent: Michelucci, Cadiente, Babagay, Folkes-Williams, T Singh,  
and Ugbiyobo  
Abstain: None

#### **5. SCHEDULED ITEMS**

##### **5.1 CONSIDERATION AND POSSIBLE ACTION REGARDING THE TIME CHANGE OF THE REGULAR YOUTH ADVISORY COMMITTEE MEETINGS TO TAKE PLACE ON THE FIRST WEDNESDAY OF THE MONTH AT 6 PM AT CITY HALL COUNCIL CHAMBER 390 TOWNE CENTRE DRIVE**

On a motion made by Vice Chair Kaur-Bains, seconded by Commissioner Payopay, the Youth Advisory Commission accepted the time change of the Regular Youth Advisory Commission Meetings. Motion passed 7-0

Ayes: Brar, G Singh, Kaur, Kaur- Bains, Sidhu,  
Payopay, and Ahmadi,  
Noes: None  
Absent: Michelucci, Cadiente, Babagay, Folkes-Williams, T Singh,  
and Ugbiyobo  
Abstain: None

5.2 CONSIDERATION AND POSSIBLE ACTION REGARDING THE PURCHASE OF THE GRIND CAFÉ SUPPLIES WITH A BUDGET NOT TO EXCEED \$500 AND ESTABLISH A VOLUNTEER STAFFING SCHEDULE

On a motion made by Vice Chair Kaur-Bains, seconded by Treasurer Brar, the Youth Advisory Commission accepted the purchase of the Grind Café supplies with a budget not to exceed \$500 and to establish a volunteer staffing schedule. Motion passed 7-0

Ayes: Brar, G Singh, Kaur, Kaur- Bains, Sidhu,  
Payopay, and Ahmadi,  
Noes: None  
Absent: Michelucci, Cadiente, Babagay, Folkes-Williams, T Singh,  
and Ugbiyobo  
Abstain: None

5.3 CONSIDERATION AND POSSIBLE ACTION REGARDING THE ESTABLISHMENT OF A SUBCOMMITTEE AND A BUDGET NOT TO EXCEED \$200 FOR THE FAMILY FEUD GAME NIGHT TAKING PLACE ON FRIDAY, MARCH 22, 2024

On a motion made by Vice Chair Kaur-Bains, seconded by Commissioner Payopay, the Youth Advisory Commission accepted the establishment of a subcommittee and a budget not to exceed \$200 for the Family Feud Game Night. No sub-committee was established at this time. Motion passed 7-0

Ayes: Brar, G Singh, Kaur, Kaur- Bains, Sidhu,  
Payopay, and Ahmadi,  
Noes: None  
Absent: Michelucci, Cadiente, Babagay, Folkes-Williams, T Singh,  
and Ugbiyobo  
Abstain: None

5.4 CONSIDERATION AND POSSIBLE ACTION REGARDING THE ESTABLISHMENT OF A SUBCOMMITTEE AND A BUDGET NOT TO EXCEED \$300 FOR THE END OF YEAR PARTY TAKING PLACE ON FRIDAY, MAY 24, 2024

On a motion made by Vice Chair Kaur-Bains, seconded by Treasurer Brar, the Youth Advisory Commission accepted the establishment of a subcommittee and a budget not to exceed \$300 for the End of Year Party. Sub-committee identified as Commissioner G Singh, Vice Chair Kaur-Bains, Treasurer Brar, and Commissioner Kaur. Motion passed 7-0

Ayes: Brar, G Singh, Kaur, Kaur- Bains, Sidhu, Payopay, and Ahmadi,  
Noes: None  
Absent: Michelucci, Cadiente, Babagay, Folkes-Williams, T Singh, and Ugbiyobo  
Abstain: None

**6. COMMENTS FROM STAFF**

6.1 TEEN CENTER CAFÉ INVENTORY AND VOLUNTEER SCHEDULE

Recreation Supervisor Bree Nuss asked Commissioners to mark the October and November calendar with their availability to volunteer at the café. Commissioners were requested to commit to volunteer for a minimum of two days a month and to notify the supervisor if they were unable to make their shift. Additionally, Commissioners were reminded that revenue generated from sales offset the cost of teen events.

6.2 SUBCOMMITTEE MEETINGS

Recreation Supervisor Bree Nuss reminded Commissioners of the importance of meeting with their subcommittees and that each subcommittee should identify a spokesperson to communicate a summary of the meeting with the supervisor. Subcommittees will be required to report back to the Commission as a whole.

6.3 UPCOMING EVENTS

6.3.1 TRUNK-OR-TREAT ON SATURDAY, OCTOBER 21, 2023, FROM 5:00PM-7:00PM

Recreation Supervisor Bree Nuss provided a flyer with more details regarding Trunk-or -Treat.

#### 6.3.2 VETERANS DAY ON SATURDAY, NOVEMBER 11, 2023, AT 11:00 AM

Recreation Supervisor Bree Nuss provided an invitation with details regarding the Veterans Day Ceremony held at Valverde Park. If Commissioners were interested in volunteering their presence would be needed from 8:30 a.m. to 1:30 p.m. for set up and tear down.

#### 6.3.3 CHRISTMAS TREE LIGHTING ON FRIDAY, DECEMBER 1, 2023, AT 6:30 PM

Recreation Supervisor Bree Nuss provided more details regarding the Christmas Tree Lighting held at Valverde Park.

#### 6.3.4 DONUTS WITH SANTA ON SATURDAY, DECEMBER 2, 2023

Recreation Supervisor Bree Nuss asked the Commissioners to save the date, as they typically assist with the event.

#### 6.3.5 CHRISTMAS PARADE ON SATURDAY, DECEMBER 9, 2023, at 11:00 AM

Recreation Supervisor Bree Nuss reminded the Commissioners that they previously voted to participate in the parade and reminded them to begin working on the Youth Advisory Commission float.

## **7. COMMENTS FROM THE YOUTH ADVISORY COMMISSIONERS**

### 7.1 UPDATE FROM SUBCOMMITTEES

7.1.1. TEEN HALLOWEEN PARTY – The subcommittee agreed to provide pumpkin painting, trophies, and Minute-to-Win It activities. Additionally, the subcommittee recommended a trivia game and caramel apple bar.

7.1.2. TEEN TRIP – The subcommittee suggested four different options including Great America, Dave & Busters, Boomers, and Sky Zone. They are reaching out to each location and gathering more information to present at the next meeting.

**8. CALL FOR AGENDA ITEMS FOR THE WEDNESDAY, NOVEMBER 1, 2023, YOUTH ADVISORY COMMISSION REGULAR MEETING**

No items for the next agenda.

**9. ADJOURNMENT** – There being no further business, Vice Chair Kaur-Bains adjourned the meeting at 6:44 p.m.

Sydney Foster  
Sydney Foster  
Management Analyst