

**YOUTH ADVISORY COMMISSION STAFF REPORT
SEPTEMBER 2, 2026 REGULAR MEETING**

ITEM 5.5

ITEM: **YOUTH ADVISORY COMMISSION TO
CONSIDER THE PURCHASE OF A YOUTH
ADVISORY COMMISSION BRANDED POP-
UP TENT**

RECOMMENDATION: **Youth Advisory Commission to Consider
Establishing a Budget Not to Exceed \$800
to Purchase a Youth Advisory Commission
Branded Pop-Up Tent**

SUMMARY:

The Youth Advisory Commission (YAC) participates in special events and programs throughout the year. The YAC set up tables with banners displaying their brand and informational material. A YAC branded pop-up tent would increase visibility for participants attending and allow the commission to stand out. The total cost to purchase a YAC branded pop-up tent will not exceed \$800 and will be funded by the YAC.

BACKGROUND:

The YAC hosts a booth at numerous City-wide special events and on Lathrop school campuses to promote YAC information throughout the year. A YAC-branded pop-up tent would make the YAC booth easily identifiable at city-wide special events. The YAC currently set up tables with banners displaying their brand and informational material.

RECOMMENDATION:

Staff support YAC's approval to purchase a YAC branded pop-up tent to use at YAC hosted events, City wide special events, and at Lathrop schools with a budget not to exceed \$800.

FISCAL IMPACT:

The YAC operates its own account of funds, which includes funding to purchase items such as a branded pop-up tent. The YAC is responsible for all expenses and establishes a budget not to exceed \$800 for this item.

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ESTABLISH A BUDGET TO PURCHASE A YOUTH ADVISORY
COMMISSION BRANDED POP-UP TENT**

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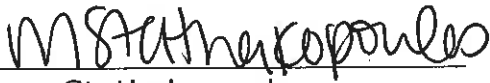
APPROVALS:



Bree Nuss
Recreation Supervisor

8.24.26

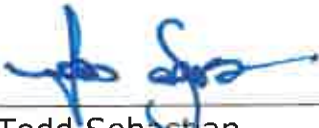
Date



Melissa Stathakopoulos
Parks and Recreation Manager

8.24.26

Date



Todd Sebastian
Parks and Recreation Director

8.25.26

Date



Salvador Navarrete
City Attorney

8.25.2026

Date