

**YOUTH ADVISORY COMMISSION STAFF REPORT
SEPTEMBER 2, 2026 REGULAR MEETING**

ITEM 5.6

ITEM: **ESTABLISH A SUBCOMMITTEE FOR THE 2026 TEEN HALLOWEEN PARTY AND APPROVE A BUDGET FOR A DJ AND PARTY SUPPLIES**

RECOMMENDATION: **Youth Advisory Commission Consider Establishing a Subcommittee for the 2026 Teen Halloween Party and Approve a Budget Not to Exceed \$1,000 for a DJ and Party Supplies**

SUMMARY:

The Youth Advisory Commission (YAC) hosts an annual Teen Halloween Party. The YAC appoints a subcommittee that is responsible for choosing decorations, menu options, activities, and prizes while the entire commission assists with set-up and clean-up on the day of the event. The expenditure for decorations, food, activity supplies, prizes and a DJ will not exceed the \$1,000 budget.

BACKGROUND:

The YAC hosts an annual Teen Halloween Party. This year's event is scheduled to take place on October 23, 2026, at the Lathrop Generations Center. The Teen Halloween Party will again feature decorations, a DJ, activities, a costume contest and food. The Teen Halloween Party continues to be funded and overseen by the YAC, with assistance from the Parks and Recreation Department.

RECOMMENDATION:

Staff recommend the YAC appoint a subcommittee that will be responsible for choosing this year's Teen Halloween Party decorations, menu options, activities, and prizes with a budget not to exceed \$1,000 for the 2026 Teen Halloween Party to be held on October 23, 2026.

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FISCAL IMPACT:

The YAC operates its own account of funds, which includes funding to host the Teen Halloween Party. The YAC is responsible for all expenses related to the 2026 Teen Halloween Party and is establishing a budget not to exceed \$1,000.

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APPROVE A PARTY SERVICE AND SUPPLY BUDGET

PAGE 3

APPROVALS:



Bree Nuss
Recreation Supervisor

8.24.26

Date



Melissa Stathakopoulos
Parks and Recreation Manager

8.24.26

Date



Todd Sebastian
Director of Parks and Recreation

8.25.26

Date



Salvador Navarrete
City Attorney

8.25-2026

Date